

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: August 4, 2020
Spencerport, New York

Members Present: Mr. Bracken, Mr. Gibbardo, Mr. Hutton, Mr. Kincaid, Ms. Stone

Absent: Ms. Czarnecki, Mr. Miceli

Others Present: Ms. Clapper, Ms. Lissow, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 6:05 p.m. E.D.S.T. by the President, Mr. Hutton, in the Board of Education Conference Room in the Administration Building with livestreaming to the public via Zoom.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Mr. Bracken and seconded by Mr. Kincaid that the Board of Education approve the Business Session Agenda.

Vote of the Board: 5

Yes: 5
No: 0

3. CONSENT AGENDA

3.1 Old Business

3.11 Approval of the Board of Education meeting minutes held on July 14, 2020

3.2 New Business

3.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. RESIGNATIONS

- a. Teresa Trujillo, Special Education Teacher assigned to Cosgrove Middle School, resigning effective November 30, 2020. Reason: retirement
- b. Sean Alley, English Teacher assigned to Cosgrove Middle School, resigning effective August 1, 2020. Reason: personal

2. LEAVE OF ABSENCE

- a. Erica Hurley, Elementary Teacher assigned to Bernabi Elementary School, requesting a family and medical leave of absence from September 8, 2020 to December 4, 2020.

3. GRADUATE and IN-SERVICE CREDITS

Name	Add Graduate	Add In-Service	From	To	New Lane	Increment	New Salary
Antosh, Chelsea	-	3	M+8, IS1	M+8, IS4	M+5	-	\$48,615
Brannigan-Fromm, Aurora	-	1	M, IS3	M, IS4	M	-	\$62,625
Burger, Thomas	6	-	M+3, IS2	M+9, IS2	M+5	-	\$58,453
Cerretto, Jamielynn	3	-	B+9	B+12	B	-	\$44,618
Comanzo, Nicole	6	-	B+24, IS1	B+30, IS1	M	\$2,000	\$46,618
Crumb, Amy	-	1	M+10, IS4	M+10, IS5	M+10	-	\$102,188
Dowd, John	9	-	M+3, IS1	M+12, IS1	M+10	\$992	\$68,454
Eason, Brianne	3	2	M+3, IS1	M+6, IS3	M+5	-	\$59,880
Hassall, Erin	-	1	M+8	M+8, IS1	M+5	-	\$58,403
Hermann, Bridget	-	1	M+22, IS2	M+22, IS3	M+20	-	\$63,686
Hinett, Kelly	3	-	M+14, IS1	M+17, IS1	M+15	\$496	\$66,482
Kessler, Lauren	6	3	M+6	M+12, IS3	M+10	\$496	\$56,792
Kincaid, Christine	-	1	M+13, IS6	M+13, IS7	M+10	-	\$95,947
Kingsbury, Elissa	-	1	M+5	M+5, IS1	M+5	-	\$66,194
Leone, Emily	21	-	B+15, IS1	B+36	M	\$2,000	\$45,623
LiPuma, Lisa	-	1	M+5	M+5, IS1	M+5	-	\$49,595
Lopez, Rebecca	-	1	M+8, IS6	M+8, IS7	M+5	-	\$74,068
Maher, Rebekah	9	-	B+21	B+30	B	-	\$47,072
Marasco, Michelle	-	1	M+23, IS1	M+23, IS2	M+20	-	\$85,225
Meyers, Elizabeth	-	1	M+5, IS1	M+5, IS2	M+5	-	\$73,706
Osher, Zachary	9	-	B+3	B+12	B	-	\$47,072
Schultz, Steven	3	-	M+22, IS1	M+25, IS1	M+25	\$496	\$79,012
Tedesco, Marissa	3	-	B+18, IS1	B+21, IS1	B	-	\$44,618
Van Huben, Amanda	-	6	M+11	M+11, IS6	M+15	\$496	\$68,272
Vissa, Cynthia	-	1	M, IS3	M, IS4	M	-	\$65,882

Welch, Katherine	-	3	M+11, IS4	M+11, IS7	M+15	\$496	\$52,311
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In-service Credits

McLaren, Michelle	1 In-Service Credit	Total: \$91.00
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4. SUBSTITUTE APPOINTMENT

- a. Margaret Easton, long-term per diem substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School, effective September 8, 2020 to December 4, 2020. Salary is \$187.50 per day. Ms. Easton is substituting for Ms. Hurley.

