

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: September 22, 2020
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Mr. Kincaid,
Mr. Miceli, Ms. Stone

Absent: Mr. Hutton

Others Present: Ms. Clapper, Ms. Lissow, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 6:02 p.m. E.D.S.T. by the Vice President, Mr. Kincaid, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Ms. Czarnecki and seconded by Mr. Miceli that the Board of Education approve the Business Session Agenda.

Vote of the Board: 6

Yes: 6
No: 0

3. CONSENT AGENDA

3.1 Old Business

3.11 Approval of the Board of Education meeting minutes held on September 8, 2020

3.2 New Business

3.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. RESIGNATIONS

- a. Patricia Conant, Contract Substitute Teacher assigned to Munn Elementary School, resigning effective September 21, 2020. Reason: to accept a long-term substitute position
- b. Angela O'Neil, Teaching Assistant assigned to Munn Elementary School, resigning effective September 25, 2020. Reason: other employment
- c. Samantha Pagliei, long-term per diem substitute teacher assigned to Cosgrove Middle School and Spencerport High School, resigning effective September 18, 2020. Reason: other employment

2. APPOINTMENTS

- a. Katherine Kapp, four-year probationary appointment in the Teaching Assistant tenure area assigned to Munn Elementary School, effective September 17, 2020. Salary is \$12.90 per hour. Ms. Kapp is filling a new position.

- b. Building Planning Team (High School)

<u>Wilson High School</u>	<u>Stipend</u>
Julie Brennan	1184
Brian Buckner	1184
Rebecca Dinatale*	1184
Christina Falbo	1184
Anthony Guzzetta	1184
Jacquelyn Lanphear	1184
Amanda Van Huben	1184
MaryJean McQuilkin**	600

*STA Rep

** Hourly rate paid if hours are beyond contractual work hours

- c. New Hire Mentors

Beth Perfetto	2020-2021 school year	\$1,000
Brianna Borelli	9/8/2020-1/23/2021	\$475
Christine Kincaid	2020-2021 school year	\$500
	9/8/2020-11/6/2020	\$56.25
Christine Napper	2020-2021 school year	\$500
Ginger Alloco	2020-2021 school year	\$1,000
Jackie Nentarz	2020-2021 school year	\$500
Jason Lenhard	12/1/2020-6/30/2021	\$350
Jennifer Mongold	9/8/2020-12/4/2020	\$320

John Dowd	2020-2021 school year	\$1,000
Lindsay Acey	9/8/2020-12/4/2020	\$160
Matthew Nentarz	2020-2021 school year	\$1,000
Melissa Garofalo	2020-2021 school year	\$500
Nicole Hastings	9/8/2020-3/16/2021	\$660
Robert Allen	2020-2021 school year	\$500
Ryan Barclay	2020-2021 school year	\$1,000
Sarah Caiazza	9/8/2020-12/23/2020	\$200
Stacy Lonardo	9/8/2020-12/4/2020	\$160
Susan D'Orazio	2020-2021 school year	\$1,000
Tammy Lopatka	9/8/2020-12/4/2020	\$160
Zachary Osher	2020-2021 school year	\$1,000
David Caiazza	2020-2021 school year	\$1,000
Michael Sorbera	2020-2021 school year	\$1,000

3. LEAVES OF ABSENCE

- a. Alicia Barut, Elementary Teacher assigned to Munn Elementary School, requesting a family and medical leave of absence from September 22, 2020 to December 14, 2020.
- b. Aurora Brannigan-Fromm, Foreign Language Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from September 8, 2020 to September 25, 2020.
- c. Sara Monnier, Elementary Teacher assigned to Taylor Elementary School, requesting a military leave of absence from September 16, 2020 to September 18, 2020.
- d. Elaine Wright, Music Teacher assigned to Munn Elementary School, requesting a family and medical leave of absence from September 8, 2020 to September 25, 2020.
- e. Robin Hondorf, Special Education Teacher assigned to Cosgrove Middle School, requesting a family and medical leave of absence from September 14, 2020 to October 23, 2020.
- f. Anne Kemp, Speech and Hearing Handicapped Teacher assigned to Cosgrove Middle School, requesting an intermittent emergency family and medical leave of absence from September 25, 2020 to December 18, 2020.
- g. Julie Bianchi, Remedial Reading Teacher assigned to Munn Elementary School, requesting a family and medical leave of absence from September 8, 2020 to November 9, 2020.

- h. Jill Jacobs, Art Teacher assigned to Bernabi Elementary School, requesting an intermittent emergency family and medical leave of absence from September 30, 2020 to December 23, 2020.

