

OFFICIAL PROCEEDINGS  
OF THE BOARD OF EDUCATION  
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: June 29, 2021  
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Mr. Hutton, Mr. Kincaid,  
Mr. Miceli, Ms. Stone

Absent:

Others Present: Ms. Clapper, Dr. Kissel, Ms. Lissow, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 6:01 p.m. E.D.S.T. by the President, Mr. Hutton, in the Board of Education Conference Room in the Administration Building and via Zoom.

**1. PLEDGE TO THE FLAG**

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

**2. APPROVAL OF AGENDA**

A motion was made by Mr. Miceli and seconded by Mr. Kincaid that the Board of Education approve the Business Session Agenda.

Vote of the Board: 7

Yes: 7

No: 0

**3. BOARD RECOGNITION**

Winter 2 and Spring Athletes

Mr. Zinkiewich shared that Ms. Placito was not able to attend this evening. She provided a video to the Board highlighting the Winter 2 and Spring seasons. Boys Volleyball coach Mr. Aaron Austin provided highlights of their season. The team finished 18-0 and were Monroe County Division and Section V Champions. Students Henry and Sam Lane spoke about the team's accomplishments and their great season. Football Coach Mr. John Dowd spoke regarding the outstanding spring football season. The team finished 6-2 and made it to the Sectional semi-finals. Student Connor Mesh provided highlights from the season and thanked everyone for making the season so special. Boys Lacrosse Coach Mr. Bill Buttarro shared that the team finished the season Monroe County Division 3

Champions. The team finished 13-3 and had 12 all-county winners, six were first team all-county. He shared that Connor Mesh finished a US All American and academic winner. He was also the Division 3 player of the year. The video included several highlights from all the spring teams that had great seasons. The athletic awards were held in person this year and it was great to see so many accomplishments.

**4. PRIVILEGE OF THE FLOOR**

Student, Ms. Laney Van Huben of Spencerport, NY spoke before the Board. Ms. Van Huben was a fifth grader at Taylor Elementary School and shared that her class signed a petition and wrote persuasive letters to the Board regarding the need for an adaptive playground at Taylor. She has a friend in a wheelchair and feels that it is not fair that he is not able to play on the playground. She shared that she is very passionate about this subject and would like to see that the woodchips be replaced with a rubber mats. She also would like to see items such as an adaptive swing and merry go round be installed. Ms. Van Huben believes that socializing is important and that students with different abilities need equal opportunities as her other classmates.

**5. CONSENT AGENDA**

**5.1 Old Business**

5.11 Approval of the Board of Education meeting minutes held on June 15, 2021

**5.2 New Business**

5.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

**A. Certificated Personnel**

**1. RESIGNATION**

a. Hannah Cohen, Special Education Teacher assigned to Bernabi Elementary School, resigning effective August 1, 2021. Reason: other employment

**2. APPOINTMENTS**

a. Jessica Wiedenhofer, four-year probationary appointment in the School Media Specialist tenure area assigned to Cosgrove Middle School, effective September 1, 2021. Salary is Masters, Level 6 at \$47,138, pending negotiations and New York State Initial Certification. Ms. Wiedenhofer is replacing Ms. Sawall.

b. Cindy Logan, four-year probationary appointment in the Family and Consumer Sciences tenure area assigned to Cosgrove Middle School, effective September 1, 2021. Salary is Masters, Level 3 at \$45,406, pending negotiations and New

York State Initial/Professional certification. Ms. Logan is replacing Ms. LeBeau.

- c. Emily Tomei, four-year probationary appointment in the Elementary tenure area, with a location to be determined, effective September 1, 2021. Salary is Bachelors, Level 1 at \$41,079, pending negotiations. Ms. Tomei is filling a new position.
- d. Joe Gallina, Community Education Teacher, effective July 26, 2021 to July 30, 2021 and August 2, 2021 to August 5, 2021. Salary is \$80.00 per student and \$40.00 per student, respectively.
- e. Rebecca Castellano, Community Education Teacher, effective August 2, 2021 to August 5, 2021. Salary is \$40.00 per student.
- f. Stephanie Prevosti, Community Education Teacher, effective August 2, 2021 to August 6, 2021. Salary is \$80.00 per student (morning session) and \$144.00 per student (afternoon session)

g. Summer Academy

Jill Coyne	\$2,501.17*
Christine Demitrovic	\$3,760.78*
Jamie Dettman	\$3,080.06*
Julie Gabriel	\$3,760.78*
Laura Gannon	\$3,760.78*
LuAnne Hughes	\$3,760.78*
Tammy Lopatka	\$3,760.78*
Rebecca Lopez	\$3,760.78*
Sean McNamara	\$2,501.17*
Laurie Palmateer	\$3,760.78*
David Prevosti	\$2,679.19*
Stephen Savino	\$3,760.78*
Kathleen Straub	\$3,760.78*
Brianne Eason	\$2,874.24*
Tina Pocock	\$948.35

h. Summer Kindergarten Jump Start/Leap into First

Elizabeth Bender	\$2,676.09*
Emma Everett	\$2,355.20*
Maribeth Kyser	\$2,845.11*
Michelle Lefebre	\$3,236.02*
Sara Stocker	\$524.76*
Kristan Marsh	\$3,760.78*
Colleen Wiggs	\$3,760.78*
Patricia Condon	\$2,803.60*
Erin Delavak	\$2,573.69*
Jessica Minicucci	\$2,814.15*

Sarah Caiazza	\$1,574.28*
Kelly Cunningham	\$1,496.33*
Lorri Fousse	\$2,432.97*
Danielle Blossom	\$524.76*
Lori Richardson	\$2,886.18*
Nicole Comanzo	\$621.57*

i. ESOL Summer School

Janelle Baron	\$3,029.26*
Susan D'Orazio	\$3,126.21*
Lisa Hutchings	\$2,907.83*
Sara Pease	\$3,198.63*

3. LEAVE OF ABSENCE

- a. Christine Hasselberg, Mathematics Teacher assigned to Cosgrove Middle School, requesting an unpaid leave of absence on May 28, 2021 (afternoon only).

