

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

AMENDED

Date: July 14 2020
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Mr. Hutton, Mr. Kincaid,
Mr. Miceli, Ms. Stone

Absent:

Others Present: Ms. Clapper, Ms. Lissow, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 6:35 p.m. E.D.S.T. by the President, Mr. Hutton, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Mr. Bracken and seconded by Mr. Miceli that the Board of Education approve the Business Session Agenda.

Vote of the Board: 7

Yes: 7

No: 0

3. CONSENT AGENDA

3.1 Old Business

3.11 Approval of the Board of Education meeting minutes held on June 23, 2020

3.2 New Business

3.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. APPOINTMENTS

- a. Brian Hugelmaier, .68 FTE in the Physical Education tenure area assigned to Munn Elementary School, effective September 1, 2020 to June 30, 2021. Salary is Masters, Level 3 at \$45,406 prorated to \$30,876.08. Mr. Hugelmaier is filling an open part-time position.
- b. Richard Lipani III, .36 FTE in the Physical Education tenure area assigned to Spencerport High School and Taylor Elementary School, effective September 1, 2020 to June 30, 2021, pending New York State certification. Salary is Bachelors, Level 1 at \$41,079 prorated to \$14,788.44. Mr. Lipani is filling an open part-time position.
- c. Nicole Arbore, .70 FTE in the Mathematics tenure area assigned to Spencerport High School, effective December 1, 2020 to June 30, 2021. Salary is Masters, Level 2 at \$44,542 prorated to \$21,825.58. Ms. Arbore is filling an open part-time position.

d. ELL Summer School

Susan D'Orazio	\$2,544.59
Lisa Hutchings	\$2,366.84
Sara Pease	\$2,603.53

e. Grade Level Team Leaders

<u>Bernabi</u>	Grade Level	Stipend \$
Meg Aloisio	K	2,020
Lindsay Acey	1	2,020
Christine Kincaid	2	2,020
Cindy Vissa	3	2,020
Dena Olson	4	2,020
Tammy Lopatka	5	2,020
Kathy Wilson	Special Areas	2,020

<u>Munn</u>	Grade Level	Stipend \$
Dawn Hoadley	K	2,020
Stacy Lonardo	1	2,020
Deborah Shepard	2	2,020
Danielle Powers	3	2,020
Scott Schwind	4	2,020
Dana Young	5	2,020
Jessica Esders	Special Areas	2,020

<u>Taylor</u>	Grade Level	Stipend \$
Sarah Caiazza	K	2,020
Ashlynn Renew	1	2,020
Laurie Price	2	2,020

Stephanie Mellon	3	2,020
Tracy Zimmerman	4	2,020
Marlene Benson	5	2,020
Christine Napper	Special Areas	2,020

Canal View

Julie Sullivan	K	2,020
Marilyn Mang	1	2,020
Kristan Marsh	2	2,020
Christine Demitrovic	3	2,020
Elissa Kingsbury	4	2,020
Sue Chatterton	5	2,020
Shelli Lefebre	Special Areas	2,020

f. Teacher Leaders

<u>Cosgrove Middle School – 6-8</u>	No. of Teachers	First Year	Stipend \$
ELA/Library: Rob Allen	12		3754
Math: Matt Amoroso	10		3301
Science: Laura Slusarenco	7		3301
Social Studies: Frank Cafarella	7		3301
Special Education: Robin Hondorf	10		3301
 <u>Spencerport High School – 9-12</u>			
ELA/Library: Christina Beeley	10		3301
Math: Jake Lenhard	13		3754
Science: Christopher Crowell	13		3754
Social Studies: Kelly Daly	12		3754
Special Education: Joe DiTucci	15		3754
 <u>6-12</u>			
LOTE: Melanie Thomas	11		3754
Technology: Vince Falbo	7		3301
 <u>K-12</u>			
Art.: Debra Rogala	9		3301
Music: Medea Bonny	17		3754
Physical Education/Health: Jackie Nentarz	20		3754

