

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: April 27, 2021
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Mr. Hutton, Mr. Kincaid,
Mr. Miceli, Ms. Stone

Absent:

Others Present: Ms. Clapper, Dr. Kissel, Ms. Lissow, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 6:01 p.m. E.D.S.T. by the President, Mr. Hutton, in the Board of Education Conference Room in the Administration Building and via Zoom.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Ms. Stone and seconded by Mr. Kincaid that the Board of Education approve the Business Session Agenda with the addition of item 6.0 Urban-Suburban Program.

Vote of the Board: 5

Yes: 5

No: 0

3. PRIVILEGE OF THE FLOOR

None.

4. CONSENT AGENDA

4.1 Old Business

4.11 Approval of the Board of Education meeting minutes held on April 13, 2021

4.2 New Business

4.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. RESIGNATION

1. Cayley Brege, Contract Substitute Teacher assigned to Canal View Elementary School, resigning effective April 9, 2021. Reason: to accept a long-term substitute position

2. APPOINTMENTS

- a. Kelly Cunningham, four-year probationary appointment in the Elementary tenure area assigned to Taylor Elementary School, effective January 6, 2020. Salary is Masters, Level 3 at \$44,890, pending negotiations and 2021-22 budget approval. Ms. Cunningham is replacing Ms. Crumb.
- b. Nicole Arbore, four-year probationary appointment in the Mathematics tenure area assigned to Spencerport High School, effective July 1, 2021. Salary is Masters, Level 3 at \$44,542, pending negotiations and 2021-22 budget approval. Ms. Arbore is filling an open position.
- c. Miranda Wharram-Santillo, three-year probationary appointment in the Science tenure area assigned to Spencerport High School, effective September 1, 2021. Salary is Masters, Level 6 at \$47,138, pending negotiations and 2021-22 budget approval. Ms. Santillo is replacing Ms. Yantz.

3. LEAVES OF ABSENCE

- a. Jill Jacobs, Art Teacher assigned to Bernabi Elementary School, requesting an unpaid leave of absence on April 7, 2021 (morning only) and April 28, 2021 (morning only).
- b. Sara Monnier, Elementary Teacher assigned to Taylor Elementary School, requesting a military leave of absence from March 24, 2021 to March 26, 2021.
- c. Meghan Lupinetti, Elementary Teacher assigned to Munn Elementary School, requesting a family and medical leave of absence from April 12, 2021 to June 25, 2021.
- d. Kevin Mantell, Physical Education Teacher assigned to Bernabi Elementary School, requesting an unpaid leave of absence on April 9, 2021 and a family and medical leave of absence from April 21, 2021 to May 5, 2021.

- e. Aurora Brannigan-Fromm, Foreign Language Teacher assigned to Spencerport High School, requesting an unpaid leave of absence from May 21, 2021 (afternoon only) to May 26, 2021.
- f. Sandra Shannon, Elementary Teacher assigned to Taylor Elementary School, requesting a childcare leave of absence from July 1, 2021 to June 30, 2022.
- g. Nancy Hagemann, Teaching Assistant assigned to Cosgrove Middle School, requesting an unpaid leave of absence on April 16, 2021, April 19, 2021, April 21, 2021 and April 27, 2021.

4. SUBSTITUTE APPOINTMENTS

- a. Sean McNamara, Contract Substitute Teacher in the Elementary tenure area assigned to Canal View Elementary School, effective April 12, 2021 to June 11, 2021. Salary is \$120 per day.
- b. Alyssa McArdle, Contract Substitute Teacher in the Elementary tenure area assigned to Taylor Elementary School, effective April 12, 2021 to June 11, 2021. Salary is \$120 per day.
- c. Hannah Zicari, Contract Substitute Teacher in the Elementary tenure area assigned to Munn Elementary School, effective April 12, 2021 to June 11, 2021, pending New York State certification. Salary is \$120 per day.
- d. Cayley Brege, long-term per diem substitute teacher in the Elementary tenure area assigned to Munn Elementary School, effective April 12, 2021 to June 25, 2021. Salary is \$200 per day. Ms. Brege is substituting for Ms. Lupinetti.

5. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification or Degree Status</u>
Zicari	Hannah	Masters
Phillips	Kara	Bachelors
Tarricone	Angela	Bachelors

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Dylan Crary, appointed Boys JV Lacrosse Coach for the 2020-21 season. Stipend is \$3,329.
- b. Daniel Glover, appointed Modified B Track and Field Coach for the 2020-21 season. Stipend is \$2,029.
- c. Alicia Barut, appointed Safety Club Advisor for Munn Elementary School, effective April 12, 2021 to June 30, 2021. Stipend is \$515 prorated to \$141.63.

- d. Bernard Hayes, appointed Modified A Softball Coach for the 2020-21 season. Stipend is \$4,023.
 - e. Christopher Crowell, appointed Unified Basketball Coach for the 2020-21 season. Stipend is \$1,733.
 - f. Joseph DiTucci and Beth Brooks, appointed Unified Bowling Coach for the 2020-21 season. Stipend to be shared is \$1,171.
 - g. Larry Frisa, appointed Varsity Baseball Coach for the 2020-21 season. Stipend is \$5,292.
 - h. Mark Moon, appointed Boys Varsity Golf Coach for the 2020-21 season. Stipend is \$4,209.
 - i. William Buttaro, appointed Boys Varsity Lacrosse Coach for the 2020-21 season. Stipend is \$5,291.
 - j. Patricia Condon, appointed Girls Varsity Lacrosse Coach for the 2020-21 season. Stipend is \$5,291.
 - k. Linda Vazzana, appointed Boys Varsity Tennis Coach for the 2020-21 season. Stipend is \$4,047.
 - l. Eric Stevenson, appointed Boys Varsity Track and Field Coach for the 2020-21 season. Stipend is \$3,689.
 - m. Adam Della Sala, appointed Varsity Softball Coach for the 2020-21 season. Stipend is \$5,291.
 - n. Michelle Marasco, appointed Girls Varsity Track and Field Coach for the 2020-21 season. Stipend is \$5,083.
 - o. Michelle Marasco, appointed substitute JV Track and Field Coach, effective May 14, 2021 to June 7, 2021. Stipend is \$534.57.
 - p. Eric Stevenson, appointed substitute JV Track and Field Coach, effective May 14, 2021 to June 7, 2021. Stipend is \$534.57.
7. AMENDMENTS
- a. Melissa Morales, Speech and Hearing Handicapped Teacher assigned to Taylor Elementary School, requesting an extension of her previously approved intermittent unpaid leave of absence (February 1, 2021 to February 22, 2021) to April 12, 2021.

- b. Emily Morris, Remedial Reading Teacher assigned to Munn Elementary School, with an extension of her previously approved appointment (September 11, 2020 to March 26, 2021) to June 1, 2021. Salary is Masters, Level 5 at \$46,730 prorated to \$41,589.70. Ms. Morris is substituting for Ms. Bianchi.
- c. Megan Milam, Elementary Teacher assigned to Canal View Elementary School, rescinding her previously approved unpaid leave of absence from March 25, 2021 to April 7, 2021.
- d. Kara Frisa, appointed JV Boys Track and Field Coach for the 2020-21 season. Stipend is \$2,660. Ms. Frisa was previously appointed as Modified B Boys Track and Field Coach with a stipend of \$1,951.
- e. Christine Hasselberg, Mathematics Teacher assigned to Cosgrove Middle School, requesting an extension of her previously approved intermittent unpaid leave of absence (January 15, 2021 to March 26, 2021) to April 16, 2021.
- f. Sara Snarr, intermittent long-term per diem substitute teacher in the Mathematics tenure area assigned to Cosgrove Middle School, with an extension of her previously approved appointment (September 10, 2020 to March 26, 2021) to April 16, 2021. Salary is \$200 per day. Ms. Snarr is substituting for Ms. Hasselberg.
- g. Vicki Beighley Pack, long-term per diem substitute teacher in the School Media Specialist tenure area assigned to Cosgrove Middle School, with an extension to her previously approved appointment (February 4, 2021 to May 7, 2021) to May 19, 2021, pending New York State certification. Salary is \$200 per day. Ms. Beighley Pack is substituting for Ms. Sawall.
- h. Sara Moyer, Foreign Language Teacher assigned to Spencerport High School, requesting an extension of her previously approved intermittent unpaid leave of absence (January 15, 2021 to March 26, 2021) to June 30, 2021.
- i. Sean McNamara, long-term per diem substitute teacher in the Elementary tenure area assigned to Canal View Elementary School, with an extension of his previously approved appointment (January 5, 2021 to April 7, 2021) to April 9, 2021. Salary is \$200 per day. Mr. McNamara is substituting for Ms. Milam.
- j. Taylor Lanham, long-term per diem substitute teacher in the Family and Consumer Sciences tenure area assigned to Cosgrove Middle School, with an extension of her previously approved appointment (April 5, 2021 to April 30, 2021) to June 25, 2021. Salary is \$200 per day. Ms. Lanham is substituting for the position vacated by Ms. LeBeau.
- k. Matthew Confer, JV Track and Field Coach, with a revised stipend of \$1781.86. Mr. Confer was previously appointed with a stipend of \$2,851.