4. SUBSTITUTE APPOINTMENTS

- a. Patricia Conant, long-term per diem substitute teacher in the Elementary tenure area assigned to Munn Elementary School, effective September 22, 2020 to December 14, 2020. Salary is \$187.50 per day. Ms. Conant is substituting for Ms. Barut.
- b. Kimberly Amico, long-term per diem substitute teacher in the Special Education tenure area assigned to Cosgrove Middle School, effective September 8, 2020 to October 23, 2020. Salary is \$200 per day. Ms. Amico is substituting for Ms. Hondorf.
- c. Emily Morris, long-term per diem substitute teacher in the Remedial Reading tenure area assigned to Munn Elementary School, effective September 11, 2020 to November 9, 2020. Salary is \$200 per day. Ms. Morris is substituting for Ms. Bianchi.
- d. Samantha Pagliei, long-term per diem substitute teacher in the Health tenure area assigned to Cosgrove Middle School and Spencerport High School, effective September 14, 2020 to September 18, 2020. Salary is \$187.50 per day. Ms. Pagliei is substituting for Ms. Cerretto.

5. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

Fall Coaching Recommendations

<u>Coach</u>		<u>Sport</u>	<u>Level</u>	<u>Stipend Level</u>	<u>Stipend</u>
Marasco	Michelle	Cross Country	Varsity	K (OL-6)	\$5,150.00
Flanagan	Callie	Cross Country	Junior Varsity	F	\$2,767.00
Farrell	Megan	Cross Country	Modified B	E	\$2,128.00
Moon	Mark	Golf - Girls	Varsity	K (OL-3)	\$4,209.00
Buckner	Brian	Golf - Girls	Varsity- PA	J	\$2,716.00
Wyant	Jody	Soccer - Boys	Varsity	K (OL-1)	\$6,225.00
Somers	Chris	Soccer - Boys	Varsity- PA	I	\$3,873.00
Guzzetta	Anthony	Soccer - Boys	Junior Varsity	K (OL-9)	\$5,743.00
Colaprete	Domenico	Soccer - Boys	Modified A	E	\$2,956.00
Shufelt	Brett	Soccer - Boys	Modified B	I	\$3,103.00
Brust	Dan	Soccer - Boys	Modified B	K (OL-21)	\$5,363.00

Schneider	Jamie	Soccer - Girls	Varsity	K (OL-7)	\$6,804.00
Mueller	Rick	Soccer - Girls	Varsity- PA	K (OL-5)	\$4,348.00
Antosh	Chelsea	Soccer - Girls	Junior Varsity	F	\$3,548.00
Nentarz	Jackie	Soccer - Girls	Modified A	K (OL-4)	\$4,143.00
Lipani	Ricky	Soccer - Girls	Modified B	E	\$2,729.00
Osher	Zach	Soccer - Girls	Modified B	E	\$2,729.00
Burke	Deborah	S & D - Girls	Varsity	I	\$4,302.00
Sullivan	Riley	S & D - Girls	Junior Varsity	E	\$2,838.00
Cunningham	Maura	Diving - Girls	Varsity- PA	E	\$2,838.00
TBD	TBD	S & D - Girls	Modified B		TBD
Vazzana	Linda	Tennis-Girls	Varsity	K (OL-1)	\$4,047.00
Giordano	Dante	Tennis-Girls	Modified A	D	\$1,940.00
Volunteer Coaches					
Coach		Sport	Level		
Bianchi	Brandon	Soccer - Boys	Varsity		
Marcone	Mike	Soccer - Boys	Varsity		
Wengender	Henry	Soccer- Girls	Varsity		
Bianchi	Brandon	Soccer- Boys	Varsity		

6. AMENDMENTS

- a. Morgan Montagno, Elementary Teacher assigned to Bernabi Elementary School, requesting an extension of her previously approved child care leave of absence (July 1, 2020 to October 8, 2020) to November 6, 2020.
- b. Rebecca Castellano, long-term per diem substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School, with an extension of her previously approved appointment (September 8, 2020 to October 8, 2020) to November 6, 2020. Salary is \$200 per day. Ms. Castellano is substituting for Ms. Montagno.
- c. Jessica Wollschleger, intermittent long-term per diem substitute teacher in the School Psychologist tenure area assigned to Munn Elementary School, effective September 8, 2020 to December 8, 2020. Salary is \$200 per day. Ms. Wollschleger is substituting for Mr. Frantz. Ms. Wollschleger was previously appointed as a consecutive long-term substitute teacher.
- d. Aurora Brannigan-Fromm, Foreign Language Teacher assigned to Spencerport High School, with an amendment to her previously approved intermittent emergency family and medical leave of absence (September 21, 2020 to December 22, 2020) to September 28, 2020 to December 22, 2020.

