

OFFICIAL PROCEEDINGS  
OF THE BOARD OF EDUCATION  
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: June 21, 2022  
Spencerport, New York

Members Present: Mr. Bracken, Ms. Brown, Ms. Czarnecki, Mr. Gibbardo, Mr. Kincaid,  
Mr. Miceli, Ms. Stone

Absent:

Others Present: Ms. Clapper, Ms. Lissow, Ms. Swann, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 6:12 p.m. E.D.S.T. by the Vice President, Mr. Kincaid, in the Board of Education Conference Room in the Administration Building.

**1. PLEDGE TO THE FLAG**

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

**2. APPROVAL OF AGENDA**

A motion was made by Mr. Bracken and seconded by Ms. Czarnecki that the Board of Education approve the Business Session Agenda.

Vote of the Board: 7

Yes: 7

No: 0

**3. BOARD RECOGNITION**

Spring Athletes

Ms. Placito thanked the Board of Education for the opportunity to recognize the spring athletes. She shared that all of our spring sports teams received the New York State Public High School Athletic Association's Scholar Athlete Recognition. Despite the continued challenges we have faced over the last two years, our student athletes and coaches have continued to persevere and have remained outstanding role models within our school community. She then introduced Ms. Michelle Marasco, coach of the Track & Field Team. Our 4 x 400 relay claimed another title at Sectionals this year, marking back to back titles having won in the winter. This Spring, the girls ran the 4 x 400 in 4 minutes and 11 seconds. Ms. Marasco introduced the team, Ms. Ileana Cheruiyot, Ms. Emma Mahoney, Ms. Emily Sugar and Ms. Jenna Hostetler and praised their commitment and desire. Ms. Sugar also claimed Monroe County Champion and Sectional Champion in the Long Jump. Ms.

Marasco shared that she is very proud of her athletes on and off the field. Ms. Placito then introduced Mr. Mark Moon, coach of the Boys Golf team. The team finished Monroe County Co-Division Champions this year, earning another Banner for the program. Mr. Moon introduced Mr. Rob LaDuca, Mr. Joe Bagnato, Mr. Joe Kegler, Mr. Sean Zaso and Mr. Sam Eichas, who as a 7<sup>th</sup> grader, advanced to Sectionals. Mr. Moon shared the outstanding accomplishments of the team and congratulated them on a successful season. Ms. Placito once again recognized the great work done by our student athletes and thanked the Board for their support.

Ken Olson

Mr. McCabe was honored to say a few words about Ken Olson, who will be retiring at the end of the month. Mr. Olson is a retired Ogden Police Department officer and served the Spencerport community as a security guard at the high school, prior to serving as Director of Security this year. Mr. McCabe shared that he was so much more than his role and was very well respected. Students often gravitated to Mr. Olson, who was an excellent authority figure, who often counseled struggling students. Mr. McCabe shared that he has had a great impact on our students, and he will be greatly missed.

**4. PRIVILEGE OF THE FLOOR**

Community member, Donald Bardeen of Ridge Meadows Drive spoke before the Board. He asked how many ballots were cast during the 2022 school election. He shared that his questions from the previous board meeting were not answered.

Community member, Thomas Weaver of Ricciardi Drive spoke before the Board. He is a former student and his two siblings attend the high school. He expressed his concerns regarding the recent discussion on the Code of Conduct. He feels the prevalence of vaping and fighting at the high school is disconcerting. Mr. Weaver shared that he does not feel that the minimum number of days of suspension should be changed in the Code of Conduct. He shared his faith in the administration and Board to see that students have a safe and positive learning environment.

**5. CONSENT AGENDA**

**5.1 Old Business**

5.11 Approval of the Board of Education meeting minutes held on June 7, 2022

**5.2 New Business**

5.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

**A. Certificated Personnel**

**1. RESIGNATIONS**

a. Emily Tomei, Elementary Teacher assigned to Munn Elementary School, resigning effective August 1, 2022. Reason: other employment

- b. Rachel Smith, Contract Substitute Teacher assigned to Spencerport High School, resigning effective April 8, 2022. Reason: other employment
- c. Jennifer Latshaw, Special Education Teacher assigned to Cosgrove Middle School, resigning effective August 1, 2022. Reason: relocation
- d. Marisa Hopkins, Teaching Assistant assigned to Munn Elementary School, resigning effective August 31, 2022. Reason: to accept a long-term substitute position
- e. Riley Sullivan, Girls Modified B Swim and Dive Coach, resigning effective June 16, 2022. Reason: personal
- f. Patricia Condon, Girls Varsity Lacrosse Coach, resigning effective June 13, 2022. Reason: relocation
- g. Brianne Eason, Special Education Teacher assigned to District Office, resigning effective June 30, 2022. Reason: other employment
- h. Nicole Comanzo, Elementary Teacher assigned to Taylor Elementary School, resigning effective August 1, 2022. Reason: relocation

2. APPOINTMENTS

a. Building Planning Team

<u>Bernabi</u>	<u>Stipend</u>
Gina Caparco	\$1,220
Elizabeth Gurz	\$1,220
Maribeth Kyser	\$1,220
Tammy Lopatka	\$1,220
Jen Magliocco	\$1,220
Laurie Palmateer*	\$1,220
Julie Gilliard**	\$600

