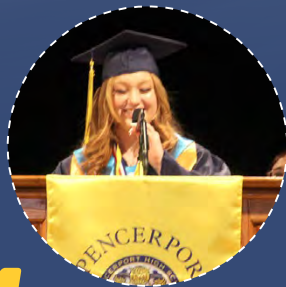


# Celebrating the Journey



# 2023-24 Calendar

SPENCERPORT CENTRAL SCHOOL DISTRICT

## STUDENT JOURNEYS

This calendar celebrates the journey. The formative years go by so quickly, starting with pre-kindergarten, then before we know it, walking across the stage at graduation.

For 14 years, our students achieve academic milestones at each grade level, develop social skills, build friendships, pursue extracurricular interests, grow as individuals, and prepare for their futures in a global community.

The 2023-24 calendar celebrates the journey.

## OUR MISSION

Our mission is to educate and inspire each student to love learning, pursue excellence and use knowledge, skills and attitudes to contribute respectfully and confidently to an ever-changing global community.

## School year at a glance

### September

6..... First day of school: full-day

### October

6..... Superintendent's Conference Day: No School  
9..... Indigenous Peoples Day: No School

### November

10..... Veterans Day: No School  
22-24 ..... Thanksgiving Recess: No School

### December

8..... Pre-K-12 Half-Day Release  
25-1..... Holiday Recess: No School

### January

2..... School Reopens  
15..... Martin Luther King Jr. Day: No School

### February

9..... Pre-K-12 Half-Day Release  
19-23 ..Presidents Day/Mid-Winter Recess: No School

### March

29..... Spring Recess: No School

### April

1-8..... Spring Recess: No School  
26..... Superintendent's Conference Day: No School

### May

27..... Memorial Day: No School

### June

6..... Pre-K-8 Half Day release  
17..... Gr 9-12 Release Day  
19..... Juneteenth: No School



## School and directory information

District Phone Operator ..... 349-5000  
 District Voicemail ..... 349-5050  
 Superintendent, Ty Zinkiewich..... 349-5101

### Departments

Athletics ..... 349-5170  
 Business ..... 349-5110  
 Central Registrar ..... 349-5114  
 Communications Office ..... 349-5104  
 Comm. Education/Volunteers..... 349-5681  
 Food Service ..... 349-5190  
 Human Resources..... 349-5120  
 Instruction Office..... 349-5130  
 Special Education ..... 349-5140  
 Superintendent's Office..... 349-5101  
 Transportation..... 349-5180

## LOOKING FOR A STAFF MEMBER?

A "Contact Us" form has replaced the staff directory, as part of our ongoing efforts to increase cyber-security and limit access points to our network.

The form is located on the home page of our website and simply requires visitors to provide their name, contact information, and staff/school trying to reach.

Once submitted, the form is directed to the requested staff member.



## School Directory

### Spencerport High School (E.J. Wilson Building) .....349-5200

2707 Spencerport Road  
 Sean McCabe, Principal .....349-5201  
 Attendance line ..... 349-5250

### Ada M. Cosgrove Middle School .....349-5300

2749 Spencerport Road .....  
 Jim Centola, Principal.....349-5301  
 Attendance line .....349-5350

### Leo Bernabi Elementary School ..... 349-5400

1 Bernabi Road  
 David Caiazza, Principal ..... 349-5401  
 Attendance line ..... 349-5450

### Canal View Elementary School .....349-5700

1 Ranger Road  
 Denise Lemcke, Principal .....349-5701  
 Attendance line .....349-5750

### William C. Munn Elementary School.....349-5500

2333 Manitou Road  
 Michael Canny, Principal .....349-5501  
 Attendance line ..... 349-5550

### Terry A. Taylor Elementary School .....349-5600

399 Ogden Parma Town Line Road  
 Danielle Hoch, Principal ..... 349-5601  
 Attendance line ..... 349-5650

## School hours

	Start	Dismissal
Spencerport High School	7:25 a.m.	2:10 p.m.
Cosgrove Middle School	8 a.m.	2:50 p.m.
Elementary Schools	9 a.m.	3:40 p.m.

