

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: July 13, 2021
Spencerport, New York

Members Present: Mr. Bracken, Ms. Brown, Mr. Gibbardo, Mr. Hutton, Mr. Kincaid,
Ms. Stone

Absent: Ms. Czarnecki

Others Present: Ms. Clapper, Ms. Lissow, Ms. Swann, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 7:00 p.m. E.D.S.T. by the President, Mr. Hutton, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Ms. Brown and seconded by Mr. Bracken that the Board of Education approve the Business Session Agenda.

Vote of the Board: 6

Yes: 6

No: 0

3. PRIVILEGE OF THE FLOOR

Community Member, Mr. Mike Mayer of Whitter Road spoke before the Board. He wanted to congratulate Ms. Brown and Mr. Hutton for being elected to the Board. He also congratulated Ms. Swann. He thanked Mr. Wood for his work on the budget process. Mr. Mayer shared with the Board the difficulty he has had with the sound system when viewing the board meetings virtually. Mr. Hutton shared that we will continue to stream meetings and thanked him for his time.

4. CONSENT AGENDA

4.1 Old Business

4.11 Approval of the Board of Education meeting minutes held on June 29, 2021

4.2 New Business

4.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. RESIGNATION

- a. Michael Calzi, Assistant Principal assigned to Spencerport High School, resigning effective August 6, 2021. Reason: other employment

2. APPOINTMENTS

- a. Kathleen Shaffer-Heeks, .85 FTE in the Art Tenure Area assigned to Cosgrove Middle School, effective July 1, 2021 to June 30, 2022. Salary is Masters, Level 11 at \$51,047 prorated to \$43,389.95, pending negotiations. Ms. Shaffer-Heeks is filling an open part-time position.
- b. Brian Hugelmaier, .68 FTE in the Physical Education tenure area assigned to Munn Elementary School, effective July 1, 2021 to June 30, 2022. Salary is Masters, Level 4 at \$45,406 prorated to \$30,876.08, pending negotiations. Mr. Hugelmaier is filling an open part-time position.
- c. Lydia Holdridge, .80 FTE in the Music tenure area assigned to Cosgrove Middle School, effective July 1, 2021 to June 30, 2022. Salary is Masters, Level 6 at \$46,730 prorated to \$38,106, pending negotiations. Ms. Holdridge is filling an open part-time position.
- d. Joseph Simmons, four-year probationary appointment in the School Counselor tenure area assigned to the Spencerport Central School District, effective September 1, 2021. Salary is Masters, Level 3 at \$45,406, pending negotiations. Mr. Simmons is filling a new position.
- e. Amanda Coney, four-year probationary appointment in the Science tenure area assigned to Spencerport High School and Cosgrove Middle School, effective September 1, 2021. Salary is Masters, Level 6 at \$47,138, pending negotiations. Ms. Coney is filling a new position.

3. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Karen Chevalier, appointed Fall Athletic Supervisor for the 2021-22 season. Stipend is \$1,018, pending negotiations.

4. AMENDMENTS

- a. David Prevosti, four-year probationary appointment in the Elementary tenure area assigned to Taylor Elementary School, effective September 1, 2021. Salary is Masters, Level 5 at \$46,730, pending negotiations. Mr. Prevosti was previously approved as a long-term substitute teacher.
- b. Richard Platt, School Psychologist assigned to Taylor Elementary School, rescinding his previously approved unpaid leave of absence (March 18, 2021 to March 19, 2021).

B. Classified Personnel

1. RESIGNATIONS

- a. Janet Gaylord, Teacher Aide assigned to Cosgrove Middle School, resigning effective December 31, 2021. Reason: retirement
- b. Mary Zarpentine, Teacher Aide assigned to Munn Elementary, resigning effective July 7, 2021. Reason: personal
- c. Randy Campanaro, Cleaner assigned to District Office, resigning effective July 8, 2021. Reason: personal
- d. Rosalia Palotto, Food Service Helper assigned to Cosgrove Middle School, resigning effective July 9, 2021. Reason: other employment
- e. Tyler Hill, Grounds Equipment Operator assigned to the Facilities Department, resigning effective July 21, 2021. Reason: personal

2. APPOINTMENTS

- a. Frank Acito, seasonal Cleaner for the Buildings and Grounds Department, effective June 28, 2021 to August 31, 2021. Salary is \$12.50 per hour.
- b. Nabat Shaibi, Student Helper for the ELL Summer School program, effective July 12, 2021 to August 12, 2021. Salary is \$12.50 per hour.
- c. Nick Bowerman, Student Helper for the Buildings and Grounds Department, effective July 18, 2021. Salary is \$12.50 per hour.
- d. Tim Bowerman, Student Helper for the Buildings and Grounds Department, effective July 18, 2021. Salary is \$12.50 per hour.

