

OFFICIAL PROCEEDINGS  
OF THE BOARD OF EDUCATION  
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: February 23, 2021  
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Mr. Hutton, Mr. Kincaid,  
Mr. Miceli, Ms. Stone

Absent:

Others Present: Ms. Clapper, Dr. Kissel, Ms. Lissow, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 6:03 p.m. E.D.S.T. by the Vice President, Mr. Kincaid, in a Zoom meeting from everyone's respective homes due to an executive order from Governor Andrew Cuomo.

**1. PLEDGE TO THE FLAG**

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

**2. APPROVAL OF AGENDA**

A motion was made by Mr. Bracken and seconded by Mr. Miceli that the Board of Education approve the Business Session Agenda.

Vote of the Board: 6

Yes: 6

No: 0

**3. CONSENT AGENDA**

3.1 Old Business

- 3.11 Approval of the Board of Education meeting minutes held on February 9, 2020 and February 16, 2021

### 3.2 New Business

#### 3.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

##### A. Certificated Personnel

##### 1. RESIGNATIONS

- a. Amy Crumb, Special Education Teacher assigned to Taylor Elementary School, resigning effective June 30, 2021. Reason: retirement
- b. Douglas Hanson, Social Studies Teacher assigned to Spencerport High School, resigning effective June 30, 2021. Reason: retirement
- c. Cathleen Herman, Business Education Teacher assigned to Spencerport High School, resigning effective June 30, 2021. Reason: retirement
- d. Christine Kincaid, Elementary Teacher assigned to Bernabi Elementary School, resigning effective June 30, 2021. Reason: retirement
- e. Kimberly Yantz, Science Teacher assigned to Spencerport High School, resigning effective June 30, 2021. Reason: retirement
- f. Victor Peterson, Contract Substitute Teacher assigned to Spencerport High School and Cosgrove Middle School, resigning effective February 5, 2021. Reason: other employment

##### 2. APPOINTMENT

- a. Jamielynn Cerretto, Community Education Teacher, effective February 17, 2021 to March 3, 2021. Salary is \$112 per student.

##### 3. LEAVES OF ABSENCE

- a. Greta Bohn, Speech and Hearing Handicapped Teacher assigned to Bernabi Elementary School, requesting a .40 FTE leave of absence from April 5, 2021 to June 30, 2021.
- b. Jeanette Wittmeyer, Elementary Teacher assigned to Taylor Elementary School, requesting an intermittent family and medical leave of absence from February 3, 2021 to June 30, 2021.
- c. Anne Kemp, Speech and Hearing Handicapped Teacher assigned to Cosgrove Middle School, requesting an intermittent family and medical leave from March 5, 2021 to June 30, 2021.

- d. Lee Ann Mulhern, Speech and Hearing Handicapped Teacher assigned to Cosgrove Middle School, requesting an intermittent family and medical leave of absence from February 25, 2021 to March 12, 2021.
- e. Christina Beeley, English Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from January 21, 2021 to January 29, 2021.

4. SUBSTITUTE APPOINTMENTS

- a. Samantha Jewett, Teaching Assistant PTOC, effective January 25, 2021. Salary is \$12.50 per hour.
- b. Taylor Rettig, Teaching Assistant PTOC, effective February 1, 2021. Salary is \$12.50 per hour.
- c. Taylor Nobles, Teaching Assistant PTOC, effective February 12, 2021. Salary is \$12.50 per hour.

5. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification or Degree Status</u>
Bournazakis	Mary Anna	Engl Lang Arts 7-12, 5-6 Ext.
Cappiello	Todd	Music
Chalfant	Paige	TIFP
Jewett	Samantha	Bachelor's
Phillips	Duncan	TIFP
Rettig	Taylor	Bachelor's
Snedden	Morgan	TIFP
Maloney	Giovanna	Spanish 7-12

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Spring/Fall II Coaching Recommendations

<u>Coach</u>		<u>Sport</u>	<u>Level</u>	<u>Stipend Level</u>	<u>Stipend</u>
Rich	Jason	Baseball	Program Assistant	K (OL-3)	\$ 3,969
Osher	Zachary	Baseball	Junior Varsity	K (OL-0)	\$ 3,968
Lapinski	Matt	Baseball	Modified A	K	\$ 3,307
Gray	Chris	Baseball	Modified B	K	\$ 3,053
Nalepa	Rob	Baseball	Modified B	F	\$ 2,509
Buckner	Brian	Golf - Boys	Junior Varsity	F	\$ 2,398