4. SUBSTITUTE APPOINTMENTS

- a. Robert Petit, Contract Substitute Teacher in the Elementary tenure area, assigned to the Spencerport Central School District, effective July 12, 2021 to August 12, 2021. Salary is \$16.00 per hour. Mr. Petit will support the Summer School Programs.
- b. Brittany Jordan, Teaching Assistant PTOC, effective July 1, 2021. Salary is \$12.50 per hour.

5. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification or Degree Status</u>
Prevosti	David	Childhood Education 1-6
Jordan	Brittany	Bachelors

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

a. Varsity Coaching Recommendations

<u>Coach</u>	<u>Sport</u>	<u>Level</u>	<u>Season</u>	<u>Stipend*</u>	<u>Years of Service Completed</u>
Orlando, Jessica	Cheerleading - Varsity	G	Fall	\$3,801	3 // 4
Marasco, Michelle	Cross Country - Varsity	K (OL-7)	Fall	\$5,356	11 // 12
Dowd, John	Football - Varsity	K (OL-12)	Fall	\$7,875	11
Moon, Mark	Golf - Girls Varsity	K (OL-3)	Fall	\$4,508	5 // 14
Wyant, Jody	Soccer - Boys Varsity	K (OL-2)	Fall	\$6,667	2 // 20
Schneider, Jamie +	Soccer - Girls Varsity	K (OL-8)	Fall	\$7,506	18/20

Burke, Deborah	S & D - Girls Varsity	J	Fall	\$4,456	2
Vazzana, Linda	Tennis - Girls Varsity	K (OL-2)	Fall	\$4,335	10 // 14
Austin, Aaron	Volleyball - Boys Varsity	K (OL-5)	Fall	\$5,518	14
Passinault, Jaime	Volleyball - Girls Varsity	I	Fall	\$4,571	4
Brooks, Beth	Bowling - Unified	F	Fall	\$609	2
DiTucci, Joe	Bowling - Unified	F	Fall	\$609	2
Vleck, Richard	Basketball - Boys Varsity	K (OL-0)	Winter	\$5,986	3
Butler, Mike	Basketball - Girls Varsity	K (OL-5)	Winter	\$7,282	2
Buttaro, Bill	Bowling - Varsity	F	Winter	\$3,197	1
Orlando, Jessica	Cheerleading - Varsity	G	Winter	\$4,045	3 // 4
TBD	Ice Hockey - Varsity	TBD	Winter	TBD	
Marasco, Michelle	Indoor T/F - Boys/Girls Varsity	K (OL-3)	Winter	\$4,715	8
Burke, Deborah	S & D - Boys Varsity	J	Winter	\$4,456	2
Glover, Dan+	Wrestling - Varsity	K (OL-6)	Winter	\$7,167	9// 15
Frisa, Larry	Baseball - Varsity	K (OL-4)	Spring	\$5,503	11
Crowell, Chris	Basketball - Unified	K (OL-6)	Spring	\$1,802	3
Moon, Mark	Golf - Boys Varsity	K (OL-4)	Spring	\$4,508	14
Buttaro, Bill	Lacrosse - Boys Varsity	K (OL-1)	Spring	\$5,502	2
Condon, Patricia	Lacrosse - Girls Varsity	K (OL-1)	Spring	\$5,502	8 // 10
Della Sala, Adam	Softball - Varsity	K (OL-4)	Spring	\$5,502	2
Vazzana, Linda	Tennis - Boys Varsity	K (OL-2)	Spring	\$4,335	9 // 14
Stevenson, Eric	Track & Field - Boys Varsity	G	Spring	\$3,801	2 // 4
Marasco, Michelle	Track & Field - Girls Varsity	K (OL-6)	Spring	\$5,445	12 // 14

\*Pending Negotiations

b. Fall Coaching Recommendations

<u>Coach</u>	<u>Sport</u>	<u>Level</u>	<u>Stipend Level</u>	<u>Stipend*</u>	<u>Years of Service Completed</u>
Caito, Stephanie	Cheerleading	Junior Varsity	H	\$ 2,937	3/4
Snedden, Morgan	Cheerleading	Modified A	F	\$ 2,398	2
Flanagan, Callie	Cross Country	Junior Varsity	G	\$ 2,851	2/3
Farrell, Megan	Cross Country	Modified B	F	\$ 2,213	2
Fokin, Jason	Football	Varsity- PA	K (OL-3)	\$ 5,050	6
Burns, Joe	Football	Varsity- PA	K(OL-4)	\$ 4,973	10
Mantell, Kevin	Football	Varsity- PA	K(OL-6)	\$ 5,214	17
Cesarano, Robert	Football	Junior Varsity	K(OL-0)	\$ 4,490	3/4
Lipani, Ricky	Football	Junior Varsity	I	\$ 3,878	0 / 1
Hugelmaier, Brian	Football	Junior Varsity	K (OL-4)	\$ 5,252	1
Hinchcliffe, Kyle	Football	Junior Varsity	H	\$ 3,766	2
DeSimone, Scott	Football	Modified B	OL(17)	\$ 10,414	26

