

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: November 2, 2021
Spencerport, New York

Members Present: Mr. Bracken, Ms. Brown, Mr. Gibbardo, Mr. Hutton, Ms. Stone

Absent: Ms. Czarnecki, Mr. Kincaid

Others Present: Ms. Clapper, Ms. Lissow, Ms. Swann, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 6:01 p.m. E.D.S.T. by the President, Mr. Hutton, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Mr. Bracken and seconded by Mr. Gibbardo that the Board of Education approve the Study Session Agenda.

Vote of the Board: 5

Yes: 5

No: 0

3. PRIVILEGE OF THE FLOOR

None.

4. CONSENT AGENDA

4.1 Old Business

4.11 Approval of the Board of Education meeting minutes held on October 19, 2021

4.2 New Business

4.21 Approval of Revised Risk Assessment Corrective Action Plan

The Board of Education accepts the revised corrective action plan, with anticipated implementation dates, to the Risk Assessment Report for the year ended June 30, 2021.

4.22 New Clubs

Mr. Zinkewich reviewed the proposal from Darlene Learo & Natalie Kirisits along with the High School Principal, Sean McCabe, for a new club at Spencerport High School to begin in the 2021-2022 school year. He recommends that the following club be given pilot status and that the club document its student participation during the 2021-2022 school year to determine future approval as a standing club.

<u>Club</u>	<u>Advisor</u>
Dungeons & Dragons Club	Darlene Learo

Mr. Zinkewich reviewed the proposal from Bryan Swanson along with the Middle School Principal, James Centola, for a new club at Cosgrove Middle School to begin in the 2021-2022 school year. He recommends that the following club be given pilot status and that the club document its student participation during the 2021-2022 school year to determine future approval as a standing club.

<u>Club</u>	<u>Advisor</u>
The Morning Show	Bryan Swanson

These club proposals meets the requirements of Policy 7460, School Clubs and Organizations and Regulation 7410.R1, Extra Curricular Activities.

A motion was made by Mr. Gibbardo and seconded by Ms. Stone to approve the Consent Agenda.

Vote of the Board: 5

Yes: 5

No: 0

5. BOARD OF EDUCATION

5.1 President's Report and Communication

Mr. Hutton recently attended several athletic events. He is very proud of Ranger athletes and all of our teams.

5.2 Board of Education Members' Reports

Mr. Bracken shared that he attended the MCSBA Labor Relations meeting where Mr. Wood and Ms. Lissow did a great job presenting. He gave a shout out to Ranger Robotics who won the Rochester Ruckus event this past weekend. He will attend the Legislative Affairs meeting tomorrow. Ms. Stone shared that she met with Mr. Price to tour Canal View Elementary School. There were a wish list of items, such as the playground, that need enhancements. She commented on flooding behind the building. She has been volunteering for the production of Beauty and the

Beast, which will run on November 18 through 20. Ms. Brown attended a variety of athletic events. She participated in the equity committee meeting which looked at the Code of Conduct. She attended the Munn Trunk or Treat event, which was very exciting for students. She also attended the Homesteads for Hope Trunk or Treat. Ms. Brown gave a shout out to Mr. Kincaid, whose Churchville Chili soccer team is playing in the Sectional finals. Mr. Gibbardo shared that he also participated in the equity committee meeting. He has helped in the concession stands at athletic events and will tour the high school on Monday.

6. SUPERINTENDENT'S REPORT

6.1 ESSA Comprehensive School Education Plan: Cosgrove Middle School

Ms. Swann introduced Mr. James Centola, Principal, Dr. David Russell, Assistant Principal and Ms. Pamela Robinson TOSA (teacher on special assignment) who is filling in for Ms. Tracey D'Alonzo, to present on the middle instructional work that is being done. Mr. Centola shared that in conjunction with the Building Planning Team and district office, they are developing a School Comprehensive Education Plan as an ESSA requirement. The main areas of focus involve instructional practices and social emotional learning. Although ESSA requires the building to engage in targeted school improvement, Cosgrove was designated as a Schools to Watch in 2016 and was re-designated in 2020. Due to high numbers of opt outs, a Participation Rate Improvement Plan was created in May 2020 to address the number of students taking NYS 6-8 assessments. Elements of the plan were presented as well as the rates of non-participation. The rate of students not participating in state assessments in 2021 was 60% compared to 54% in 2019. Testing was changed from two days to one in 2021 and New York State requires that 95% of students take the assessments. Mr. Centola shared that they have revisited the plan with the Building Planning Team and are creating a parent survey to educate the Cosgrove community on the importance of students taking State assessments. Discussion ensued regarding neighboring districts participation rates.

Dr. Russell presented ways that they are addressing learning loss. Currently, students are administered the NWEA MAP assessment twice a year in reading and mathematics. Departments have common time to collaborate, and the addition of Content Focused Coaches is designed to support this work. Three years of data was presented for the MAP assessment, providing a great snapshot of how students are performing. The data shows that students are showing a progression of learning from year to year. Mr. Centola then presented the progression from RTI to the MTSS model. The instructional focus has shifted from 15:1 to integrated co-teaching, which provides a student-centered experience for our students with a disability. This approach began in the 2020-2021 school year at the 6th grade level and has a special education teacher in the classroom for the entire period. Other areas of focus that Cosgrove is working on include personalized learning, inquiry-based instruction, blended learning, and integration of high-quality assessments. Next steps were presented, and the team will continue to analyze MAP assessment data, transition to the MTSS approach, and work on supporting students as they move from 5th to 6th grade. Mr. Hutton asked if participation has decreased in other districts. In conversations with other principals, Mr. Centola shared that they are experiencing similar scenarios.