Lovett	Mark	Lacrosse - Boys	Program Assistant	K (OL-1)	\$ 4,127
Manard	Don	Lacrosse - Boys	Junior Varsity	F	\$ 3,136
TBD	TBD	Lacrosse- Boys	Junior Varsity		
Giordano	Dante	Lacrosse - Boys	Modified B1	F	\$ 2,509
Lipani	Ricky	Lacrosse - Boys	Modified B2	F	\$ 2,509
Flanagan	Callie	Lacrosse - Girls	Program Assistant	F	\$ 3,136
Joseph	Micah	Lacrosse - Girls	Junior Varsity	G	\$ 3,231
Pittman	Tara	Lacrosse - Girls	Junior Varsity	K (OL-7)	\$ 5,221
Pindroh	Lindsey	Lacrosse - Girls	Modified B	I	\$ 2,743
Somers	Ashley	Lacrosse - Girls	Modified B	G	\$ 2,585
Powers	Danielle	Softball	Program Assistant	K (OL-3)	\$ 4,463
TBD	TBD	Softball	Junior Varsity		
Hugelmaier	Brian	Softball	Modified A	K (OL-1)	\$ 4,127
Cerretto	Jamielynn	Softball	Modified B	F	\$ 2,509
Johnson	Daniel	Tennis- Boys	Modified A	K (OL-0)	\$ 2,630
Farrell	Megan	Track & Field	Junior Varsity	E	\$ 2,660
Confer	Matthew	Track & Field	Junior Varsity	G	\$ 2,851
Mantell	Kevin	Track & Field	Modified B	F	\$ 2,029
Pino	Holly	Track & Field	Modified B	F	\$ 2,029
Frisa	Kara	Track & Field	Modified B	E	\$ 1,951
McLaren	Michelle	Track & Field	Modified B	G	\$ 2,091

Fall II Modified Coaches

DeSimone	Scott	Football	Modified B	K (OL-16)	\$ 10,014
Jacoutot	William	Football	Modified B	K (OL-14)	\$ 9,347
Hinchcliffe	Kyle	Football	Modified B	G	\$ 2,924
Joseph	Micah	Volleyball - Girls	Modified B	H	\$ 2,663
Maher	Rebekah	Volleyball - Girls	Modified B	F	\$ 2,509
Snedden	Morgan	Cheerleading	Modified A	E	\$ 2,306

<b>Volunteer Assistants</b>	
Justin Sale	Boys V Lacrosse
Joe Gaug	Boys V Lacrosse
George Girodano	Boys V Lacrosse
Robert Cochilova	Mod A/B Baseball

7. AMENDMENTS

- a. Erica Hurley, Elementary Teacher assigned to Bernabi Elementary School, requesting an extension of her previously approved unpaid leave of absence (December 7, 2020 to February 12, 2021) to May 14, 2021.
- b. Margaret Easton, Elementary Teacher assigned to Bernabi Elementary School, with an extension to her previously approved appointment (September 8, 2021 to February 12, 2021) to May 14, 2021. Salary is Bachelors, Level 3 at \$42,861 prorated to \$36,431.90. Ms. Easton is substituting for Ms. Hurley.
- c. Morgan Montagno, Elementary Teacher assigned to Bernabi Elementary School, requesting an extension of her previously approved child care leave of absence (July 1, 2020 to March 24, 2021) to June 30, 2021.
- d. Rebecca Castellano, Elementary Teacher assigned to Bernabi Elementary School, with an extension of her previously approved appointment (September 8, 2020 to March 24, 2021) to June 30, 2021. Salary is Masters, Level 1 at \$43,625.
- e. Zachary Osher, appointed Modified B Football Coach for the 2020-21 season. Stipend is \$3,214. Mr. Osher was previously appointed as JV Football Coach with a stipend of \$4,017.