Jacoutot, William	Football	Modified B	OL(15)	\$ 10,013	24
Osher, Zachary	Football	Modified B	K	\$ 3,454	4
Buckner, Brian	Golf - Girls	Varsity- PA	K	\$ 2,918	2/4
Somers, Chris	Soccer - Boys	Varsity- PA	J	\$ 4,017	2/7
Guzzetta, Anthony	Soccer - Boys	Junior Varsity	K(OL-10)	\$ 5,973	17/21
Colaprete, Domenico	Soccer - Boys	Modified A	F	\$ 3,075	2
Shufelt, Brett	Soccer - Boys	Modified B	J	\$ 3,214	6
Brust, Dan	Soccer - Boys	Modified B	OL (22)	\$ 5,578	31
Mueller, Rick	Soccer - Girls	Varsity- PA	K(OL-6)	\$ 4,522	10
Antosh, Chelsea	Soccer - Girls	Junior Varsity	G	\$ 3,655	2/4
TBD	Soccer - Girls	Modified A			
TBD	Soccer - Girls	Modified B			
TBD	Soccer - Girls	Modified B			
Cerretto, Jamielynn	S & D - Girls	Junior Varsity	H	\$ 3,133	2
TBD	Diving - Girls	Varsity- PA			
Sullivan, Riley	S & D - Girls	Modified B	F	\$ 2,361	2
TBD	Tennis-Girls	Modified A			
Chambery, Jonathan	Volleyball - Boys	Junior Varsity	F	\$ 2,951	2
Gorton, Henry	Volleyball - Boys	Modified B	G	\$ 2,432	1
White, Lori	Volleyball - Girls	Junior Varsity	K (OL -9)	\$ 4,536	10
Joseph, Micah	Volleyball - Girls	Modified B	I	\$ 2,743	5
Maher, Rebekah	Volleyball - Girls	Modified B	G	\$ 2,585	3
DiTucci, Joseph	Bowling - Unified	N/A	F	\$ 609	2
Brooks, Beth	Bowling - Unified	N/A	F	\$ 609	2

TBD	Fall Athletic Supervisor			\$ 1,018	
Fokin, Jason	Fall Equipment Manager			\$ 1,018	
Fokin, Jason	Summer Inventory			\$ 750	

\*Pending Negotiations

<u>Volunteers</u>	<u>Team</u>
Austin, Elyse	Volleyball - Volunteer Boys Varsity
Marcone, Mike	Soccer - Volunteer Boys JV
Whitcomb, Darek	Soccer - Boys Varsity Volunteer
Wengender, Hank	Soccer - Girls Varsity Volunteer

- c. Stipend for Second Year Clubs  
Bernabi Elementary School  
Yearbook Club                      Suzanne Gary                      \$618
- d. Jamie Schneider, appointed High School Fitness Center Supervisor for the Spring 2020-21 season. Stipend is \$750.
- e. Scott DeSimone, appointed Middle School Fitness Center Supervisor for the Spring 2020-21 season. Stipend is \$750.

7. AMENDMENT

- a. Samantha Jewett, Contract Substitute Teacher in the Elementary tenure area assigned to Bernabi Elementary School, with an extension of her previously approved appointment (September 8, 2020 to June 11, 2021) to June 18, 2021.

B. Classified Personnel

1. RESIGNATIONS

- a. Kathleen Bopp, Bus Driver assigned to the Transportation Department, resigning effective June 24, 2021. Reason: retirement
- b. Diane Hanley, Teacher Aide assigned to District Office, resigning effective June 22, 2021. Reason: to accept the Computer Support Assistant position
- c. Cristina Bonfiglio, Teacher Aide assigned to Munn Elementary School, resigning effective June 22, 2021. Reason: other employment
- d. Dominick Pullano, Lunch Monitor assigned to Munn Elementary School, resigning effective June 22, 2021. Reason: personal
- e. Nelson Drake, Director of Facilities assigned to the Facilities Department, resigning effective October 28, 2021. Reason: retirement
- f. Challi Way, Head Bus Driver assigned to the Transportation Department, resigning effective June 30, 2021. Reason: personal
- g. Mary Jane Cifarelli, Food Service Helper assigned to Bernabi Elementary School, resigning effective June 25, 2021. Reason: personal
- h. Samantha Coughlin, Teacher Aide assigned to Cosgrove Middle School, resigning effective July 15, 2021. Reason: other employment

2. APPOINTMENTS

- a. William Johncox, Cleaner assigned to Spencerport High School, effective June 23, 2021. Salary is \$12.50 per hour. Mr. Johncox is replacing Mr. Dolce.
- b. Isabella King, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- c. Kathleen Stewart, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- d. Oriana Gelfuso, Student Helper for the Kindergarten Jump Start/Leap into First program, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- e. Elisabeth Cerami, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- f. Maggie Bracken, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 19, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- g. Gabriella White, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- h. Jason Marchincin, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- i. Sophia Kormalos, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- j. Rachel Calderon, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- k. Carter Chesebro, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.



