

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: September 7, 2021
Spencerport, New York

Members Present: Ms. Brown, Mr. Hutton, Mr. Kincaid, Ms. Stone

Absent: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo

Others Present: Ms. Clapper, Ms. Lissow, Ms. Swann, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 6:05 p.m. E.D.S.T. by the President, Mr. Hutton, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Mr. Kincaid and seconded by Ms. Stone that the Board of Education approve the Business Session Agenda.

Vote of the Board: 4

Yes: 4

No: 0

3. PRIVILEGE OF THE FLOOR

Parent, Sandro Belpanno of Carolotta Drive spoke before the Board. He is the parent of two Spencerport students, one at Bernabi and one at Cosgrove. Mr. Belpanno expressed his concern for effective COVID-19 mitigation strategies. He provided suggestions for strategies that he feels the district should consider. Mr. Belpanno also expressed his concern over vaccine mandates and his concern over the continuation of privilege of the floor.

4. CONSENT AGENDA

4.1 Old Business

4.11 Approval of the Board of Education meeting minutes held on August 10, 2021 and August 19, 2021

4.2 New Business

4.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. RESIGNATIONS

- a. Shelly Remillard, Elementary Teacher assigned to Canal View Elementary School, resigning effective November 9, 2021. Reason: retirement
- b. Jason Frantz, School Psychologist assigned to Munn Elementary School, resigning effective August 31, 2021. Reason: other employment
- c. Joyce Kita, Teaching Assistant assigned to Munn Elementary School, resigning effective September 1, 2021. Reason: retirement
- d. Megan Wendt, Teaching Assistant assigned to Bernabi Elementary School, resigning effective August 26, 2021. Reason: other employment
- e. Dante Giordano, Physical Education Teacher assigned to Canal View Elementary School and Taylor Elementary School, resigning effective October 2, 2021. Reason: other employment

2. APPOINTMENTS

- a. Courtney Richards, long-term substitute teacher in the Elementary tenure area and four year probationary appointment in the Elementary tenure area assigned to Canal View Elementary School, effective September 1, 2021 to November 9, 2021 and November 10, 2021, respectively. Salary is Bachelors, Level 1 at \$41,079, pending negotiations. Ms. Richards is replacing Ms. Remillard.
- b. Connor Julien, four-year probationary appointment in the Remedial Reading tenure area assigned to Spencerport High School, effective September 1, 2021. Salary is Masters, Level 6 at \$47,138, pending negotiations. Mr. Julien is filling a new position.
- c. Marisa Hopkins, four-year probationary position in the Teaching Assistant tenure area assigned to Munn Elementary School, effective September 7, 2021, pending New York State certification. Salary is \$13.40 per hour. Ms. Hopkins is filling a new position.

- d. Rebecca Sortore, four-year probationary appointment in the Foreign Language tenure area assigned to Cosgrove Middle School, effective September 7, 2021, pending New York State certification. Salary is Bachelors, Level 1 at \$41,079, pending negotiations. Ms. Sortore is replacing Ms. Maher.
- e. Deborah Loughlin, .40 FTE in the Business Education tenure area assigned to Spencerport High School, effective September 1, 2021 to June 30, 2022. Salary is Masters, Level 15 at \$54,825 prorated to \$21,930, pending negotiations. Ms. Loughlin is filling a part-time position.
- f. Emily Hoffman, four-year probationary appointment in the Teaching Assistant tenure area assigned to Munn Elementary School, effective September 7, 2021. Salary is \$13.40 per hour. Ms. Hoffman is replacing Ms. Twohig.
- g. Summer Kindergarten Jump Start/Leap into First
 - Jessica Schultz \$524.76, pending negotiations
 - Hannah Zicari \$224.00
- h. Thomas Fasoldt, Community Education Teacher, effective September 8, 2021 to January 14, 2022. Salary is \$40.00 per hour.
- i. Christine Kincaid, K-5 Instructional Coach Mentor assigned to the Spencerport Central School District, effective August 1, 2021 to June 30, 2022. Salary is \$20,000. Ms. Kincaid is filling a new position.