B. Classified Personnel

1. RESIGNATIONS

- a. Briana Vennard, Teacher Aide assigned to District Office, resigning effective July 31, 2020. Reason: to accept the Computer Support Assistant position
- b. Stephanie Botelho, School Nurse assigned to Munn Elementary School, resigning effective August 28, 2020. Reason: personal
- c. Daniel Mellen, Bus Driver assigned to the Transportation Department, resigning effective August 3, 2020. Reason: to accept the Custodian position at Spencerport High School.
- d. Kevin Broccuto Jr., Cleaner assigned to Cosgrove Middle School, resigning effective August 4, 2020. Reason: to accept the Custodian position at Cosgrove Middle School

2. APPOINTMENTS

- a. Danielle Adam, Nurse Practitioner assigned to the Spencerport School District, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective August 11, 2020. Salary is \$72,000 per year. Ms. Adam is filling a new position.
- b. Heather Heckman, Office Clerk III assigned to the Facilities Department, effective August 10, 2020. Salary is \$15.35 per hour. Ms. Heckman is replacing Ms. Tabbitas.
- c. Briana Vennard, Computer Support Assistant assigned to District Office, effective August 3, 2020. Salary is \$16.83 per hour. Ms. Vennard is replacing Ms. McCullough.

- d. Daniel Mellen, Custodian assigned to Spencerport High School, effective August 4, 2020. Salary is \$14.25 per hour. Mr. Mellen is replacing Mr. Koch.
- e. Kevin Broccuto Jr., Custodian assigned to Cosgrove Middle School, effective August 5, 2020. Salary is \$15.00 per hour. Mr. Broccuto is replacing Mr. Coughlin.

3. LEAVE OF ABSENCE

- a. Carl Cianciotto, Grounds Equipment Operator assigned to the Facilities Department, requesting a family and medical leave of absence from June 29, 2020 to July 10, 2020.

3.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	07/10/20	\$ 109,333.69	41
	07/10/20	\$ 15,000.00	1
	07/17/20	\$1,243,556.49	7
	07/17/20	\$ 140,310.72	34
	07/24/20	\$ 11,094.68	7
	07/24/20	\$ 87,558.38	17
School Lunch	07/10/20	\$ 9,486.15	4
Capital Fund	07/10/20	\$ 11,930.83	2
	07/17/20	\$1,658,445.65	7
	07/24/20	\$ 560.00	1
	07/24/20	\$ 130,610.05	2
Trust & Agency	07/10/20	\$ 5,632.31	2
	07/15/20	\$ 403,625.30	21
	07/24/20	\$ 1,000.00	1

3.23 Amended Board of Education Internal Appointments

I recommend the following Board of Education Internal Appointments for 2020-2021:

- u. Title IX Compliance Officer – Ms. Jamie Lissow
Mr. Jonathan Saltzberg, Alternate
- v. Data Privacy Officer – Mr. Cory Allen

3.24 Amended Substitute Rates for the 2020-2021 School Year

To be discussed during Executive Session.

3.25 Amended 2020-2021 School Calendar

The 2020-2021 school calendar has been amended to remove October 2, 2020 as a conference day and add September 9, 10 and 11, 2020 as conference days.

A motion was made by Mr. Bracken and seconded by Mr. Gibbardo to approve the Consent Agenda including a Classified Addendum and removing 3.24, to be discussed during Executive Session.

