

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: January 19, 2021
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Mr. Hutton, Mr. Kincaid,
Mr. Miceli, Ms. Stone

Absent:

Others Present: Ms. Clapper, Dr. Kissel, Ms. Lissow, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 6:10 p.m. E.D.S.T. by the Vice President, Mr. Kincaid, in a Zoom meeting from everyone's respective homes due to an executive order from Governor Andrew Cuomo.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Mr. Bracken and seconded by Mr. Gibbardo that the Board of Education approve the Business Session Agenda.

Vote of the Board: 7

Yes: 7

No: 0

3. BOCES SUPERINTENDENT REPORT

Mr. Kincaid introduced Ms. Jo Anne Antonacci, district Superintendent and Mr. Michael May, the Spencerport Board Representative. Ms. Antonacci thanked the Board for the opportunity to speak. She shared how things are proceeding with the COVID-19 situation. Special education students are attending in person four days a week and one day remotely. They feel that they have good communication with families and districts. Ms. Antonacci shared that they house 19 BOCES classes in Spencerport buildings and she appreciates the rich partnership that we share. BOCES continues to provide remote instructional support, APPR training and CRE training. The Career & Technical Education (CTE) has adjusted its schedule to provide the maximum hours for students. They are in the process of trying to increase the in person days for students. Ms. Antonacci shared that the

students participating in business and industry programs are attending virtually, with the hope of increasing in person opportunities. BOCES continues to provide science kits for hybrid and remote learners. Mr. May shared that the BOCES annual meeting will be held April 14, 2021 virtually. Mr. May has represented Spencerport for the last 12 years and thanked the Board. He hopes that it will continue into the future. Mr. Bracken thanked them both for all that they do. Ms. Antonacci thanked Spencerport for their valuable partnership. Mr. Kincaid thanked them for the update and feels that we have a great working partnership.

4. CONSENT AGENDA

4.1 Old Business

4.11 Approval of the Board of Education meeting minutes held on January 5, 2021

4.2 New Business

4.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. RESIGNATIONS

- a. Maura Cunningham, Boys Diving Program Assistant, resigning effective December 17, 2020. Reason: personal.
- b. Sean McNamara, Contract Substitute Teacher assigned to Canal View Elementary School, resigning effective November 24, 2020. Reason: to accept a long-term substitute position
- c. Kimberly Epeira, Contract Substitute Teacher assigned to Munn Elementary School, resigning effective February 1, 2021. Reason: personal

2. APPOINTMENTS

- a. Rob Pursel, appointed to the Building Planning Team for Taylor Elementary School, effective November 1, 2020 to June 30, 2021. Stipend is \$1,184 prorated to \$947.20.
- b. Richard Mueller, appointed to the Building Planning Team for Spencerport High School, effective for the 2020-21 school year. Stipend is \$1,184.
- c. Ginger Alloco, appointed Teacher Leader for Cosgrove Middle School, effective December 14, 2020 to June 30, 2021. Stipend is \$3,301 prorated to \$2,112.68.

- d. Theresa Dils, appointed New Hire Mentor for Cosgrove Middle School, effective December 7, 2020 to June 30, 2021. Stipend is \$1,000 prorated to \$680.

3. LEAVES OF ABSENCE

- a. Carol Muehlbauer, Teaching Assistant assigned to Canal View Elementary School, requesting an unpaid leave of absence on December 4, 2020 (afternoon only).
- b. Cheryl Ebertz, Teaching Assistant assigned to Taylor Elementary School, requesting an unpaid leave of absence on December 11, 2020.
- c. Tina Pocock, Teaching Assistant assigned to Canal View Elementary School, requesting an unpaid leave of absence on December 1, 2020 (afternoon only).
- d. Jessica Schultz, Remedial Reading Teacher assigned to Munn Elementary School, requesting an intermittent family and medical leave of absence from January 7, 2021 to January 21, 2021.
- e. Katie Wyant, Science Teacher assigned to Spencerport High School, requesting an intermittent unpaid leave of absence from January 4, 2021 to January 28, 2021.
- f. Kelly Crosby, Special Education Teacher to Spencerport Central School District, requesting an unpaid leave of absence on January 29, 2021.
- g. Christine Hasselberg, Mathematics Teacher assigned to Cosgrove Middle School, requesting an intermittent unpaid leave of absence from January 15, 2021 to January 29, 2021.
- h. Sara Moyer, Foreign Language Teacher assigned to Spencerport High School, requesting an intermittent unpaid leave of absence from January 15, 2021 to January 29, 2021.
- i. Kelly Placito, Mathematics Teacher assigned to Spencerport High School, requesting an intermittent unpaid leave of absence from January 4, 2021 to January 28, 2021.
- j. Jennifer Latshaw, Special Education Teacher assigned to Cosgrove Middle School, requesting a family and medical leave of absence from December 16, 2020 to December 23, 2020.
- k. Megan Milam, Elementary Teacher assigned to Canal View Elementary School, requesting a family and medical leave of absence from December 17, 2020 to March 24, 2021.

- l. Erin Reding, Teaching Assistant assigned to Cosgrove Middle School, requesting an unpaid leave of absence from January 11, 2021 to January 15, 2021.
- m. Elizabeth Wade, School Psychologist assigned to Spencerport High School, requesting an intermittent unpaid leave of absence from January 11, 2021 to January 28, 2021.
- n. Amy Visca, Special Education Teacher assigned to Spencerport High School, requesting an intermittent unpaid leave of absence from January 11, 2021 to January 28, 2021.
- o. Cathleen Herman, Business Education Teacher assigned to Spencerport High School, requesting an intermittent family and medical leave of absence from January 4, 2021 to January 15, 2021.
- p. Lindsay Moyer, Remedial Reading Teacher assigned to Taylor Elementary School, requesting an intermittent family and medical leave of absence from January 19, 2021 to February 2, 2021.
- q. Megan Wendt, Teaching Assistant assigned to Bernabi Elementary School, requesting an unpaid leave of absence from February 23, 2021 to May 7, 2021.

4. SUBSTITUTE APPOINTMENTS

- a. Amanda Chutney, Teaching Assistant PTOC, effective December 14, 2020. Salary is \$11.80 per hour.
- b. Alyssa McArdle, Teaching Assistant PTOC, effective December 8, 2020. Salary is \$11.80 per hour.
- c. Julia Pacitto, Teaching Assistant PTOC, effective December 11, 2020. Salary is \$11.80 per hour.
- d. Sean McNamara, long-term per diem substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School effective November 30, 2020 to January 4, 2021, and Canal View Elementary School effective January 5, 2021 to March 24, 2021. Salary is \$200 per day. Mr. McNamara is substituting for Ms. Sage and Ms. Milam, respectively.
- e. Robert Petit, Teaching Assistant PTOC, effective January 14, 2021. Salary is \$12.50 per hour.

5. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification Area or Degree Status</u>
Bay	Jennifer	School Media Specialist

Chutney	Amanda	Bachelors
DiGuardi	Isabella	Bachelors
Giordano	Dante	Physical Education
Joy	Brandon	Bachelors
Kent	Lindsay	French 7-12
McArdle	Alyssa	Childhood Education 1-6, SWD 1-6
McGrath	Kyle	Bachelors
Petit	Robert	Bachelors
Schrier	Mersade	Childhood Education B-6
Sweeney	Joshua	Bachelors
Tomei	Emily	Bachelors
Vangellow	Thomas	Bachelors

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Brian Fedele, appointed Ice Hockey Program Assistant effective January 4, 2021. Stipend is \$4,643.
- b. Jacqueline Nentarz, appointed Snowsports Club Advisor at Spencerport High School, for the 2020-21 school year. Stipend is \$450.
- c. Bryan Swanson, appointed Ski Club Advisor at Cosgrove Middle School for the 2020-21 school year. Stipend is \$464.
- d. Fall/Winter Coaching Recommendations

Fall II Season					
Coach	Coach	Sport	Level	Level	Stipend
Dowd	John	Football	Varsity	K (OL-11)	\$ 7,572.00
Fokin	Jason	Football	Varsity- PA	K-OL 2	\$ 4,856.00
Burns	Joe	Football	Varsity- PA	K (OL-3)	\$ 4,782.00
Mantell	Kevin	Football	Varsity- PA	K (OL-5)	\$ 5,013.00
Orlando	Jess	Cheerleading	Varsity	F	\$ 3,689.00
Eason	Brianne	Cheerleading	Program Assistant	J	\$ 3,134.00
Caito	Stephanie	Cheerleading	Junior Varsity	G	\$ 2,851.00
Passinault	Jamie	Volleyball - Girls	Varsity	H	\$ 4,439.00
White	Lori	Volleyball - Girls	Junior Varsity	K (OL- 8)	\$ 4,362.00
Austin	Aaron	Volleyball-Boys	Varsity	K (OL-4)	\$ 5,152.00
Chambery	Jonathan	Volleyball - Boys	Junior Varsity	E	\$ 2,838.00

Winter- Junior Varsity Coaches					
Eason	Brianne	Cheerleading	Program Assistant	J	\$ 3,342
Caito	Stephanie	Cheerleading	Junior Varsity	F	\$ 2,951
Gray	Chris	Wrestling	Junior Varsity	K (OL-5)	\$ 5,018
Pursel	Rob	Basketball - Boys	Junior Varsity	K (OL-1)	\$ 4,489
Johnson	Daniel	Basketball - Girls	Junior Varsity	K (OL-1)	\$ 4,669
Volunteer Coaches					
Coach		Sport	Level		
Austin	Elyse	Volleyball - Boys	Varsity		
Austin	Dale	Volleyball- Boys	JV / Varsity		

7. AMENDMENTS

- a. Christopher Longwell, 1.0 FTE long-term substitute teacher in the Elementary tenure area assigned to Canal View Elementary School, effective September 8, 2020 to March 1, 2021. Salary is Masters, Level 5 at \$46,730 prorated to \$28,271.65. Mr. Longwell is substituting for Ms. Remillard and was previously appointed as a long-term per diem substitute teacher from September 8, 2020 to December 8, 2020 with a salary of \$200 per day.
- b. Morgan Montagno, Elementary Teacher assigned to Bernabi Elementary School, requesting an extension of her previously approved child care leave of absence (July 1, 2020 to January 5, 2021) to March 24, 2021.
- c. Rebecca Castellano, 1.0 FTE long-term substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School, effective September 8, 2020 to March 24, 2021. Salary is Masters, Level 1 at \$43,625 prorated to \$30,101.24. Ms. Castellano is substituting for Ms. Montagno and was previously appointed as a long-term per diem substitute teacher from September 8, 2020 to January 5, 2021 with a salary of \$200 per day.
- d. Christine Kincaid, New Hire Mentor for Bernabi Elementary School, with an extension of her previously approved appointment (September 8, 2020 to January 5, 2021) to March 24, 2021. The revised stipend is \$250 prorated to \$172.50.
- e. Laurie Price, Building Planning Team for Taylor Elementary School, effective September 8, 2020 to October 31, 2020. Stipend is \$1,184 prorated to \$236.80. Ms. Price was previously appointed for the 2020-21 school year with a stipend of \$1,184.

- f. Allison Grose, intermittent long-term per diem substitute teacher in the Science tenure area assigned to Spencerport High School, with an extension of her previously approved appointment (September 10, 2020 to December 21, 2020) to January 28, 2021. Salary is \$187.50 per day. Ms. Grose is substituting for Ms. Wyant.
- g. Sara Snarr, intermittent long-term per diem substitute teacher in the Mathematics tenure area assigned to Cosgrove Middle School, with an extension of her previously approved appointment (September 10, 2020 to December 18, 2020) to January 29, 2021. Salary is \$200 per day. Ms. Snarr is substituting for Ms. Hasselberg.
- h. Emily Morris, 1.0 FTE long-term substitute teacher in the Remedial Reading tenure area assigned to Munn Elementary School, effective September 11, 2020 to February 26, 2021. Salary is Masters, Level 5 at \$46,730 prorated to \$27,337.05. Ms. Morris was previously appointed as a long-term per diem substitute teacher from September 11, 2020 to December 23, 2020 with a salary of \$200 per day. Ms. Morris is substituting for Ms. Bianchi.
- i. Erica Hurley, Elementary Teacher assigned to Bernabi Elementary School, requesting an extension of her previously approved unpaid leave of absence (December 7, 2020 to December 23, 2020) to February 12, 2021.
- j. Margaret Easton, rescinding her contract substitute teacher appointment effective January 4, 2021 to June 11, 2021 and appointed 1.0 FTE long-term substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School, effective September 8, 2020 to February 12, 2021. Salary is Bachelors, Level 3 at \$42,861 prorated to \$24,645.05. Ms. Easton was previously appointed long-term per diem substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School, effective September 8, 2020 to December 23, 2020 with a salary of \$187.50 per day. Ms. Easton is substituting for Ms. Hurley.
- k. Amanda Plato, intermittent long-term per diem substitute teacher in the English tenure area assigned to Cosgrove Middle School, with an amendment to her previously approved appointment (September 8, 2020 to December 22, 2020) to December 21, 2020. Salary is \$187.50 per day. Ms. Plato is substituting for Ms. Thevanesan.
- l. Tammy Lopatka, New Hire Mentor for Bernabi Elementary School, with an extension of her previously approved appointment (September 8, 2020 to December 23, 2020) to February 12, 2021. The revised stipend is \$500 prorated to \$287.50.