3. LEAVES OF ABSENCE

- a. Ashley Wixson, Teaching Assistant assigned to Munn Elementary School, requesting an unpaid leave of absence from September 7, 2021 to October 21, 2021.
- b. Heather Pahuta, Science Teacher assigned to Cosgrove Middle School, requesting a childcare leave of absence from November 8, 2021 to December 17, 2021.
- c. Erin Zimmermann, ESOL Teacher assigned to Munn Elementary School, requesting a family and medical leave of absence from September 7, 2021 to November 5, 2021.
- d. Emily Hoffman, Teaching Assistant assigned to Munn Elementary School, requesting an unpaid leave of absence on September 17, 2021 and November 12, 2021.

4. SUBSTITUTE APPOINTMENTS

- a. Michelle Shippers, long-term substitute teacher in the School Media Specialist tenure area assigned to Bernabi Elementary School, effective September 1,

2021 to February 28, 2022. Salary is Bachelors, Level 4 at \$41,079 prorated to \$24,647.40, pending negotiations. Ms. Shippers is substituting for Ms. Yu.

- b. Bernice Buntley-Blair, Teaching Assistant PTOC effective September 8, 2021. Salary is \$12.70 per hour.
- c. Chelsea Frearson, long-term per diem substitute teacher in the Health tenure area assigned to Cosgrove Middle School, effective September 7, 2021 to November 24, 2021, pending New York State certification. Salary is \$200 per day. Ms. Frearson is substituting for Ms. Robinson.
- d. Amanda Bach, Teaching Assistant PTOC, effective September 8, 2021. Salary is \$12.70 per hour.
- e. Jessica Cole, Teaching Assistant PTOC, effective September 8, 2021. Salary is \$12.70 per hour.
- f. Sara Forbes, long-term per diem substitute teacher in the Science tenure area assigned to Cosgrove Middle School, effective September 7, 2021 to December 17, 2021 and Contract Substitute Teacher in the Science tenure area assigned to Spencerport High School and Cosgrove Middle School, effective December 20, 2021 to June 10, 2022. Salary is \$200 per day, pending New York State certification and \$130 per day, respectively. Ms. Forbes is substituting for Ms. Pahuta.
- g. Yahan Xie, Teaching Assistant PTOC, effective September 8, 2021. Salary is \$12.70 per hour.
- h. Sonya Gorski, long-term per diem substitute teacher in the ESOL tenure area assigned to Munn Elementary School, effective September 7, 2021 to November 5, 2021 and Contract Substitute Teacher in the Elementary tenure area effective November 8, 2021 to June 10, 2022. Salary is \$200 per day, pending New York State certification and \$130 per day, respectively. Ms. Gorski is substituting for Ms. Zimmermann.
- i. Alyssa McArdle, Contract Substitute Teacher in the Elementary tenure area assigned to Taylor Elementary School, effective September 13, 2021 to June 10, 2022. Salary is \$130 per day.
- j. Mariel Male, long-term substitute teacher in the Foreign Language tenure area assigned to Spencerport High School, effective September 1, 2021 to January 28, 2022, pending New York State certification. Salary is Bachelors, Level 1 at \$41,079 prorated to \$20,334.10, pending negotiations. Ms. Male is substituting for Ms. Brannigan-Fromm.

- k. Jamie Kurmis, Contract Substitute Teacher in the Social Studies tenure area assigned to Spencerport High School and Cosgrove Middle School, effective November 8, 2021 to June 10, 2022. Salary is \$130 per day.

5. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Cert. Description</u>	<u>Degree</u>
Bach	Amanda		BS
Brock	Nathan	Social Studies 7-12	BS
Brust	Daniel	Physical Education	MAST
Burge	Janine		MAST
Cappiello, Jr.	Todd	Music	BS
Carey	Rachel	SWD 7-12 Generalist	MAST
		Chemistry 7-12	MAST
		Physics 7-12	MAST
Charles	Sheryl	Pre K-6	BS
		Home Economics	BS
Cho	Byungmoon		MAST
Chutney	Amanda		BS
Colasanto	Stefanie	Childhood Education (Grades 1-6)	BS
		Swd 1-6	BS
Cole	Jessica	Childhood Education (Grades 1-6)	BS
		Swd 1-6	BS
Cotten	Richard	N-6	BS
		Mathematics 7-12	BS
Decker	Susan	Early Childhood Education (Birth-Grade2)	MAST
		Engl Lang Arts 7-12	MAST
		Literacy B-6	MAST
Della Sala	Adam	Physical Education	MAST
DeRomanis	Anthony		BS
Dietschler	Elizabeth	Childhood Education (Grades 1-6)	BS
DiPasquale	Debra	N-6	MAST
		Mathematics 7-12	MAST
Doell	John	N-6	MAST
		Pre K-6	MAST
Donofrio	Julie	Childhood Education (Grades 1-6)	BS
		Swd 1-6	BS
Duchesneau	Amanda		STUD
Farrell	Jacob	Physical Education	BS
Foki	Michael		MAST
Forbes	Sara	Biology 7-12	MAST
		General Science 7-12	MAST
Fregoe	Susan	Biology 7-12	MAST
		Chemistry 7-12	MAST
Gormel	David		BS
Gormel	Patricia		BS
Grasso	Russell	N-6	MAST
Hanson	Douglas	Social Studies 7-12	MAST
Harnischfeger	Kathy		BS
Hazzard	Kelly	Childhood Education (Grades 1-6)	BS
		Early Childhood Education (Birth-Grade2)	BS

Heintz	Ann Marie	Swd 1-6	BS
		N-6	MAST
		Special Education	MAST
Hillman	Aubrey	SWD 7-12 Generalist	BS
		Social Studies 7-12	BS
Jaus-Zissis	Amy	Teaching Assistant	BS
Jensen	Marlene	Teaching Assistant	BS
Jensen	Marlene	Teaching Assistant	BS
Jordan	Brittany		BS
Joy	Brandon		STUD
Kormalos	Heather	Childhood Education (Grades 1-6)	MAST
		Swd 1-6	MAST
Koyoumjian	Phillip		PH
Kurmis	Jaime	SWD 7-12 Generalist	BS
		Social Studies 7-12	BS
Latina	Timothy	SWD 7-12 Generalist	MAST
		Social Studies 7-12	MAST
Lewis	Dorothy	Pre K-6	MAST
		Swd B-2	MAST
		Swd 1-6	MAST
		Swd Generalist 5-9	MAST
		SWD (5-9) Generalist	MAST
Lotta	Stephanie	Childhood Education (Grades 1-6)	BS
		Swd 1-6	BS
Loughlin	Deborah	Business & Dist Educ	MAST
		Coordinator of Work Study Programs	MAST
Lovell	Lea	Teaching Assistant	MAST
Magos	Irene	N-6	MAST
		Literacy B-6	MAST
		Literacy 5-12	MAST
Mansfield	Ana		BS
Marsh	Sarah		BS
Marvin-Foley	Sarah		BS
Mauer	Jonathan	Teaching Assistant	BS
McClarín	Debra	N-6	BS
		Special Education	BS
		Teaching Assistant	BS
McTammany	Brittany	Childhood Education (Grades 1-6)	BS
		Literacy B-6	BS
Mergler	Julianne	Teaching Assistant	BS
Merriam	Bernice	Mathematics 7-12	MAST
Miller	Christopher		BS
Miller	Sigrun	Biology 7-12	MAST
		Chemistry 7-12	MAST
Mingoea	Grace	Music	BS
Missell	Lauren	Early Childhood Education (Birth-Grade2)	MAST
		Childhood Education (Grades 1-6)	MAST
		Swd 1-6	MAST
		Swd B-2	MAST
Montanez	Cassandra		BS