Vote of the Board: 5

Yes: 5
No: 0

4. BOARD OF EDUCATION

4.1 President's Report and Communication

Mr. Hutton wished to thank the high school staff, including Mr. McCabe, Dr. Calzi, Ms. Hill, Ms. Bowerman and Mr. Mitchel who worked very hard to arrange the graduation ceremonies on Saturday. There were twelve sessions and they went very smoothly. He appreciates all the work that the faculty and staff helped to make it a great success. Mr. Hutton reminded the Board that the Monroe County School Boards is looking for feedback on topics for committee meetings.

4.2 Board of Education Members' Reports

Mr. Bracken received a lot of positive feedback on the graduation ceremony; it was a great event. The MCSBA new member training went very well. He shared that meetings will be held in a combination of venues. Mr. Gibbardo also enjoyed the event and shared that everyone did a great job. Mr. Hutton spoke about reopening plans and feedback from the survey. Ms. Stone shared that there is overwhelming support from the community but feels that more information needs to be shared. Mr. Bracken, who is part of the reopening taskforce shared that items still need to be worked out. Mr. Kincaid shared the importance of virtual learning. Discussion ensued regarding opening concerns. Mr. Hutton also shared concerns regarding membership with the New York State School Boards Association and shared that the Board will discuss it at a future meeting.

5. SUPERINTENDENT'S REPORT

5.1 2019-2020 School Lunch Report and Establish 2020-2021 School Lunch Prices

Mr. Milgate introduced Mr. Miner and thanked him and his staff for all their hard work these past couple of months. Mr. Miner discussed the unaudited financials beginning with the profit and loss statement. Federal and State revenues remained similar compared to last year. Cash sales were down due to the COVID-19 pandemic. All meals after March were free meals. On the expenditure side, the cost of sales was lower, but employee benefits was slightly higher. The excess of revenues over expenditures was \$252,654, compared to \$111,850 last year. Mr. Wood shared that the loss was greater than the planned \$150,000 budget transfer. He will check with the auditors on how to deal with this situation. Mr. Miner shared that breakfast numbers were higher this year. Every student received a breakfast with the grab and go meals. The grab and go lunches were lower than normal lunch sales would have been. Mr. Bracken inquired about food inventory. Mr. Miner explained that we spent approximately \$50,000 less and used existing inventory. A comparison of the pre COVID-19 numbers were slightly higher than the same time last year.

Mr. Miner then presented a Monroe County pricing comparison. He is recommending no price changes for the 2020-2021 school year. Mr. Hutton inquired if higher prices would help and Mr. Wood replied yes. Mr. Bracken reminded the Board that higher prices would makes meals too expensive for families. The district will look to see if there is room for improvement and that we have been able to balance the budget with an inter-fund transfer.

A motion was made by Mr. Bracken and seconded by Mr. Kincaid to accept the School Lunch Report and School Lunch prices for the 2020-2021 school year, as presented.

Vote of the Board: 5

Yes: 5

No: 0

5.2 Building Condition Survey

Mr. Wood reviewed the changes to the building condition survey requirements and reported the district fell into the group requiring the survey to be completed in the 2020-2021 school year. The district received seven bid packets from engineering and architectural firms and interviewed three of those companies. LaBella Associates provided a well-detailed plan with processes of what our district needs and was the recommended firm from the interview committee. Mr. Milgate shared that LaBella has adopted new technology and have in house ability to look at where the industry is going.

A motion was made by Ms. Stone and seconded by Mr. Gibbardo to award LaBella and Associates the contract to complete the Building Condition Survey.

Vote of the Board: 5

Yes: 5

No: 0

5.3 Bernabi SEQRA Resolution

Mr. Wood shared that Harris Beach provided a resolution for updated lighting needed at Bernabi Elementary, which was not part of the original scope of work in the current capital project. The Type II work will have no environmental impact. The resolution is necessary in order to proceed with the work.