B. Classified Personnel

1. RESIGNATIONS

- a. Karen Catone, Bus Driver assigned to the Transportation Department, resigning effective December 15, 2020. Reason: retirement
- b. Julianna Paliani, Teacher Aide assigned to Spencerport High School, resigning effective January 8, 2021. Reason: personal
- c. Todd Romig, Bus Driver assigned to the Transportation Department, resigning effective November 24, 2020. Reason: personal
- d. Deborah Vane, Bus Driver assigned to the Transportation Department, resigning effective January 13, 2021. Reason: other employment
- e. Patricia Phelps, Data Liaison Specialist, assigned to District Office, resigning effective June 30, 2021. Reason: retirement
- f. Mary Beth Woolaver, Teacher Aide assigned to Cosgrove Middle School, resigning effective January 8, 2021. Reason: personal

2. APPOINTMENTS

- a. Thomas Vangellow, Teacher Aide assigned to Canal View Elementary School, effective January 4, 2021. Salary is \$12.50 per hour. Mr. Vangellow is replacing Ms. Kipferl.
- b. Emilee Polvino, Lifeguard assigned to Spencerport Schools, effective December 9, 2020 to June 30, 2021. Salary is \$11.80 per hour.
- c. Rachel Marcello, Teacher Aide assigned to Spencerport High School, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective January 21, 2021. Salary is \$12.50 per hour. Ms. Marcello is replacing Ms. Paliani.

3. LEAVES OF ABSENCE

- a. Carrie Woodhams, Cleaner assigned to Taylor Elementary School, requesting a family and medical leave of absence from November 30, 2020 to December 7, 2020.
- b. Amanda Warrington, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence from December 16, 2020 to January 31, 2021.

- c. Sarah Meath, Bus Attendant assigned to the Transportation Department, requesting an unpaid leave of absence on December 21, 2020 (afternoon only).
- d. Lorie Fishell, Assistant Cook assigned to Canal View Elementary School, requesting an unpaid leave of absence on December 18, 2020.
- e. Brandy Orbaker, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence on January 19, 2021.
- f. Brittney Montgomery, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on December 9, 2020 (afternoon only).
- g. Melinda Keirsbilck, Teacher Aide assigned to Cosgrove Middle School, requesting an unpaid leave of absence from December 14, 2020 to March 31, 2021.
- h. Meghan Mack, Teacher Aide assigned to Canal View Elementary School, requesting an intermittent unpaid leave of absence from January 5, 2021 to January 29, 2021.
- i. Rosalia Palotto, Food Service Helper assigned to Cosgrove Middle School, requesting an unpaid leave of absence from January 14, 2021 to January 19, 2021.
- j. Teresa Zappia-Sinicropi, Physical Therapist assigned to Canal View Elementary School and Cosgrove Middle School, requesting an unpaid leave of absence from January 4, 2021 to January 29, 2021.
- k. Lynne Weiss, Food Service Helper assigned to Munn Elementary School, requesting an intermittent unpaid leave of absence from January 8, 2021 to January 29, 2021.
- l. Sebastian Caldarelli, Cleaner assigned to Spencerport High School, requesting an unpaid leave of absence from January 4, 2021 to January 8, 2021.
- m. Riley Sullivan, Teacher Aide assigned to Spencerport High School, requesting an unpaid leave of absence on January 6, 2021.
- n. Kyle McGrath, Teacher Aide assigned to Spencerport High School, requesting an unpaid leave of absence on January 11, 2021, January 14, 2021, January 20, 2021, January 21, 2021, January 25, 2021 and January 28, 2021.
- o. Thomas Vangellow, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on January 8, 2021 (afternoon only), January 11, 2021, January 20, 2021, February 5, 2021 and February 10, 2021.

- p. David Nau, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence from February 5, 2021 (afternoon only) to June 30, 2021.
- q. Jessica Quaring, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence from January 11, 2021 to March 24, 2021.

4. SUBSTITUTE APPOINTMENTS

- a. Alyssa McArdle, Teacher Aide PTOC, effective December 8, 2020. Salary is \$11.80 per hour.
- b. Andrew Romano, Food Service Helper PTOC, effective December 7, 2020. Salary is \$11.80 per hour.
- c. Lillian Eichas, Student Helper for the Buildings and Grounds Department, effective December 15, 2020. Salary is \$11.80 per hour.
- d. Amanda Chuttey, Teacher Aide PTOC, effective December 14, 2020. Salary is \$11.80 per hour.
- e. Jennifer Manley, Teacher Aide PTOC, effective December 14, 2020. Salary is \$11.80 per hour.
- f. Colleen Lake, Teacher Aide PTOC, effective January 4, 2021. Salary is \$12.50 per hour.
- g. Kristina Bird, Teacher Aide PTOC, effective December 23, 2020. Salary is \$11.80 per hour.
- h. Matthew Bowerman, Teacher Aide PTOC and Cleaner PTOC, effective December 23, 2020. Salary is \$11.80 per hour.
- i. Robert Petit, Teacher Aide PTOC, effective January 14, 2021. Salary is \$12.50 per hour.

5. AMENDMENTS

- a. Amanda Warrington, Bus Driver assigned to the Transportation Department, requesting an extension of her previously approved emergency family and medical leave of absence (September 14, 2020 to December 4, 2020) to December 11, 2020.
- b. Carrie Bertrand, Computer Application Specialist assigned to District Office, with an amendment to her previously approved intermittent unpaid leave of absence (December 1, 2020 to December 30, 2020) to December 16, 2020.

- c. Tim Yockel, Head Bus Driver PTOC, effective July 1, 2020 with a revised salary of \$26.60 per hour. This salary was previously approved as \$17.22 per hour.

