

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: May 3, 2022
Spencerport, New York

Members Present: Mr. Bracken, Ms. Brown, Ms. Czarnecki, Mr. Gibbardo,
Mr. Kincaid, Ms. Stone

Absent:

Others Present: Ms. Clapper, Ms. Lissow, Ms. Swann, Mr. Wood, Mr. Zinkewich

The Study Session of the Board of Education of the Spencerport Central School District was called to order at 7:22 p.m. E.D.S.T. by the Vice President, Mr. Kincaid, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Ms. Czarnecki and seconded by Mr. Bracken that the Board of Education approve the Study Session Agenda.

Vote of the Board: 6

Yes: 6

No: 0

3. BOARD RECOGNITION

Spencerport Schools' Nurses

Mr. Kincaid was honored and privileged to read a resolution that recognized our school nurses. They are a very important and vital group that provide a high quality service for our students.

Spencerport Schools' Teachers

Mr. Kincaid read a resolution that recognized our teachers for their commitment to our students and community. There have been many changes the last couple of years and they continue to be caring, collaborative and courageous.

4. PRIVILEGE OF THE FLOOR

None.

5. CONSENT AGENDA

5.1 Old Business

5.11 Approval of the Board of Education meeting minutes held on April 26, 2022

5.2 New Business

5.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. APPOINTMENTS

- a. Kathleen Shaffer-Heeks, .75 FTE in the Art tenure area assigned to Cosgrove Middle School, effective July 1, 2022 to June 30, 2023, pending 2022-23 budget approval. Salary is Masters, Level 12 at \$54,763 prorated to \$41,072.25. Ms. Shaffer-Heeks is filling an open part-time position.
- b. Jamielynn Baglio, .85 in the Health tenure area assigned to Cosgrove Middle School and Spencerport High School, effective July 1, 2022 to June 30, 2023, pending 2022-23 budget approval. Salary is Masters, Level 6 at \$49,956 prorated to \$42,462.60. Ms. Baglio is filling an open part-time position.
- c. Breanna Baker, four-year probationary appointment in the School Psychologist tenure area assigned to Canal View Elementary School, effective June 1, 2022, pending New York State certification. Salary is Bachelors, Level 1 at \$41,798, prorated to \$4,179.80. Ms. Baker is replacing Ms. Balys.
- d. Amanda Chutney, four-year probationary appointment in the Elementary tenure area assigned to Bernabi Elementary School, effective September 1, 2022, pending 2022-23 budget approval. Salary is Bachelors, Level 1 at \$42,488. Ms. Chutney is replacing Ms. Olson.

2. SUBSTITUTE APPOINTMENT

- a. Mariel Male, long-term substitute teacher in the Foreign Language tenure area assigned to Spencerport High School, effective July 1, 2022 to June 30, 2023. Salary is Bachelor's Level 2 at \$43,177, pending 2022-23 budget approval and New York State certification. Ms. Male is substituting for Ms. Brannigan Fromm.

3. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Daniel Johnson, appointed Girls Varsity Basketball Coach for the 2022-23 season. Salary is \$5,756.

5.22 Junior Prom Security Inter-municipal Agreement

The district has contracted with the Monroe County Sheriff's Office to provide enhanced security at the Junior Prom. In order to provide this service, their standard business procedure is to enter into an inter-municipal agreement which must be approved by the County Legislature and our Board of Education.

5.23 Emergency Cosgrove Roof Repair

WHEREAS, on April 15, 2022, a windstorm that passed through the region caused significant damage to the roof of Spencerport Central School District's ("the District") Cosgrove Middle School ("the School"). Specifically, the high winds separated the EPDM membrane from the insulation on the roof, now allowing rainwater to enter the School;

WHEREAS, if the roof is not immediately repaired, it will continue to allow rainwater to enter the School and cause further damage to the District's real property, and will create more and extend the extent of property damage;

WHEREAS, untreated water intrusions can also lead to environmental conditions that can endanger the health and welfare of the occupants of the School, including District employees and students;

WHEREAS, the New York State General Municipal Law § 103(4) exempts unforeseen emergency repairs from bidding requirements;

NOW, THEREFORE, because the repair of the School's roof is an unforeseen emergency that needs an immediate repair, the District wishes to appropriate funds from its General Fund to repair the roof of the School in order to stop the existing water intrusions and prevent future and continuing property damage and adverse environmental conditions, pursuant to General Municipal Law § 103(4);

BE IT NOW RESOLVED, the Board of Education of the Spencerport Central School District hereby authorizes the appropriation of funds from the General Fund to repair the School's roof as soon as possible.