B. Classified Personnel

1. RESIGNATIONS

- a. Mary Lee Schoeneman, Teacher Aide assigned to the Spencerport High School, resigning effective September 4, 2020. Reason: retirement
- b. Donna Kipferl, Teacher Aide assigned to Canal View Elementary School, resigning effective October 16, 2020. Reason: retirement
- c. Rebecca Hinds, Teacher Aide assigned to Canal View Elementary School, resigning effective September 9, 2020. Reason: personal
- d. Catherine Cook, Bus Driver assigned to the Transportation Department, resigning effective September 30, 2020. Reason: personal
- e. Donald Zulauf, Bus Driver assigned to the Transportation Department, resigning effective October 1, 2020. Reason: personal
- f. Theresa Cacia, Lunch Monitor assigned to Cosgrove Middle School, resigning effective September 10, 2020. Reason: personal

2. APPOINTMENTS

- a. Wendy Corona, School Nurse assigned to Canal View Elementary School, effective September 10, 2020. Salary is \$43,100 per year. Ms. Corona is replacing Ms. Leathersich.
- b. Teresa Wright, Lunch Monitor assigned to Cosgrove Middle School, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective September 17, 2020. Salary is \$11.80 per hour. Ms. Wright is replacing Ms. Lane.
- c. Amy Schleicher, Bus Attendant assigned to the Transportation Department, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective September 17, 2020. Salary is \$11.80 per hour. Ms. Schleicher is replacing Mr. Acito.
- d. Kerstyn Smith, Teacher Aide assigned to District Office, effective September 8, 2020. Salary is \$12.18 per hour. Ms. Smith will be removed from the Preferred Eligibility List in accordance with the Spencerport Paraprofessional Association contract. Ms. Smith is replacing Ms. Vennard.
- g. Anthony Chiappone, Student Helper for the Buildings and Grounds Departments, effective September 3, 2020 to June 30, 2021. Salary is \$11.80 per hour.

- h. Mark Dixon, Bus Driver assigned to the Transportation Department, effective September 21, 2020. Salary is \$15.79 per hour pending negotiations. Mr. Dixon is replacing Mr. Mellen.
- i. Ken Pitcher, Bus Driver assigned to the Transportation Department, effective September 22, 2020. Salary is \$15.79 per hour pending negotiations. Mr. Pitcher is replacing Mr. McCarthy.
- j. Shelly Rosario, Lunch Monitor assigned to Munn Elementary School, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective September 24, 2020. Salary is \$11.80 per hour. Ms. Rosario is replacing Ms. Baker.

3. LEAVES OF ABSENCE

- a. Meghan Mack, Teacher Aide assigned to Canal View Elementary School, requesting an intermittent emergency family and medical leave of absence from September 15, 2020 to December 23, 2020.
- b. Spring Lupiani, Teacher Aide assigned to Munn Elementary School, requesting an intermittent emergency family and medical leave of absence from September 15, 2020 to December 22, 2020.
- c. Lynne Weiss, Food Service Helper assigned to Munn Elementary School, requesting an intermittent emergency family and medical leave of absence from September 15, 2020 to December 22, 2020.
- d. Sarah Meath, Bus Attendant assigned to the Transportation Department, requesting an unpaid leave of absence from September 17, 2020 to November 1, 2020.
- e. Wendy Britton, Teacher Aide assigned to Bernabi Elementary School, requesting an unpaid leave of absence from December 9, 2020 (afternoon only) to December 23, 2020.
- f. Teresa Zappia-Sinicropi, Physical Therapist assigned to Canal View Elementary School, requesting a family and medical leave of absence from September 14, 2020 to October 7, 2020.
- g. Cynthia Wilbur, Teacher Aide assigned to Cosgrove Middle School, requesting an unpaid leave of absence from September 23, 2020 to September 30, 2020.
- h. Richard Doney, Maintenance Mechanic II assigned to the Facilities Department, requesting an intermittent emergency family and medical leave of absence from July 13, 2020 to December 31, 2020.

- i. Mary Jane Cifarelli, Food Service Helper assigned to Bernabi Elementary School, requesting an unpaid leave of absence from September 14, 2020 to June 24, 2021.
- j. Amanda Warrington, Bus Driver assigned to the Transportation Department, requesting an emergency family and medical leave of absence from September 14, 2020 to December 4, 2020.

4. SUBSTITUTE APPOINTMENTS

- a. Bill VanArsdale, Bus Attendant PTOC, effective September 14, 2020. Salary is \$11.80 per hour.
- b. Nanette Dukes, Bus Driver PTOC, effective September 17, 2020. Salary is \$15.74 per hour.