- e. Virginia Ainsworth, Cleaner assigned to Munn Elementary School, effective August 2, 2021. Salary is \$12.69 per hour. Ms. Ainsworth is replacing Mr. Weaver.

3. LEAVES OF ABSENCE

- a. Amy DiGuardi, Office Clerk III assigned to Cosgrove Middle School, requesting an unpaid leave of absence on June 17, 2021, June 21, 2021 and June 24, 2021 to June 29, 2021.
- b. Staci Lester, Lunch Monitor assigned to Canal View Elementary School, requesting an unpaid leave of absence on June 4, 2021.
- c. Christine Makowski, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on June 2, 2021 (afternoon only).
- d. Janet Fox, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on May 25, 2021.
- e. Michael Blanchard, Cleaner assigned to Spencerport High School, requesting an unpaid leave of absence on June 28, 2021.
- f. Ann Hauck, Cleaner assigned to Cosgrove Middle School, requesting an unpaid leave of absence from July 8, 2021 to July 30, 2021.
- g. William Schaefer, Maintenance Mechanic II assigned to the Facilities Department, requesting a family and medical leave of absence from August 2, 2021 to October 22, 2021 and an unpaid leave of absence from October 23, 2021 to November 2, 2021.
- h. Richard Doney, Maintenance Mechanic II assigned to the Facilities Department, requesting a family and medical leave of absence from May 25, 2021 to July 30, 2021 (morning only).
- i. Paul Lobene, Computer Application Specialist assigned to District Office, requesting a family and medical leave of absence from June 29, 2021 to July 13, 2021.

4. SUBSTITUTE APPOINTMENTS

- a. Cathleen Anderson, Teacher Aide PTOC and School Aide PTOC, effective July 1, 2021. Salary is \$12.50 per hour.
- b. Cassie Montanez, Teacher Aide PTOC, effective July 1, 2021. Salary is \$12.50 per hour.

4.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	06/24/21	\$ 92,336.07	35
	06/29/21	\$ 26,194.70	44
Federal Fund	06/24/21	\$ 1,500.00	1
School Lunch	06/29/21	\$ 1,198.88	10
Trust & Agency (T)	06/24/21	\$ 1,002.43	2 [SR]
Special Revenue (SR)	06/24/21	\$ 50.00	10 [C]
Custodial (C)	06/29/21	\$ 5.00	1 [C]
	06/30/21	\$790,287.24	37 [T]

4.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 02/11/21, 03/10/21, 03/24/21, 04/07/21, 04/26/21, 04/29/21, 05/10/21, 05/11/21, 05/14/21, 05/18/21, 05/24/21, 05/25/21, 05/26/21, 05/27/21, 05/28/21, 06/02/21, 06/04/21, 06/08/21, 06/09/21, 06/10/21, 06/14/21, 06/15/21, 06/16/21, 06/18/21, 06/21/21, 06/22/21, 06/23/21, 06/24/21, 06/25/21, 06/28/21 and 06/30/21

4.24 Field Trip Approvals

The following field trips of more than 50 miles are submitted for your approval for the 2021-2022 school year. Please be aware that there is a three-day leeway on either side of any departure dates listed for international travel.

