

OFFICIAL PROCEEDINGS  
OF THE BOARD OF EDUCATION  
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: May 4, 2021  
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Mr. Hutton, Mr. Kincaid,  
Mr. Miceli, Ms. Stone

Absent:

Others Present: Ms. Clapper, Dr. Kissel, Ms. Lissow, Mr. Wood, Mr. Zinkiewich

The Study Session of the Board of Education of the Spencerport Central School District was called to order at 7:10 p.m. E.D.S.T. by the President, Mr. Hutton, in the Board of Education Conference Room in the Administration Building and via Zoom.

**1. PLEDGE TO THE FLAG**

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

**2. APPROVAL OF AGENDA**

A motion was made by Mr. Bracken and seconded by Mr. Kincaid that the Board of Education approve the Study Session Agenda.

Vote of the Board: 7

Yes: 7

No: 0

**3. BOARD RECOGNITION**

Spencerport Schools' Nurses

Mr. Kincaid was honored and privileged to read a resolution that recognized our school nurses for their support and dedication to our students. He thanked them for all their hard work.

Spencerport Schools' Teachers

Mr. Kincaid read a resolution that recognized our teachers for their commitment to our students and school community. This was done in recognition of Teacher Appreciation Week. Mr. Rob Allen of the Spencerport Teachers Association accepted the resolution and thanked the Board for acknowledging teachers and their continued support.

**4. PRIVILEGE OF THE FLOOR**

None.

**5. CONSENT AGENDA**

**5.1 Old Business**

5.11 Approval of the Board of Education meeting minutes held on April 27, 2021

**5.2 New Business**

5.21 Approval of 2021-2024 Wage and Salary Adjustments

I am recommending the following salary increases for the Assistant Superintendent for Human Resources and the Assistant Superintendent for Business effective for the 2021 through 2024 school year contracts. Effective July 1, 2021, \$9,000 increase to base salary. Effective July 1, 2022, \$9,000 increase to base salary. Effective July 1, 2023, \$9,000 increase to base salary.

A motion was made by Mr. Bracken and seconded by Ms. Czarnecki to approve the Consent Agenda.

Vote of the Board: 7

Yes: 7  
No: 0

**6. BOARD OF EDUCATION**

**6.1 President's Report and Communication**

Mr. Hutton commented on the teacher and nurse resolutions and appreciates all they do for our students. He is very proud of our school nurses and teachers. They are an awesome group of people.

**6.2 Board of Education Members' Reports**

Ms. Czarnecki thanked the nurses during these challenging times. They are tireless and she is so impressed by them, this year more than ever. She also wanted to thank the transportation department for a personal issue she recently encountered. They are very gracious and she thanked them for all their hard work. Mr. Bracken shared that the MCSBA legislative affairs meeting is tomorrow. The annual meeting is May 26<sup>th</sup> and he shared that their budget passed with no increase use dues for districts. Mr. Gibbardo recently attended the Rotary meeting with Dr. Kissel and Mr. Wood presented the budget. He commented that Mr. Ressler is very happy with the partnership that we share with the Rotary. Ms. Stone shared that she is assisting with costumes for the high school drama club productions. She is very excited to see rehearsals and is

very impressed with the directors for making this work with all the COVID guidelines. The drama club will be developing several mini shows that will be in person and live streamed. Mr. Kincaid again thanked teachers and nurses for their hard work and passion. He gave a shout out to the boys volleyball Class B Section V champions. He is excited to see athletic events return this year.

## 7. SUPERINTENDENT'S REPORT

### 7.1 2018 CIP Update – Additional Work

Mr. Wood reminded the Board that they gave a head nod for additional work at the March 23, 2021 meeting for classroom renovations at Cosgrove Middle School. Information was provided regarding the scope of the work and questions were answered before the meeting.

A motion was made by Mr. Bracken and seconded by Mr. Gibbardo to approve the Labella contract for the Additional Work as presented..