THE SPENCERPORT CENTRAL SCHOOL DISTRICT BOARD OF
EDUCATION'S RESOLUTON UNDER THE NEW YORK STATE
ENVIRONMENTAL QUALITY REVIEW ACT FOR THE PROPOSED
CAPITAL PROJECT

A duly noticed meeting of the Spencerport Central School District Board of Education was convened on August 4, 2020 at 6:00 p.m.

The following resolution was duly offered and seconded, to wit:

WHEREAS, the Spencerport Central School District, acting through its Board of Education (the "District") has proposed certain upgrades and improvements to: the Bernabi Elementary School located at 1 Bernabi Road, Spencerport, New York 14559 to include interior lighting replacement throughout the corridors located within the Bernabi Elementary School Building and specifically the installation of new LED light fixtures to be installed while certain other work is being performed, as well as completing other work associated with such lighting replacement and installation as needed and appropriate, which work may be set out in more detail in plans available at the District's offices (collectively each of the foregoing actions associated with such work shall be referred to as the "Project"); and

WHEREAS, in accordance with the New York State Environmental Quality Review Act under Article 8 of the New York State Environmental Conservation Law and associated regulations, including those found at 6 NYCRR 617.1 et seq. ("SEQRA") the District is required to evaluate the impact of the Project on the environment; and

WHEREAS, the District has reviewed the scope of the Project and has further received and considered the advice of its architect and other professionals with respect to classification of the action associated with the Project in accordance with the SEQRA and with respect to any impacts to historic resources associated with the Project; and

WHEREAS, the District has reviewed the Project including any potential impacts to historic resources from it, and it has also reviewed the Project with respect to other aspects of SEQRA including the Type II criteria set forth in 6 NYCRR part 617.5(c), which provides among other things that the following constitute Type II actions under SEQRA:

(1) maintenance or repair involving no substantial changes in an existing structure or facility;

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;

(10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE MEMBERS OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION AS FOLLOWS:

Section 1. The District has determined the Project (as defined above) constitutes a Type II action under SEQRA based on applicable law and criteria, and the District has also reviewed any potential impacts to historic resources associated with the Project, and based on the advice of the District's architect, determines no such impacts to historic resources are implicated by the Project.

Section 2. The District states that each of the Whereas Clauses in this document is incorporated by reference as specific findings of this Resolution and shall have the same effect as the other findings herein.

Section 3. Type II actions have been determined by the Legislature to not have a significant negative impact on the environment, and as such the Project is not subject to review under SEQRA as it has been determined not to have any such significant adverse impact.

Section 4. This Resolution has been prepared in accordance with Article 8 of the New York State Environmental Conservation Law by the Board of Education of the Spencerport Central School District located at 71 Lyell Avenue, Spencerport, New York 14559.

Section 5. The requirements of SEQRA have been satisfied. This Resolution shall take effect immediately upon adoption.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<i>Yea</i>	<i>Nay</i>	<i>Absent</i>	<i>Abstain</i>
Kevin Hutton	[X]	[]	[]	[]
Greg Kincaid	[X]	[]	[]	[]
Gary Bracken	[X]	[]	[]	[]
Dave Gibbardo	[X]	[]	[]	[]
Lori Stone	[X]	[]	[]	[]
Michael Miceli	[]	[]	[X]	[]
Kate Czarnecki	[]	[]	[X]	[]

The Resolution was thereupon duly adopted.

Dated: August 4, 2020
Spencerport, New York

A motion was made by Mr. Bracken and seconded by Mr. Kincaid to approve the SEQRA Resolution.

Vote of the Board: 5

Yes: 5
No: 0

6. MEETING EVALUATION

Mr. Bracken felt there was good discussion this evening. Mr. Kincaid is looking forward to the retreat later this week.