The Spencerport High School requests approval for the following field trips for 2021-2022:

1. Spanish and French classes will travel to Spain and France to experience the Spanish and French cultures Europe has to offer and use their knowledge of their respective studied language to communicate and gain cultural understanding. July 14-July 26, 2022.
2. Service Club trip to Walt Disney World, Orlando, Florida. This will allow students the opportunity to connect with non-traditional educational opportunities to develop life-long learning interests, explore alternative educational perspectives and apply to current or future NYS educational expectations, and expand and explore post-secondary schooling and career areas of endeavor. March 2, 2022-March 6, 2022.
3. High School Music Department to music festival (formerly Heritage Music Festivals now arranged through World Strides Onstage Program) for a formal adjudication of their performance. Will receive constructive written comments and receive taped comments of their performance. Participate in a comprehensive clinic with professional directors. April 7, 2022-April 10, 2022, Chicago, Illinois.
4. Ranger Robotics (FRC) to Pittsburgh, PA; Long Island or Hudson Valley, NY ; or Cleveland, OH to compete in FIRST Tech Challenge Regional Event. Students will

identify needs and opportunities for technical solutions, solve problems using the design process, manage time and resources in a technological project and learn more about event planning. March-April, 2022.

5. Ranger Robotics (FRC) to Detroit, Michigan, for the FIRST Robotics World Championship Event. Students will identify needs and opportunities for technical solutions, solve problems using the design process, manage time and resources in a technological project and learn more about event planning. April 27-April 30, 2022.

The Athletic Department requests approval for athletic contests in excess of 50 miles from the district that are not yet scheduled for the 2021-2022 school year:

1. Girls Varsity Soccer to Buffalo, NY for Section V versus Section VI or High School Girls Hall of Fame Tournament, September 2-3, 2021.
2. Varsity Baseball team trip to spring training in Orlando, FL. During Spring Break, April 15-April 22, 2022.
3. Boys/Girls Cross Country Teams trip to Saratoga, NY, October 8-9, 2021.
4. Varsity Girls Lacrosse to Lake Placid, NY during Spring Break, April 15-April 19, 2022.
5. Boys/Girls Varsity/JV Cross Country contests. Fall, 2021.
6. Boys/Girls Varsity/JV Soccer contests. Fall, 2021.
7. Boys/Girls Indoor Track and Field contests. Winter, 2021-2022.
8. Varsity/JV Wrestling contests. Winter, 2021-2022.
9. Varsity Ice Hockey contests. Winter 2021-2022.
10. Boys/Girls Lacrosse contests. Spring, 2022.
11. Boys/Girls Outdoor Track and Field contests. Spring, 2022.

In addition to the school and department requests, the Instruction Office requests approval for field trips for academic and athletic competitions at state, regional or national levels for all academic or athletic teams who qualify (e.g., Odyssey of the Mind, DECA, Math Olympiad, etc.). The district budget for academic competitions will be applied equitably. Once the budget is expended, teams may need to augment with fund raising activities. Please note for trips that are out-of-state or international, we will be requesting insurance policies in the event that a trip is canceled for circumstances that are out of our control.

4.25 Substitute Rates and Tutoring Rates for the 2021-2022 School Year

2021-22 Substitute and Tutor Rates
expressed in hourly wages unless noted

<u>Substitute</u>	<u>20-21 Rate</u>	<u>21-22 Rate</u>	<u>Increase \$</u>	<u>Increase %</u>	<u>Contract Starting Wage</u>
Accompanist					
Secondary schools	\$13.96	\$13.96	\$0.00	0.00%	15.98*
K-6 Rehearsal	\$25/event	\$25/event	\$0.00	0.00%	NA
K-6 In-school assembly	\$30/event	\$30/event	\$0.00	0.00%	NA
K-6 Evening concert	\$65/event	\$65/event	\$0.00	0.00%	NA
Aides (Teacher/School)	\$12.50	\$12.50	\$0.00	0.00%	12.50*
Aides (Greeter)	\$1.00	\$1.00	\$0.00	0.00%	1.00*

Substitute aides will be eligible for an additional \$1.00 per hour when working in a greeter position.