I recommend the following teachers to be appointed department chairs for 2020-2021:

<u>6-12</u>	<u>No. of Teachers</u>	<u>First Year</u>	<u>Stipend \$</u>
Family & Consumer Science: Samantha LeBeau	3		2020
Business: Melissa Garofalo	2		2020

2. SUBSTITUTE APPOINTMENTS

- a. Kimberly Epeira, long-term per diem substitute teacher in the School Media Specialist tenure area assigned to Munn Elementary School, effective September 8, 2020 to December 11, 2020. Salary is \$200 per day. Ms. Epeira is substituting for Ms. Nobles.
- b. Laurie Wood, Teaching Assistant PTOC, effective September 9, 2020. Salary is \$11.80 per hour.

3. AMENDMENT

- a. Jaclyn Neusatz, Remedial Reading Teacher assigned to Cosgrove Middle School, with an amendment to her previously approved family and medical leave of absence (June 1, 2020 to June 26, 2020) to June 19, 2020.

B. Classified Personnel

1. RESIGNATIONS

- a. Frank Acito, Bus Attendant assigned to the Transportation Department, resigning effective June 18, 2020. Reason: personal
- b. Amanda Woodworth-Acito, Bus Attendant assigned to the Transportation Department, resigning effective July 1, 2020. Reason: personal

2. LEAVE OF ABSENCE

- a. Shawna Geil, Computer Application Specialist assigned to District Office, requesting an intermittent family and medical leave of absence from July 13, 2020 to September 30, 2020.

3. SUBSTITUTE APPOINTMENTS

- a. JoAnne Powers, Office Clerk IV PTOC, Teacher Aide PTOC, School Aide PTOC and Food Service Helper PTOC, effective July 1, 2020. Salary is \$12.56 per hour for Office Clerk IV PTOC and \$11.80 per hour for Teacher Aide PTOC, School Aide PTOC and Food Service Helper PTOC.
- b. Donna Winterberger, Teacher Aide PTOC, effective September 9, 2020. Salary is \$11.80 per hour.
- c. Frank Acito, Bus Attendant PTOC, effective September 9, 2020. Salary is \$11.80 per hour.

3.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	06/19/20	\$130,940.11	22
	06/30/20	\$287,246.80	91
School Lunch	06/30/20	\$ 22,442.59	10
Capital Fund	06/19/20	\$ 7,265.09	2
	06/30/20	\$ 560.00	1
Trust & Agency	06/19/20	\$ 48,584.00	26
	06/30/20	\$ 134.00	1
	06/30/20	\$782,654.59	37

3.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 02/13/20, 02/25/20, 03/02/20, 03/09/20, 04/14/20, 04/27/20, 05/06/20, 05/21/20, 05/22/20, 05/27/20, 05/28/20, 05/29/20, 06/01/20, 06/02/20, 06/03/20, 06/04/20, 06/05/20, 06/08/20, 06/09/20, 06/10/20, 06/11/20, 06/15/20, 06/17/20, 06/29/20, 07/01/20 and 07/06/20

3.24 Health Service Contracts

<i>District</i>	<i>No. of Students</i>	<i>Cost Per Pupil</i>	<i>Total</i>
East Irondequoit Central School District	3	\$735.37	\$2,206.11
Penfield Central School District	14	\$642.19	\$8,990.66
Rochester City School District	45	\$1,116.00	\$50,220.00
Gates-Chili Central School District	26	\$950.77	\$24,720.02

