



SPENCERPORT CENTRAL SCHOOL DISTRICT

RICK WOOD

Assistant Superintendent for Business

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TO: Board of Education
Ms. Kristin Swann, Superintendent

FROM: Rick Wood, Asst. Supt. for Business

R. Wood

RE: Approval for Emergency Expenditure – Bay/Lift 4

DATE: November 10, 2021

The transportation department has been monitoring the status of the four (4) bus lifts at the transportation building. Bays 1-3 are in-ground lifts and bay 4 is an above-ground lift. We were notified on October 22, that bay 4 did not pass inspection due to rust jacking and weld failures.

Above-ground lifts are eligible for transportation aid but requires prior approval when the cost is greater than \$10,000. The Pupil Transportation Department of the State Education Department approved our request for a 1:1 replacement on November 2, in the amount of \$42,849.61.

Because this is an unplanned, unbudgeted expense and due to the uncertainty of projected surplus at fiscal year-end, my recommendation is to declare this an emergency repair/replacement constituting an ordinary contingent expense and be funded by the 4% unappropriated fund balance.

For your reference, below is the resolution text that was reviewed by our legal counsel and external auditor.

Approval of an Emergency Expenditure

Whereas the bay 4 bus lift at the transportation facility has been determined to be damaged beyond repair, and

Whereas its unavailability would severely compromise the district's ability to safely maintain its bus fleet during the 2021-2022 school year and,

Whereas the estimated cost to remove and replace the lift is \$42,849.61, and

Whereas the repairs have an estimated duration of 2 months,

It is therefore resolved that the board of education:

1. Declares bay 4 bus lift to be in need of an emergency repair constituting an ordinary contingent expense, and

Our Mission is to educate and inspire each student to love learning, pursue excellence and use knowledge, skills and attitudes to contribute respectfully and confidently to an ever-changing global community.

2. Authorizes the superintendent to increase the general fund budgetary code(s) A522 (21.5510.200) and A522 (21.5510.400) in the amount of \$37,699.61 and \$5,150, respectively, to be funded from undesignated unappropriated (unassigned) fund balance; and
3. Approves an emergency expenditure for the estimated cost of \$42,849.61

Please do not hesitate to contact me with any questions.