B. Classified Personnel

1. RESIGNATIONS

- a. Danita Pagan, Licensed Practical Nurse assigned to Cosgrove Middle School, resigning effective March 24, 2021. Reason: personal
- b. Larry Becker, Bus Driver assigned to the Transportation Department, resigning effective April 4, 2021. Reason: personal
- c. Rosalia Palotto, Food Service Helper assigned to Cosgrove Middle School, resigning effective May 14, 2021. Reason: other employment
- d. Cheryl Beisang, Custodian assigned to Bernabi Elementary School, resigning effective August 13, 2021. Reason: retirement

2. APPOINTMENT

- a. Amanda Woodworth-Acito, Cleaner assigned to Spencerport High School, effective April 1, 2021. Salary is \$12.50 per hour. Ms. Woodworth-Acito is replacing Mr. Caldarelli.

3. LEAVES OF ABSENCE

- a. Jared Barg, Teacher Aide assigned to Bernabi Elementary School, requesting an unpaid leave of absence on March 18, 2021 (afternoon only) and March 22, 2021.
- b. Maureen Grace, Sr. Duplicating Machine Operator assigned to District Office, requesting a family and medical leave of absence from April 28, 2021 to June 22, 2021.
- c. Janet Fox, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on March 12, 2021 (afternoon only).
- d. Marianne Schmitt, Office Clerk III assigned to Spencerport High School, requesting an unpaid leave of absence from April 26, 2021 to May 4, 2021.
- e. Beth Facchine, Teacher Aide assigned to Cosgrove Middle School, requesting an unpaid leave of absence from April 23, 2021 to April 30, 2021.

4. SUBSTITUTE APPOINTMENTS

- a. Abigail Keens, Food Service Helper PTOC, effective March 24, 2021. Salary is \$12.50 per hour.

- b. Amy Schnauber, Office Clerk IV PTOC, effective March 15, 2021. Salary is \$12.50 per hour.
- c. Marcos Rodriguez-Olmeda, Cleaner PTOC effective April 5, 2021. Salary is \$12.50 per hour.
- d. Rosalia Palotto, Food Service Helper PTOC, effective May 15, 2021. Salary is \$12.50 per hour.
- e. Elizabeth Prokopienko, School Nurse PTOC, effective April 8, 2021. Salary is \$21.09 per hour.
- f. Renee Delaney, Teacher Aide PTOC and Lunch Monitor PTOC, effective April 12, 2021. Salary is \$12.50 per hour.
- g. Janet Comfort, Food Service Helper PTOC, effective April 16, 2021. Salary is \$12.50 per hour.

5. AMENDMENTS

- a. Lynne Weiss, Food Service Helper assigned to Munn Elementary School, requesting an extension of her previously approved intermittent unpaid leave of absence (January 8, 2021 to March 26, 2021) to April 9, 2021.
- b. Rosalia Palotto, Food Service Helper assigned to Cosgrove Middle School, requesting an extension of her previously approved intermittent unpaid leave of absence (January 26, 2021 to March 24, 2021) to May 12, 2021.
- c. Meghan Mack, Teacher Aide assigned to Canal View Elementary School, requesting an extension of her previously approved intermittent unpaid leave of absence (January 5, 2021 to March 26, 2021) to June 30, 2021.
- d. Amanda Warrington, Bus Driver assigned to the Transportation Department, requesting an extension of her previously approved unpaid leave of absence (December 16, 2020 to March 26, 2021) to June 30, 2021.
- e. Jessica Quaring, Bus Driver assigned to the Transportation Department, requesting an extension of her previously approved unpaid leave of absence (January 11, 2021 to April 9, 2021) to April 14, 2021.
- f. Michael Johncox, Cleaner assigned to Spencerport High School, requesting an extension of his previously approved unpaid leave of absence (March 18, 2021 to March 23, 2021) to April 27, 2021.