<u>Munn</u>	<u>Stipend</u>
Marie Carella	\$1,220
Dawn Hoadley	\$1,220
Stacy Lonardo*	\$1,220
Megan Lupinetti	\$1,220
Jeanne Pacitto	\$1,220
Christine Purtell	\$1,220

<u>Taylor</u>	<u>Stipend</u>
Danielle Blossom*	\$1,220
Kristin Heberger	\$1,220
Marissa Joslyn	\$1,220
Deb Kinney	\$1,220
Lindsay Moyer	\$1,220
Rob Pursel	\$1,220
Kristen Winterhoff**	\$600

<u>Canal View</u>	<u>Stipend</u>
Sue Chatterton*	\$1,220
Ellen Judd	\$1,220
Rebecca Lopez	\$1,220
Deanna Mendoza	\$1,220
Heather Shaw	\$1,220
Holly Housey	\$1,220
Holly Stewart**	\$600

<u>Cosgrove Middle School</u>	<u>Stipend</u>
Robert Allen	\$1,220
Alexander Daniels	\$1,220
Theresa Dils	\$1,220
Janeen Henry	\$1,220
Laura Kazmierski	\$1,220
Jennifer MacCollum	\$1,220
Emmy Thevanesan*	\$1,220
Amy DiGuardi**	\$600

<u>Spencerport High School</u>	<u>Stipend</u>
Julie Brennan	\$1,220
Brian Buckner	\$1,220
Rebecca DiNatale	\$1,220
Christina Falbo	\$1,220
Anthony Guzzetta	\$1,220
Jackie Lanpher*	\$1,220
Richard Mueller	\$1,220
Amanda VanHuben	\$1,220
Mary Jean McQuilkin**	\$600

b. Grade Level Team Leaders

<u>Bernabi</u>	<u>Grade Level</u>	<u>Stipend</u>
Meg Aloisio	K	\$2,160
Terese Ziemba	1	\$2,160
Cindy Vissa	2	\$2,160
Kara Frisa	3	\$2,160
Laura Hulbert	4	\$2,160
Jen Magliocco	5	\$2,160
Kathy Wilson	Special Areas	\$2,160

<u>Munn</u>	<u>Grade Level</u>	<u>Stipend</u>
Dawn Hoadley	K	\$2,160
Stacy Lonardo	1	\$2,160
Deborah Shepard	2	\$2,160
April Ellis	3	\$2,160
Dana Young	4	\$2,160
Kristin Goldfeder	5	\$2,160
Jessica Esders	Special Areas	\$2,160

<u>Taylor</u>		
Deb Kinney	K	\$2,160
Ashlynn Revenew	1	\$2,160
Laurie Price	2	\$2,160
Troy Bombay	3	\$2,160
Tracy Zimmerman	4	\$2,160
Marlene Benson	5	\$2,160
Christine Napper	Special Areas	\$2,160

<u>Canal View</u>		
Heather Shaw	K	\$2,160
Kristan Marsh	1	\$2,160
Colleen Wiggs	2	\$2,160
Laura Gannon	3	\$2,160
Beth Welch	4	\$2,160
Sue Chatterton	5	\$2,160
Brandon Rothdiener	Special Areas	\$2,160

c. Teacher Leaders/Department Chairs

<u>Cosgrove Middle School 6-8</u>	<u>No. of Teachers</u>	<u>First Year</u>	<u>Stipend \$</u>
ELA/Library: Rob Allen	13		3754
Math: Matt Amoroso	11		3754
Science: Laura Slusarenco	7		3301
Social Studies: Frank Cafarella	7		3301
Special Education: Ginger Alloco	10		3301
<u>Spencerport High School – 9-12</u>			
ELA/Library: Christina Beeley	12		3754
Math: Jake Lenhard	13		3754
Science: Christopher Crowell	13		3754
Social Studies: Kelly Daly	13		3754
Special Education: Joe DiTucci	14		3754
<u>6-12</u>			
LOTE: Melanie Thomas	11		3754
Technology: Vince Falbo	7		3301
<u>K-12</u>			
Art.: Debra Rogala	10		3301
Music: Michelle Buffa	16		3754
Physical Education/Health: Jackie Nentarz	20		3754
<u>6-12</u>			
Family & Consumer Science: TBD	3		2160
Business: Melissa Garofalo	3		2160