Nelson	Virginia	English 7-12	BS
Pestke	Savannah		BS
Phillips	Duncan		TIFP
Radigan	Kenneth	Physical Education	BS
Reid	Dorothy	Early Childhood Education (Birth-Grade2)	BS
		Teaching Assistant	BS
		Childhood Education (Grades 1-6)	BS
		Early Childhood Education (Birth-Grade2)	BS
		Literacy B-6	BS
Richards	David		BS
Rogers	Carolyn	Physical Education	BS
Rogers	Jennifer	English 7-12	MAST
Rottner	Elizabeth	N-6	MAST
		Special Education	MAST
		Deaf and Hear Imprd	MAST
Schallmo	Lindsay		BS
Secon	Maaja	Library Media Spec	MAST
Shaffer-Heeks	Kathleen	Visual Arts	MAST
Shippers	Michelle	Library Media Spec	BS
Simpson	Eric	Engl Lang Arts 7-12	MAST
Slominski	Kerri		BS
Slominski	Wilma		BS
Snarr	Sara	Mathematics 7-12	BS
Sokolowski	Cynthia	N-6	MAST
Sousa	Aileen	N-6	MAST
		Special Education	MAST
Urmatbek	Sara	SWD 7-12 Generalist	MAST
		Social Studies 7-12	MAST
Vazzana	Linda	Physical Education	MAST
Wallington	James		MAST
Xie	Yahan	Childhood Education (Grades 1-6)	BS

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Lindsey Pindroh, appointed Girls Mod B Volleyball Coach for the 2021-22 season. Stipend is \$2,663, pending negotiations.
- b. Connor Julien, appointed Girls Mod B Soccer Coach for the 2021-22 season. Stipend is \$3,214, pending negotiations.
- c. Amy Johnson, appointed Fall Cheerleading Program Assistant for the 2021-22 season. Stipend is \$2,660, pending negotiations.

7. AMENDMENTS

- a. Marissa Tedesco, Elementary Teacher assigned to Taylor Elementary School, amending her graduate and in-service with a \$2,000 Master's increase and a revised salary of \$46,618.

- b. Laura Kazmierski, Social Studies Teacher assigned to Cosgrove Middle School, with an amendment to her previously approved family and medical leave of absence (September 7, 2021 to November 24, 2021) to November 19, 2021.
- c. Katherine Welch, English Teacher assigned to Cosgrove Middle School, with an extension of her previously approved family and medical leave of absence (September 7, 2021 to October 1, 2021) to October 12, 2021.
- d. Jaime Kurmis, long-term per diem substitute teacher in the Social Studies tenure area assigned to Cosgrove Middle School, with an amendment to her previously approved appointment (September 7, 2021 to November 24, 2021) to November 19, 2021. Salary is \$187.50 per day. Ms. Kurmis is substituting for Ms. Kazmierski.
- e. Janet Williams, long-term per diem substitute teacher in the English tenure area assigned to Cosgrove Middle School, with an extension to her previously approved appointment (September 7, 2021 to October 1, 2021) to October 12, 2021. Salary is \$200 per day. Ms. Williams is substituting for Ms. Welch.
- f. Richard Lipani III, .70 FTE in the Physical Education tenure area assigned to Spencerport High School, effective July 1, 2021 to June 30, 2022. Salary is Bachelors, Level 1 at \$41,079 prorated to \$28,755.30, pending negotiations. Mr. Lipani was previously appointed at .50 FTE.
- g. Rebecca Lopez, appointed to the Building Planning Team at Canal View Elementary School for the 2021-22 school year. Stipend is \$1,184, pending negotiations. This was previously stated as Kristan Marsh.