- l. Madeline Shaw, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- m. Brennan Daniels, Student Helper for the Technology Department, effective June 28, 2021 to August 31, 2021. Salary is \$12.50 per hour.
- n. Emma Corey, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- o. Riley Fiege, Student Helper for Auditorium/Tech Crew, effective June 17, 2021. Salary is \$12.50 per hour.
- p. Sarah Fiorentino, Student Helper for Auditorium/Tech Crew, effective June 24, 2021. Salary is \$12.50 per hour.
- q. Dante Paliani, Student Helper for the Buildings and Grounds Department, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective July 1, 2021. Salary is \$12.50 per hour.
- r. Brenden Kitchen, Student Helper for the Technology Department, effective July 6, 2021 to August 31, 2021. Salary is \$12.50 per hour.
- s. Jaden List, Student Helper for the Technology Department, effective July 6, 2021 to August 31, 2021. Salary is \$12.50 per hour.
- t. Ian Lape, Student Helper for the Technology Department, effective July 6, 2021 to August 31, 2021. Salary is \$12.50 per hour.
- u. Ashley Romano, Student Helper for the Technology Department, effective July 6, 2021 to August 31, 2021. Salary is \$12.50 per hour.
- v. Ezra Schmeer, Student Helper for the Technology Department, effective July 6, 2021 to August 31, 2021. Salary is \$12.50 per hour.
- w. Diane Hanley, Computer Support Assistant assigned to District Office, effective June 23, 2021. Salary is \$16.95 per hour. Ms. Hanley is replacing Ms. Schultz.
- x. Deborah Vane, Bus Driver assigned to the Transportation Department, effective June 25, 2021. Salary is \$18.11 per hour, pending negotiations. Ms. Vane is replacing Mr. Pullano.
- y. Stephanie Althouse, Community Education Instructor, effective July 12, 2021 to July 16, 2021. Salary is \$15.40 per hour.

z. Summer Academy	
Kelly Kinsella	\$815.75*
Spring Lupiani	\$815.75*
Rose Mulhern	\$905.45*
Christina Paternico	\$1,318.40*
Jessica Zinsmeister	\$2,424.80*

- aa. Deborah Vane, seasonal Cleaner for the Buildings and Grounds Department, effective June 29, 2021 to August 31, 2021. Salary is \$12.50 per hour.

3. LEAVES OF ABSENCE

- a. Teresa Wright, Lunch Monitor assigned to Cosgrove Middle School, requesting an unpaid leave of absence from June 10, 2021 to June 11, 2021.
- b. Rod Cutten, Teacher Aide assigned to Munn Elementary School, requesting an unpaid leave of absence on June 4, 2021 (afternoon only).
- c. Theresa Eichner, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence on June 22, 2021.
- d. Michael Kiyak, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence on June 14, 2021.
- e. Rachel Stephens, Teacher Aide assigned to Munn Elementary School, requesting an unpaid leave of absence on June 21, 2021 (afternoon only) and June 22, 2021 (afternoon only).
- f. Amanda Woodworth-Acito, Cleaner assigned to Spencerport High School, requesting an unpaid leave of absence on May 25, 2021 (afternoon only), June 1, 2021 and June 2, 2021 to June 4, 2021 (afternoons only).
- g. Amy DiGuardi, Office Clerk III assigned to Cosgrove Middle School, requesting an unpaid leave of absence on June 17, 2021 and June 21, 2021 to June 22, 2021.
- h. Diane Cummings, Occupational Therapist assigned to Canal View Elementary School, requesting an unpaid leave of absence on June 23, 2021 (morning only).
- i. Michael Blanchard, Cleaner assigned to Spencerport High School, requesting an unpaid leave of absence from June 7, 2021 (afternoon only) to June 8, 2021.
- j. Susan Ziegler, Teacher Aide assigned to Cosgrove Middle School, requesting an unpaid leave of absence from June 8, 2021 (afternoon only) to June 22, 2021.

- k. Norman Bullard, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence from June 21, 2021 to June 22, 2021.

4. SUBSTITUTE APPOINTMENTS

- a. Shawn Rogers, Cleaner PTOC, effective June 18, 2021. Salary is \$12.50 per hour.
- b. Colleen Crocetti, Systems Analyst PTOC, effective July 1, 2021. Salary is \$33.40 per hour.
- c. Patricia Phelps, Data Liaison Specialist PTOC, effective July 1, 2021. Salary is \$30.85 per hour.

5. CHANGE IN APPOINTMENT

- a. Sandra Bernhart, Office Clerk III 10 Month, assigned to District Office, with a change in appointment to Office Clerk III 12 Month, effective July 1, 2021. Salary is \$17.19 per hour, pending negotiations.

6. AMENDMENTS

- a. Robert Hedrick, seasonal Cleaner for the Buildings and Grounds Department, with an amendment to his previously approved appointment (June 28, 2021) to June 25, 2021.
- b. William Luciano, seasonal Cleaner for the Buildings and Grounds Department, with an amendment to his previously approved appointment (June 28, 2021) to June 25, 2021.

5.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	05/20/21	\$ 827,808.85	41
	05/28/21	\$ 245,193.46	89
	06/03/21	\$ 443,908.32	91
	06/04/21	\$ 3,000.00	1
	06/10/21	\$1,659,475.00	1
	06/10/21	\$1,848,138.48	63
	06/11/21	\$4,547,802.50	1
	06/17/21	\$ 114,733.28	48
	06/23/21	\$6,081,500.00	2
Federal Fund	06/10/21	\$ 3,900.00	1
School Lunch	05/20/21	\$ 44,655.61	10
	06/03/21	\$ 56.80	1
	06/17/21	\$ 36,176.73	41