d. Summer Academy	
Gina Caparco	\$3,905.78
Amanda Chuttey	\$2,435.98
Jill Coyne	\$2,684.81
Christine Demitrovic	\$3,989.54
Kara Frisa	\$3,989.54
Laura Gannon	\$3,989.54
Tammy Lopatka	\$3,989.54
Alyssa McArdle	\$2,293.62
Sean McNamara	\$2,628.91
Laurie Palmateer	\$3,989.54
Tina Pocock	\$2,293.62
Lisa Tallman	\$3,429.28
Dena Olson	\$3,989.54
e. Summer Kindergarten Jump Start/Leap into First	
Jill Angarano	\$2,045.13
Emma Everett	\$2,058.28
Kelly Feligno	\$2,248.40
Lorri Fousse	\$2,469.27
Elizabeth Gurz	\$2,756.09
Kelly Hustak	\$2,139.81
Maribeth Kyser	\$283.96
Kristan Marsh	\$2,505.06
Lindsay Rockoff	\$2,014.93
Jessica Schultz	\$3,247.30
Heather Shaw	\$3,247.30
Sara Stocker	\$742.24
Colleen Wiggs	\$3,247.30
Ashley Wixson	\$1,866.90
f. ESOL Summer School	
Jody Bowens	\$2,874.69
Lisa Hutchings	\$3,119.56
Sara Pease	\$3,569.06
g. Cosgrove Summer School	
Theresa Dils	\$3,989.54
David Gormel	\$2,293.62
Bernard Hayes	\$3,989.54
Ian Milam	\$3,079.09
Pam Robinson	\$3,989.54
Kathleen Shaffer-Heeks	\$3,139.75
Susan Stein	\$3,989.74
Kim VanDeWeghe	\$3,989.54

- h. Memorial Day Parade  
Joseph Pompili \$223
- i. Paige Bauch, four year probationary appointment in the School Social Worker tenure area assigned to Spencerport High School, effective September 1, 2022, pending New York State certification. Salary is Master's Level 1 at \$45,120. Ms. Bauch is filling a new position.
- j. Makayla Pierpont, four year probationary appointment in the Elementary tenure area assigned to Bernabi Elementary School, effective September 1, 2022. Salary is Bachelor's Level 1 at \$42,488. Ms. Pierpont is replacing Ms. Tomei.
- k. Debra Rogala, Community Education Teacher, effective June 27, 2022 to June 30, 2022. Salary is \$56.00 per student.
- l. Robert Pursel, Community Education Teacher, effective June 27, 2022 to June 30, 2022. Salary is \$56.00 per student.
- m. Deborah Burke, Community Education Teacher, effective May 16, 2022 to May 27, 2022 and June 6, 2022 to June 16, 2022. Salary is \$13.89 per student.
- n. Extended School Year
  - Danielle Blossom \$371.12
  - Brianna Borrelli \$3,130.81
  - Kelly Crosby \$327.02
  - Lauren Kessler \$4,460.26
  - Christine Painter \$6,123.48
  - Melissa Woodruff \$6,123.48
  - Holly Yousey \$283.04

3. LEAVES OF ABSENCE

- a. Miranda Wharram Santillo, Science Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from September 6, 2022 to November 22, 2022.
- b. Elizabeth Bender, Elementary Teacher assigned to Bernabi Elementary School, requesting a family and medical leave of absence from June 3, 2022 to June 24, 2022.
- c. Elizabeth Yu, School Media Specialist assigned to Bernabi Elementary School, requesting an unpaid leave of absence from July 1, 2022 to January 31, 2023.
- d. Darlene Learo, School Social Worker assigned to Spencerport High School, requesting an unpaid leave of absence on June 3, 2022.

- e. Alanna Lord-Benigno, ESOL Teacher assigned to Spencerport High School, requesting a child care leave of absence from September 1, 2022 to August 31, 2023.
- f. Lindsey Pindroh, Physical Education Teacher assigned to Bernabi Elementary School, requesting a family and medical leave of absence from September 6, 2022 to October 31, 2022.
- g. Kelly Placito, Mathematics Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from June 13, 2022 to June 24, 2022.

4. SUBSTITUTE APPOINTMENTS

- a. Michelle Shippers, long-term substitute teacher in the School Media Specialist tenure area assigned to Bernabi Elementary School, effective September 1, 2022 to January 31, 2023. Salary is Bachelors, Level 2 at \$43,177 prorated to \$21,588.50. Ms. Shippers is substituting for Ms. Yu.
- b. Marisa Hopkins, long-term substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School, effective September 1, 2022 to June 30, 2023. Salary is Masters, Level 6 at \$48,754. Ms. Hopkins is substituting for Ms. Montagno.
- c. Hannah Bockrath, long-term substitute teacher in the Foreign Language tenure area assigned to Cosgrove Middle School and Spencerport High School, effective September 1, 2022 to June 30, 2023, pending proof of Bachelor's degree and New York State certification. Salary is Bachelor's Level 1 at \$42,488. Ms. Bockrath is substituting for Ms. DiSabatino.

5. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification or Degree Status</u>
Castronova	Thomas	Bachelors
Kubicki	Tracy	Bachelors
Nau	Kevin	Bachelors
Sheridan	Patrick	Bachelors

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Ally Zwerka-Gentle, appointed JV Fall Cheer Coach for the 2022-23 season. Stipend is \$2,660.