3.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	09/04/20	\$100,153.66	36
	09/10/20	\$359,030.47	52
Capital Fund	09/04/20	\$ 2,067.00	1
	09/10/20	\$ 3,451.57	1
Trust & Agency	08/31/20	\$362,703.52	21
	09/04/20	\$ 5,595.96	2
	09/15/20	\$567,781.90	34

3.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 03/10/20, 04/27/20, 05/18/20, 06/03/20, 07/09/20, 07/16/20, 07/22/20, 08/11/20, 08/18/20, 08/20/20, 08/25/20, 08/26/20, 08/27/20, 08/28/20, 08/31/20, 09/02/20 and 09/03/20

3.24 Disposal of Equipment

In compliance with Policy Number 5250 and Regulation Number 5250 - Sale and Disposal of School District property. I recommend the Board of Education approve disposal of the following facilities equipment per Nelson Drake.

Item	Manufacturer	Model No.	Serial No.	Spencerport I.D.	Code No.	Date Purchased
Low Pressure Cleaning Solution Dispenser	N/A	N/A	306288	N/A	N/A	N/A

Low Pressure Cleaning Solution Dispenser	N/A	N/A	306294	N/A	N/A	N/A
Sweeper/Vacuum	N/A	ES400xlp	400125797	N/A	N/A	N/A

3.25 Approval of Building Level Plans

Pursuant to the item discussed during the September 8, 2020 Executive session, the Board of Education approves the building level plans.

3.26 Superintendent Salary Resolution

RESOLVED: That the Board of Education, pursuant to Paragraph 5(b) of the July 1, 2019 through June 30, 2022 Employment Agreement between the Board of Education and the Superintendent of Schools, hereby establishes and determines Superintendent of Schools Dan Milgate's annualized base salary for the 2020-21 fiscal year to be one hundred ninety thousand three hundred sixty-five dollars and zero cents (\$190,365.00). All terms and conditions of the Employment Agreement remain unaltered.

A motion was made by Mr. Miceli and seconded by Mr. Gibbardo to approve the Consent Agenda, Classified Addendum and Consent Agenda Addendum.

Vote of the Board: 6

Yes: 6
No: 0

4. BOARD OF EDUCATION

4.1 President's Report and Communication

Mr. Kincaid wanted to compliment all employees for the outstanding job they did to prepare for the start of the school year. He appreciates that they are full of energy and passion for their students. He realizes that the demands are different this school year and he thanks everyone for their flexibility. He is proud to be part of the district as we move forward.

4.2 Board of Education Members' Reports

The Board members did not have anything to report at this time.

5. SUPERINTENDENT'S REPORT

5.1 Financial Report

Mr. Wood presented the financial report for the period ending August 31, 2020. On the revenue side, the district received about \$153,000 less than last year. Variances included decreases of about \$70,000 in Community Education due to not operating summer programs, \$23,000 in investments, \$30,000 in laptop insurance fees and \$20,000 in miscellaneous due to a worker's compensation reimbursement received last year. On the expenditure side, we spent approximately \$717,000 less compared to the same point last year. This is largely due to not running summer instructional programs, not hiring summer help and reducing/monitoring overtime. In addition, the timing of payments also plays a role when comparing year-to-year expenses. Mr. Wood also shared that we are monitoring cash flow due to the potential reduction of State Aid. Mr. Wood will report on fund balance later this year.

For school lunch, Mr. Wood reported that an error was made submitting claims in June and the overpayment will be kept to apply to future claims. Free and reduced lunches in July and August saw an increase of \$50,000 from last year. During the first five days of school, sales saw a decrease of 41% for breakfast and 44% for lunch. We are continuing to advertise the availability of free meals and will work on increasing advertising.

A motion was made by Ms. Czarnecki and seconded by Mr. Miceli to approve the Financial Report as presented.

Vote of the Board: 6

Yes: 6
No: 0

6. MEETING EVALUATION

Mr. Gibbardo commented on the speed of the meeting.

7. EXECUTIVE SESSION

A motion was made by Mr. Miceli and was seconded by Ms. Czarnecki at 6:11 p.m. to move into Executive Session for the purpose of discussing the employment history of a particular person.

Vote of the Board: 6

Yes: 6
No: 0

Mr. Kincaid moved the Board out of Executive Session and returned to the Business Meeting at 7:19 p.m.

8. **ADJOURN**

A motion was made by Mr. Miceli and seconded by Mr. Gibbardo to adjourn the meeting at 7:19 p.m.

Vote of the Board: 6

Yes: 6
No: 0

As there was no further business, Mr. Kincaid declared the meeting adjourned at 7:19 p.m.


District Clerk


Board President