

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: January 10, 2017
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Ms. Gillette, Mr. Hutton,
Mr. Kincaid, Mr. Miceli

Absent: None

Others Present: Mr. Crumb, Ms. Lissow, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Study Session of the Board of Education of the Spencerport Central School District was called to order at 7:00 p.m. E.D.S.T. by the President, Mr. Bracken, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Ms. Czarnecki and seconded by Mr. Hutton that the Board of Education approve the Study Session Agenda.

Vote of the Board: 7

Yes: 7

No: 0

3. MUNN ELEMENTARY SCHOOL PRESENTATION

Mr. Crumb introduced Mr. Canny, Munn Elementary School Principal, and he introduced his Building Planning Team. They provided the board members with a presentation on Leveraging Instructional Technology to Leverage Student Learning. Ms. Lonardo provided a demonstration of a program called "Plickers" as a pre-test tool or anticipatory set. This application provides the teacher with a quick and efficient way to gather information with the integration of technology. Mr. Schultz provided board members with information on our elementary technology class and the digital citizenship unit. Ms. Hoadley discussed how students use ABCya.com to work on their writing skills by typing their words in and applying drawings to their document. The teachers get their students to utilized Skype in the classroom for conversations with guest speakers outside of the classroom and experience virtual field trips. He shared how this has helped them learn more about the concept of the global classroom.

Ms. Hill talked about how students use technology to monitor their personal growth and set personal goals with programs like iReady. Another example shared was the web site "Let's Recap" where a student made a video on herself reflecting on her reading skills. She noted how powerful this was for her students. Ms. Ellis talked about 2nd grade at Munn using a data binder where students track their own achievement/data in areas like reading levels, sight words, iReady math and writing. She also overviewed a program called "Pebble Go" that is used to help guide students through a self-guided lesson where students produced cards on an animal habitat topic and then present on that topic. Mr. Schultz provided an overview on how Makerspace Challenge works for the students. Mr. Canny closed by sharing how professional development provided in the area of technology has been very helpful and is appreciated.

4. **PRIVILEGE OF THE FLOOR**

None

5. **CONSENT AGENDA**

Old Business

5.1 Approval of the minutes of the Board of Education Meeting held on December 13, 2016.

5.2 New Business

5.21 Approval of Budget Focus Group Membership

Mr. Crumb to recommend the following individuals to serve on the 2017 Budget Focus Group.

Michael Crumb, ad hoc	Gay Lenhard, town official
Daniel Milgate, ad hoc	Chris Mears, town official
Lanette Cypher, ad hoc	Gary Penders, town official
Rick Wood, ad hoc	Shanita Barclay, parent
Ty Zinkiewich, ad hoc	Sue Brumm, parent
Jamie Lissow, ad hoc	Tom Cannan, parent
Cory Allen, administrator	Scott Clyde, parent
Ned Dale, administrator	Joseph Fagnoli, parent
Sean McCabe, administrator	Timothy Leathers, parent
John Kozlowski, teacher	Shelly Tyo, parent
Christina Buckner, teacher	Janelle Young, parent
Jody Wyant, teacher	Nancy Bodhorn, community
Gary Bracken, Board of Education	Bridget Martin, community
Greg Kincaid, Board of Education	Stephanie Ziegler, community
Michael Miceli, Board of Education	Joshua Rabidoux, student
Lisa McLaen, staff	Jacob Snider, student
Patricia Vicaretti, staff	

5.22 Disposal of District Equipment

In compliance with Policy Number 5250 and Regulation Number 5250 - Sale and Disposal of School District property, I recommend disposal of the following equipment per Ned Dale.

Cosgrove Middle School (Library)

5.23

Item	Model Number	Serial No.
Opaque Projector (Da-Lite Screen)	803 Vu-Lyte	D104652
Opaque Projector (Bessler)	802 Vu-Lyte	B23097
Overhead Projector (3M)	340	909053
OV Cart	"E"CA2642	
CPS Chalkboard (Instruction)	CB-06-OIV	07101926
CPS Chalkboard (Instruction)	CB-06-OIV	07101924
Tape Recorder (Califone)	2395 AV-02	1A25387
Five Headphones (Micro)		
Five Compact Disc (Radio Shack)		
VCR/DVD (Zenith)	XBV342	38156124031
VCR/DVD (Zenith)	XBV342	38156124010

5.23 Donation of Nature Center

Mr. and Mrs. Wolfe donated \$200.00 to be used towards the building of a pavilion at the Spencerport School District Nature Center.

5.24 Approval of Testing Agents for Asbestos Monitoring and Materials/Geotechnical Testing

Campus Construction submitted requests for proposals for Materials/Geotechnical Testing and Asbestos Abatement Monitoring and Testing to several local/region companies. Four (4) companies responded with their proposals.

Campus reviewed all proposals and recommended that the Professional Services of the following companies be retained by the district during the 2016 Capital Improvement Project:

- Asbestos Abatement Monitoring and Testing: Envoy Environmental Consultants Inc.
- Materials/Geotechnical/Steel Testing: SJB Services, Inc.

A motion was made by Mr. Hutton and was seconded by Mr. Gibbardo to approve the Consent Agenda.

Vote of the Board: 7

Yes: 7
No: 0

6. BOARD OF EDUCATION

6.1 President's Report and Communication

Mr. Bracken shared that the Legislative Committee is very active with the MCSBA right now with the anticipated changes that may be occurring. He encouraged board members to attend the breakfast on February 11th and to let him know. He also shared that there is a two-day trip in March if anyone would like to go. Mr. Bracken thanked facilities on their great job of supporting the Robotics kick-off event.