7. AMENDMENTS

- a. Richard Lipani III, Physical Education Teacher assigned to Spencerport High School, effective July 1, 2022. Mr. Lipani previously approved with a school to be determined.
- b. Breanna Baker, School Psychologist assigned to Canal View Elementary School, with a revised salary of Masters, Level 1 at \$44,388, due to documentation received. Ms. Baker was previously approved at Bachelors, Level 1 at \$41,798.
- c. Jeanette Wittmeyer, Elementary Teacher assigned to Taylor Elementary School, with an amendment to her previously approved family and medical leave of absence (May 2, 2022 to June 30, 2022) to June 21, 2022.
- d. Sumara Case, Director of Humanities assigned to District Office, effective July 1, 2022. Salary is \$105,000. Ms. Case was previously appointed with a start date to be determined.
- e. Jenna Bittinger, long-term per diem substitute teacher in the Foreign Language tenure area assigned to Cosgrove Middle School, with an amendment to her previously approved appointment (March 22, 2022 to June 24, 2022) to June 22, 2022.
- f. Matthew Amoroso, Mathematics Content Focused Coach for Cosgrove Middle School, with a revised stipend of \$2,500 effective July 1, 2022. This was previously approved to be shared with Elizabeth Corelli.

B. Classified Personnel

1. RESIGNATIONS

- a. Marianne Schmitt, Office Clerk III assigned to Spencerport High School, resigning effective September 30, 2022. Reason: retirement
- b. Fred Benjamin, Bus Driver assigned to the Transportation Department, resigning effective October 7, 2022. Reason: retirement

2. APPOINTMENTS

- a. Kathleen Stewart, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 11, 2022 to August 4, 2022. Salary is \$13.20 per hour.
- b. Maggie Bracken, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 11, 2022 to August 4, 2022. Salary is \$13.20 per hour.

- c. Madeline Shaw, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 11, 2022 to August 4, 2022. Salary is \$13.20 per hour.
- d. Elisabeth Cerami, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 11, 2022 to August 4, 2022. Salary is \$13.20 per hour.
- e. Kendyl Thiel, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 11, 2022 to August 4, 2022. Salary is \$13.20 per hour.
- f. Sophia Kormalos, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 11, 2022 to August 4, 2022. Salary is \$13.20 per hour.
- g. Isabella King, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 11, 2022 to August 4, 2022. Salary is \$13.20 per hour.
- h. Alexandria Culp, Student Helper for the Kindergarten Jump Start/Leap into First program, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective July 11, 2022 to August 4, 2022.
- i. Allison Garofalo, Student Helper for the ELL Summer School program, effective July 11, 2022 to August 11, 2022. Salary is \$13.20 per hour.
- j. Chloe Wilson, Student Helper for the Kindergarten Jump Start/Leap into First Summer School program, effective July 11, 2022 to August 11, 2022. Salary is \$13.20 per hour.
- k. Sean Watson, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 11, 2022 to August 4, 2022. Salary is \$13.20 per hour.
- l. Elizabeth Clare, Student Helper for the Technology Department, effective July 1, 2022 to August 29, 2022. Salary is \$13.20 per hour.
- m. Makenna Stacy, Student Helper for the Kindergarten Jump Start/Leap into First program, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective July 11, 2022 to August 4, 2022. Salary is \$13.20 per hour.
- n. Summer Academy
  - Victoria Campbell \$1,218.40
  - Kelly Kinsella \$1,222.40
  - Spring Lupiani \$1,222.40
  - Rose Mulhern \$1,334.40
  - Jennifer Hinman \$1,712.80
- o. Hailey Dewey, Cleaner assigned to Cosgrove Middle School, effective June 20, 2022. Salary is \$15.00 per hour. Ms. Dewey is replacing Ms. Hauck.
- p. Melina Arnold, Student Helper for the Kindergarten Jump Start/Leap into First program, effective July 11, 2022 to August 4, 2022. Salary is \$13.20 per hour.

- q. Kamden Keyes, Lifeguard for Spencerport Schools, effective June 14, 2022. Salary is \$13.20 per hour.
- r. Erika LaPore, Community Education Instructor, effective June 27, 2022 to June 30, 2022. Salary is \$600.
- s. Nathan Hueber, Community Education Instructor, effective June 27, 2022 to June 30, 2022. Salary is \$500.
- t. Rachel Scowcroft, Cleaner assigned to Spencerport High School, effective June 27, 2022. Salary is \$15.00 per hour. Ms. Scowcroft is replacing Ms. Eichas.
- u. Robert Cole, Cleaner assigned to Canal View Elementary School, effective July 5, 2022. Salary is \$15.42 per hour. Mr. Cole is replacing Mr. Johncox.
- v. Allissa Merritt, seasonal Cleaner for the Buildings and Grounds Department, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective June 27, 2022 to August 31, 2022. Salary is \$15.00 per hour.
- w. Extended School Year
  - Terri Brown \$3,618.42
  - Marianne Malone \$1,659
  - Brittney Montgomery \$1,386
  - Cynthia Yaniga \$1,604.40
- x. Megan Brown, Bus Driver assigned to the Transportation Department, effective July 1, 2022. Salary is \$20.00 per hour. Ms. Brown is replacing Mr. Spurr.

