

# POLICY

1999

6161  
Page 1 of 1

Personnel

## **SUBJECT: PROFESSIONAL STAFF CONSULTING ACTIVITIES**

A professional staff member who wishes to utilize “school time” to act as a paid consultant, hearing officer, workshop presenter, etc. is required to request vacation and/or personal time leave for such purpose in accordance with the terms of the collective bargaining agreement (C.B.A.), providing all necessary information as may be required per the C.B.A.

If any professional staff member engages in such consulting activities, use of the District’s resources including, but not limited to, use of school buildings and school-owned equipment and supplies, is prohibited. As much as possible, in accordance with the terms of the C.B.A., the Superintendent must ascertain that the consulting activity does not constitute a conflict of interest in violation of law and or the District’s Code of Ethics.

While the District does not require that all outside employment of its professional staff have prior approval of the Board of Education, staff members are expected to fulfill their job duties and responsibilities with the District in accordance with law and applicable C.B.A. and the Code of Ethics.

The Superintendent or his/her designee may exercise his/her discretion to determine that a particular activity is related to the employee’s school responsibilities and is therefore, not subject to the terms of this policy

General Municipal Law, Article 18

Adoption Date: 6/22/99