B. Classified Personnel

1. RESIGNATIONS

- a. Brittney Montgomery, Teacher Aide assigned to Canal View Elementary school, resigning effective August 20, 2021. Reason: other employment
- b. Kristin Wilson, Teacher Aide assigned to Canal View Elementary school, resigning effective August 23, 2021. Reason: personal
- c. Joyce Leising, Teacher Aide assigned to Taylor Elementary School, resigning effective December 31, 2021. Reason: retirement
- d. Collin Hancock, Bus Driver assigned to the Transportation Department, resigning effective August 30, 2021. Reason: other employment

- e. Rachel Marcello, Teacher Aide assigned to Spencerport High School, resigning effective August 29, 2021. Reason: other employment
- f. Ken Pitcher, Bus Driver assigned to the Transportation Department, resigning effective August 20, 2021. Reason: other employment
- g. Marlene Alcott, Food Service Helper assigned to Spencerport High School, resigning effective June 30, 2021. Reason: personal
- h. Randy Spurr, Bus Driver assigned to the Transportation Department, resigning effective August 27, 2021. Reason: personal
- i. Wendy Simoncelli, Office Clerk III assigned to Cosgrove Middle School, resigning effective September 10, 2021. Reason: other employment
- j. Chelsea Schwertfeger, School Nurse assigned to Cosgrove Middle School, resigning effective September 8, 2021. Reason: other employment

2. APPOINTMENTS

- a. Anne Winkley, Teacher Aide assigned to Bernabi Elementary School, effective September 7, 2021. Salary is \$12.50 per hour, pending negotiations. Ms. Winkley is filling a new position.
- b. Christina Kanicsar, Teacher Aide assigned to Cosgrove Middle School, effective September 7, 2021. Salary is \$12.50 per hour, pending negotiations. Ms. Kanicsar is replacing Ms. Coughlin.
- c. Jonathan Chambery, Teacher Aide assigned to Cosgrove Middle School, effective September 7, 2021. Salary is \$12.50 per hour, pending negotiations. Mr. Chambery is replacing Ms. Wilbur.
- d. Christa Cignarale, Teacher Aide assigned to Cosgrove Middle School, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective September 7, 2021. Salary is \$12.50 per hour, pending negotiations. Ms. Cignarale is filling a new position.
- e. Jacqueline Bull, Assistant Cook assigned to Wilson West, effective September 8, 2021. Salary is \$13.25 per hour. Ms. Bull is replacing Ms. Empey.
- f. Andrea Pitcher, Office Clerk IV assigned to Canal View Elementary School, effective September 2, 2021. Salary is \$14.38 per hour. Ms. Pitcher is replacing Ms. Taft.
- g. Christie Cosner, Office Clerk III assigned to District Office, effective September 7, 2021. Salary is \$15.60 per hour. Ms. Cosner is replacing Ms. Rapp.

- h. Lindsey Greco, Physical Therapist assigned to Canal View Elementary School and Spencerport High School, effective September 1, 2021. Salary is Masters, Level 15 at \$54,825, pending negotiations. Ms. Greco is replacing Ms. Zappia-Sinicropi.
- i. Aaron Sipple, Grounds Equipment Operator assigned to the Facilities Department, effective August 31, 2021. Salary is \$14.46 per hour. Mr. Sipple is replacing Mr. Hill.
- j. Catherine Entress, Cleaner assigned to District Office, effective August 23, 2021. Salary is \$12.89 per hour. Ms. Entress is replacing Mr. Campanaro.
- k. Caitlyn O'Hara, Food Service Helper assigned to Taylor Elementary School, effective September 8, 2021. Salary is \$12.70 per hour. Ms. O'Hara is replacing Ms. Palotto.
- l. Chad Hayes, Cleaner assigned to Taylor Elementary School, effective September 1, 2021. Salary is \$12.69 per hour. Mr. Hayes is replacing Mr. Paglia.
- m. Kellie Wade, Bus Driver assigned to the Transportation Department, effective August 20, 2021. Salary is \$20.03 per hour, pending negotiations. Ms. Wade is replacing Ms. Catone.
- n. Kim Harris, Food Service Helper assigned to Spencerport High School, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective September 8, 2021. Salary is \$12.70 per hour. Ms. Harris is replacing Ms. Alcott.
- o. Darin Price, Director of Facilities assigned to the Facilities Department, effective October 1, 2021. Salary is \$102,000. Mr. Price is replacing Mr. Drake.
- p. Carolyn Pollitt, Lunch Monitor assigned to Munn Elementary School, effective September 7, 2021. Salary is \$12.55 per hour, pending negotiations. Ms. Pollitt is replacing Ms. Rosario.
- q. Stacie Shurina, Teacher Aide assigned to Cosgrove Middle School, effective September 7, 2021. Salary is \$12.50 per hour, pending negotiations. Ms. Shurina is replacing Ms. Keirsbilck.
- r. Joseph Cantabene, Lifeguard assigned to Spencerport Schools, effective August 23, 2021 to June 30, 2022. Salary is \$12.50 per hour.
- s. Tessa Guzik, Lifeguard assigned to Spencerport Schools, effective August 23, 2021 to June 30, 2022. Salary is \$12.50 per hour.