4.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	03/18/21	\$800,301.68	74
	03/25/21	\$ 93,575.44	49
	03/31/21	\$ 69,577.13	53
Federal Fund	03/25/21	\$ 73.70	1
School Lunch	03/25/21	\$ 12,829.46	6
Capital Fund	03/18/21	\$ 1,875.66	1
	03/25/21	\$ 1,838.38	1
	03/31/21	\$ 936.00	1
Trust & Agency	03/31/21	\$575,000.61	39
	04/15/21	\$553,591.17	37

4.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 02/24/21, 03/02/21, 03/09/21, 03/10/21, 03/15/21, 03/16/21, 03/17/21, 03/19/21, 03/20/21, 03/22/21, 03/23/21, 03/24/21, 03/25/21, 03/26/21, 04/05/21, 04/06/21, 04/07/21, 04/08/21, 04/09/21, 04/13/21, 04/14/21 and 04/15/21

4.24 Health Service Contract

<i>District</i>	<i>No. of Students</i>	<i>Cost Per Pupil</i>	<i>Total</i>
East Irondequoit Central School District	5	\$785.45	\$3,927.25

4.25 Clerks and Inspectors for May 18, 2021 Budget Vote

The polls will be open from 6:00 a.m. until 9:00 p.m. for the 2021-2022 Budget Vote and Board of Education election on Tuesday, May 18, 2021. We will operate voting machines at District Office. There will be a minimum of two (2) voting machines in operation at all times and a total of four (4) machines in operation during peak hours. We recommend the following appointments.

Chairperson of the Annual District Election: Linda Siracusa
Co-Chairperson of the Annual District Election: Marcy Clapper

Board of Election Inspectors: Sheri Akers
 Rebecca Daniels
 John Steeves
 Ron Young

District Office
 6:00 a.m. - 4:30 p.m. Eileen Smith

6:00 a.m. - 4:30 p.m.	Charis Quatro
6:00 a.m. - 12:30 p.m.	Cheryl Snyder
12:30 p.m. - 4:30 p.m.	Andrea Romano
12:30 p.m. - 4:30 p.m.	Tanya Srbinovski
4:30 p.m. - 9:00 p.m.	Lori Eichas
4:30 p.m. - 9:00 p.m.	Anne Marie Adamek
4:30 p.m. - 9:00 p.m.	Maria Bash
4:30 p.m. - 9:00 p.m.	Dale Warner
4:30 p.m. - 9:00 p.m.	Amy Lehman
4:30 p.m. - 9:00 p.m.	Lisa Rapp

The Board authorizes the Clerk to make any changes to the appointments as deemed necessary.

A motion was made by Mr. Kincaid and seconded by Ms. Stone to approve the Consent Agenda.

Vote of the Board: 5

Yes: 5
No: 0

5. BOARD OF EDUCATION

5.1 President's Report and Communication

Mr. Hutton shared that Dr. Kissel would be providing updates on the reopening plans.

5.2 Board of Education Members' Reports

Mr. Kincaid attended the reopening task force meeting. Discussions included refining the K-5 return and the hope of returning to 5 days in September. He thanked all the teachers and administrators for all their hard work. At the secondary level, all stakeholders are ready when we are able to return to 4 days of instruction. Mr. Kincaid attended the BOCES annual meeting. He also attended the district safety committee meeting where they discussed the reopening plan, outside users and updating the SAVE plan. He gave a shout out to the boys' volleyball and football teams. Ms. Czarnecki thanked the elementary schools staff for the safe and smooth transition to four days.

Mr. Miceli entered the meeting at 6:12 p.m. He apologized for being late.

Ms. Stone attended the Cosgrove reopening meeting. Mr. Bracken attended the MCSBA information exchange meeting, where they are doing great work to help drive curriculum for CRE. He also attended the steering committee meeting and discussed the need to engage with legislators regarding advocacy work.