3.25 Substitute Rates and Tutoring Rates for the 2020-2021 School Year

2020-21 Substitute and Tutor Rates

expressed in hourly wages unless noted

<u>Substitute</u>	<u>19-20 Rate</u>	<u>20-21 Rate</u>	<u>Increase \$</u>	<u>Increase %</u>	<u>Contract Starting Wage</u>
Accompanist					
Secondary schools	\$13.75	\$13.75	\$0.00	0.00%	\$15.98
K-6 Rehearsal	\$25/event	\$25/event	\$0.00	0.00%	NA
K-6 In-school assembly	\$30/event	\$30/event	\$0.00	0.00%	NA
K-6 Evening concert	\$65/event	\$65/event	\$0.00	0.00%	NA
Aides (Teacher/School)	\$11.80	\$11.80	\$0.00	0.00%	\$11.80
Effective 12/31/20		\$12.50	\$0.70**	5.93%**	\$12.50**
Aides (Greeter)	\$1.00	\$1.00	\$0.00	0.00%	\$1.00

Substitute aides will be eligible for an additional \$1.00 per hour when working in a greeter position.

Bus Attendant	\$11.80	\$11.80	\$0.00	0.00%	\$11.80
Effective 12/31/20		\$12.50	\$0.70**	5.93%**	\$12.50**
Bus Driver (rate 1)	\$14.90	\$14.90	\$0.00	0.00%	15.79*
Bus Driver (rate 2)	\$15.35	\$15.35	\$0.00	0.00%	15.79*
<i>Eligible for rate 2 if 240 to 479.9 hours worked in the previous school year</i>					
Bus Driver (rate 3)	\$15.51	\$15.51	\$0.00	0.00%	15.79*
<i>Eligible for rate 3 if 480 or more hours worked in the previous school year</i>					
Cleaner	\$11.80	\$11.80	\$0.00	0.00%	\$11.80
** Effective 12/31/20		\$12.50**	\$0.70**	5.93%**	\$12.50**
Clerical (rate 1)	\$11.80	\$11.80	\$0.00	0.00%	\$13.36
** Effective 12/31/20		\$12.50**	\$0.70**	5.93%**	\$13.36
Clerical (rate 2)	\$12.56	\$12.56	\$0.00	0.00%	\$13.36
<i>Eligible for rate 2 if 240 or more hours worked as a clerical substitute in the previous school year or a clerical retiree of the District</i>					
Clerical (rate 3)	\$12.75	\$12.75	\$0.00	0.00%	\$13.36
<i>Eligible for rate 3 if subbing long-term in an assignment for 20 or more consecutive days</i>					
Payroll Clerk	\$18.00	\$18.00	\$0.00	0.00%	\$18.07
Grounds worker	\$11.80	\$11.80	\$0.00	0.00%	\$13.82
** Effective 12/31/20		\$12.50**	\$0.70**	5.93%**	\$13.82
Head Bus Driver	\$16.97	\$17.22	\$0.25	1.50%	NA
Licensed Practical Nurse	\$11.80	\$11.80	\$0.00	0.00%	\$13.02
** Effective 12/31/20		\$12.50**	\$0.70**	5.93%**	\$13.02
Sr. Automotive Mechanic	\$18.00	\$18.00	\$0.00	0.00%	NA
Maintenance Mechanic	\$11.80	\$11.80	\$0.00	0.00%	\$15.81
Effective 12/31/20		\$12.50	\$0.70**	5.93%**	\$15.81
School lunch worker	\$11.80	\$11.80	\$0.00	0.00%	\$11.80
Effective 12/31/20		\$12.50	\$0.70**	5.93%**	\$12.50**
School Nurse	\$20.47	\$20.78	\$0.31	1.50%	\$28.62
Teaching Assistant	\$11.80	\$11.80	\$0.00	0.00%	NA
** Effective 12/31/20		\$12.50**	\$0.70**	5.93%**	
Student Helper	\$11.80	\$11.80	\$0.00	0.00%	NA
Effective 12/31/20		\$12.50	\$0.70**	5.93%**	NA
Lifeguard	\$11.80	\$11.80	\$0.00	0.00%	NA
Effective 12/31/20		\$12.50	\$0.70**	5.93%**	\$12.50**
Special Education Chair	\$36.60	\$37.15	\$0.55	1.50%	NA
Events Coordinator	\$25.00	\$25.00	\$0.00	0.00%	NA
Teacher					
Per diem (rate 1)	\$95/day	\$95/day	\$0.00	0.00%	\$205.40
Per diem (rate 2)	\$105/day	\$105/day	\$0.00	0.00%	\$205.40