Bus Attendant	\$12.50	\$12.50	\$0.00	0.00%	12.50*
Bus Driver (rate 1)	\$15.12	\$15.57	\$0.45	3.00%	\$15.79*
Bus Driver (rate 2)	\$15.58	\$16.05	\$0.47	3.00%	\$15.79*
<i>Eligible for rate 2 if 240 to 479.9 hours worked in the previous school year</i>					
Bus Driver (rate 3)	\$15.74	\$16.21	\$0.47	3.00%	\$15.79*
<i>Eligible for rate 3 if 480 or more hours worked in the previous school year</i>					
Cleaner	\$12.50	\$12.50	\$0.00	0.00%	\$12.50
Custodian	NA	\$13.50	\$0.00	NA	\$14.03
Clerical (rate 1)	\$12.50	\$12.70	\$0.20	1.60%	\$13.57
Clerical (rate 2)	\$12.75	\$12.95	\$0.20	1.60%	\$13.57
<i>Eligible for rate 2 if 240 or more hours worked as a clerical substitute in the previous school year or if clerical retiree of the District</i>					
Clerical (rate 3)	\$12.94	\$13.15	\$0.21	1.60%	\$13.57
<i>Eligible for rate 3 if subbing long-term in an assignment for 20 or more consecutive days</i>					
Payroll Clerk	\$18.00	\$18.00	\$0.00	0.00%	\$18.36
Grounds worker	\$12.50	\$12.69	\$0.19	1.50%	\$14.03
Head Bus Driver	\$17.48	\$17.74	\$0.26	1.50%	NA
Licensed Practical Nurse	\$12.50	\$12.50	\$0.00	0.00%	13.02*
Sr. Automotive Mechanic	\$18.00	\$18.00	\$0.00	0.00%	NA
Maintenance Mechanic	\$12.50	\$12.69	\$0.19	1.50%	\$16.32
School lunch worker	\$12.50	\$12.50	\$0.00	0.00%	\$12.50
School Nurse	\$21.09	\$21.41	\$0.32	1.50%	28.64*
Teaching Assistant	\$12.50	\$12.70	\$0.20	1.60%	NA
Student Helper	\$12.50	\$12.50	\$0.00	0.00%	NA
Lifeguard	\$12.50	\$12.50	\$0.00	0.00%	NA
Special Education Chair	\$37.71	\$38.28	\$0.57	1.50%	NA
Events Coordinator	\$25.00	\$25.00	\$0.00	0.00%	NA
Teacher					
Per diem (rate 1)	\$95/day	\$105/day	\$10.0	10.5%	\$205.40*
Per diem (rate 2)	\$105/day	\$115/day	\$10.0	9.5%	\$205.40*
<i>Eligible for rate 2 if thirty-five (35) or more days worked in the previous school year or thirty-five (35) or more days in the current school year</i>					
Contract substitute (per diem)	\$120/day	\$130/day	\$10.00	8.33%	\$205.40*
Long Term Substitute (per diem)					
Bachelors degree	\$187.50/day	\$187.50/day	\$0.00	0.00%	\$205.40*
Masters degree	\$200/day	\$200/day	\$0.00	0.00%	\$218.13*
<i>The assignment must be for a minimum of 20 consecutive school days but less than 5 consecutive months</i>					
<i>Long term substitute 5 months or longer in same assignment</i>					
<i>Placed on teacher's contract, with benefits, for time employed in placement</i>					
Tutor (rate 1)	\$21.29	\$21.50	\$0.21	1.00%	NA
Tutor (rate 2)	\$21.87	\$22.09	\$0.22	1.00%	NA
<i>Eligible for rate 2 if 100 to 249.9 hours worked in the previous school year</i>					
Tutor (rate 3)	\$22.69	\$22.92	\$0.23	1.00%	NA
<i>Eligible for rate 3 in 250 or more hours worked in the previous school year</i>					

* pending negotiations

4.24 Therapy Dog Reappointment

The District currently has three therapy dogs approved to provide services within the High School.

“Ruby”, belonging to Joanne Krywy, School Counselor

“Micky”, belonging to Kelly Daly, Social Studies Teacher

“Ellie”, belonging to Jen Davin, Social Worker

The handlers/owners have provided the required paperwork to demonstrate the dogs are current on their licensing and medical evaluations as of July 1, 2021. Policy 8361 requires annual reappointment of the therapy dogs to continue providing services.

A motion was made by Mr. Gibbardo and seconded by Ms. Stone to approve the Consent Agenda with the Certificated and Classified Addendums.