6. SUPERINTENDENT'S REPORT

6.0 Urban-Suburban Program

Mr. Zinkiewich shared that when the Urban-Suburban plan was adopted six years ago, there was an average of six students per grade level. This year, we have students in grades 1 through 11, with the capacity to enroll up to 66 students. Our current Urban-Enrollment is 58 and this is due to students moving into the district, to another district in Monroe County, and out of NYS. Part of the agreement is that students cannot be added to a grade level beyond 9th grade. Three years ago, the Board of Education provided permission to maintain the average cohort size and Mr. Zinkiewich shared that they are projecting to review 12 applications and a new process of sibling review. Six siblings or current Urban-Suburban students have applied, and this allows us to review their files and possibly select them. If we elect not to select these siblings, they will be viewed by other participating school districts. This has the potential to place a burden on families as their children may be selected by a different school district. Mr. Zinkiewich asked that we deviate slightly from past practice and approve having up to 74 students in the program. Mr. Miceli asked if vetting the siblings would be the same process. Mr. Zinkiewich said yes and that accommodating siblings would benefit families. Mr. Hutton, who is supportive of the plan, asked if there would need to be an increase in teaching staff. Mr. Zinkiewich said no and the Board gave a head nod to proceed.

6.1 Reopening Update

Dr. Kissel shared that the NYS Department of Health provided new guidelines on April 9th which paused the April 12th secondary reopening to four days. All stakeholder groups recently met to discuss a possible return for middle school students. The district has been working since February 8th to bring all students back. There have been many challenges and the staff has been dedicated to finding a solution. Mr. O'Connor shared that new information from medical and legal authorities interpreted a cohort to include a middle school "team". Mitigation strategies would still need to be adhered to, including three-foot social distancing, six feet for band, music, PE and lunch. The district would prioritize the correct use of masking, assign classroom seating and in the lunchroom. We would continue to offer remote learning. Ms. Adam shared the current levels of community transmission, which are around 175-208 cases per 100,000. These are high transmission rates but she reminded the Board there has been no transmission in schools. Mr. Bracken asked if Dr. Mendoza gave a reason for the increase and Ms. Adam indicated socialization outside of schools. Dr. Kissel shared that school districts will adhere to guidelines with legal and medical advice. She spoke with Dr. Mendoza last week and he is supportive of the "teams" concept. Churchville-Chili and Spencerport plan to return grades 6-8 to four days. Grades 9-12 are difficult to cohort due to the mingling of students amongst grade

Mr. Gibbardo entered the meeting at 6:30 p.m.

levels. Transmission rates would need to be below 100 cases per 100,000. Mr. Zinkiewich shared that grades 6-8 would return to four days beginning May 3rd and we will continue to plan for September. They will continue to discuss the logistics of returning grades 9-12 to school. Mr. Miceli thanked everyone for all their hard work. This is a great next step. Mr. Kincaid echoed his sentiments. Ms. Stone participated on the ad hoc committee. She is excited for the middle school to return to four days. Mr. Hutton hopes that this will still be possible and appreciates everyone's efforts on the planning that has occurred. Mr. Gibbardo was supported of proceeding.

6.2 Establish Date for Organizational Meeting

Dr. Kissel recommended the following resolution to establish the 2021-22 Board of Education Organizational meeting on Tuesday, July 13, 2021 at 6 p.m. Education Law says the Organizational Meeting must be held on the first Tuesday in July unless it conflicts with a holiday or the Board passes a resolution to conduct the meeting in the first fifteen (15) days of July. Scheduling the organizational meeting on Tuesday, July 13th eliminates the conflict of holding the meeting near the 4th of July holiday. Additionally, it is likely that the final property tax assessments from our four towns will be received no later than the first week in July, which will allow you to establish the 2021-22 property tax rate at the July 13th business meeting.

RESOLUTION TO ESTABLISH THE 2021-22 ORGANIZATIONAL MEETING

WHEREAS, Education Law §1707(1) requires all New York State central school districts to conduct their annual organizational meeting for the new school year on the first Tuesday in July, and

WHEREAS, Education Law §1707(2) provides an opportunity for all New York State central school districts to schedule this meeting on an alternate date during the first fifteen (15) days of July.

BE IT RESOLVED that the Spencerport Central School District's Board of Education establish its 2021-22 organizational meeting to occur on Tuesday, July 13, 2021 at 6 PM in the District Office rooms 15 and 17.