Eligible for rate 2 if twenty-one (21) or more days worked in the 2019-20 school year or thirty-five (35) or more days in the current school year

Contract substitute					
(per diem)	\$120/day	\$120/day	\$0.00	0.00%	\$205.40
Long Term Substitute (per diem) with valid NYS certification for assignment					
Bachelor's degree	\$187.50/day	\$187.50/day	\$0.00	0.00%	\$205.40
Master's degree	\$200/day	\$200/day	\$0.00	0.00%	\$218.13
<i>The assignment must be for a minimum of 20 consecutive school days but less than 5 consecutive months</i>					
Long term Substitute (per diem) without valid NYS certification for assignment					
Per diem (rate 1)	\$95/day	\$95/day	\$0.00	0.00%	\$205.40
Long term substitute with valid NYS certification for assignment, 5 months or longer in same assignment Placed on teacher's contract, with benefits, for time employed in placement					
Tutor (rate 1)	\$20.77	\$20.98	\$0.21	1.0%	NA
Tutor (rate 2)	\$21.33	\$21.54	\$0.21	1.0%	NA
<i>Eligible for rate 2 if 100 to 249.9 hours worked in the previous school year</i>					
Tutor (rate 3)	\$22.14	\$22.36	\$0.22	1.0%	NA
<i>Eligible for rate 3 in 250 or more hours worked in the previous school year</i>					

* pending negotiations

** effective 12/31/20

3.26 High School Band Room Dedication

RESOLUTION

WHEREAS, the Board of Education of the Spencerport Central School District wishes to acknowledge an extraordinary individual who contributed his time and effort in service of the Spencerport community; and;

WHEREAS, John Viavattine served 22 years as a music teacher and band director; and

WHEREAS, Board of Education Policy #3170 – Naming School Facilities, allows for the naming of a facility for a person who has made a significant contribution to education in Spencerport; and

WHEREAS, the administration, staff and students of the Spencerport Central School District want to recognize the contributions of John Viavattine by naming the high school band room the “John Viavattine Band Room” in his honor;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Spencerport Central School District thanks John Viavattine for his many years of service and contributions to the Spencerport community, and be it

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the naming of the high school band room at the Spencerport High School the “John Viavattine Band Room”.

A motion was made by Ms. Stone and seconded by Mr. Miceli to approve the Consent Agenda.

Vote of the Board: 7

Yes: 7

No: 0

4. BOARD OF EDUCATION

4.1 President's Report and Communication

Mr. Hutton shared that he is feeling comfortable with our new format and the amount of space between Board members. All members are six feet apart and following social distancing rules.

4.2 Board of Education Members' Reports

Mr. Bracken participated in the audit committee meeting. The audit was clean and was approved unanimously. He is also participating on the re-opening task force. Mr. Hutton shared that the district received guidance from New York State. Re-opening plans will need to be submitted for approval by the end of the month. Mr. Milgate shared that the district is preparing three models to submit and once we receive further guidance, we will proceed with one. Mr. Bracken shared that it is important to read the department of health guidelines and pay close attention to "required", "must" and "should" when preparing plans. Ms. Czarnecki thanked Mr. Milgate and his team for all their hard work. Mr. Gibbardo mentioned the many districts are submitting plans and Mr. Hutton indicated there is a portal to submit them for approval. Mr. Kincaid shared that the reopening task force has done an unbelievable job and feels very confident moving forward. Mr. Milgate indicated that a survey will be sent out soon to parents for input.

