

OFFICIAL PROCEEDINGS  
OF THE BOARD OF EDUCATION  
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: November 3, 2020  
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Hutton, Mr. Kincaid, Mr. Miceli, Ms. Stone

Absent: Mr. Gibbardo, entered at 6:40 p.m.

Others Present: Ms. Clapper, Ms. Lissow, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Study Session of the Board of Education of the Spencerport Central School District was called to order at 6:03 p.m. E.D.S.T. by the President, Mr. Hutton, in the Board of Education Conference Room in the Administration Building.

**1. PLEDGE TO THE FLAG**

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

**2. APPROVAL OF AGENDA**

A motion was made by Mr. Bracken and seconded by Ms. Stone that the Board of Education approve the Study Session Agenda.

Vote of the Board: 6

Yes: 6

No: 0

**3. CONSENT AGENDA**

**3.1 Old Business**

**3.11 Approval of the Board of Education meeting minutes held on October 20, 2020 and October 27, 2020**

A motion was made by Mr. Bracken and seconded by Mr. Miceli to approve the Consent Agenda.

Vote of the Board: 6

Yes: 6

No: 0

#### 4. **BOARD OF EDUCATION**

##### 4.1 **President's Report and Communication**

Mr. Hutton commented on a productive meeting he had regarding the Superintendent search. He was unable to participate in the NYSSBA voting process as the voting delegate. He gave his apologies, but shared that history shows that all recommended policies are generally approved.

##### 4.2 **Board of Education Members' Reports**

Ms. Stone attended the NYSSBA law conference. They discussed similar topics at the MCSBA law conference. She felt it was a good experience. Mr. Bracken will attend the MCSBA legislative committee and president's meetings tomorrow. Mr. Miceli completed his building tour of the administration and transportation buildings. Mr. Drake did a great job reviewing current and possible future improvements. Mr. Kincaid shared that the building condition survey will help with possible future improvements.

#### 5. **SUPERINTENDENT'S REPORT**

##### 5.1 **New Course (Title Change – Geometry)**

Mr. Zinkewich presented a proposal to update the existing Geometry course. The course was previously referred to as "accelerated" and would now be designated as "honors". The philosophy surrounding the course has changed as it is no longer only offered to "accelerated" students. Additional topics would be added to challenge students. Mr. Zinkewich presented the prerequisites for the course. The Regents exam would remain the same. Mr. Miceli shared that this would help reduce the number of course descriptions. Mr. Bracken inquired about additional costs, which Mr. Zinkewich indicated would be zero.

A motion was made by Mr. Bracken and seconded by Mr. Miceli to accept the Geometry Course title change as presented.

Vote of the Board: 6

Yes: 6

No: 0

##### 5.2 **Enrollment Report**

Mr. Wood shared a video that Ms. Cypher developed on the key concepts of enrollment. The video captured how important the numbers are and all the things that are impacted. Mr. Wood shared that the forecasting tool, Forecast 5, does not currently have live birth data and he will update the Board when the system can generate the data for comparison. He shared that the current numbers do not include the half-day pre-kindergarten students and does not capture the increase in homeschool students. Homeschool students went from 97 to 162, which caused a

drop in the number of students in seats. Mr. Milgate commented on the normal fluctuation in numbers as students move in and move out. Mr. Miceli reminded the Board that enrollment would play a factor in future capital projects and the amount of aid that we receive. Discussion ensued regarding the methods of proposing a future capital project. Mr. Wood reminded the Board that there are many variables and moving parts.

**6. MEETING EVALUATION**

It was a quick meeting.

**7. EXECUTIVE SESSION**

A motion was made by Ms. Stone and was seconded by Mr. Bracken at 6:29 p.m. to move into Executive Session for the purpose of discussing the employment history of particular persons.

Vote of the Board: 6

Yes: 6

No: 0

Mr. Gibbardo entered the meeting at 6:40 p.m.

Mr. Hutton moved the Board out of Executive Session and returned to the Study Session Meeting at 6:53 p.m.

A motion was made by Mr. Kincaid and seconded by Mr. Bracken that the Board of Education approve the Resolutions to Appoint the Interim Superintendent of Schools and Memorandum of Agreement as a Consent Agenda Addendum.

Vote of the Board: 7

Yes: 7

No: 0

**3.2 New Business**

**3.21 Resolution to Appoint Interim Superintendent of Schools**

RESOLVED, that the Board of Education of the Spencerport Central School District hereby appoints Pamela Kissel, Ed.D., as Interim Superintendent of Schools, effective January 5, 2021 through and including June 30, 2021, unless terminated sooner in accordance with and upon terms and conditions of employment as set forth in the negotiated Memorandum of Agreement.

3.22 Resolution to Approve the Memorandum of Agreement with the Interim Superintendent

RESOLVED, that the Board of Education of the Spencerport Central School District hereby approves the Memorandum of Agreement executed by the President of the Board of Education and Pamela Kissel on November 2, 2021.

8. ADJOURN

A motion was made by Mr. Bracken and seconded by Mr. Kincaid to adjourn the meeting at 6:54 p.m.

Vote of the Board: 7

Yes: 7  
No: 0

As there was no further business, Mr. Hutton declared the meeting adjourned at 6:54 p.m.

  
District Clerk

  
Board President