4.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	12/03/20	\$1,199,150.27	49
	12/10/20	\$ 220,119.48	40
	12/10/20	\$ 254,475.00	1
	12/10/20	\$1,355,766.00	1
	12/15/20	\$ 227,802.50	1
	12/17/20	\$1,262,403.58	64
	12/22/20	\$ 776,167.88	41
	12/29/20	\$ 117,729.00	36
	01/07/21	\$ 208,123.25	47
	Federal Fund	12/03/20	\$ 398.75
12/10/20		\$ 158,765.83	2
01/07/21		\$ 16,501.55	15
School Lunch	12/03/20	\$ 1,308.72	2
	12/17/20	\$ 24,405.93	6
	12/22/20	\$ 2,391.75	2
Capital Fund	12/03/20	\$ 103,074.09	4
	12/10/20	\$ 97,301.13	6
	12/17/20	\$ 2,900.00	1
	12/22/20	\$ 1,296.00	1
Trust & Agency	12/03/20	\$ 11,345.46	4
	12/10/20	\$ 2,225.00	2
	12/15/20	\$ 576,498.15	36
	12/29/20	\$ 565,902.76	38
	01/07/21	\$ 6,263.44	3
	01/15/21	\$ 557,769.80	37

4.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 06/09/20, 11/10/20, 11/12/20, 11/13/20, 11/16/20, 11/17/20, 11/18/20, 11/19/20, 11/20/20, 11/23/20, 11/24/20, 11/30/20, 12/01/20, 12/02/20, 12/03/20, 12/07/20, 12/08/20, 12/09/20, 12/14/20, 12/15/20, 12/16/20, 12/17/20, 12/18/20, 12/21/20, 12/22/20, 12/23/20, 01/04/21, 01/05/21 and 01/06/21

4.24 Capital Improvement Project Competitive Bid

The recommendation is for the Board to approve and award the additional site package to TME Excavating with the following Prime Contract and respective alternates:

Contract No. 201

Site Work:	TME Excavating
Base Bid	\$635,000
Alt. SW HS-1 – Concession Stand to Main Field Sidewalks	\$68,610
Alt. SW HS-3 – East Parking Lot Sidewalk Replacement	\$28,873
<u>Alt. SW MS-2 – Middle School to High School Sidewalks</u>	<u>\$59,045</u>
Total for Award	\$791,528

4.25 Disposal of Equipment

In compliance with Policy Number 5250 and Regulation Number 5250 - Sale and Disposal of School District property, I recommend the Board of Education approve disposal of the following facilities equipment per Nelson Drake. In order to gain some value from this equipment, the generator and field-line spray unit will be sent to auction.

Item	Manufacturer	Model No.	Serial No.	Spencerport I.D.	Code No.	Date Purchased
Greyco 3900 Field Line Spray Unit	Greyco	Lazer II	N/A	00893	N/A	2000
Generator	German 4000 EL	09777-1	5508493	N/A	N/A	N/A
Small Electric Power Washer	Lamda 1000	8KF12	P029911138	N/A	N/A	N/A
Small Electric Power Washer	AA 1000	GC-1002-OMEI	10133243	N/A	N/A	N/A
Traveling Sprinkler	Rain Train	4000	01213	N/A	N/A	N/A
Traveling Sprinkler	Rain Train	4000	F5648	N/A	N/A	N/A
Traveling Sprinkler	Rain Train	4000	C120	N/A	N/A	N/A

4.26 Approval of 2021 Budget Focus Group – Amended

Dr. Kissel recommended the following individuals to serve on the 2021 Budget Focus Group.

Pam Kissel, ad hoc
Lanette Cypher, ad hoc
Rick Wood, ad hoc
Ty Zinkiewich, ad hoc
Jamie Lissow, ad hoc
Cory Allen, administrator
Nelson Drake, administrator
Jonathan Saltzberg, administrator
Rob Allen, teacher
Sue Chatterton, teacher

Gay Lenhard, town official
Chris Mears, town official
Gary Penders, town official
Renee Cleare, parent
Denis Johnson, parent
Kimberly McLaren, parent
Stacey Porter, parent
Karen Zyra, parent
Phillip Koyoumjian, community
Mike Mayer, community

Brianne Eason, teacher
Kevin Hutton, Board of Education
Greg Kincaid, Board of Education
TBD, staff

Liam Mears, community
Carol Nellis-Ewell, community
Oriana Gelfuso, student
Corynna Rotoli, student

4.27 New Club

Mr. Zinkiewich reviewed the proposal from James Centola, Principal, for a new club at the Cosgrove Middle school for the 2020-2021 school year. He recommends that the following club be given pilot status and that the club document its student participation this year to determine future approval as a standing club.

<u>Club</u>	<u>Advisor</u>
Stepping Out Against Racism	Frank Cafarella Jenn Mongold

This club proposal meets the requirements of Policy 7460, School Clubs and Organizations and Regulation 7410.R1, Extra Curricular Activities.

4.28 MOA for All Units

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT TRANSPORTATION ASSOCIATION
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT

WHEREAS, the Spencerport Central School District (District) and the Spencerport Transportation Association (Association) are parties to a collective bargaining agreement, dated July 1, 2017 to June 30, 2020 (pending negotiations); and

WHEREAS, the COVID-19 vaccine is available effective January 11, 2021 to teachers and education workers; and

WHEREAS, due to the unique circumstances presented by COVID 19, the District wishes to allow unit members limited flexibility to utilize sick time on a non-precedent-setting basis to obtain the COVID-19 vaccine.

NOW, THEREFORE, the parties hereby agree as follows:

1. From January 11, 2021 through and including June 30, 2021 only, unit members may use a .5 sick day (article 16) for each of up to two (2) COVID-19 vaccine appointments.
2. The parties agree that this Memorandum of Agreement does not entitle any unit member to any other payment or benefit, exists solely due to the COVID-19 pandemic and does not create or establish a precedent for any matter.
3. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement.
4. This Memorandum of Agreement shall sunset in its entirety effective June 30, 2021.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT TEACHING ASSISTANTS
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT

WHEREAS, the Spencerport Central School District (District) and the Spencerport Teaching Assistants (Association) are parties to a collective bargaining agreement, dated July 1, 2018 to June 30, 2021; and

WHEREAS, the COVID-19 vaccine is available effective January 11, 2021 to teachers and education workers; and

WHEREAS, due to the unique circumstances presented by COVID 19, the District wishes to allow unit members limited flexibility to utilize sick time on a non-precedent-setting basis to obtain the COVID-19 vaccine.