# Celebrating the Journey:

*Pre-K and Kindergarten*

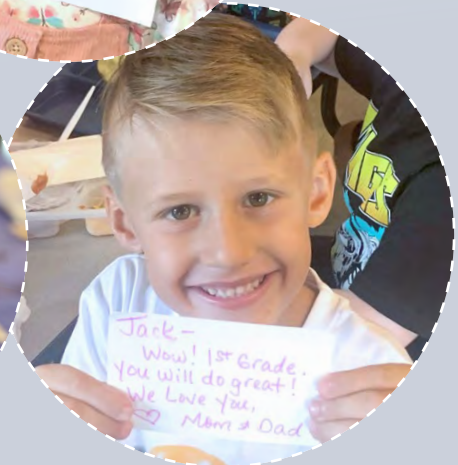
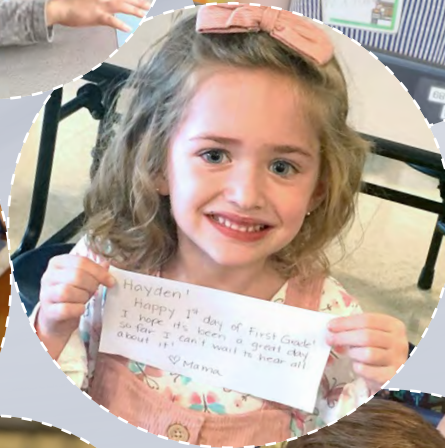


# August 2023

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6	7	8 Board of Education, 6 p.m., D.O.	9	10	11	12																																																																																											
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27	28	29 6th Grade Orientation, 8-11 a.m., Cosgrove	30 7th & 8th Grade Orientation 8-11 a.m., Cosgrove K Bus Orientation 9 a.m.-12 p.m. & 4-7 p.m.	31 Freshman Orientation, 7:30-11 a.m., HS K Bus Orientation 9 a.m.-12 p.m. Freshman Parent Orientation, 6-8 p.m., PAC	<p>July 2023</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> <tr> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>September 2023</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1 2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> </tbody> </table>		S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						S	M	T	W	T	F	S							1 2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
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# Celebrating the Journey:

## *First and Second Grades*



# September 2023

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3	4 Labor Day	5 Superintendent's Conference Day  Board of Education, 6 p.m., D.O.	6  School opens: full-day session	7	8	9																																																																																					
10	11  HS & Elementary Bus Drills	12  Cosgrove Bus Drills	13  Beginning Band Parent Meeting, 7 p.m., Taylor PAC	14  Cosgrove Open House/Curr. Night, 6:30- 8 p.m.	15	16																																																																																					
17	18	19  Board of Education, 7 p.m., D.O.	20 Homecoming/Spirit Week	21  HS Open House, 5:30-9 p.m.	22	23  Homecoming Football Game, 1 p.m.																																																																																					
24	25	26	27	28  Bernabi Open House/Curr. Night, 6-7:30 p.m. Canal View Open House/Curr. Night, 6-7:30 p.m.	29	30																																																																																					

# Celebrating the Journey:

*Third and Fourth Grades*





# October 2023

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8	9 Indigenous Peoples Day: No School	10	11	12 Taylor Open House/Curr. Night, 6-7:30 p.m.	13 HS and MS Quarter 1 Progress Reports Available in IC	14																																																																																				
15	16	17 Board of Education, 7 p.m., D.O.	18	19	20	21																																																																																				
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# Celebrating the Journey:

## Fifth Grade



# November 2023

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			Canal View Parent/Teacher Conferences, 3:45 - 6:45 p.m.	Munn Parent/Teacher Conferences, 3:45-6:45 p.m. HS Musical, 7 p.m.	HS and MS Quarter 1 Report Cards Available in IC HS Musical, 7 p.m.	HS Musical, 1 & 7 p.m.																																																																																											
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# Celebrating the Journey:

## Sixth Grade



# December 2023

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		Board of Education, D.O., 6 p.m.		Munn Winter Concert, 7 p.m.	Pre-K-12 Half Day Release																																																																																												
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	Cosgrove Chorus Concert, 7 p.m., Aud.			HS Choral Concert, 7-9 p.m., HS PAC																																																																																													
17	18	19	20	21	22	23																																																																																											
			HS Winter Concert, 7-9 p.m., HS PAC	Cosgrove Bands Winter Concert, 7 p.m., HS PAC	HS and MS Quarter 2 Progress Reports Available in IC																																																																																												
24	25	26	27	28	29	30																																																																																											
			Holiday Recess: No School																																																																																														
31	Christmas Day																																																																																																