3. LEAVES OF ABSENCE

- a. Andrea Romano, Office Clerk III assigned to District Office, requesting a family and medical leave of absence from May 31, 2022 to July 29, 2022.
- b. Carrie Bertrand, Computer Application Specialist assigned to District Office, requesting an unpaid leave of absence on May 31, 2022, June 9, 2022, and June 14, 2022.
- c. Amber Maloney, Teacher Aide assigned to Cosgrove Middle School, requesting an unpaid leave of absence from May 23, 2022 to May 26, 2022.
- d. Amanda Warrington, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence on June 2, 2022 (afternoon only) and June 16, 2022 (morning only).
- e. Pam Wentworth, Food Service Helper assigned to Canal View Elementary School, requesting an unpaid leave of absence on May 19, 2022.
- f. Rebecca James, Teacher Aide assigned to Spencerport High School, requesting an unpaid leave of absence on October 25, 2021 (afternoon only), November 2,

2021 (afternoon only), February 8, 2022 (afternoon only), March 21, 2022 (afternoon only), May 13, 2022 (afternoon only), and June 14, 2022 to June 16, 2022.

- g. Craig Eisenhower, Grounds Equipment Operator assigned to District Office, requesting an unpaid leave of absence from June 8, 2022 to June 10, 2022 and June 27, 2022.
- h. Lisa Quattrone, Cleaner assigned to Taylor Elementary School, requesting an unpaid leave of absence on June 24, 2022.
- i. Amy Taylor, Lunch Monitor assigned to Bernabi Elementary School, requesting an unpaid leave of absence on June 8, 2022 (afternoon only).
- j. Marnie Maracle, Teacher Aide assigned to Bernabi Elementary School, requesting an unpaid leave of absence on June 10, 2022.
- k. Cheryl Collins, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence on June 9, 2022 (morning only).
- l. Jonah Ben-Dov, Cleaner assigned to Bernabi Elementary School, requesting an unpaid leave of absence on June 2, 2022, and July 16, 2022 to July 26, 2022.
- m. Charis Quatro, Office Clerk III assigned to the Facilities Department, requesting a family and medical leave of absence from June 10, 2022 to June 27, 2022.

4. SUBSTITUTE APPOINTMENTS

- a. Josette Torres, Bus Attendant PTOC, effective June 3, 2022. Salary is \$13.20 per hour.
- b. Brittney Montgomery, Teacher Aide PTOC, effective June 13, 2022. Salary is \$13.20 per hour.

5. AMENDMENTS

- a. Suzanne Marinetti, Bus Driver assigned to the Transportation Department, rescinding her previously approved unpaid leave of absence (June 10, 2022 to June 14, 2022).
- b. Meghan Mack, Teacher Aide assigned to Canal View Elementary School, with an extension of her previously approved unpaid leave of absence from May 31, 2022 to June 21, 2022.
- c. William Schaefer, Maintenance Mechanic II assigned to the Facilities Department, requesting an extension of his unpaid leave of absence (October 23, 2021 to April 30, 2022) to August 3, 2022.
- d. Ryanne Geiger, Bus Attendant assigned to the Transportation Department, with an amendment to her previously approved unpaid leave of absence (May 4, 2022 to June 15, 2022) to May 11, 2022 to June 30, 2022.

- e. Wayne Collins Jr., Sr. Auto Mechanic assigned to the Transportation Department, with an amendment to his previously approved resignation date (June 29, 2022) to June 30, 2022. Reason: retirement
- f. Cheryl Collins, Bus Driver assigned to the Transportation Department, rescinding her previously approved unpaid leaves of absence May 5, 2022 (afternoon only) and May 18, 2022 (afternoon only).

5.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	05/20/22	\$ 797,447.82	84
	05/27/22	\$ 145,606.08	77
	06/03/22	\$2,161,088.31	52
	06/10/22	\$ 93,946.38	43
	06/13/22	\$1,692,850.00	1
	06/14/22	\$5,516,127.50	1
Federal Fund	05/20/22	\$ 2,199.21	2
	05/27/22	\$ 1,940.84	2
	06/03/22	\$ 8,502.80	3
	06/10/22	\$ 3,483.90	2
School Lunch	05/20/22	\$ 19,739.26	5
	06/10/22	\$ 20,619.76	7
PAYROLL [P]	05/27/22	\$ 1,460.00	2 [C]
SPECIAL REVENUE [SR]	05/31/22	\$ 621,127.85	37 [P]
CUSTODIAL [C]	06/10/22	\$ 44,032.00	1 [C]
	06/10/22	\$ 350.00	1 [SR]
	06/15/22	\$ 724,095.91	36 [P]
	06/15/22	\$ 235.00	1 [C]

5.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 01/19/22, 01/31/22, 03/02/22, 03/03/22, 03/08/22, 03/09/22, 03/14/22, 03/15/22, 03/16/22, 03/23/22, 04/01/22, 04/04/22, 04/06/22, 04/12/22, 04/14/22, 04/25/22, 04/26/22, 04/27/22, 04/28/22, 04/29/22, 05/02/22, 05/03/22, 05/04/22, 05/05/22, 05/06/22, 05/09/22, 05/10/22, 05/11/22, 05/12/22, 05/13/22, 05/16/22, 05/17/22, 05/18/22, 05/19/22, 05/20/22, 05/23/22, 05/24/22, 05/25/22, 05/26/22, 05/27/22, 06/01/22 and 06/07/22

5.24 Substitute Rates and Tutoring Rates for the 2022-23 School Year

**2022-23 Substitute and Tutor Rates**

*expressed in hourly wages unless noted*

<u>Substitute</u>	<u>21-22 Rate</u>	<u>22-23 Rate</u>	<u>Increase \$</u>	<u>Increase %</u>	<u>Contract Starting Wage</u>
Accompanist					
Secondary schools	\$13.96	\$13.96	\$0.00	0.00%	\$18.62

