

POLICY

Spencerport Central School District

1999

1511
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By-Laws

SUBJECT: AGENDA FORMAT

For regular Board meetings, the following format is used:

- a) Call to order, Pledge of Allegiance to the flag;
- b) Board procedures;
- c) Public participation; (Items not on agenda)
- d) Approval of minutes;
- e) Superintendent's reports;
- f) Action items;
- g) Reports;
- h) Discussion time;
- i) Board communications and concerns;
- j) Adjournment.

For special and emergency meetings, the regular meeting agenda format shown above may be shortened and/or adapted to fit the purpose of the meeting.

Education Law Section 1606
Public Officers Law, Section 104(2)

Adopted: 6/22/99