# Celebrating the Journey:

## *Seventh Grade*



# January 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																												
	1 Holiday Recess: No School New Year's Day	2 School reopens	3	4	5	6																																																																																												
7	8	9 Board of Education, D.O., 6 p.m.	10	11 Bernabi Parent/Teacher Conferences, 7:45-8:15 a.m., 3:45-6:15 p.m. Taylor Parent/Teacher Conferences, 3:45-6:45 p.m. Cosgrove Jazz Band Concert, 7 p.m., Aud.	12	13																																																																																												
14	15 Martin Luther King Jr. Day: No School	16	17 Canal View Winter Concert, 7 p.m., HS PAC	18 Canal View Parent/Teacher Conferences, 3:45-6:45 p.m. Bernabi Winter Band/Chorus Concert, 7 p.m., CMS Taylor Band/Chorus Concert, 7 p.m.	19	20																																																																																												
21	22	23 Board of Education, D.O., 7 p.m. Regents exams: 9-12 in session	24 Cosgrove NJHS Induction Ceremony, 7 p.m., Aud. Regents exams: 9-12 in session	25 Bernabi Parent/Teacher Conferences, 3:45-6:45 p.m. Taylor Parent/Teacher Conferences, 3:45-6:45 p.m. Regents exams: 9-12 in session	26 Regents exams: 9-12 in session	27																																																																																												
28	29	30	31	<p>December 2023</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>		S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							<p>February 2024</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29		
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# February 2024

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4	5	6	7 Canal View Beginner Band Recital, 7 p.m., HS PAC	8	9 Pre-K-12 Half Day Release	10																																																																																											
11	12	13 Board of Education, D.O., 7 p.m.	14	15	16	17																																																																																											
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	 <p>Presidents Day/ Mid-Winter Recess: No School</p>																																																																																																
25	26	27	28	29 Districtwide Choral Event, 7 p.m., HS PAC																																																																																													
	Board of Education, D.O., 7 p.m.																																																																																																

# Celebrating the Journey:

## *Ninth Grade*



# March 2024

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<p>February 2024</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td></td></tr> </table>	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29		<p>April 2024</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30										1	2
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10	11	12	13	Taylor Beginning Band Recital, 7 p.m.	8	9																																																																																											
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31	Board of Education, 7 p.m., D.O.	Board of Education, 7 p.m., D.O.	Board of Education, 7 p.m., D.O.	Board of Education, 7 p.m., D.O.	Board of Education, 7 p.m., D.O.	Board of Education, 7 p.m., D.O.																																																																																											
					<p>HS and MS Quarter 3 Progress Reports Available in IC</p> <p>Elementary Report Cards Available in IC</p>																																																																																												
		Board of Education, 7 p.m., D.O.	Music in Our Schools Month Concert, 7-9 p.m., HS PAC	HS Parent/Teacher Conferences, 4-7 p.m.	<p>HS and MS Quarter 3 Progress Reports Available in IC</p> <p>Elementary Report Cards Available in IC</p>																																																																																												
		District Instrumental Concert, 7-9 p.m., HS PAC																																																																																															
					<p>Spring Recess: No School</p>																																																																																												

# Celebrating the Journey:

## Tenth Grade







# May 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																											
<p>April 2024</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td></td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					<p>June 2024</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30								1	2	3	4
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		Board of Education, 7 p.m., D.O.		Cosgrove Jazz Band Concert, 7 p.m., Aud.																																																																																													
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			Canal View Concert, 7 p.m., HS PAC	Taylor Concert, 7 p.m. Munn Concert, 7 p.m. Senior Voice Recital, 7 p.m., HS PAC																																																																																													
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		Budget Vote, 6 a.m.-9 p.m., D.O.	Bernabi Spring Band Concert, 7 p.m. CMS	Taylor Troubadours Concert, 7 p.m.	HS and MS Quarter 4 Progress Reports Available in IC																																																																																												
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	Memorial Day: No School	Board of Education, 6 p.m., D.O.	HS Outdoor Jazz Concert, 7 p.m.	Cosgrove Band Concert, 7 p.m., HS PAC																																																																																													