K-6 Rehearsal	\$25/event	\$25/event	\$0.00	0.00%	NA
K-6 In-school assembly	\$30/event	\$30/event	\$0.00	0.00%	NA
K-6 Evening concert	\$65/event	\$65/event	\$0.00	0.00%	NA
Aides (Teacher/School)	\$13.20	\$13.20	\$0.00	0.00%	\$15.11
Aides (Greeter)	\$1.00	\$1.00	\$0.00	0.00%	\$1.00
<i>Substitute aides will be eligible for an additional \$1.00 per hour when working in a greeter position.</i>					
Bus Attendant	\$13.20	\$13.20	\$0.00	0.00%	\$15.11
Bus Driver (rate 1)	\$20.00	\$20.00	\$0.00	0.00%	\$20.00
Bus Driver (rate 2)	\$20.48	\$20.86	\$0.38	1.86%	\$20.00
<i>Eligible for rate 2 if 240 to 479.9 hours worked in the previous school year</i>					
Bus Driver (rate 3)	\$20.64	\$21.02	\$0.38	1.84%	\$20.00
<i>Eligible for rate 3 if 480 or more hours worked in the previous school year</i>					
Cleaner	\$15.00	\$15.00	\$0.00	0.00%	\$15.11
Custodian	\$13.50	\$15.25	\$1.75	12.96%	\$16.65
Clerical (rate 1)	\$13.20	\$13.20	\$0.00	0.00%	\$14.61
Clerical (rate 2)	\$13.40	\$13.40	\$0.00	0.00%	\$14.61
<i>Eligible for rate 2 if 240 or more hours worked as a clerical substitute in the previous school year or if clerical retiree of the District</i>					
Clerical (rate 3)	\$13.65	\$13.65	\$0.00	0.00%	\$14.61
<i>Eligible for rate 3 if subbing long-term in an assignment for 20 or more consecutive days</i>					
Payroll Clerk	\$18.00	\$18.00	\$0.00	0.00%	\$20.51
Grounds worker	\$15.00	\$15.00	\$0.00	0.00%	\$16.65
Head Bus Driver	\$17.74	\$17.74	\$0.00	0.00%	NA
Licensed Practical Nurse	\$13.20	\$13.20	\$0.00	0.00%	\$15.64
Sr. Automotive Mechanic	\$18.00	\$18.00	\$0.00	0.00%	NA
Maintenance Mechanic	\$15.00	\$15.00	\$0.00	0.00%	\$18.70
School lunch worker	\$13.20	\$13.20	\$0.00	0.00%	\$15.00
School Nurse	\$21.41	\$21.76	\$0.35	1.65%	28.65*
Teaching Assistant	\$13.20	\$13.20	\$0.00	0.00%	NA
Student Helper	\$13.20	\$13.20	\$0.00	0.00%	NA
Lifeguard	\$13.20	\$13.20	\$0.00	0.00%	NA
Special Education Chair	\$38.28	\$38.91	\$0.63	1.65%	NA
Events Coordinator	\$25.00	\$25.00	\$0.00	0.00%	NA
<b>Teacher</b>					
Per diem (rate 1)	\$105/day	\$105/day	\$0.00	0.0%	\$212.44
Per diem (rate 2)	\$115/day	\$115/day	\$0.00	0.0%	\$212.44
<i>Eligible for rate 2 if thirty-five (35) or more days worked in the previous school year or thirty-five (35) or more days in the current school year</i>					
<b>Contract substitute</b>					
(per diem)	\$130/day	\$130/day	\$0.00	0.00%	\$212.44
<b>Long Term Substitute (per diem)</b>					
Bachelors degree	\$187.50/day	\$187.50/day	\$0.00	0.00%	\$212.44
Masters degree	\$200/day	\$200/day	\$0.00	0.00%	\$225.60

*The assignment must be for a minimum of 20 consecutive school days but less than 5 consecutive months*

	Long term substitute 5 months or longer in same assignment Placed on teacher's contract, with benefits, for time employed in placement				
Tutor (rate 1)	\$21.50	\$21.85	\$0.35	1.65%	NA
Tutor (rate 2)	\$22.09	\$22.45	\$0.36	1.65%	NA
	<i>Eligible for rate 2 if 100 to 249.9 hours worked in the previous school year</i>				
Tutor (rate 3)	\$22.92	\$23.30	\$0.38	1.65%	NA
	<i>Eligible for rate 3 in 250 or more hours worked in the previous school year</i>				

**5.25 Acknowledgement of 2022 Internal Audit for Food Service Meal Claims & Management Response**

Based on the November 2021 risk assessment performed by our internal auditor, EFPR Group, CPA's, PLLC, the audit committee decided the focus of the 2021-2022 internal audit should examine the control cycle of Food Service Meal Claims. The audit was conducted in March 2022 with the primary objective to evaluate the internal controls over the Food Service function, specifically, on the topic of meal claim submissions during the pandemic. There were very few finding and it was recommended that the Audit Committee and the Board of Education accept the 2022 Control Cycle Audit of Food Service Meal Claims and the District's corrective action plan.