6.2 Enrollment Report

Mr. Wood shared the importance of student enrollment. Historical enrollment data from 2012 to 2021 was presented. Projections were made by using the cohort method using two different

models; the first being a manual forecast used prior to Mr. Wood serving in this role and the second utilizing Forecast 5. Mr. Wood reminded the Board that Forecast 5 uses live birth data causing slight discrepancies between the two methods, yet the variances are relatively small. Mr. Wood shared that enrollment continues to be relatively flat. Cohort projections versus actual were presented and signifies the farther the projection, the larger the variance. The data is important as it impacts staffing, free/reduced lunch and state aid. Discussion ensued on the impact of enrollment on state aid.

6.3 5000 Series Policies

Mr. Saltzberg shared information on the final portion of policies in the 5000 series. For policy 5260 Use of School District Trademarks and Service Marks, Mr. Saltzberg indicated that we have some sporadic contracts with businesses for our trademark and saw value in keeping the policy. Policy 5321 Change Orders for Capital Projects is not in the Erie 1 policy manual, but he recommended keeping it, as it requires the Board to approve change orders over \$20,000. Policy 5340 Borrowing of Funds was removed from the Erie 1 policy manual because it is addressed in a 1000 series policy. There is value in keeping this policy, as it is more explicit. Items in policy 5410 Purchasing will be included in regulations at a later date, but should be kept. For policy 5574 Mandatory Provider Compliance Programs, Mr. Saltzberg would like to keep the policy even though revenue has decreased for Medicaid reimbursement. He shared that there were no inquiries for policies 5610, 5620 and 5640.

For policy 5662 Home Prepared Food, the terms “special” will be changed to refer to “student” activities. Policy 5670 Records Management was updated in 2020. Policy 5671 Disposal of Consumer Report Information and Records is not needed because human resources does not use this method to check applicants. Policies 5672, 5673, 5674 and 5675 were addressed a couple of years ago. Policies 5680, 5681 and 5682 have been removed through Erie 1. For policy 5683 School Safety Plans, Mr. Saltzberg indicated that alternate exits are utilized in buildings but not emergency windows for fire drills. Policy 5691 Communicable Diseases is purposefully generic per by Erie 1 as all pandemics are different. The final policy reviewed was policy 5751 School Bus Replacement. Mr. Saltzberg shared that this is a district policy that was initiated as a cost savings plan. Buses are phased in and out on a schedule to maintain trade in value and less lower maintenance costs. Discussion ensued regarding this policy and how it maximizes a buses value with an 8 to 10 year life span. Board members were in agreement with Mr. Saltzberg’s recommendations.

6.4 Food Service Operations Update

Mr. Saltzberg shared with the Board that in 2019, a presentation was made to look at marketing food service to increase participation and sales. A student and parent survey was developed which resulted in modifications such as new menu items and grab n go meals. This was followed by the pandemic, which resulted in half of the students being in the building and no students on Wednesdays. Food service then began meal distributions and weekend meals. Mr. Miner shared that it was a difficult year and 21-22 is posing many challenges, such as staffing issues, shipping costs and supply chain issues. This year has been more difficult for food service, as there are shortages on all many food supplies, wage increases, equipment in need of repairs and a Styrofoam ban in 2022. On a positive note, Mr. Miner shared that the department was able to use the time during COVID to convert the free and reduced application into various languages. The department also was awarded a grant for two new pieces of equipment. Mr. Miner is looking at possibly using federal funds to purchase some replacement equipment. Open staffing positions

are being filled. He is currently using two local vendors to lessen shortages and is purchasing items in quantity. Mr. Miner shared that we are receiving higher reimbursement rates for this school year. He has seen large increases in breakfast and lunch sales. Discussion ensued regarding strategies for this year and long-term goals. Marketing ideas are being developed for the spring of 2022.

7. **MEETING EVALUATION**

Mr. Hutton again apologized for the difficulty to hear the Board members through their masks.

8. **EXECUTIVE SESSION**

A motion was made by Ms. Stone and was seconded by Mr. Bracken at 7:52 p.m. to move into Executive Session for the purpose of discussing collective negotiations with the Transportation and Paraprofessional Associations.

Vote of the Board: 5

Yes: 5

No: 0

Mr. Hutton moved the Board out of Executive Session and returned to the Study Session Meeting at 8:04 p.m.

9. **ADJOURN**

A motion was made by Mr. Bracken and seconded by Mr. Gibbardo to adjourn the meeting at 8:04 p.m.

Vote of the Board: 5

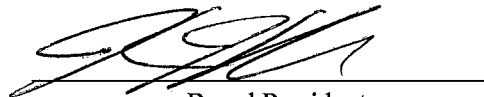
Yes: 5

No: 0

As there was no further business, Mr. Hutton declared the meeting adjourned at 8:04 p.m.



District Clerk



Board President