# June 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																				
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	<p>World Language Ceremony, 6:30 p.m., HS PAC</p> <p>Munn Beginner Band Concert, 7 p.m.</p>	<p>HS Instrumental Spring Concert 7-9 p.m., HS PAC</p>	<p>HS Spring Choral Concert, 7-9 p.m., HS PAC</p>	<p>Pre-K-8 Half Day Release</p>																																																																																						
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	<p>Athletic Awards Banquet, 6 p.m., PAC</p>	<p>Board of Education, 7 p.m., D.O.</p>		<p>Cosgrove Chorus Concert, 7 p.m., Aud.</p>	<p>Flag Day Regents Exams</p>																																																																																					
16	17	18	19	20	21	22																																																																																				
	<p>Regents Exams</p> <p>Grs. 9-12 Release Day</p>	<p>Regents Exams</p> <p>Board of Education, 6 p.m., D.O.</p>	<p>Juneteenth: No School</p>	<p>Regents Exams</p>	<p>Regents Exams</p> <p>Graduation, 7 p.m., SERC at Brockport</p>																																																																																					
23	24	25	26	27	28	29																																																																																				
<p>30</p>	<p>Regents Exams</p>	<p>Regents Exams</p>	<p>Elementary Report Cards Available in IC</p>		<p>HS and MS Quarter 4 Report Cards Available in IC</p>																																																																																					

# Celebrating the Journey: *Graduation and the Next Chapter!*



# July 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																											
	1	2	3	4 Independence Day	5	6																																																																																											
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# Stay connected!

## SchoolMessenger notification system

The district communicates with families using an automated system, with options for phone calls or emails. Please make sure your contact information is up to date with your student's school.

Don't miss our closing notifications or emergency messages.

The district will notify families by 6:30 a.m., when a decision is made to close school due to inclement or winter weather conditions. These messages will be :

- sent via our automated system,
- posted on our website, and
- reported to local media outlets.

When school is closed or dismissed early, all after-school and evening activities, including athletics, clubs, and continuing education, will also be canceled.



In case of emergency, all contacts listed for an individual student will be called. This will ensure that urgent information reaches all designated contacts. E-mails also may be used depending on the severity of the situation.

## District emergency information guide

It is important for parents and guardians to be familiar with the way the district prevents and manages emergencies. The district's emergency information guide may be found on the home page of our website and outlines key information and terms that are helpful to know in the event of an emergency situation.



## Safe School Helpline

Spencerport CSD is enrolled in the Safe School Helpline, a toll-free number to anonymously report health and safety concerns.

- Call 24/7: 1-800-4-1-VOICE, ext. 359
- Text: "TIPS" to 614-426-0240 or
- Online: safeschoolhelpline.com.

For emergencies, dial 911. Please remember, if you see something, say something!

## Calendar date and event changes

The events in this calendar are subject to change. For the most current information, please check our website calendar or look for updates in your school's communications.

## Use of facilities

Please visit [http://www.spencerportschools.org/parents\\_\\_community/facilities\\_use](http://www.spencerportschools.org/parents__community/facilities_use) for the step-by-step process to reserve one of our facilities or fields. The online application, forms, and deadline schedule are also provided. If you have any questions, please contact 349-5681.

## Food Services

Each school communicates its monthly lunch and breakfast menus through their building website or principal messages. This information may also be found in the Food Service section of the district website.

Families may enroll in the free MySchoolBucks online system to conveniently pay for school meals, check balances, make deposits, or view cafeteria purchases.

### Are you eligible for free or reduced meal prices?

We want to make sure that every eligible student is signed up for free or reduced-price meals. Details on eligibility, guidelines and applications may be found on our website >Departments &Programs>Food Services. Copies are also available in your school's main office, the food service department (district office), or the district registrar.

Applications must be submitted and/or renewed annually, and take 4 to 6 business days to process. For more information, call 349-5190.