**5.26 SASA & STA MOA's**

Memorandum of Agreements with the Spencerport Administrators and Supervisors Association and the Spencerport Teachers Association were approved.

A motion was made by Ms. Czarnecki and seconded by Ms. Brown to approve the Consent Agenda and the Certificated and Classified Addendums.

Vote of the Board: 6

Yes: 6

No: 0

Mr. Bracken Abstain: 1

**6. BOARD OF EDUCATION**

**6.1 President's Report and Communication**

Mr. Kincaid shared that he attended the athletic award ceremony. It was an outstanding event and he praised the two students who helped facilitate the event. He thanked everyone who volunteer to assist the firefighters during the parade. It was a fun event. Mr. Kincaid shared that he is looking forward to graduation back at the Brockport SERC.

**6.2 Board of Education Members' Reports**

Mr. Bracken shared that the MCSBA new board member training went well. There were great conversations regarding the role of a board member. He is wrapping up his tenure as the MCSBA President. Mr. Bracken gave a shout out to the special education staff for the Special Olympics. It was an amazing event and everyone did a great job. Ms. Czarnecki shared that it was nice to be

back. Ms. Stone gave a shout out to teachers and staff for this school year. She volunteered at the Canal View field day and it was a lot of fun. She gave kudos to the elementary teachers for end of the year fun events. Ms. Brown shared that it was fun to work at the fireman's concession stand during the parade. Mr. Miceli shared that he is looking forward to the coming year.

## **7. SUPERINTENDENT'S REPORT**

### **7.1 Code of Conduct and Safety Plan Changes**

Mr. Price, Director of Facilities, gave a quick summary of the SAVE Plan that was presented at the public hearing. The public hearing procedures was reviewed and there were no comments regarding the proposed revisions. The revisions include updating routine information and adding a section regarding pandemic response, which is required by New York State. The SAVE plan will be posted in district office for thirty days prior to its adoption.

Mr. Saltzberg, Executive Director of Business Operations and Special Projects presented the updated Code of Conduct. A recap was reviewed from the presentation at the June 7, 2022 board meeting regarding potential changes to language regarding weapons and mandatory minimum suspension days for drugs and violent acts. Mr. Saltzberg referenced one comment from a community member. Mr. Saltzberg presented the proposed changes to the introduction of adding two new paragraphs. Ms. Stone recommended excluding the specific school year to the restorative practice paragraph. A new Tip Line page is recommended to be added to expand options for making an anonymous tip. Ms. Brown inquired as to the response time to the tip line and Ms. Stone inquired about outsourcing the service. Mr. Saltzberg will look into it. Ms. Swann commented on a system in place that monitors student's inquiries on their computers. Proposed changes were then presented to Prohibited Student Behavior section to modify the language regarding possessing a weapon. This language would apply to everyone on the school campus, not only students. An additional penalty was added to suspend a student's access to district computers and internet usage. Discussion then ensued regarding the recommendation to remove the mandatory minimum penalties for violent acts, disruptive behavior and drug/alcohol use or possession. In each situation, the principal or designee would have discretion regarding the length of suspension. It was suggested to keep the original language regarding mandatory minimums for violent or disruptive behavior and Ms. Swann will review the language regarding the drug and alcohol section. Mr. Saltzberg will review the changes and bring them to a future board meeting.

### **7.2 Policy Review**

Mr. Saltzberg presented the last four policies that need to be reviewed. He shared that he will

Mr. Bracken left the meeting at 7:33 p.m.

track the policies that have been reviewed by the Board, submit them to Erie 1 BOCES and back to the Board for final review. For Policy 3421 Title IX, this contains recommendations from our attorney as to timeframes. For Policy 5661 Wellness, there are no major recommended changes, just altering the layout of the language. For Policy 7110 Comprehensive Student Attendance, Mr. Saltzberg shared that the recommended change required the incorporation of three substantial policies into one. For Policy 7522 Concussion Management will need additional input from a future committee that has yet to be formed. Mr. Saltzberg recommended adopting the Erie 1 version until future changes need to be made. Ms. Brown raised a question regarding school



Mr. Bracken returned to the meeting at 7:36 p.m.

sponsored fundraisers outside of the school day. They will be encouraged to follow the policy. Mr. Saltzberg will review the policies and will present any that need to be reviewed again. Erie 1 will provide a package of policies that have been updated during the policy review process. He hopes to finish the entire process by September.

### 7.3 Review Reserve Funds

Mr. Wood provided a brief review of Policy 5512 Reserve Funds. Reserve funds are separate accounts established to finance specific future costs. Mr. Wood shared how fund balance is calculated and data was presented regarding the level of fund balance since 2011. A review of all the district's reserve funds and their specific use was presented. The estimated use of reserves to balance the budget in 2021-2022 was \$1,439,291 and \$1,465,765 for 2022-2023. He provided information regarding the ERS, TRS, worker's compensation, unemployment and liability reserves and the rationale on how to fund them. Mr. Wood proposed that the liability reserve be reduced from the current \$1 million to \$500,000, as that fund has only been used once since 2007. The Capital Reserve for Buses/Vehicles was re-established in 2017 and \$131,500 was used to purchase a new facility vehicle. The goal is to provide the Board with a formal reserve plan in October after the final audit.