NOW, THEREFORE, the parties hereby agree as follows:

1. From January 11, 2021 through and including June 30, 2021 only, unit members may use a .5 sick day (article 7) for each of up to two (2) COVID-19 vaccine appointments.
2. The parties agree that this Memorandum of Agreement does not entitle any unit member to any other payment or benefit, exists solely due to the COVID-19 pandemic and does not create or establish a precedent for any matter.
3. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement.
4. This Memorandum of Agreement shall sunset in its entirety effective June 30, 2021.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT PLANT OPERATION AND MAINTENANCE ASSOCIATION
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT

WHEREAS, the Spencerport Central School District (District) and the Spencerport Plant Operation and Maintenance Association (Association) are parties to a collective bargaining agreement, dated July 1, 2019 to June 30, 2022; and

WHEREAS, the COVID-19 vaccine is available effective January 11, 2021 to teachers and education workers; and

WHEREAS, due to the unique circumstances presented by COVID 19, the District wishes to allow unit members limited flexibility to utilize sick time on a non-precedent-setting basis to obtain the COVID-19 vaccine.

NOW, THEREFORE, the parties hereby agree as follows:

1. From January 11, 2021 through and including June 30, 2021 only, unit members may use a .5 sick day (article 18) for each of up to two (2) COVID-19 vaccine appointments.
2. The parties agree that this Memorandum of Agreement does not entitle any unit member to any other payment or benefit, exists solely due to the COVID-19 pandemic and does not create or establish a precedent for any matter.

3. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement.
4. This Memorandum of Agreement shall sunset in its entirety effective June 30, 2021.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT CENTRAL SCHOOL OFFICE PERSONNEL ASSOCIATION
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT

WHEREAS, the Spencerport Central School District (District) and the Spencerport Central School Office Personnel Association (Association) are parties to a collective bargaining agreement, dated July 1, 2018 to June 30, 2021; and

WHEREAS, the COVID-19 vaccine is available effective January 11, 2021 to teachers and education workers; and

WHEREAS, due to the unique circumstances presented by COVID 19, the District wishes to allow unit members limited flexibility to utilize sick time on a non-precedent-setting basis to obtain the COVID-19 vaccine.

NOW, THEREFORE, the parties hereby agree as follows:

1. From January 11, 2021 through and including June 30, 2021 only, unit members may use a .5 sick day (article 17) for each of up to two (2) COVID-19 vaccine appointments.
2. The parties agree that this Memorandum of Agreement does not entitle any unit member to any other payment or benefit, exists solely due to the COVID-19 pandemic and does not create or establish a precedent for any matter.
3. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement.
4. This Memorandum of Agreement shall sunset in its entirety effective June 30, 2021.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT ADMINISTRATORS' AND SUPERVISORS' ASSOCIATION
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT

WHEREAS, the Spencerport Central School District (District) and the Spencerport Administrators' and Supervisors' Association (Association) are parties to a collective bargaining agreement, dated July 1, 2020 to June 30, 2023; and

WHEREAS, the COVID-19 vaccine is available effective January 11, 2021 to teachers and education workers; and

WHEREAS, due to the unique circumstances presented by COVID 19, the District wishes to allow unit members limited flexibility to utilize sick time on a non-precedent-setting basis to obtain the COVID-19 vaccine.

NOW, THEREFORE, the parties hereby agree as follows:

1. From January 11, 2021 through and including June 30, 2021 only, unit members may use a .5 sick day (article 11) for each of up to two (2) COVID-19 vaccine appointments.
2. The parties agree that this Memorandum of Agreement does not entitle any unit member to any other payment or benefit, exists solely due to the COVID-19 pandemic and does not create or establish a precedent for any matter.
3. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement.
4. This Memorandum of Agreement shall sunset in its entirety effective June 30, 2021.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT ADMINISTRATORS' AND SUPERVISORS' ASSOCIATION
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT

WHEREAS, the Spencerport Central School District (District) and the Spencerport Administrators' and Supervisors' Association (Association) are parties to a collective bargaining agreement, dated July 1, 2020 to June 30, 2023; and

WHEREAS, the COVID-19 vaccine is available effective January 11, 2021 to teachers and education workers; and

WHEREAS, due to the unique circumstances presented by COVID 19, the District wishes to allow unit members limited flexibility to utilize sick time on a non-precedent-setting basis to obtain the COVID-19 vaccine.

NOW, THEREFORE, the parties hereby agree as follows:

1. From January 11, 2021 through and including June 30, 2021 only, unit members may use a .5 sick day (article 11) for each of up to two (2) COVID-19 vaccine appointments.
2. The parties agree that this Memorandum of Agreement does not entitle any unit member to any other payment or benefit, exists solely due to the COVID-19 pandemic and does not create or establish a precedent for any matter.
3. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement. This Memorandum of Agreement shall sunset in its entirety effective June 30, 2021.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT FOOD SERVICES ASSOCIATION
AND THE

SPENCERPORT CENTRAL SCHOOL DISTRICT

WHEREAS, the Spencerport Central School District (District) and the Spencerport Food Services Association (Association) are parties to a collective bargaining agreement, dated July 1, 2019 to June 30, 2022; and

WHEREAS, the COVID-19 vaccine is available effective January 11, 2021 to teachers and education workers; and

WHEREAS, due to the unique circumstances presented by COVID 19, the District wishes to allow unit members limited flexibility to utilize sick time on a non-precedent-setting basis to obtain the COVID-19 vaccine.

NOW, THEREFORE, the parties hereby agree as follows:

1. From January 11, 2021 through and including June 30, 2021 only, unit members may use a .5 sick day (article 14) for each of up to two (2) COVID-19 vaccine appointments.
2. The parties agree that this Memorandum of Agreement does not entitle any unit member to any other payment or benefit, exists solely due to the COVID-19 pandemic and does not create or establish a precedent for any matter.
3. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement.
4. This Memorandum of Agreement shall sunset in its entirety effective June 30, 2021.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT MECHANICS ASSOCIATION
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT

WHEREAS, the Spencerport Central School District (District) and the Spencerport Mechanics Association (Association) are parties to a collective bargaining agreement, dated July 1, 2019 to June 30, 2022; and

WHEREAS, the COVID-19 vaccine is available effective January 11, 2021 to teachers and education workers; and

WHEREAS, due to the unique circumstances presented by COVID 19, the District wishes to allow unit members limited flexibility to utilize sick time on a non-precedent-setting basis to obtain the COVID-19 vaccine.

NOW, THEREFORE, the parties hereby agree as follows:

1. From January 11, 2021 through and including June 30, 2021 only, unit members may use a .5 sick day (article 14) for each of up to two (2) COVID-19 vaccine appointments.
2. The parties agree that this Memorandum of Agreement does not entitle any unit member to any other payment or benefit, exists solely due to the COVID-19 pandemic and does not create or establish a precedent for any matter.
3. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or

amendment shall be made without written consent of the parties to this Memorandum of Agreement.