- t. Colin Magin, Lifeguard assigned to Spencerport Schools, effective August 23, 2021 to June 30, 2022. Salary is \$12.50 per hour.
- u. Jesse Cook, Lifeguard assigned to Spencerport Schools, effective August 23, 2021 to June 30, 2022. Salary is \$12.50 per hour.

3. LEAVE OF ABSENCE

- a. Carl Cianciotto, Grounds Equipment Operator assigned to the Facilities Department, requesting an intermittent family and medical leave of absence from July 23, 2021 to December 31, 2021.

4. SUBSTITUTE APPOINTMENTS

- a. Bernice Buntley-Blair, Teacher Aide PTOC and School Aide PTOC, effective September 8, 2021. Salary is \$12.50 per hour.
- b. Amanda Bach, Teacher Aide PTOC, School Aide PTOC, and Clerical Aide PTOC, effective September 8, 2021. Salary is \$12.50 per hour.
- c. Ann-Marie Adameck, Office Clerk IV PTOC, effective August 1, 2021. Salary is \$12.95 per hour.
- d. Ken Pitcher, Bus Driver PTOC, effective August 21, 2021. Salary is \$15.57 per hour.
- e. Marlene Alcott, Food Service Helper PTOC, effective July 1, 2021. Salary is \$12.50 per hour.
- f. Randy Spurr, Bus Driver PTOC, effective August 28, 2021. Salary is \$15.57 per hour.

5. CHANGES IN APPOINTMENT

- a. Sebastian Perrucci, Cleaner assigned to Taylor Elementary School, with a change in appointment to Custodian assigned to District Office, effective August 30, 2021. Salary is \$15.19 per hour. Mr. Perrucci is replacing Mr. Rogers.
- b. Heather Owens, Lunch Monitor assigned to Cosgrove Middle School, with a change in appointment to Teacher Aide assigned to Cosgrove Middle School, effective September 7, 2021. Salary is \$12.55 per hour, pending negotiations. Ms. Owens is replacing Ms. Dustin.
- c. Lynne Weiss, Food Service Helper assigned to Munn Elementary School, with a change in appointment to Assistant Cook assigned to Taylor Elementary

School, effective September 7, 2021. Salary is \$13.25 per hour. Ms. Weiss is replacing Ms. Rogers

4.22 Approval of Certified Teacher Evaluators

I do hereby certify that the following certificated Spencerport administrators may serve as evaluators and/or independent evaluators of teachers. All of these individuals participating in the evaluation of teachers for the purpose of determining an overall APPR composite rating are fully trained and/or certified as required by Education Law §3012-d, Subpart 30-3 of the Rules of the Regents. Further, all of these individuals will receive yearly training to ensure inter-rater reliability with the three elements of training required pursuant to Subpart 30-3 of the Rules of the Board of Regents during the 2021-22 school year.