### 7.4 Financial Report

Mr. Wood presented the financial report. Revenues are for the period ending May 30, 2022 and reflects the May general state aid payment of slightly over \$6.2M and the first quarter Monroe County Sales Tax of about \$1.1M. He is projecting another \$700K in Sales Tax although historically it's been around \$850,000 for the second quarter. He is not sure how the recent announcement of the holiday gas tax savings will impact that number. His numbers are conservative as State aid is still fluctuating and numbers will continue to change. The projected surplus of revenue is approximately \$1.2M but cautioned that \$700K was from sales tax and \$81,168 is a one-time revenue source based Federal stimulus funds (CRRSA – ESSER #2). Expenses are for the period ending June 16, 2022. The projected savings is about \$1.8 million. There were contractual expenses that we did not incur due to the labor shortage. Mr. Wood will look at year end encumbrances. The big picture is that the estimate reflects a surplus fund balance of approximately \$1,112,801. He will look at which funds to replenish.

A motion was made by Mr. Bracken and seconded by Ms. Czarnecki to approve the Financial Report as presented.

Vote of the Board: 7

Yes: 7

No: 0

### 7.5 Preliminary Fund Balance & Reserve Allocation

Mr. Wood provided the Board members with an overview of the projected fund balance for the fiscal year end of June 30, 2022. Mr. Wood commented that these are "up to" amounts. The audit committee approved the recommendation to allocate the forecasted year-end fund surplus as follows:

1. An amount up to \$150,000 for Assigned Fund Balance for reducing the 2022-2023 tax levy, if necessary. Please note the district did not project using any assigned fund balance for this purpose; the recommendation is to have flexibility if final assessments vary greatly from original estimates.
2. All necessary funds as determined by the purchasing agent to the Assigned Fund Balance for encumbrances.
3. \$3,521,720 to the Unassigned Fund Balance (4% of 2022-2023 approved budget), an increase of about \$24,324.
4. All remaining 2021-2022 surplus to the Restricted Fund Balance and placed into the following reserves:
  - a. An amount not to exceed the 2021-2022 reserve amount (\$1,307,791) into the Retirement Contribution Reserve,
  - b. An amount not to exceed the 2022-2023 budget amount (\$405,054) into the Workers' Compensation Reserve,
  - c. An amount not to exceed two percent (2%) of the salaries of TRS members based on the TRS final bill for the period 07/01/20 to 06/30/21 into the TRS Sub-fund Reserve which equals \$580,416,
  - d. An amount not to exceed \$5,000,000 into the 2014 Capital Reserve for building projects approved by the community on May 20, 2014,
  - e. An amount not to exceed \$1,000,000 in the 2019 Capital Reserve for Technology and Classroom Equipment approved by the community on May 21, 2019, and
  - f. An amount not to exceed \$1,000,000 into the 2017 Capital Reserve for buses and motor vehicles approved by the community on May 16, 2017,

The recommendation to fund the Retirement Contribution Reserve and Workers' Compensation reserve is consistent with what we have done over the last several years and are reserves we heavily rely on to help balance the budget. The TRS sub-fund, in its fourth year of existence, will help support the budget by funding a portion of the employer contributions. The projected balances after replenishment will be within the rationale(s) discussed during the June 2021 board meeting.

A motion was made by Mr. Bracken and seconded by Ms. Brown to accept the Preliminary Fund Balance and Reserve Allocation recommendation as presented.

Vote of the Board: 7

Yes: 7  
No: 0

#### 8. MEETING EVALUATION

Ms. Czarnecki asked about the status of the 8<sup>th</sup> grade trip and Mr. Zinkiewich shared that it is being re-evaluated.

**9. EXECUTIVE SESSION**

A motion was made by Ms. Stone and was seconded by Ms. Czarnecki at 8:07 p.m. to move into Executive Session for the purpose of discussing the employment history of particular persons.

Vote of the Board: 7

Yes: 7  
No: 0

Ms. Czarnecki left Executive Session at 9:20 p.m.

Mr. Kincaid moved the Board out of Executive Session and returned to the Business Meeting at 9:35 p.m.

A motion was made by Ms. Stone and was seconded by Mr. Bracken to approve 7.5 additional sick days for the employee discussed during Executive Session.

Vote of the Board: 6

Yes: 6  
No: 0

A motion was made by Ms. Stone and was seconded by Mr. Bracken to approve the non-unit salary increase of 1.5% and to adjust the base salaries for the three employees as discussed during Executive Session.

Vote of the Board: 6

Yes: 6  
No: 0

**10. ADJOURN**

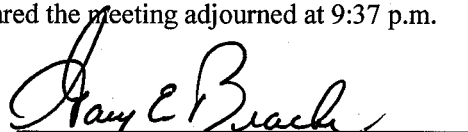
A motion was made by Ms. Stone and seconded by Mr. Miceli to adjourn the meeting at 9:37 p.m.

Vote of the Board: 6

Yes: 6  
No: 0

As there was no further business, Mr. Kincaid declared the meeting adjourned at 9:37 p.m.

  
District Clerk

  
Board President