## Jan. 1: USB devices not permitted

On Jan. 1, 2024, the use of external USB media storage such as thumb drives and flash drives will be prohibited on district-issued computers. The move away from such storage devices is part of an ongoing attempt to keep our personally identifiable information and district network safe from harm. In the months to come, the Computer Services Department will release reminders as well as training on how to save valuable documents to Microsoft Office 365.

# Physical exams

To all parents of students entering grades PreK or K, 1, 3, 5, 7, 9, and 11 in September 2023, the New York State Education Department requires physical examinations by a physician, nurse practitioner or physician's assistant for students in these grades.

When you see your physician or other health care provider for a routine annual physical exam this year, please ask for a health certificate to give to your current school nurse. This is a good time also to schedule a full dental screening for your student and to bring that dental certificate in as well.



# Medication and Immunizations

Medicine may be dispensed in school under strict guidelines established by New York State:

1. A physician must prescribe ALL medication taken in school, including over-the-counter drugs (pain medication, cough syrups, lozenges, creams, etc., and antacids such as Tums).
2. The school nurse MUST have on file a written order from the student's physician and a written request from the parent to administer the medication.
3. All medication must be provided in its original container, including over-the-counter drugs.
4. NO medication of any kind is to be brought to school by a child. It must be delivered directly to the school nurse by a parent - not transported on the bus by the student.

Immunization requirements are listed on our website and proof of immunization is due on the first day of school. For more information about Monroe County's immunization clinics, please call the Monroe County Health Department at 753-5150.

For information about health appraisals and recertifications for athletic participation, please call the high school (349-5252) or the middle school nurses (349-5351).



# Dignity Act for All Students (DASA)

(DASA) is intended to create a safe learning environment, which:

- promotes learning and positive student conduct, and
- prevents and eliminates all forms of bullying and other harmful and disruptive behavior that can impede the learning process.

The district will take specific steps to create a safe and supportive environment for vulnerable populations in the school community. We will provide all students with the skills, knowledge, and strategies to identify, prevent, report, and respond to bullying, harassment, or retaliation.

For more information or an incident report form:

<https://www.spencerportschools.org/cms/one.aspx?pageId=617492>

# Dignity Act Coordinators in each school

Dignity Act Coordinators (DAC) who, along with the building principal, are responsible for investigating reports of harassment, discrimination, bullying, taunting or intimidation.

**Bernabi Elementary School:**

TBD  
349-5409

**Taylor Elementary School:**

Tabitha Messner  
349-5640

**Canal View Elementary School:**

Deanna Mendoza  
349-5740

**Cosgrove Middle School:**

Jackquelyn Woodard  
349-5342

**Munn Elementary School:**

Jeanne Pacitto  
349-5540

**Spencerport High School:**

Jennifer Davin  
349-5261

# Attendance: every day counts

To report an absence, a parent or guardian is expected to call the attendance office prior to the first period of class. In addition, students must bring a note from a parent or guardian for all tardiness, absences or early dismissals. For further information, please visit our website>students>attendance.

## Student Code of Conduct

The intent of the Code of Conduct is to promote responsible behavior, which will lead to the greatest success for all learners in the school community. To achieve this goal, all members of the community are expected to learn and exhibit the following characteristics:

- Responsible Behavior
- Mutual Respect
- Personal Dignity
- Personal Excellence

The code of conduct applies to any school function, on or off school property, including on the school bus. The code of conduct is reviewed annually, with revisions adopted by the board of education.

## Facilities asbestos report

The Asbestos Hazard Emergency Response Act (AHERA) is a federal law enacted in 1987 requiring all school districts to re-inspect all facilities for asbestos-containing building materials.

A detailed districtwide Management Plan was developed and approved by our board of education after a thorough inspection of our entire facilities by Peach Laboratories, PA in 1988.

The AHERA Plan, which is available for public inspection at the district office, outlines appropriate response actions to ensure a continuously safe environment.

## Pesticide notification program

The Spencerport School District follows an Integrated Pesticide Management approach for our buildings and grounds. As part of this approach, pesticide applications for rodents, insects, and weeds are only applied if all other environmentally friendly methods have failed, and pest population pose a serious threat to the health and safety of our facilities. Licensed professionals are engaged to make all pesticide applications. No pesticides are routinely applied without an inspection and an assessment of potential harm.