7. EXECUTIVE SESSION

A motion was made by Mr. Bracken and was seconded by Mr. Kincaid at 7:08 p.m. to move into Executive Session for the purpose of discussing negotiations with the Spencerport Teachers and Transportation Associations, the employment history of a particular person and item 3.24 from the Consent Agenda.

Vote of the Board: 5

Yes: 5
No: 0

Mr. Hutton moved the Board out of Executive Session and returned to the Business Meeting at 7:54 p.m.

A motion was made by Mr. Bracken to approve item 3.24 from the Consent Agenda.

Vote of the Board: 5

Yes: 4

Mr. Gibbardo No: 1

3.24 Amended Substitute Rates for the 2020-2021 School Year

Due to a clerical error, following are revised rates for the substitute positions listed below. The 19-20 rate was inaccurate, resulting in inaccurate 20-21 rates. The percentage increase, if applicable, remains the same. Please feel free to contact me if you have any questions.

2020-21 Substitute and Tutor Rates

expressed in hourly wages unless noted

<u>Substitute</u>	<u>19-20 Rate</u>	<u>20-21 Rate</u>	<u>Increase \$</u>	<u>Increase %</u>	<u>Contract Starting Wage</u>
Accompanist					
Secondary schools	\$13.96	\$13.96	\$0.00	0.00%	\$15.98
Bus Driver (rate 1)	\$15.12	\$15.12	\$0.00	0.00%	15.79*
Bus Driver (rate 2)	\$15.58	\$15.58	\$0.00	0.00%	15.79*
	<i>Eligible for rate 2 if 240 to 479.9 hours worked in the previous school year</i>				
Bus Driver (rate 3)	\$15.74	\$15.74	\$0.00	0.00%	15.79*
	<i>Eligible for rate 3 if 480 or more hours worked in the previous school year</i>				
Clerical (rate 1)	\$11.80	\$11.80	\$0.00	0.00%	\$13.36
Effective 12/31/20		\$12.50	\$0.70**	5.93%**	\$13.36
Clerical (rate 2)	\$11.98	\$11.98	\$0.00	0.00%	\$13.36
Effective 12/31/20		\$12.50	\$0.70**	5.93%**	\$13.36
	<i>Eligible for rate 2 if 240 or more hours worked as a clerical substitute in the previous school year</i>				
Clerical (rate 3)	\$12.75	\$12.75	\$0.00	0.00%	\$13.36
	<i>Eligible for rate 3 if clerical retiree of the District</i>				
Clerical (rate 4)	\$12.94	\$12.94	\$0.00	0.00%	\$13.36
	<i>Eligible for rate 4 if subbing long-term in an assignment for 20 or more consecutive days</i>				
Head Bus Driver	\$17.22	\$17.48	\$0.26	1.50%	NA
Licensed Practical Nurse	\$11.87	\$11.87	\$0.00	0.00%	\$13.02
** Effective 12/31/20		\$12.50**	\$0.70**	5.93%**	\$13.02
School Nurse	\$20.78	\$21.09	\$0.31	1.50%	\$28.64
Special Education Chair	\$37.15	\$37.71	\$0.56	1.50%	NA
Tutor (rate 1)	\$21.08	\$21.29	\$0.21	1.00%	NA
Tutor (rate 2)	\$21.65	\$21.87	\$0.22	1.00%	NA
	<i>Eligible for rate 2 if 100 to 249.9 hours worked in the previous school year</i>				

Tutor (rate 3)	\$22.47	\$22.69	\$0.22	1.00%	NA
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Eligible for rate 3 in 250 or more hours worked in the previous school year

*pending negotiations

** effective 12/31/20

Stephanie Botelho – School Nurse

20-21 Rate

\$29.07

8. ADJOURN


A motion was made by Mr. Bracken and seconded by Mr. Kincaid to adjourn the meeting at 7:55 p.m.

Vote of the Board: 5

Yes: 5

No: 0

As there was no further business, Mr. Hutton declared the meeting adjourned at 7:55 p.m.



District Clerk



Board President