Vote of the Board: 6

Yes: 6

No: 0

5. BOARD OF EDUCATION

5.1 President’s Report and Communication

Mr. Hutton is hoping that everyone is enjoying their summer.

5.2 Board of Education Members’ Reports

Board members welcomed Ms. Swann to her first board meeting.

6. SUPERINTENDENT’S REPORT

6.1 Superintendent Entry Plan

Ms. Swann shared that she has had a wonderful, exciting beginning at the district since her start on July 1st. She was happy to see students in the buildings this week for summer programs. Her main purpose at this time is to listen and learn. She is in the process of establishing partnerships, including students. She will be looking at the many perspectives on the school district, with students, parents, staff and the community. Ms. Swann indicated that she will be working on an executive summary to document where we are and how to move forward. Her vision is to maximize student’s potential, embrace diversity and equity and provide for all students. Ms. Swann presented her goals, which incorporate instruction, teamwork and continuous improvement. She will gather information on learning initiatives, priorities, values and expectations to address immediate needs, hopes and dreams. Ms. Swann presented a timeframe, which will include 100 conversations in 100 days. She indicated that this is a period of learning, and that this process is a continuous journey and not a sprint.

6.2 Establish 2021-2022 Tax Levy and Estimated Tax Rates

Mr. Wood shared that information was provided to the Board prior to the meeting. He reminded them that the warrants would be signed in August. Total assessments came in slightly higher than initially projected. Total assessments increased 1.79% versus the projected increase of 1.16%. Because of the increase, the tax rate for each town will decrease from the initial estimate as will the true full value tax rate. Mr. Hutton feels that we should follow Dr. Timbs recommendations and not tap into fund balance. He was pleased and thanked Mr. Wood for all his hard work on this process.

A motion was made by Mr. Bracken and seconded by Mr. Kincaid to approve the 2021-2022 School Tax Levy of \$40,233,431 and the tax rates of \$24.359035 for the Town of Ogden, \$22.685086 for the Town of Gates, \$22.695297 for the Town of Greece and \$24.945790 for the Town of Parma (per \$1,000 of assessed value) as presented in the memorandum from Mr. Wood for the Tax Levy and Estimated Tax Rate.

Vote of the Board: 6

Yes: 6

No: 0

6.3 1000 Series Policy Review

Mr. Saltzberg presented part four of the 1000 series policies. He reminded the Board that the policy manual will be completely revised through the Erie 1 process in June of 2022. This series of policies incorporates board operations. Mr. Saltzberg shared that insignificant changes were made to these policies. Policy 1511, Agenda Format is a district policy and an agenda is not required by law. He recommended a few amendments to policies, such as Policy 1650 regarding propositions at the annual meeting in May. Discussion ensued regarding proof of residency for the annual vote and privilege of the floor. Mr. Saltzberg indicated that the policy committee has prepared a set of policies for a first read at a future meeting. Mr. Hutton shared that the emergency order has expired in New York State and according to open meetings law, Board members are no longer able to participate by Zoom and must be in a public space.

7. MEETING EVALUATION

Mr. Hutton welcomed Ms. Brown to her first meeting.

8. EXECUTIVE SESSION

A motion was made by Ms. Stone and was seconded by Mr. Gibbardo at 7:33 p.m. to move into Executive Session for the purpose of discussing the employment history of a particular person.

Vote of the Board: 6

Yes: 6

No: 0

Mr. Hutton moved the Board out of Executive Session and returned to the Business Meeting at 7:46 p.m.

A motion was made by Ms. Stone and seconded by Mr. Kincaid to grant an additional eleven sick days to the employee discussed during Executive Session.

Vote of the Board: 6

Yes: 6
No: 0

9. **ADJOURN**

A motion was made by Mr. Bracken and seconded by Mr. Kincaid to adjourn the meeting at 7:47 p.m.

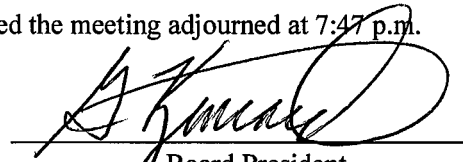
Vote of the Board: 6

Yes: 6
No: 0

As there was no further business, Mr. Hutton declared the meeting adjourned at 7:47 p.m.



District Clerk



Board President