Vote of the Board: 7

Yes: 7

No: 0

### 7.2 Code of Conduct and Safety Plan Changes

Mr. Drake, Director of Facilities, gave an overview of the district safety plan. Pursuant to the SAVE legislation, the multi-hazard plan requires public presentation and it will be filed with SED after its adoption in June. Mr. Drake outlined changes including routine updating information, pandemic emergencies, clarifying how students are accounted for during evacuations and updating floor plans to include fire extinguishers. He indicated that we are continuing to convert cameras from analog to digital and that we have received the Utica National Insurance Company's highest safety award for the 16<sup>th</sup> year.

Mr. Saltzberg, Executive Director of Business Operations and Special Projects presented the updated Code of Conduct. Minor changes were made from recommendations of the equity committee. Students rights and responsibilities are combined on a single chart, as well as the parent/guardian section. Mr. Saltzberg shared that the term cannabis will be used as it is the term used in New York state laws. While it may be legal in New York State, it is still prohibited in schools, similar to alcohol. Penalties will remain the same. Discussion ensued regarding discipline and the many methods of cannabis delivery. A broader review will occur next year regarding this topic.

### 7.3 Policy 6180 Staff-Student Relations – Second Read

Mr. Saltzberg presented the second read on Policy 6180 Staff-Student Relations. He shared that changes were made based on the first read.

A motion was made by Ms. Czarnecki and seconded by Mr. Miceli to adopt Policy 6180 Staff-Student Relations as presented.

Vote of the Board: 7

Yes: 7

No: 0

#### 7.4 1000 Series Policy Review

Mr. Saltzberg presented part three of the 1000 Series Policy Review. He reviewed policies 1336, 1337, 1338, 1339 and 1410. He recommended a few changes and deletions, such as the need for a census enumerator and faculty auditor. Mr. Hutton inquired as to the tasks associated with those positions and Mr. Saltzberg feels that we have internal controls in place to address them. Mr. Wood shared that the extra class is audited every year. Checks and balances are in place with the extra class treasurer and district treasurer.

#### 7.5 Pre-K Update

Dr. Kissel shared that funding is available to provide a full day Pre-K program. Mr. Zinkiewich indicated that we are in the process of having discussions regarding this opportunity. Ms. Paolini outlined our current Pre-K pilot program and timetable. The American Rescue Plan provides additional funds to provide a full day Pre-K program. The students would need to be four years old on or before December 1. The class would be full-day, five days a week for 180 days. Ms. Paolini reviewed items that would need to be explored such as a teacher, transportation, supplies, etc. Two options were outlined to deal with transportation needs. She will reach out to parents of the current Pre-K program format to gauge interest in a full day program. Mr. Zinkiewich recognizes that there is a lot of information to review and would like a head nod from the Board to move forward with the full day Pre-K program. This new format would eliminate the current Pre-K pilot, but we will need to engage in further discussion involving parents that have already committed to the half-day program and have reservations about sending their child to school for the entire day. Board members were supportive of the plan and gave a thumbs up. Mr. Zinkiewich thanked the Board and shared that they will receive an update after the Request for Proposals (RFP) are submitted by eligible community-based organizations (CBO) and a final decision is made in terms of the direction of Spencerport's Pre-K program.

### 8. MEETING EVALUATION

Mr. Hutton thanked Ms. Cypher and Ms. Clapper for all their work on the candidate forum. He shared that there were great updates this evening and is happy that we are moving forward.

9. **ADJOURN**

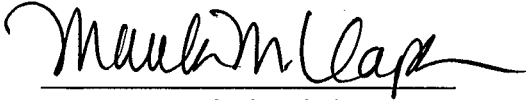
A motion was made by Mr. Bracken and seconded by Mr. Gibbardo to adjourn the meeting at 8:10 p.m.

Vote of the Board: 7

Yes: 7

No: 0

As there was no further business, Mr. Hutton declared the meeting adjourned at 8:10 p.m.



District Clerk



Board President