

POLICY

Spencerport Central School District

1999

1330
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By-Laws

SUBJECT: APPOINTMENTS AND DESIGNATIONS BY THE BOARD OF EDUCATION

Appointments

The Board is authorized to appoint individuals to positions which will facilitate the meeting of its responsibilities to the State, the School System, and the community. These appointments usually take place at the Annual Organizational Meeting.

The following shall be appointed annually:

- a) District Clerk;
- b) Assistant District Clerk
- c) District Treasurer
- d) Assistant District Treasurer;
- e) District Auditor (independent);
- f) Treasurer, Extraclassroom Activities Account.

The following must be appointed but need not be reappointed annually:

- a) Census Enumerator and assistants;
- b) District Attendance Clerk;
- c) School District Physician;
- d) Committee on Special Education and Committee on Preschool Special Education;
- e) Records Management Officer;
- f) AHERA Local Educational Agency (L.E.A.) designee.

The following may also be appointed:

- a) District Attorney;
- b) Internal Claims Auditor;

c) Insurance Advisor.

Designations

The following designations shall be made by the Board of Education at the Annual Organizational meeting in July:

- a) Petty Cash Fund(s);
- b) Official Newspaper(s);
- c) Official Bank Depositories;
- d) Official Bank Signatories;
- e) Purchasing Agent;
- f) Certifier of Payrolls.

Education Law Section 1709

Adopted: 6/22/99