Mr. Kincaid spoke about a very special announcement that was included in the consent agenda. He introduced Mr. John Viavattine who was recognized this evening with the new High School Band Room dedication. Mr. Kincaid shared that members of the Spencerport Music Association, Ms. Marybeth Stroh, Ms. Jeannie Glozer and Ms. Beth Burr, are in attendance tonight. They brought forth the nomination to dedicate the high school band room in honor of Mr. Viavattine's "long and excellent career". Mr. Kincaid proceeded to read the resolution. Mr. Viavattine thanked everyone for the incredible honor. He appreciated the support to work with students and thanked his students for their talent. He was very humbled to receive the dedication. Mr. Milgate thanked Mr. Viavattine for his work and the difference that he made in students' lives. He shared that Mr. Crumb could not attend but sent his well wishes. Mr. Kincaid wished him well on a happy and healthy retirement. Mr. Milgate shared that we will hopefully hold a dedication ceremony at a future date.

5. SUPERINTENDENT'S REPORT

5.1 Establish 2020-2021 Tax Levy and Estimates Tax Rates

Mr. Wood updated the tax levy for the Town of Greece. Due to overall assessments being higher than initially projected, the tax rate for each town will decrease from the initial estimate. With

recent discussion regarding the long-range financial analysis, the recommendation was to set the levy that was communicated with the community, which is slightly under the maximum allowable levy.

A motion was made by Mr. Kincaid and seconded by Mr. Bracken to approve the 2020-2021 School Tax Levy of \$39,229,379 and a tax rate of \$23.767189 (per \$1,000 of assessed value) for the town of Ogden, a tax rate of \$24.045957 (per \$1,000 of assessed value) for the town of Parma, a tax rate of \$23.320847 (per \$1,000 of assessed value) for the town of Gates, and a tax rate of \$23.337293 (per \$1,000 of assessed value) for the town of Greece, as presented in the memorandum from Mr. Wood for the Tax Levy and Estimated Tax Rate.

Vote of the Board: 7

Yes: 7
No: 0

5.2 Acknowledgement of 2020 Internal Audit for Facilities Management

Mr. Wood was pleasantly surprised with the results of the audit. There were relatively few findings and all of the items will be relatively easy to rectify. Mr. Miceli shared that the audit committee focused many of the questions regarding the fuel dispensing process and in the end; the District is addressing it well. There was nothing in the audit to be alarmed about. Mr. Hutton inquired if the audit looked at desired items. Mr. Bracken shared that it looked at fuel and overtime and did not miss any other big items. The auditors spoke intelligently for what they were looking for. Mr. Milgate shared that we have finalized fuel agreements with the Sheriff's office and the Town of Ogden. He feels that the audit was well organized and well managed.

A motion was made by Mr. Bracken and seconded by Mr. Kincaid to approve the Review of the Internal Audit for Facilities Management prepared by EFPR Group, CPA's, PLLC for the 2019-2020 school year.

Vote of the Board: 7

Yes: 7
No: 0

6. MEETING EVALUATION

Mr. Hutton shared that the Board will hold a board development session before the end of the month. Mr. Milgate said that they would look at several dates and possible locations. Ms. Stone shared that her first meeting went well.

7. EXECUTIVE SESSION

A motion was made by Ms. Czarnecki and was seconded by Mr. Bracken at 7:07 p.m. to move into Executive Session for the purpose of discussing the employment history of a particular person.

Vote of the Board: 7

Yes: 7
No: 0

Mr. Hutton moved the Board out of Executive Session and returned to the Business Meeting at 8:35 p.m.

8. **ADJOURN**

A motion was made by Mr. Kincaid and seconded by Mr. Miceli to adjourn the meeting at 8:35 p.m.

Vote of the Board: 7

Yes: 7

No: 0

As there was no further business, Mr. Hutton declared the meeting adjourned at 8:35 p.m.


District Clerk


Board President