A motion was made by Mr. Bracken and seconded by Mr. Kincaid to accept the Resolution to establish the date for the Organizational Meeting to be held on July 13, 2021.

Vote of the Board: 7

Yes: 7

No: 0

6.3 BOCES 2 Local Election of Candidates

Dr. Kissel shared the following slate of candidates from BOCES:

John Abbott from the Hilton Central School District
Michael May from the Spencerport Central School District
Heather L. Pyke from the Kendall Central School District
Cindy Dawson from the Wheatland-Chili Central School District
Mark Porter from Holley Central School District

A motion was made by Mr. Kincaid and seconded by Mr. Bracken to accept the slate of candidates as proposed by BOCES 2.

Vote of the Board: 7

Yes: 7

No: 0

6.4 BOCES 2 Administrative Budget

Board Members supported the BOCES 2 Administrative Budget.

**RESOLUTION FOR THE BOARD OF EDUCATION
ON THE PROPOSED ADMINISTRATIVE BUDGET OF THE
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

APRIL 27, 2021

Whereas, the Spencerport Central School District is a component district of the Monroe 2-Orleans Board of Cooperative Educational Services, and

Whereas, Education Law as amended in 1993 requires that the administrative budget of BOCES be approved by a majority vote of the component districts, and

Whereas, the Monroe 2-Orleans BOCES proposed 2021-22 administrative budget of \$8,362,133, represents a 2.5% increase over the 2020-21 administrative budget of \$8,157,342, and

Whereas, the net cost to be billed to the districts will be \$7,612,133, which represents a 2.8% increase over the 2020-21 billing cost; therefore be it

Resolved, that the Spencerport Central School District approves the proposed 2021-22 Monroe 2-Orleans BOCES administrative budget of \$8,362,133.

A motion was made by Mr. Kincaid and seconded by Mr. Gibbardo to accept the BOCES 2 Administrative Budget as presented.

Vote of the Board: 7

Yes: 7

No: 0

6.5 Determine Order for Placement of Board Candidates on Ballot

District Clerk, Marcy Clapper, randomly selected the five board candidates for the two (2) open three-year positions for this year's ballot. The order of placement will be in the following order:

1. Kevin Hutton
2. Randal Weaver
3. Sandro Belpanno
4. Michael Mayer
5. Leah Brown

6.6 Process and Agenda for Annual Budget Hearing and Meet the Candidates Forum

Dr. Kissel recommended a process and agenda for the Annual Budget Hearing. Discussion ensued and the following was agreed upon.

I. Proposed 2021-2022 Budget Presentation (20 minutes)

Interim Superintendent Pam Kissel and Assistant Superintendent for Business Rick Wood

II. Questions/Answers on Budget Administration (10 minutes)

III. Meet the Candidates (40 minutes)

A. Welcome by Marcy Clapper (5 minutes)

- Welcome to the Meet the Candidates portion of the hearing. We have 40 minutes designated for this segment, and given we have 5 candidates, that gives us enough time for an introduction and two questions.
- Each candidate will have 2 minutes to introduce themselves, and 3 minutes to answer two questions submitted by the public.
- If the public has questions specific to one or all candidates, their contact information is on our website. Director of Communications Lanette Cypher has agreed to be our timekeeper in an effort to provide equal time to our candidates. She will raise a red card to alert candidates when time is up.

B. Questions

- We want to thank the community for the questions submitted prior to tonight. To just reiterate again, if your question has not been answered or was specifically directed to one individual, please reach out to the candidates directly.
- We will draw names to determine which candidate will answer the question first, then go in the order of seating. The candidate who answered first initially will not have his/her name part of the drawing for the second question to give the other candidates an opportunity to go first.
- **(2-minute introductions by candidates now) drawing to see who goes first.**
- 1st question, drawing
- 2nd question, drawing

IV. Conclusion and Time and Place of Voting (5 minutes)

Re-introduce Dr. Pam Kissel to continue next portion of meeting.