4. This Memorandum of Agreement shall sunset in its entirety effective June 30, 2021.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT TEACHERS ASSOCIATION
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT

WHEREAS, the Spencerport Central School District (District) and the Spencerport Teachers Association (Association) are parties to a collective bargaining agreement, dated July 1, 2020 to June 30, 2021; and

WHEREAS, the COVID-19 vaccine is available effective January 11, 2021 to teachers and education workers; and

WHEREAS, due to the unique circumstances presented by COVID 19, the District wishes to allow unit members limited flexibility to utilize sick time on a non-precedent-setting basis to obtain the COVID-19 vaccine.

NOW, THEREFORE, the parties hereby agree as follows:

1. From January 11, 2021 through and including June 30, 2021 only, unit members may use a .5 sick day (article 47 and article 72) for each of up to two (2) COVID-19 vaccine appointments.
2. The parties agree that this Memorandum of Agreement does not entitle any unit member to any other payment or benefit, exists solely due to the COVID-19 pandemic and does not create or establish a precedent for any matter.
3. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement.
4. This Memorandum of Agreement shall sunset in its entirety effective June 30, 2021.

4.29 MOA for Foreign Language Teachers

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT TEACHERS' ASSOCIATION ("Association")
AND
KATHERINE RESCH ("Ms. Resch")
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT (the "District")

WHEREAS, the Superintendent of Schools of the Spencerport Central School District and the Spencerport Teachers' Association are parties to a collective bargaining agreement, dated July 1, 2020 to June 30, 2021 ("CBA"); and

WHEREAS, Article 12 §II.C.2 (Teacher Work Load) of the CBA defines the full-time teacher workload as five sections over a two-day cycle and provides that occasionally it may be necessary to assign a sixth section without in lieu of the equivalent number of supervisory assignments. When this need exists, the principal will attempt to find a certified teacher

who will volunteer to accept the sixth section. If one is not found, the principal shall assign the sixth section; and

WHEREAS, Article 35 §I.3 (Extra Assignments: Teachers as Substitute and Tutors) of the CBA states that unit members in Grade 9-12 who volunteer to fill in for absent unit members during the academic day when substitute teachers are not available will be paid fifty dollars (\$50) for each full block; and

WHEREAS, Ms. Resch, a foreign language teacher assigned to the High School, was assigned a sixth section effective November 4, 2020, through a date to be determined, but no later than June 30, 2021; and

WHEREAS, due to the unique circumstances, the parties wish to allow Ms. Resch to submit for extra class payment of fifty dollars (\$50) for each full block of the sixth section assignment, as if she was a voluntary substitute for that section assignment, from November 4, 2020, through a date to be determined, but not later than June 30, 2021.

NOW, THEREFORE, for and in consideration of the mutual promises contained in this Memorandum of Agreement, the sufficiency of which the parties acknowledge, the parties hereby agree as follows:

1. From November 4, 2020 through a date to be determined, but not later than June 30, 2021, Ms. Resch may submit for extra class payment of fifty dollars (\$50) for each full block of her sixth section assignment, as if she was a voluntary substitute for that section assignment.
2. The parties agree that this Memorandum of Agreement does not entitle Ms. Resch to any other payment, increase or benefit and shall not be construed to alter the rights of any party pursuant to the Education Law or the CBA.
3. The parties agree that this Memorandum of Agreement exists solely due to the unique circumstances and does not create or establish a precedent for any other matter or individual.
4. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement.
5. Should any provision of this Memorandum of Agreement be declared or determined by any court or reviewing officer or entity to be illegal or invalid, the validity of the remaining provisions shall not be affected thereby and the illegal or invalid provision shall be severed from this agreement, provided severance of the invalid or illegal provision does not defeat the intent of the parties as reflected in this agreement.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT TEACHERS' ASSOCIATION ("Association")
AND
CYNTHIA MONTANEZ ("Ms. Montanez")
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT (the "District")

WHEREAS, the Superintendent of Schools of the Spencerport Central School District and the Spencerport Teachers' Association are parties to a collective bargaining agreement, dated July 1, 2020 to June 30, 2021 ("CBA"); and

WHEREAS, Article 12 §II.C.2 (Teacher Work Load) of the CBA defines the full-time teacher workload as five sections over a two-day cycle and provides that occasionally it may be necessary to assign a sixth section without in lieu of the equivalent number of supervisory assignments. When this need exists, the principal will attempt to find a certified teacher who will volunteer to accept the sixth section. If one is not found, the principal shall assign the sixth section; and

WHEREAS, Article 35 §I.3 (Extra Assignments: Teachers as Substitute and Tutors) of the CBA states that unit members in Grade 9-12 who volunteer to fill in for absent unit members during the academic day when substitute teachers are not available will be paid fifty dollars (\$50) for each full block; and

WHEREAS, Ms. Montanez, a foreign language teacher assigned to the High School, was assigned a sixth section effective November 5, 2020, through a date to be determined, but no later than June 30, 2021; and

WHEREAS, due to the unique circumstances, the parties wish to allow Ms. Montanez to submit for extra class payment of fifty dollars (\$50) for each full block of the sixth section assignment, as if she was a voluntary substitute for that section assignment, from November 5, 2020, through a date to be determined, but not later than June 30, 2021.

NOW, THEREFORE, for and in consideration of the mutual promises contained in this Memorandum of Agreement, the sufficiency of which the parties acknowledge, the parties hereby agree as follows:

1. From November 5, 2020 through a date to be determined, but not later than June 30, 2021, Ms. Montanez may submit for extra class payment of fifty dollars (\$50) for each full block of her sixth section assignment, as if she was a voluntary substitute for that section assignment.
2. The parties agree that this Memorandum of Agreement does not entitle Ms. Montanez to any other payment, increase or benefit and shall not be construed to alter the rights of any party pursuant to the Education Law or the CBA.
3. The parties agree that this Memorandum of Agreement exists solely due to the unique circumstances and does not create or establish a precedent for any other matter or individual.
4. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement.
5. Should any provision of this Memorandum of Agreement be declared or determined by any court or reviewing officer or entity to be illegal or invalid, the validity of the remaining provisions shall not be affected thereby and the illegal or invalid provision shall be severed from this agreement, provided severance of the invalid or illegal provision does not defeat the intent of the parties as reflected in this agreement.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT TEACHERS' ASSOCIATION ("Association")
AND
BERK MOU ("Mr. Mou")
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT (the "District")

WHEREAS, the Superintendent of Schools of the Spencerport Central School District and the Spencerport Teachers' Association are parties to a collective bargaining agreement, dated July 1, 2020 to June 30, 2021 ("CBA"); and