B. Classified Personnel

1. RESIGNATIONS

- a. Shawn Rogers, Custodian assigned to District Office, resigning effective June 17, 2021. Reason: retirement
- b. Cathleen Anderson, Teacher Aide assigned to Taylor Elementary School, resigning effective June 30, 2021. Reason: retirement
- c. Linda Pelin, Office Clerk III assigned to Spencerport High School, resigning effective July 1, 2021. Reason: retirement
- d. Valorie Stotz, Accompanist assigned to Spencerport High School and Cosgrove Middle School, resigning effective February 26, 2021. Reason: other employment
- e. Kerstyn Smith, Teacher Aide assigned to District Office, resigning effective March 5, 2021. Reason: personal

2. APPOINTMENT

- a. Joseph Covella, Bus Driver assigned to the Transportation Department, effective February 8, 2021. Salary is \$16.81 per hour, pending negotiations. Mr. Covella is replacing Ms. Cook.

3. LEAVES OF ABSENCE

- a. Samantha Coughlin, Teacher Aide assigned to Cosgrove Middle School, requesting an unpaid leave of absence on February 9, 2021.
- b. Heather Owens, Lunch Monitor assigned to Cosgrove Middle School, requesting an unpaid leave of absence on February 12, 2021.
- c. Thomas Vangellow, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on February 5, 2021 (afternoon only).
- d. Shelly Rosario, Lunch Monitor assigned to Munn Elementary School, requesting an unpaid leave of absence on March 3, 2021 (afternoon only).

4. SUBSTITUTE APPOINTMENTS

- a. Taylor Nobles, Teacher Aide PTOC, effective February 12, 2021. Salary is \$12.50 per hour.
- b. Melony Mazur, Teacher Aide PTOC, effective February 11, 2021. Salary is \$12.50 per hour.

5. AMENDMENT

- a. Cynthia Wilbur, Teacher Aide assigned to Cosgrove Middle School, requesting an extension of her previously approved unpaid leave of absence (September 23, 2020 to January 29, 2021) to June 22, 2021.

3.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	01/14/21	\$1,511,768.62	65
	01/21/21	\$ 596,934.38	52
	01/28/21	\$ 79,684.22	44
	02/04/21	\$ 96,966.22	47
School Lunch	01/21/21	\$ 34,551.69	10
	02/04/21	\$ 350.00	2
Capital Fund	01/14/21	\$ 64,624.82	2
	01/28/21	\$ 1,725.00	1
	02/04/21	\$ 78,532.01	5

Trust & Agency	01/14/21	\$ 290.00	3
	01/28/21	\$ 6,542.89	3
	01/29/21	\$ 567,188.71	38
	02/12/21	\$ 561,410.30	37

3.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 12/16/20, 12/19/20, 01/05/21, 01/06/21, 01/08/21, 01/11/21, 01/13/21, 01/14/21, 01/15/21, 01/19/21, 01/20/21, 01/21/21, 01/22/21, 01/25/21, 01/26/21, 01/27/21, 01/28/21, 01/29/21, 02/02/21, 02/03/21, 02/04/21, 02/05/21, 02/09/21, 02/10/21, 02/11/21 and 02/16/21

A motion was made by Mr. Bracken and seconded by Ms. Czarnecki to approve the Consent Agenda and Certificated Addendum.

Vote of the Board: 6

Yes: 6

No: 0

4. **BOARD OF EDUCATION**

4.1 Board of Education Members' Reports

Mr. Kincaid shared that he attended the safety committee meeting his afternoon along with Mr. Gibbardo. There were a few updates regarding the code of conduct and the safety plan, which will be reviewed in May and approved in June. Pandemic response updates were presented and Mr. Gibbardo indicated that we need to be consistent with protocols.

Mr. Hutton entered the meeting at 6:08 p.m.

Mr. Bracken shared that facility use guidelines need to be set and users need to abide by it. Mr. Kincaid feels that opening facility use for the community needs to be done carefully. Ms. Kissel agreed that it needs to be done in a consistent manner and should be monitored carefully. Ms. Stone agrees that we need to approve some facility use as long as they adhere to the rules. Mr. Kincaid shared that he will be attending the MCSBA governance meeting next week. Mr. Bracken will be attending the labor relations meeting tomorrow and the legislative affairs meeting next week. Mr. Gibbardo shared that he attended the Rotary meeting and they are continuing to collect items for bags for the homeless.