V. Board Meeting to Commence Immediately

6.7 1000 Series Policy Review

Mr. Saltzberg provided part two of the 1000 series policies. He indicated that he updated policies 1111 and 1140 after adding clarifying information. Mr. Hutton asked if it would still be reviewed by Erie 1 and the answer was yes. Discussion ensued regarding policy 1140, which is not part of Erie 1. Mr. Saltzberg indicated that Brockport has a similar policy, adopted in 1970. Mr. Miceli was concerned regarding the interpretation of verbiage. Mr. Bracken indicated that other districts have a code of conduct that is signed to reaffirm behavior. Mr. Hutton feels that it should be in a board member handbook. Ms. Stone shared that it should not be a policy but a signed agreement. Mr. Saltzberg indicated that the Board would need to rescind policy 1140 in that case. He then presented policies 1310, 1320 and 1330. Items were clarified regarding the assistant treasurer and

assistant district clerk. The assistant district clerk is appointed and would be compensated hourly whenever filling in. Mr. Saltzberg then presented policies 1331, 1332 and 1333 and that the district does utilize the towns as tax collectors. He will look for the municipal agreement for this. He then presented policies 1334 and 1335 and clarified language regarding the Board approving a spouse of a current employee and the Board being ultimately responsible for all auditing of claims.

6.8 Policy 6180 Staff-Student Relations – First Read

Mr. Saltzberg presented policy 6180, Staff-Student Relations for a first read. This is a personnel policy that he felt was timely to bring forward at this time. This would allow a chance to put the policy in place now. This policy addresses the gray area of behaviors and would broaden the scope to unpaid volunteers, contractors, parents and any adult on district property. Dr. Kissel shared that she brought together a group of stakeholders to look at the policy and help review practices that are in place for student safety. She feels that this is an important policy to have in place. Ms. Stone asked how the people indicated in the policy would become aware of it. Ms. Lissow shared that the policy would be distributed to various groups. Mr. Gibbardo inquired about wording regarding false claims. Mr. Bracken wondered if this would fall under the Code of Conduct. Mr. Saltzberg shared that this language typically is included in sexual harassment policies. Dr. Kissel reminded the Board that everyone would be afforded due process rights for alleged misconduct. Mr. Hutton indicated that the Board would like a second read on the policy.

6.9 Grey Castle Audit

Mr. Allen shared that Grey Castle completed an assessment on our technology infrastructure. Mr. Brian Murphy provided an overview of the goals and objectives of identifying risks in our information security program. Grey Castle conducted interviews to identify gaps. Key points were reviewed and it was determined by the Board that for security reasons, the conversation would continue during Executive Session.

6.10 Financial Report

Mr. Wood presented the financial report for the period ending March 31, 2021. On the revenue side, we are in a better position than anticipated. Mr. Wood shared that on the expenditure side, a spending freeze has been enacted since March. An excess of revenues over expenditures was determined to be \$730,635, which is favorable but small compared to the total budget. There were several one-time revenue increases as we are seeing more savings, but we need to analyze revenues versus expenditures. Regarding school lunch, Mr. Wood shared that it is difficult to compare apples to apples from year to year. The February numbers do not reflect federal sources this year, which is similar to last year. The revenue report is through February, but the expenditure report is through the end of March. He reminded the Board that numbers will change once we receive the March revenue numbers.

A motion was made by Mr. Gibbardo and seconded by Mr. Kincaid to approve the Financial Report as presented.

Vote of the Board: 7

Yes: 7

No: 0

7. **MEETING EVALUATION**

Mr. Hutton thanked Ms. Czarnecki and Mr. Bracken for attending the meeting via Zoom.

8. **EXECUTIVE SESSION**

A motion was made by Ms. Stone and was seconded by Ms. Czarnecki at 7:45 p.m. to move into Executive Session for the purpose of discussing the employment history of particular persons and a matter of school security.

Vote of the Board: 7

Yes: 7

No: 0

Ms. Czarnecki left the meeting at 8:45 p.m.

Mr. Hutton moved the Board out of Executive Session and returned to the Business Meeting at 9:07 p.m.

9. **ADJOURN**

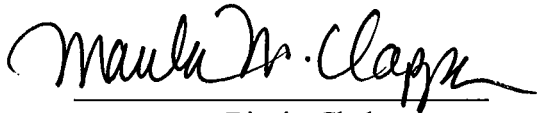
A motion was made by Ms. Stone and seconded by Mr. Kincaid to adjourn the meeting at 9:07 p.m.

Vote of the Board: 6

Yes: 6

No: 0

As there was no further business, Mr. Hutton declared the meeting adjourned at 9:07 p.m.



District Clerk



Board President