WHEREAS, Article 12 §II.C.2 (Teacher Work Load) of the CBA defines the full-time teacher workload as five sections over a two-day cycle and provides that occasionally it may be necessary to assign a sixth section without in lieu of the equivalent number of supervisory assignments. When this need exists, the principal will attempt to find a certified teacher who will volunteer to accept the sixth section. If one is not found, the principal shall assign the sixth section; and

WHEREAS, Article 35 §I.3 (Extra Assignments: Teachers as Substitute and Tutors) of the CBA states that unit members in Grade 9-12 who volunteer to fill in for absent unit members during the academic day when substitute teachers are not available will be paid fifty dollars (\$50) for each full block; and

WHEREAS, Mr. Mou, a foreign language teacher assigned to the High School, was assigned a sixth section effective September 28, 2020, through a date to be determined, but no later than June 30, 2021; and

WHEREAS, due to the unique circumstances, the parties wish to allow Mr. Mou to submit for extra class payment of fifty dollars (\$50) for each full block of the sixth section assignment, as if he was a voluntary substitute for that section assignment, from September 28, 2020, through a date to be determined, but not later than June 30, 2021.

NOW, THEREFORE, for and in consideration of the mutual promises contained in this Memorandum of Agreement, the sufficiency of which the parties acknowledge, the parties hereby agree as follows:

1. From September 28, 2020 through a date to be determined, but not later than June 30, 2021, Mr. Mou may submit for extra class payment of fifty dollars (\$50) for each full block of his sixth section assignment, as if he was a voluntary substitute for that section assignment.
2. The parties agree that this Memorandum of Agreement does not entitle Mr. Mou to any other payment, increase or benefit and shall not be construed to alter the rights of any party pursuant to the Education Law or the CBA.
3. The parties agree that this Memorandum of Agreement exists solely due to the unique circumstances and does not create or establish a precedent for any other matter or individual.
4. This Memorandum of Agreement constitutes the full and complete agreement of the parties and may not be modified, altered, or changed orally. No alteration or amendment shall be made without written consent of the parties to this Memorandum of Agreement.
5. Should any provision of this Memorandum of Agreement be declared or determined by any court or reviewing officer or entity to be illegal or invalid, the validity of the remaining provisions shall not be affected thereby and the illegal or invalid provision shall be severed from this agreement, provided severance of the invalid or illegal provision does not defeat the intent of the parties as reflected in this agreement.

MEMORANDUM OF AGREEMENT
BETWEEN THE
SPENCERPORT TEACHER'S ASSOCIATION,

MELANIE THOMAS,
AND THE
SPENCERPORT CENTRAL SCHOOL DISTRICT

It is agreed by and between the parties, the SPENCERPORT CENTRAL SCHOOL DISTRICT (hereinafter referred to as "District") and the SPENCERPORT TEACHER'S ASSOCIATION (hereinafter referred to as "Association") and Melanie Thomas (hereinafter referred to as "Ms. Thomas"), that:

- Ms. Thomas is currently employed as a foreign language teacher by the District and assigned to the High School.
- Ms. Thomas is a current member of the Association
- Ms. Thomas has been appointed as the 6-12 LOTE Teacher Leader for the District in the current school year.
- Article 12 §II.C.2 (Teacher Work Load) of the collective bargaining agreement between the Association and the District define the full-time teacher work load as five sections over a two-day cycle.
- Article 13 §C details every full-time High School unit member will be provided with one planning period per day equivalent in length to a block period, and a thirty (30) minute duty-free lunch period per day within the instructional day.
- Article 29 §2B (Teacher Leaders) details that teacher leaders, grades 6-12, will be assigned one less class assignment and be relieved of supervisory assignments.
- Ms. Thomas has volunteered to accept one additional section of world language assignments effective September 28, 2020 through January 13, 2021 increasing her teacher work load to five sections and effective October 29, 2020 through January 13, 2021 increasing her teacher work load to six sections.
- Ms. Thomas accepts that effective September 28, 2020 she might not have a planning period every day.

In consideration of the above, the parties agree that Ms. Thomas' base salary effective September 28, 2020 to January 13, 2021 will be equal to 120% of her 2020-2021 base salary and effective October 29, 2020 to January 13, 2021 the six section increases her base salary to 140% of her 2020-2021 base salary.

This agreement is not precedent setting for Ms. Thomas or others with like or similar circumstances and cannot be offered as proof in any form whatsoever in any other forum. All parties have entered this agreement freely, voluntarily, knowingly, and without coercion. All parties have had the opportunity to enter this agreement after reviewing the agreement with a representative of their choice.

4.30 MOA for Superintendent's Contract

AMENDMENT TO SPENCERPORT CENTRAL SCHOOL DISTRICT
SUPERINTENDENT'S EMPLOYMENT AGREEMENT

THIS AGREEMENT is made this 15 day of January 2021, by and between THE BOARD OF EDUCATION OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT (hereinafter, the "Board") and DANIEL MILGATE (hereinafter, the "Superintendent").

WHEREAS, the Board and the Superintendent are parties to a Superintendent's Employment Agreement executed by the parties on August 21, 2019; and

WHEREAS, Paragraph 6(a) of the Employment Agreement provides in pertinent part that payment for any accrued, unused vacation days only applies if the Superintendent retires at the end of a contract year; and

WHEREAS, the parties agreed in October 2020 that in light of the unique circumstances presented by the COVID-19 pandemic, the Superintendent's presence onsite at the District would be preferred over his utilization of vacation time through the date of his retirement; and

WHEREAS, in light of same, the Board agreed in October 2020 that should the Superintendent have accrued, unused vacation days up to thirty (30) remaining upon his mid-year retirement, he would be paid for such days at 1/240th of his salary.

WHEREAS, as of January 4, 2021, the Superintendent had 12.5 days of accrued, unused vacation days remaining.

NOW, THEREFORE, in consideration of the mutual promises set forth below, to be performed one for the other, the parties agree as follows:

1. Paragraph 6(a). Paragraph 6(a) is amended retroactive to October 20, 2020, to remove the requirement that the Superintendent must retire at the end of a contract year to be eligible for payment for vacation days. All other terms and conditions set forth in paragraph 6(a) and the Employment Agreement remain the same.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the dates hereinafter set forth.

4.31 Health Service Contract

<i>District</i>	<i>No. of Students</i>	<i>Cost Per Pupil</i>	<i>Total</i>
Hilton Central School District	12	\$588.91	\$7,066.92

A motion was made by Mr. Bracken and seconded by Mr. Hutton to approve the Consent Agenda and Classified and Certificated Addendums.