Cory Allen	Andrea Pascuzzi
David Caiazza	Telcie Pincelli
Michael Canny	Jennifer Placito
Jim Centola	Dave Russell
Tracey D'Alonzo	Erin Shaw
Maria Dougherty	Jessica Silsby
Denise Lemcke	Michael Sorbera
Sean McCabe	Amy Sullivan
Timothy O'Connor	Kristin Swann
Kristen Paolini	Ty Zinkiewich

4.24 Approval of Certified Principal Evaluators

I do hereby certify that the following certificated Spencerport administrators may serve as evaluators and/or independent evaluators of principals. All of these individuals participating in the evaluation of principals for the purpose of determining an overall APPR composite rating are fully trained and/or certified as required by Education Law §3012-d, Subpart 30-3 of the Rules of the Regents. Further, all of these individuals will receive yearly training to ensure inter-rater reliability with the three elements of training required pursuant to Subpart 30-3 of the Rules of the Board of Regents during the 2021-22 school year.

Kristin Swann
Ty Zinkiewich

4.25 Approval of Petty Cash Custodian Changes

Approval of the change of petty cash custodian for the Canal View Elementary School from Darlene Taft to Andrea Pitcher, effective September 2, 2021. Approval of the change of petty cash custodian for the Athletic Department from Elizabeth Gillespie to Victoria Diaz, effective September 7, 2021.

4.24 District Comprehensive Improvement Plan

The Spencerport Central School District developed the District Comprehensive Improvement Plan (DCIP). The plan addresses three priorities for the 2021-2022 school year, which includes unfinished learning, multi-tiered system of support and assessment. Key strategies and resources were provided for each priority in this plan as well as a

method to measure success. The DCIP was reviewed by the New York State Education Department and was found to meet all expectations for each priority. The plan will be implemented as presented and is aligned with the commitments outlined in Cosgrove's School Comprehensive Education Plan (SCEP).

A motion was made by Ms. Stone and seconded by Ms. Brown to approve the Consent Agenda and Certificated and Classified Addendums. Ms. Stone inquired about certificated item Appointment 2i, which is an instructional coach mentor assigned to support K-5 new hires, for five hours per week. Mr. Hutton added that it is not against board policy for the spouse of a board member to be employed, so there is no conflict of interest.

Vote of the Board: 4

Yes: 4

No: 0

5. BOARD OF EDUCATION

5.1 President's Report and Communication

Mr. Hutton congratulated Mr. Bracken again for his role as President of the MCSBA. He shared that he attended the leadership meeting over the summer and it was a great opportunity to understand and learn about other districts.

5.2 Board of Education Members' Reports

Mr. Kincaid shared that he attended the COVID-19 Response team meeting. He also attended opening day and it was great to see all of the staff together. He appreciated their energy and enthusiasm. Mr. Kincaid is excited to see students return to the buildings tomorrow and thanked everyone for all their hard work to make it possible. He also thanked the STA. Ms. Brown shared that she was excited that athletic events have gotten underway and that there have been no weather concerns. She is excited to attend a MCSBA meeting next week.

6. SUPERINTENDENT'S REPORT

Ms. Swann shared that it was an exciting morning with opening day. It was her first chance to see the entire staff together. She commented on the treble choir who sang so beautifully. These high school students demonstrated poise, elegance and grace. She was appreciative of the stage crew that were willing to give up their time to provide a walk-through of the PAC. Ms. Swann is excited to meet students tomorrow and anticipates it being a great day.

6.1 Capital Improvement Project Update

Mr. Kevin Rademacher from Labella Associates, Mr. Kevin Donaghue and Mr. Joe Pallatto from Campus Construction provided an update on the 2018 capital project. Mr. Pallatto provided an overview of the budget, which totals \$12,385,000. He shared that it was an exciting year and that a lot of the work has been completed. Projects at Bernabi included paving of Bernabi Road parking and tennis court resurfacing. Cosgrove improvements included bus loop paving and sidewalks and interior door replacements. Canal View also saw the addition of a new parking lot and interior painting and wall

flashing. He shared that the high school had renovations to the main office and library as well as work on the east café grease interceptor. Munn's bus loop was replaced and a new water main was installed. The transportation facility's lot was expanded, which included the previously approved change order for pavement reconstruction. Mr. Pallatto shared that Taylor received HVAC improvements in the cafeteria, exterior door replacements, as well as classroom and unit ventilator renovations. He also mentioned additional planned work for renovations on Cosgrove classrooms. Bids for that project will be in the fall with construction occurring next summer. Mr. Hutton commented on the exciting improvements coming to a close. Mr. Donaghue agreed that it is exciting to have projects completed. He also shared that the project is 10% under budget. Ms. Brown shared her appreciation for the quick work done when students are not in the building.