Capital Fund	05/28/21	\$ 9,949.64	1
	06/03/21	\$ 18,349.00	2
	06/17/21	\$ 297,100.95	4
Trust & Agency [T]	05/28/21	\$ 500.00	1 [T]
Special Revenue [SR]	05/28/21	\$ 571,285.29	37 [T]
Custodial [C]	06/03/21	\$ 11,813.96	2 [T]
	06/10/21	\$ 1,750.00	2 [SR]
	06/15/21	\$ 646,448.82	36 [T]
	06/17/21	\$ 46,672.00	5 [C]

5.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 02/25/21, 02/26/21, 03/03/21, 03/10/21, 03/25/21, 04/06/21, 04/12/21, 04/14/21, 04/16/21, 04/19/21, 04/22/21, 04/23/21, 04/26/21, 04/27/21, 04/28/21, 04/30/21, 05/03/21, 05/05/21, 05/06/21, 05/07/21, 05/10/21, 05/11/21, 05/12/21, 05/13/21, 05/14/21, 05/15/21, 05/17/21, 05/18/21, 05/19/21, 05/20/21, 05/21/21, 05/24/21, 05/25/21, 05/26/21, 05/27/21, 05/28/21, 06/02/21, 06/03/21, 06/04/21, 06/07/21, 06/08/21, 06/09/21, 06/10/21, 06/11/21, 06/14/21, 06/15/21 and 06/16/21

5.24 Professional Development Annual Report

Mr. Zinkewich submitted an annual report of the seven (7) goals outlined in the Professional Development Plan for the 2020-2021 school year.

5.25 Donations

The district has received instrument and classroom furniture donations from two different families within our district (see attached memo from Mr. Canny). Ms. Laurel Kane inspected the instrument donations to determine the estimated value of each. We have received the following items:

Item	Estimated Value
Large Solid Wood Activity Table	\$450.00
Selmer AS500 Alto Saxophone Serial #06205	\$500.00
Yamaha YCL-24 Bb Clarinet Serial #012455	\$150.00
Yamaha FG-325 Guitar	\$80.00
Pantalia Accordion	\$800.00

5.26 Health Service Contract

<i>District</i>	<i>No. of Students</i>	<i>Cost Per Pupil</i>	<i>Total</i>
Rush-Henrietta Central School District	1	\$391.15	\$391.15

5.27 Accounts Receivable Write-Off

The District's accounts receivable balances were reviewed to determine which of these balances are deemed uncollectable. In determining collectability, balances older than two previous fiscal years were deemed uncollectable based on age. Balances in the current

fiscal year and the two previous years, the dollar materiality of the balance along with the number of attempts at collection was considered. For the health billings, if the customer was still receiving benefits was a determining factor in collectability. After all of the above mentioned factors were considered, the result was accounts receivable balances totaling, as noted below, were deemed uncollectable and our recommendation is to write the balances off in the current fiscal year.

General Fund: \$78,396.37\*  
Trust and Agency: \$4,216.87

5.28 Code of Conduct Amendment

The changes reflect the prohibition on strip searches as discussed at the last Board meeting. The submission represents only the affected pages, which will be inserted into the 2021-22 Code of Conduct, which was previously adopted.

5.29 Spencerport Administrators & Supervisors Association MOA's

A Memorandum of Understanding with the Spencerport Administrators & Supervisors Association was signed to amend Article 16 – Vacation to include the observance of Juneteenth, when observed. Another MOA was signed to pilot a program for the summer of 2021 to allow unit members to request up to 5 (five) remote work days.

5.30 Cosgrove SEQRA Resolution

SPENCERPORT CENTRAL SCHOOL DISTRICT'S RESOLUTION  
UNDER THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT  
CONCERNING MODIFICATIONS TO THE 2018 CAPITAL PROJECT

WHEREAS, the Spencerport Central School District Board of Education (the "District") previously proposed and approved the 2018 Capital Project ("the 2018 Project") including as part of such approval completing a review of same under the New York State Environmental Quality Review Act, Article 8 of the New York Environmental Conservation Law and associated regulations 6 NYCRR 617.1 et seq. ("SEQRA"), and the District adopted as part of such review and approval a negative declaration for the 2018 Project and each of the documents associated with same and on which it was based, including but not limited to the District's Negative Declaration Resolution adopted by it dated March 13, 2018, and each of the documents on which it was based, including the full, completed Environmental Assessment Form, the EAF Mapper or similar documents, correspondence and documentation from various involved and interested agencies, correspondence provided by the District's Architect/Engineer each of which is expressly incorporated herein by reference (collectively referred to as "the Negative Declaration") with the general scope of the 2018 Project in summary included (and includes) the following:

Various internal upgrades, renovations and the installation of new equipment, including rehabilitation work to the interior and exterior of various school buildings, including plumbing upgrades, HVAC upgrades, upgrades to security and other systems, flooring, carpeting and other renovations and updates, as well as maintenance and repairs of roof areas in District buildings including such foregoing work to the Spencerport High School,

the Cosgrove Middle School, the Bernabi Elementary School, the Canal View Elementary School, the Munn Elementary School, the Taylor Elementary School, and the Administrative Building among work done and at other buildings and campuses as well including to the Maintenance Building, and the Bus Facility. In addition, work outside of structures on which work is being performed or has been performed for the 2018 Project Site includes and included, reconstruction of pavement and athletic surfaces, as well as the installation of stormwater management facilities, including but not limited to, installation of new parking areas (replacement of preexisting areas), sidewalk replacement, and other upgrades and improvements as set forth in the 2018 Project Plans on file with the District administrative office with more details concerning same on file with the District's administrative offices (and which form part of the administrative record on which the Negative Declaration (as that term is defined above is based) and which is also expressly incorporated by reference herein);