Vote of the Board: 7

Yes: 7

No: 0

5. BOARD OF EDUCATION

5.1 President's Report and Communication

Mr. Hutton thanked everyone for all the well wishes over the last six weeks. He is looking forward to a complete recovery.

5.2 Board of Education Members' Reports

Ms. Stone shared that she and Mr. Bracken attended the MCSBA information exchange meeting where they had an excellent presentation regarding ELL students and their challenges. Mr. Bracken shared that MCSBA is working hard to set up meetings with State legislators. He will

communicate any dates and times. He will be attending the wellness committee meeting tomorrow. Mr. Kincaid attended the MCSBA President and Vice President meeting where they discussed a variety of topics regarding the current COVID situation. All public districts are facing similar issues. He also recently attended the equity committee meeting where Mr. Zinkewich provided an overview and data. Great work is being done and we are moving in the right direction.

6. SUPERINTENDENT'S REPORT

6.1 Interim Superintendent Entry Plan

Dr. Kissel shared that she has met with all the Board members and will highlight their priorities. She feels that her job is to be a model and a learner. Dr. Kissel presented her goals for the next six months. She looks forward to meeting as many staff and students as possible with the COVID restrictions. She feels that we are moving forward in a positive way and will work to determine the best plan to return students to school full time. She will be focusing on the difficult financial times we are experiencing and looking to support the budget development. Dr. Kissel will continue to build new relationships, which is key. She is looking forward to working together through these difficult times and will put students first. She feels that Spencerport has a bright future.

6.2 Acknowledge Receipt of Extra Classroom and Single Audits

Mr. Wood shared that a lot of information was presented in news and notes regarding the audits. The Single Audit was clean and there were no findings. The Extra Classroom audit findings were typical. Mr. Wood thanked Mr. Andy Pacitto, the extra class treasurer for the phenomenal job he has been doing. Mr. Bracken commented on the clean audits. He thanked Mr. Wood, Ms. Poh and Mr. Pacitto for all they hard work.

A motion was made by Mr. Hutton and seconded by Mr. Miceli to approve receipt of the Extra Classroom and Single Audits.

Vote of the Board: 7

Yes: 7

No: 0

6.3 Acknowledge Receipt of Risk Assessment

Mr. Wood shared this is the third year that EFPR Group has provided this Risk Assessment report. This audit is used to determine any areas of concern related to internal controls that may need to be addressed and to mitigate risk. The recent audit was relatively clean and EFPR placed some boilerplate items for consideration such as governance and budgeting, food service and facilities. The control cycle audit will focus on our absence management system, as that system is not typically looked at. Mr. Bracken felt that it is timely to look at that system to see if there are any issues.

A motion was made by Mr. Bracken and seconded by Ms. Czarnecki to approve receipt of the Risk Assessment.

Vote of the Board: 7

Yes: 7

No: 0

6.4 Board Policy Manual Discussion

Mr. Saltzberg shared that COVID-19 affected our policy manual conversion. We originally looked at completing this process by May 2021. This timeline is too aggressive and he is looking to push it out a year. The current plan was presented. Each department will review Erie 1 suggested policy changes and any current changes, which will then be presented to the Board. Erie 1 will review suggested policy changes and will recommend any further changes. They will also continue to provide interim updates. Mr. Saltzberg is looking to update the full policy manual by June 2022. Particular policies can be brought to the Board for adoption on a case-by-case basis. Assignments of policy review and an aggressive suggested timetable was presented. Next steps include how the Board would like to review these changes. Mr. Bracken asked how extensive the changes are. Most changes are stylistic. Not a lot of major shifts have been seen so far. Mr. Bracken suggested reviewing policies that have substantial changes. Mr. Kincaid asked if the Board would review before or after Erie 1. Mr. Saltzberg indicated before and upon a head nod from the Board, they will be forwarded to Erie 1 for review. Mr. Saltzberg shared that each policy has been compared and will have redline changes. Board members suggested pairing off to review changes as the preferred method to move forward. Mr. Kincaid thanks Mr. Saltzberg for all their time and effort.

6.5 Financial Report

Mr. Wood shared concerns based on where we stand now. Other than the BOCES Prior Year Refund, many of the revenue adjustments were reduced due to the effects of COVID-19, such as athletic admissions, BOCES transportation and interest income. The expense-based aids (Transportation, BOCES) are down significantly and overall State aid is down about \$75,000. The current unknown is will there be a reduction of transportation aid pending current law. In total, revenue is projected to be less than budgeted by about \$68,000.

From an expenditure standpoint, Mr. Wood shared that we have taken an aggressive approach to find savings and made certain assumptions such as high-risk sports not being approved as well as estimates of certain benefits. Another variable are current encumbrances and which ones are over or under encumbered. He is also looking at purchase orders in much more detail and will review them to make sure they are necessary. Mr. Wood shared that it is still early in the year and a lot can change but we will work through it. Mr. Miceli asked how the State budget gap will affect school budgets. Mr. Wood indicated that during the last recession in 2008, there were three years of reductions to schools in State aid. Regarding school lunch, we will continue to monitor the situation. All meals are free and reduced. There is a timing lag between State and Federal reimbursement claims. This makes it difficult to report and project. We will continue to manage the expenditure side and all school districts are working through these same issues.

A motion was made by Mr. Bracken and seconded by Ms. Czarnecki to approve the Financial Report as presented.

Vote of the Board: 7

Yes: 7
No: 0

7. **MEETING EVALUATION**

Mr. Zinkewich shared that they are surveying K-5 team leaders to explore the possibility of further increase the amount of in school instruction. They are looking at any opportunities to grow and are trying to creative. They are looking at instruction, athletics, the arts, etc. Mr. Kincaid feels that we accomplished a lot and thanked everyone for their input.

8. **EXECUTIVE SESSION**

A motion was made by Ms. Stone and was seconded by Mr. Bracken at 7:30 p.m. to move into Executive Session for the purpose of discussing the collective negotiations with several bargaining units.

Mr. Miceli left the Zoom meeting at 7:30 p.m.

Vote of the Board: 6

Yes: 6
No: 0

Mr. Miceli joined the Executive Session.

Mr. Gibbardo left Executive Session at 8:07 p.m.

Mr. Kincaid moved the Board out of Executive Session and returned to the Business Meeting at 8:12 p.m.

9. **ADJOURN**

A motion was made by Mr. Bracken and seconded by Ms. Czarnecki to adjourn the meeting at 8:12 p.m.

Vote of the Board: 6

Yes: 76
No: 0

As there was no further business, Mr. Kincaid declared the meeting adjourned at 8:12 p.m.


District Clerk


Board President