6.2 COVID-19 Re-Opening Update

Mr. O'Connor and Ms. Adam provided an update on health and safety protocols as we welcome students to school five days per week. Mr. O'Connor began with the current state of COVID in New York State as well as Monroe County. Information was presented from the Monroe County Dashboard. The current number of cases per 100,000 places us in the red zone. Mr. O'Connor shared that 47.4% of children in the 12-18 age group have completed their vaccine series. Ms. Adam shared information regarding COVID variants. She explained that the Delta variant is twice as contagious and may cause severe illness in the unvaccinated. Mr. O'Connor presented the layered mitigation strategies with the #1 strategy being vaccination. Others include masking, physical distancing, testing, ventilation, handwashing, and cleaning. Masks must be worn at all times while indoors and on the bus. Mask breaks will be provided. Masks are optional outside. Three foot physical distancing will be used to the greatest extent possible in classrooms and six feet during lunch and music. He shared that the district is looking at the logistics of screen testing and we have supplies in place. Discussion ensued regarding ventilation, handwashing, contact tracing and close contact. Flowcharts were presented for known exposure, quarantine and return to school as well as return to exercise. Cleaning and disinfecting will continue from last year. Mr. O'Connor is confident that with these layered mitigation strategies, we will have a successful school year. Ms. Swann shared how wonderful it has been to work with Mr. O'Connor and Ms. Adam and their ability to dive into data and regulations.

6.3 5000 Series Policies

This item was tabled to a future meeting.

6.4 Internal Audit of Compensated Absences

Mr. Wood shared that all NYS school are required to undergo a risk assessment and then determine an area for audit. It was decided that the focus of the internal audit would be to examine compensated absences, which included the recording and payment for extra assignments, in addition to the internal controls and processes for accounting for provisions of the Families First Coronavirus Response Act. This audit has never been done before and it resulted in very few findings. Mr. Wood shared that this was a worthwhile endeavor and he gave kudos to

the automated processes in the human resources department. A corrective action plan was developed as a result of the audit.

A motion was made by Ms. Stone and seconded by Mr. Kincaid to approve the Internal Audit of Compensated Absences and corrective action plan as presented.

Vote of the Board: 4

Yes: 4
No: 0

7. **MEETING EVALUATION**

Mr. Hutton was excited to begin another school year. He shared that it was a pleasure to be here in person and that privilege of the floor is an important part of the process and he hopes that it will continue.

8. **EXECUTIVE SESSION**

A motion was made by Ms. Stone and was seconded by Mr. Kincaid at 7:05 p.m. to move into Executive Session for the purpose of discussing the employment history of particular persons and a particular matter of safety regarding building safety plans.

Vote of the Board: 4

Yes: 4
No: 0

Mr. Hutton moved the Board out of Executive Session and returned to the Business Meeting at 8:59 p.m.

A motion was made by Ms. Stone and seconded by Ms. Brown to approve the agreement executed on September 7, 2021 between the Superintendent and the employee discussed during Executive Session.

Vote of the Board: 4

Yes: 4
No: 0

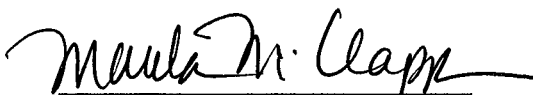
9. **ADJOURN**

A motion was made by Mr. Kincaid and seconded by Ms. Brown to adjourn the meeting at 9:03 p.m.

Vote of the Board: 4

Yes: 4
No: 0

As there was no further business, Mr. Hutton declared the meeting adjourned at 9:03 p.m.



District Clerk



Board President