WHEREAS, following the SEQRA review and approval of the 2018 Project, the District determined that the following modifications were necessary and appropriate to be incorporated into the 2018 Project including;

- replacement of approximately 4,700 sf section of sidewalk at the front entrance to the Middle School
- renovating approximately 14 classrooms within the Middle School campus but not constructing any additional square footage on to the District building at issue (not expanding same), including HVAC upgrades, ceiling work, painting and electrical work for smart boards (hereinafter "the Modifications")

WHEREAS, the District has reviewed the scope of the Modifications and potentially significant adverse environmental impacts from same based on the Negative Declaration issued for the 2018 Project, including the District reviewing whether the Modifications are consistent with the scope of the 2018 Project, and whether potential significant environmental impacts from the Modifications were analyzed by the SEQRA review completed for the 2018 Project and Negative Declaration issued pursuant to it, and the District also reviewed the scope of the Modifications under applicable SEQRA regulations and has further received and considered the advice and documentation provided by its architects, engineers, and environmental specialists with respect to classification of the Modifications in accordance with the SEQRA (each of same which is also incorporated into the administrative record herein and expressly incorporated by reference); and

WHEREAS, the pursuant to the foregoing, the District has reviewed the Modifications in light of the Type II criteria set forth in 6 NYCRR part 617.5(c), which indicates the following in pertinent part constitute Type II actions:

- (1) maintenance or repair involving no substantial changes in an existing structure or facility;

- (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;

\* \* \*

- (10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings.

NOW, THEREFORE BE IT RESOLVED, BASED UPON THE INFORMATION STATED AND SET FORTH HEREIN, THE DISTRICT HEREBY RESOLVES AS FOLLOWS

1. The District finds that each of the whereas clauses herein shall be treated with and have the same full force and affect as each of the other findings set out herein and below;
2. Based on the foregoing, the District has considered the Modifications pursuant to the parameters and criteria set forth in applicable law and regulations, including but not limited to such parameters and criteria set forth in 6 NYCRR §§ 617.1 and 617.3, and the District has carefully reviewed the components of the Modifications and the potentially significant environmental impacts associated with same and considered the criteria set forth in 6 NYCRR § 617.7 (c) and based on the foregoing:
  - (a) the District finds the Modifications are consistent with the scope of the SEQRA review conducted for the 2018 Capital Project, as the 2018 Capital Project and associated SEQRA review included evaluation of significant environmental impacts associated with and from pavement improvements including replacement/reconstruction of sidewalks, bus loop work and parking lot replacement as well as evaluating such impacts from installation of HVAC upgrades, security features and associated work inside of District buildings, including to the Cosgrove Middle School;
  - (b) based on the foregoing, District also finds that the Modifications do not present any significant adverse impacts, nor do the Modifications present significant adverse impacts or other effects or impacts not contemplated by the SEQRA review conducted for the 2018 Project as reflected in the Negative Declaration and administrative record (as defined above and each of which as indicated are expressly incorporated herein by reference),
3. In addition, the District also finds that the Modifications entail routine activities of an educational institution, and/or rehabilitation of a facility, or such work otherwise encompassed by criteria set forth in 6 NYCRR Section 617.5 (c), including, 6 NYCRR 617.5 (c) (1), (2), and/or (10) and therefore the Modifications constitute a Type II Action under SEQRA;

4. In light of the foregoing, the District finds that the environmental impact from the Modifications was contemplated by and consistent with the impact reviewed for the 2018 Project including as reflected in the Negative Declaration, and that the Modifications do not present any significant adverse impact, and in any event, the Modifications collectively constitute a Type II action requiring no SEQRA review under the circumstances, because such Type II actions have been deemed to result in no significant adverse environmental impact on the environment;
5. The requirements of SEQRA have been satisfied and this resolution shall take effect immediately.

5.31 Textbook Approvals

The following textbooks (programs, lesson, kits) are submitted for your approval for use in the 2021-2022 school year.

***Spencerport High School***

**World Language: French IV**

*Au Revoir l'Acadie*. Anderson, Kimberly R. Fluency Matters, 2018. Cost \$7.00.

This novella is designed to help students learn French through Comprehensible Input, a reliable teaching and learning strategy for teaching languages. This is the story of a girl and her family during the Great Expulsion of 1755 who were torn from their homeland and exiled.

**World Language: Italian I**

*Brandon Brown Dice La Verita*. Gaab, Carol. Fluency Matters, 2018. Cost \$6.00.

From the preview: "Rather than get caught in the act of disobeying his mother, Brandon decides to lie about his dishonest actions. He quickly discovers that not telling the truth can create big problems and a lot of stress! Will he win in the end, or will he decide that honesty is the best policy?" This book is perfect for level 1 Italian students. It has high frequency language that will help provide repetition and build confidence in the first semester.

5.32 Disposal of Equipment

We have an assortment of library books from Munn, Taylor, and Canal View Elementary schools, which have lost their value to our current educational program due to damaged or outdated material (copyright date in excess of 5 years). To properly dispose of the books, we will reach out to book vendors to see if they are of monetary value and to parochial/private schools and charitable organizations to see if these books can be useful to others. If a buyer is interested in purchasing any of the books, we will take whatever price the vendor is willing to pay. If a parochial/private school and/or charitable organizations is interested, we will donate the books. If none of the aforementioned parties are interested, the books will be discarded.



A motion was made by Mr. Miceli and seconded by Mr. Gibbardo to approve the Consent Agenda and Classified Personnel Addendum.