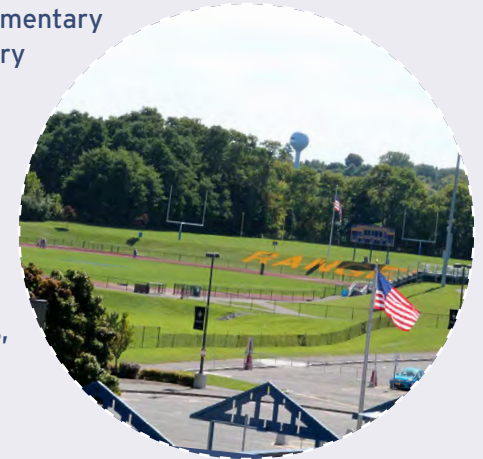
The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72 hours following an application;
- Anti-microbial products;
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children
- Silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children
- Boric acid and disodium octaborate tetrahydrate
- The application of EPA designated biopesticides
- The application of EPA designated exempt materials under 40CFR152.25
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps and hornets.
- Use of horticultural soap and oils that do not contain synthetic pesticides or synergists

Effective July 1, 2001, New York State Education Law Section 409-H required all public elementary and secondary schools to provide written notification regarding the periodic application of pesticides, as well as before an emergency application, throughout the school year, to all persons in parental relation, as well as faculty and staff. This notification is done through a notification list.

The district maintains this list and updates it yearly. Should an emergency application become necessary the district makes every effort to contact all individuals on the list, 48-hours prior to application. If you would like to be on the notification list and receive notification of applications, please download the Pesticide Notification Request Form from the district website, complete the form and return it to: Facilities Department, Pesticide Representative, Spencerport Central School District, 1 Bernabi Road, Spencerport, NY 14559. Alternately you may call the Facilities Office, (585)349-5195 to have a form sent to you. Your name will remain on the notification list for one year.

For further information on these requirements, please contact Director of Facilities, Pesticide Representative, at the contact information noted above.





## District Insurance Policy

We urge parents and guardians to obtain adequate health insurance coverage for student injuries that may occur during the school day or on school grounds.

Spencerport does not carry this type of insurance or insurance covering the theft of student belongings. The replacement of lost or stolen items is the responsibility of the parent or guardian.



## FERPA notification

Dear Parent/Guardian,

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Spencerport Central School District with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Spencerport Central School District may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with district policy. The primary purpose of directory information is to allow the district to include this type of information from your child's education records in certain school publications or in response to inquiries.

Examples include:

- A playbill, showing your student's role in a drama production
- School Newsletters
- Classroom Newsletters
- Student Newspaper
- School Displays/Bulletin Boards
- The annual yearbook
- Honor roll or other recognition lists
- Internet
- Graduation programs; and
- Sports activity sheets, such as game programs

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings, publish yearbooks and media reporters. In addition, two federal laws require the Spencerport Central School District, which receives assistance under the Elementary and Secondary Education Act of 1965 (ESEA), to provide military recruiters, upon request,

with three directory information categories - names, addresses and telephone listings - unless parents have advised the Spencerport Central School District that they do not want their student's information disclosed without their prior written consent.

Parents and students age 18 or older have the right to tell us that any or all of the directory information listed below should not be released without prior written consent. If you wish to exercise that right, please notify us in writing by September 1 of the new school year telling us which of the directory information categories listed below you do not want released without prior consent.

### Directory Information Categories

- Student's name
- Participation in officially recognized activities or sport
- Address
- Telephone listing
- Enrollment status (part-time, full-time undergraduate etc.)
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Major Field of study
- Dates of attendance
- Grade level
- The most recent educational agency or institution attended
- Name, address and telephone listing to military recruiters

Your letter can be sent to:

Student Information Service  
Spencerport Central School District  
71 Lyell Avenue  
Spencerport, NY 14559

If you have any questions, call 349-5150.

# Celebrating the Journey



**2023-24**  
**Calendar**  
SPENCERPORT CENTRAL SCHOOL DISTRICT

**Spencerport**  
Central School District  
71 Lyell Avenue  
Spencerport, NY 14559  
585-349-5000

Nonprofit Org.  
US Postage  
PAID  
Spencerport, NY  
Permit #22