6.2 Board of Education Members' Reports

Board members commented on how nice the Robotics kick-off was. There were 31 teams and local dignitaries there as well. Mr. Gibbardo shared that he attended a number of events over the holidays and sporting events this past month. He also noted that the middle school talent show was excellent. Mr. Kincaid shared how nice the Foodlink event was and how supportive it is for our community and the nice work of the STA with the coat drive. He also shared how great our concerts were over the holidays.

7. SUPERINTENDENT'S REPORT

7.1 Pathways to Graduation

Mr. Zinkewich introduced Alissa Mayer, Training Specialist for the Regional Special Education Technical Assistance Support Center. She presented on Pathways to Graduation and the graduation options available to our students with disabilities. She provided board members with an overview of the services provided by the Center. She explained what their role is when it comes to helping students and their teachers understand the multiple pathways to graduation.

7.2 Findings from the 2016 Technology Audit

Michael Rehbaum, Director of Technology, provided board members with a presentation on the recent audit that was completed for our technology department. He noted that the last time an audit was completed we were successful at implementing more than 80% of the recommendations for improvement. Dyntek, the audit company we used, focused on several areas of our technological systems. Network infrastructure and wireless communication was the first area. One recommendation from this portion of the audit was to look at coverage in a way where we need to look at more redundancy coverage with wireless coverage. Another finding was to be sure to continue to have a replacement plan for the older access points. He shared an example of a heat map and our coverage and noted our primary coverage district wide is very good. Recommendations for network upgrades were shared which included upgrades to access points and the replacement of old switches.

We are in great shape with service and storage which was another area summarized. Noted was the need to develop a disaster recovery plan and test that as well as a business continuity plan. Mr. Rehbaum noted that we can work with BOCES on this and that we need to focus in on developing a plan to test what we have in place.

End user computing systems was another area that was covered by the audit. It was noted that many of the recommendations in this area have already been addressed. Currently, we use 5,495 devices with a projection of 6,400 devices next year.

With data backup, we heard that products (Exagrid Disk and Veeam Backup) we are using were well supported in the Audit.

Protocols and procedures was the area where we learned the most about potential improvements for our systems. We do not have a protocols/procedures manual and it is something that we do need to develop. COBIT framework was recommended and Mr. Rehbaum shared over 20 policies that need to be developed. The recommendation is to establish four to five of these each year over the next several years. There was discussion on having a steering committee work on prioritizing these.

The audit recommended that IT systems service and staffing development an IT Strategy and Steering Committee. Recommendations were made to add levels of staffing to help support the growth in devices and to maintain a centralized model. Our overall rating fell to a "managed" level. To move to a higher level we need to work on our protocols. Cross training is another area of improvement that was highly recommended.

7.3 Update: Teacher and Substitute Teacher Recruitment

Mr. Milgate and Ms. Lissow provided Board Members with an update on a three-year recruitment plan for teachers and substitute teachers. Mr. Milgate reminded board members of a presentation from October where forecasts were made on our research to be completed in this area. A PowerPoint presentation showed work that has been completed on college partnerships, the efforts that are in place to improve our recruitment documents and the need to develop a recruitment video and create a substitute recruitment brochure. Ms. Lissow shared recommendations that are in place as well to enhance our efforts to provide substitutes with greater benefits in professional development, screening interviews and pay increases when meeting minimum requirements. It was shared we would provide the board with updates on our new documents and video when completed.

7.4 Town of Ogden's Proposed Fireworks Show

Mr. Crumb provided a summary of the work he has completed with the Town of Ogden. The Town noted that they would provide insurance coverage, as would the fireworks company. He noted that the Spencerport Fire Department would be on site and the Town would coordinate the clean-up process the day after the fireworks show. The Town noted that the Ogden Police Department and eleven special event staff would be provided for crowd control and to reinforce our property rules. There was discussion on involving our security department in the process of planning the safety of the event. Mr. Crumb shared that meeting with the fireworks company, understanding insurance coverage and knowing the plan of the fireworks expert, he is supportive of hosting the event if the town is willing to reimburse the district for our security support.

A motion was made by Ms. Czarnecki and seconded by Mr. Hutton to amend the agenda to include 7.5 Review of Superintendent's Notice of Retirement.

Vote of the Board: 7

Yes: 7

No: 0

7.5 Superintendent's Notice of Retirement

Mr. Crumb shared with the Board of Education his intent to submit his letter of retirement after a 38-year career in education effective June 30, 2017. He shared that our leadership team is strong and noted that we are in a good place for organizational transition.

A motion was made by Ms. Czarnecki and seconded by Ms. Gillett to accept Mr. Crumb's notice of retirement.

Vote of the Board: 7

Yes: 7

No: 0

8. MEETING EVALUATION

None

9. EXECUTIVE SESSION

A motion was made by Mr. Gibbardo and seconded by Mr. Kincaid at 9:50 p.m. to move into Executive Session to discuss personnel matters.

Vote of the Board: 7

Yes: 7

No: 0

Mr. Bracken declared the board out of Executive Session and back to the Study Session at 10:15 p.m.

10. ADJOURN

A motion was made by Mr. Gibbardo and seconded by Ms. Gillette to adjourn the meeting at 10:16 p.m.

Vote of the Board: 7

Yes: 7

No: 0

As there was no further business, Mr. Bracken declared the meeting adjourned at 10:16 p.m.


District Clerk


Board President