4.2 President's Report and Communication

Mr. Hutton apologized for being late. He acknowledged that community members have reached out to the Board regarding increasing time students are in school. Everyone is working hard to have students come back full time. We are doing everything we can as a Board and district.

## **5. SUPERINTENDENT'S REPORT**

Dr. Kissel provided an update regarding more in-person learning time for our elementary students. We are currently exploring options and an ad-hoc committee will be meeting tomorrow. The committee will look at how to increase in-person school, mindful of the CDC guidelines, by creatively using space and staff. Dr. Mendoza mentioned at a meeting today that we need to continue to maintain 6 feet for social distancing. We are hopeful that options can be explored. Students are our first priority and we are working every day to increase more in-person learning for them. Governor Cuomo issued an executive order that teachers will have to report their vaccination status. We will work with the STA on this. We continue to pass along vaccination opportunities to staff when they arise. The re-opening as force continues to look at all avenues of increasing learning and extracurricular opportunities for students.

### **5.1 Discussion of Tax Levy and Cap**

Mr. Wood reviewed the property tax cap, which needs to be submitted to the NYS Comptroller by March 1, 2021. The formula was presented and items such as the tax base growth factor and the allowable levy growth factor were briefly discussed. Historically, the tax cap has averaged 2.43%. Currently, it is estimated to be 3.37% for 2021, which is a \$1.3 million increase to the levy. Future levy limits and percentages were also discussed as part of the Long-range tax cap analysis. Other options, such as applying debt service, were reviewed. Mr. Wood presented a scenario of a home valued at \$100,000 and the tax rate for each town ranges from +4.4% to -1.1%, based on their equalization rates. Mr. Wood recommends an allowable levy limit, after exclusions, of 3.37% for a total levy of \$40,552,843. This is without the use of bus reserves or debt service. He is looking for a thumbs up from the Board and revisions will be submitted on April 13, 2021 with the final budget. Mr. Hutton asked if the Board was committing to anything. Mr. Wood will provide our plan right now to the Comptroller. If we wish to go over the maximum allowable levy limit, that would require a super majority. The Board gave their thumbs up to proceed.

### **5.2 Financial Report**

Mr. Wood presented the financial report for the period ending January 31, 2021. On the revenue side, the district received the STAR aid and we are waiting on the delinquent taxes. No major changes were made to State aid, which is \$75,000 less than projected. There is a slight increase to the BOCES prior year refund. Mr. Wood made a downward adjustment to athletic admissions based on the assumption of not charging for athletic competitions. On the expenditure side, not much has changed. Projections will be adjusted with the start of high-risk athletics. The district received a portion of the 20% State Aid that was withheld at the end of 2019-2020, in the amount of \$180,000. If we receive the balance, that would be about \$260,000. He indicated that we also received a quarter of the Monroe County sales tax, which is less than last year's amount. We are currently looking at a \$200,000 deficiency of revenue to expense.

For school lunch, accounting entries were made which more accurately reflects year-to-year comparisons. Compared to last January, the program is still looking at a loss. This will probably not change by the end of the year. Mr. Bracken asked about increased gas prices and if that would affect the revenue from the Monroe County Sheriff and Ogden PD. Mr. Wood shared that the cost would be passed on but we would not see much of an increase in revenue as the cost would increase for buses as well.



A motion was made by Mr. Hutton and seconded by Mr. Bracken to approve the Financial Report as presented.

Vote of the Board: 7

Yes: 7

No: 0

6. **MEETING EVALUATION**

Good meeting. Mr. Kincaid thanked the community members for attending. We look forward to moving toward the direction of reopening schools fully.

7. **EXECUTIVE SESSION**

A motion was made by Mr. Bracken and was seconded by Ms. Czarnecki at 6:43 p.m. to move into Executive Session for the purpose of discussing negotiations with a collective bargaining unit.

Vote of the Board: 7

Yes: 7

No: 0

Mr. Hutton moved the Board out of Executive Session and returned to the Business Meeting at 7:16 p.m.

8. **ADJOURN**


A motion was made by Mr. Bracken and seconded by Ms. Czarnecki to adjourn the meeting at 7:18 p.m.

Vote of the Board: 7

Yes: 7

No: 0

As there was no further business, Mr. Hutton declared the meeting adjourned at 7:18 p.m.

  
District Clerk

  
Board President