A motion was made by Mr. Bracken and seconded by Ms. Stone to approve the Consent Agenda and Certificated Personnel Addendum.

Vote of the Board: 6

Yes: 6

No: 0

6. BOARD OF EDUCATION

6.1 President's Report and Communication

Mr. Kincaid thanked the team for the Meet the Candidate forum. He thanked for the community members that attended and it was a great experience for everyone.

6.2 Board of Education Members' Reports

Mr. Bracken shared that he will attend the MCSBA legislative affairs and board leadership meetings tomorrow. Their annual meeting will be at the end of May. Mr. Gibbardo thanked Ms. Swann for the new format of her community message. Ms. Brown attended the Spencerport Education Foundation meeting last night. The foundation is doing amazing work to provide grants to teachers.

7. SUPERINTENDENT'S REPORT

7.1 7000 & 8000 Series Policy Review

Mr. Saltzberg provided the next part of the 7000 and 8000 series policies. For Policy 7130 Entitlement to Attend – Age & Residency, Mr. Saltzberg shared that he will look into new language regarding “putting in writing”. For Policy 7530 Child Abuse and Maltreatment, he will look into the timeline and if it needs to be specified. Discussion ensued regarding the terms “promptly” and “as soon as you suspect”. The term will be changed in the best interest of the student. For Policy 7552 Student Gender Identity, discussion ensued regarding a student’s given name versus chosen name for the yearbook. For Policy 7580 Safe Public School Choice, it was decided that we should remain consistent and should always be permitted to seek legal counsel. For Policy 7540 Suicide, the policy will be aligned to best practice of utilizing the TIG (trauma, illness, grief) Group due to not having a specific group that deals with suicide. For Policy 8450 Home Tutoring (Homebound Instruction), a certified teacher is required. Mr. Saltzberg recommended deleting Policy 7643 Tutorial Instruction Services, as it is no longer relevant. For Policy 8210 Safety Conditions and Prevention Instruction, the AIDS statement is language from regulations and the Board would like to see updated language. Mr. Kincaid thanked Mr. Saltzberg for all his work on this incredible process on updating our policy manual. When the entire manual is completed, Mr. Saltzberg will review and send to Erie 1 BOCES. He shared that there are a few policies that we are still waiting on guidance from the State. We may need to revisit some in the future after adopting the manual.

7.2 Strategic Planning

Ms. Swann shared with the Board an overview on developing a strategic planning process. This will coincide with the K-12 master plan and potential future capital improvement project. In consideration of this planning process, she would like to build trust, collaborate and provide direction that will lead to a successful outcome for our students. Ms. Swann introduced Blueprint Strategic Planning Service, which is a focused approach to strategic planning from NYSCOSS (New York State Council of School Superintendents). BOCES aid would be available for this service. This process would gather community feedback and help administration to identify opportunities for growth. The Board and administration team would work to develop a mission, vision and core values. Ms. Swann provided a timeframe for the process and would begin in August with a temperature of the community and working with the Board and leadership team.

The intent is to formally adopt this plan in November, which will coincide with a possible capital improvement project. She shared that this process focused, practical and measurable. Blueprint is a proven method and is efficient, will receive State aid and requires a smaller fee. Discussion ensued regarding different aspects of the program. Mr. Kincaid shared that this would be an opportunity to reset after the last couple of challenging years. He feels this will provide continuous improvement and communication will be critical.

8. MEETING EVALUATION

Good work this evening.

9. EXECUTIVE SESSION

A motion was made by Ms. Stone and was seconded by Mr. Bracken at 8:12 p.m. to move into Executive Session for the purpose of discussing the employment history of particular persons.

Vote of the Board: 6

Yes: 6

No: 0

Mr. Kincaid moved the Board out of Executive Session and returned to the Study Session at 9:10 p.m.

10. ADJOURN

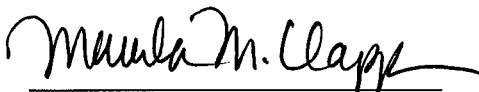
A motion was made by Mr. Bracken and seconded by Ms. Czarnecki to adjourn the meeting at 9:10 p.m.

Vote of the Board: 6

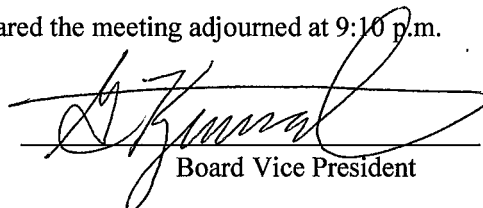
Yes: 6

No: 0

As there was no further business, Mr. Kincaid declared the meeting adjourned at 9:10 p.m.



District Clerk



Board Vice President