Vote of the Board: 7

Yes: 7

No: 0

## **6. BOARD OF EDUCATION**

### **6.1 President's Report and Communication**

Mr. Hutton and Mr. Bracken presented Mr. Miceli a plaque for his service from the Monroe County School Boards Association. On behalf of the MCSBA, they thanked him for his service and time to make our district better. Mr. Hutton shared that he appreciated Mr. Miceli's collaborative work for students and will miss his knowledge. He provided many insights on contracts. Mr. Hutton presented Mr. Miceli with an honorary high school diploma and thanked him for his dedication to the district.

Mr. Hutton thanked Dr. Kissel for all that she has done for Spencerport. She was the best person for our district during these challenging times. He shared that her abilities were second to none and she made a huge difference for our students and staff. Ms. Stone thanked Dr. Kissel for filling in as interim superintendent. She was overwhelmingly impressed by her leadership and for what she has done for Spencerport. Mr. Gibbardo thanked Dr. Kissel for her grace and dignity. He appreciated her sense of calm and ability to navigate treacherous waters. Mr. Bracken thanked Dr. Kissel for her measured and thoughtful approach during her six months here. Mr. Miceli was impressed with Dr. Kissel's incredible knowledge base during these tumultuous times. He thanked her for her calm and experience. Ms. Czarnecki complimented Dr. Kissel and hoped that her daughters will grow up to have an ounce of her grace and dignity. She thanked her for her generosity and spirit.

### **6.2 Board of Education Members' Reports**

Mr. Kincaid thanked Mr. Miceli for his service. He shared that he learned so much from him and that he was a great source of knowledge. He will be sincerely missed for his expertise and unwavering support. Ms. Stone thanked Mr. Miceli for being generous with his time and providing years' worth of background information. He has been very helpful to her. Mr. Gibbardo shared that he was always amazed on how knowledgeable Mr. Miceli was. Mr. Bracken thanked Mr. Miceli for the amount of research he did to fully understand topics. He enjoyed their humorous times. Ms. Czarnecki received many messages from Mr. Miceli to offer help. She was always so appreciative and thanked him.

Mr. Miceli shared that it has been quite a journey. He thanked the Board members for the privilege of being partners on the mission of doing what is best for kids. He thanked them for working together as a team. Mr. Miceli was appreciative of his six years here and is confident that the Board and staff will continue to thrive well beyond this year.

**7. SUPERINTENDENT'S REPORT**

**7.1 Pre-K Update**

Dr. Kissel shared her excitement on receiving the additional federal stimulus money, which will enable the district to expand our Pre-K program. Mr. Zinkiewich provided an update since Ms. Paolini's presentation two months ago. This was our first year offering Pre-K to 35 students in two sections, half days, and five days per week. Tremendous gains were made in academic and social skills among the students. The team has worked diligently to develop a full-day UPK program in all four elementary buildings. The program will be offered to up to 72 four-year-old students. Preference was given to students that were currently enrolled in our previous program. The classes have been filled and seven students remain on the waitlist. The Pre-K teachers will work throughout the summer to develop the program and we have scheduled dates in July to complete the registration process with students and their families. There will be four sections attending from 9:00 a.m. to 2:30 p.m. and the program will start on September 9, 2021. There will be 18 students per class with one teacher and one teaching assistant. It will be a play-based approach with no specials, but there will be time for recess and rest. Students will eat in the cafeteria, and we will work with the elementary principals on scheduling this with the other K-5 students. Parent-teacher conferences will occur in November and June to provide an accurate update on student progress. Discussion ensued regarding times and transportation and the logistics of traffic at the buildings. Mr. Zinkiewich shared that they are still in the process of arranging for possible wrap around care in the future. Ms. Czarnecki is excited about the initiative and thanked Mrs. Paolini, Mr. Zinkiewich, and the team for all their work. This will be good for kids and will affect their learning. Mr. Kincaid feels it is a great opportunity and one that will benefit students for the rest of their academic careers.

**7.2 Policy 7330 Searches and Interrogations – Third Read**

Mr. Saltzberg provided the third read of Policy 7330 Searches and Interrogations. As a result of the discussion at the last meeting, he made changes to the language prohibiting strip searches. The Board approved the changes in the Code of Conduct in the Consent Agenda earlier this evening. The Board was in favor of the changes.

A motion was made by Mr. Miceli and seconded by Ms. Czarnecki to adopt Policy 7330 Searches and Interrogations as presented.

Vote of the Board: 7

Yes: 7

No: 0

**7.3 Ratification of the Successor agreement with SCSOPA**

A motion was made by Mr. Miceli and seconded by Mr. Kincaid to ratify the Spencerport Central School Office Personnel Association Agreement.

Vote of the Board: 7

Yes: 7

No: 0

#### 7.4 Review Reserve Funds

Mr. Wood explained fund balance and reserve funds are generated and the various funds the district has. Data was presented regarding the use of fund balance over the years. He shared that many of the reserves are used to subsidize the budget so revenues equal expense, and that 1.4 million has been allocated for 21-22 budget. Mr. Wood provided information regarding the worker's compensation, unemployment reserves, ERS, TRS and liability reserves and the rationale on how to fund them. Mr. Wood proposed that the liability reserve be reduced from the current \$1 million to \$500,000, as that fund has only been use once since 2007. In addition, the liability reserve was to cover potential claims related to underground storage tanks, but those are not covered under a separate policy. There are two classroom equipment and technology reserves. The district is not allowed to contribute to the first reserve because the term expired, which is why the second reserve was created and approved by the voters, and to which we allocated \$100,000 to it last fiscal year. Mr. Wood recommended focusing on the capital reserve for capital projects and the need to start increasing it. He will provide the Board with a formal reserve plan in October.

Mr. Hutton left the meeting at 7:09 p.m.

#### 7.5 Financial Report

Mr. Wood presented the financial report for the period ending June 18, 2021. The surplus for state aid is due to receiving the 20% that NYS initially said would be withheld. Without it, actual revenues would have been equal to or slightly below what was estimated. Also note a reduction in transportation aid is reflected in the estimate based on recent SED guidance. On the expenditure side, there is still a lot of moving parts and we will have a better picture in August. Mr. Wood shared that he is seeing savings in salaries and benefits. He will have more detail when the 20-21 regular audit is complete. The big picture is revenues will exceed expenditures by 1.2 million, which will be decreased by the school lunch transfer and accounts receivable write-offs. Mr. Miceli shared that Mr. Wood deserves a lot of credit for all his work during these uncertain times. His projections have been right on.

A motion was made by Mr. Miceli and seconded by Mr. Bracken to approve the Financial Report as presented.

Vote of the Board: 6

Yes: 6

No: 0

#### 7.6 School Lunch Transfer

Ms. Czarnecki began by asking if aid would continue for paid breakfast and lunches. Mr. Wood shared that the free meal program has been extended to June 30, 2022. Breakfasts and lunches will continue to be free for all students. The food service department will be advertising this.

Mr. Hutton re-entered the meeting 7:14 p.m.

Mr. Wood provided an overview and logic of the school lunch transfer. He recommended that we proceed with zeroing out school lunch and getting a fresh start for the new school year. Mr. Wood shared that Spencerport is not unique in this situation of a deficit for school lunch.

A motion was made by Mr. Miceli and seconded by Ms. Czarnecki to accept the School Lunch Transfer recommendation as presented.

Vote of the Board: 7

Yes: 7

No: 0

#### 7.7 Preliminary Fund Balance & Reserve Allocation

Mr. Wood provided the Board members with an overview of the projected fund balance for the fiscal year end June 30, 2021. Mr. Wood commented that these are “up to” amounts. The audit committee approved the recommendation to allocate the forecasted year-end fund surplus as follows:

Unassigned fund balances are all other funds that are not assigned, restricted or considered non-spendable. Typically, the general fund will be the only fund that will report unassigned fund balances. Our unappropriated fund balance (not to exceed 4% of our budget) will be reclassified into the unassigned category.

Based on preliminary forecasts of year-end balances, my recommendation for initial allocation of 2020-2021 fund balance is:

1. An amount up to \$150,000 for Assigned Fund Balance for reducing the 2021-2022 tax levy, if necessary. Please note the district did not project using any assigned fund balance for this purpose; the recommendation is to have flexibility if final assessments vary greatly from original estimates.
2. All necessary funds as determined by the purchasing agent to the Assigned Fund Balance for encumbrances.
3. \$3,497,395 for the Unassigned Fund Balance (4% of 2021-2022 approved budget), an increase of about \$115,831.
4. All remaining 2020-2021 surplus to the Restricted Fund Balance and placed into the following reserves:
  - a. An amount not to exceed the 2020-2021 budget amount (\$1,375,159) into the Retirement Contribution Reserve,
  - b. An amount not to exceed the 2020-2021 budget amount (\$443,151) into the Workers' Compensation Reserve,
  - c. An amount not to exceed two percent (2%) of the salaries of TRS members based on the TRS final bill for the period 07/01/19 to 06/30/20 into the TRS Sub-fund Reserve which equals \$580,752,
  - d. An amount not to exceed \$1,000,000 into the 2014 Capital Reserve for building projects approved by the community on May 20, 2014,

- e. An amount not to exceed \$300,000 in the 2019 Capital Reserve for Technology and Classroom Equipment approved by the community on May 21, 2019, and
- f. An amount not to exceed \$300,000 into the 2014 Capital Reserve for buses and motor vehicles approved by the community on May 16, 2017,

The recommendation to fund the Retirement Contribution Reserve and Workers' Compensation reserve is consistent with what we have done over the last several years and are reserves we heavily rely on to help balance the budget. The TRS sub-fund, its third year of existence, will help support the budget by funding a portion of the employer contributions. The projected balances after replenishment will be within the rationale(s) discussed at prior board meetings.

A motion was made by Mr. Miceli and seconded by Ms. Czarnecki to accept the Fund Balance and Reserve Allocation recommendation as presented.

Vote of the Board: 7

Yes: 7

No: 0

**8. MEETING EVALUATION**

Mr. Hutton said a final thank you to Mr. Miceli and Dr. Kissel. It is sad to see them go. He looks forward to having students attend meetings next year. Mr. Hutton thanked the privilege of the floor speaker, Ms. Laney Van Huben.

**9. EXECUTIVE SESSION**

A motion was made by Mr. Miceli and was seconded by Mr. Bracken at 7:21 p.m. to move into Executive Session for the purpose of discussing the employment history of particular persons.

Vote of the Board: 7

Yes: 7

No: 0

Mr. Hutton moved the Board out of Executive Session and returned to the Business Meeting at 7:53 p.m.

**10. ADJOURN**

A motion was made by Mr. Miceli and seconded by Mr. Kincaid to adjourn the meeting at 7:54 p.m.

Vote of the Board: 7

Yes: 7

No: 0

As there was no further business, Mr. Hutton declared the meeting adjourned at 7:54 p.m.

  
\_\_\_\_\_  
District Clerk

  
\_\_\_\_\_  
Board President