

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: January 24, 2017
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Ms. Gillette, Mr. Hutton,
Mr. Kincaid

Absent: Mr. Miceli

Others Present: Mr. Crumb, Ms. Lissow, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 7:05 p.m. E.D.S.T. by the President, Mr. Bracken, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Mr. Hutton and seconded by Ms. Czarnecki that the Board of Education approve the Business Session Agenda.

Vote of the Board: 6

Yes: 6

No: 0

3. STUDENT REPORTS

Mr. McCabe, High School Principal, introduced three seniors, Jarod Barnard, Arianna Peccorra and Tim LaDuca to provide updates to the Board Members. The students noted that the senior project is coming to a close and students are excited about that. Cap and gown pictures and the 100-day mark both are occurring for the seniors as well. It was shared that the annual Polar Plunge is taking place this Sunday. Teachers and students are participating. Student Government is planning the talent show for March 9, 2017. Auditions have been moved as the PAC is not available right now and they are looking forward to the event.

4. PRIVILEGE OF THE FLOOR

None

5. CONSENT AGENDA

Old Business

5.1 Approval of the minutes of the Board of Education Meeting held on January 10, 2017.

5.2 New Business

5.21 Approval Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. APPOINTMENTS

- a. Heather Cappadonia, .16 FTE in the Art tenure area assigned to Canal View Elementary School, effective January 19, 2017 to June 30, 2017. Salary is Masters, Level 8 at \$47,641 prorated to \$4,154.30. Ms. Cappadonia is replacing Carolyn Schneider.
- b. Anne Montgomery, Teaching Assistant assigned to Canal View Elementary School, effective January 17, 2017. Salary is \$10.81 per hour. Ms. Montgomery is filling a new position.

2. LEAVES OF ABSENCE

- a. Erin Reding, Teaching Assistant assigned to Cosgrove Middle School, requesting an unpaid leave of absence on December 7, 2016.
- b. Michael Marra, Social Studies Teacher assigned to Spencerport High School, requesting a military leave of absence from November 28, 2016 to December 5, 2016.
- c. Scott DeSimone, Physical Education Teacher assigned to Cosgrove Middle School, requesting a family and medical leave of absence from February 3, 2017 to February 17, 2017.

3. SUBSTITUTE APPOINTMENTS

- a. Diana Raplee, long-term per diem substitute teacher in the Remedial Reading tenure area assigned to Munn Elementary School, effective November 28, 2016 to December 23, 2016. Salary is \$187.50 per day. Ms. Raplee is substituting for Ms. Pray.
- b. Amy Visca, long-term per diem substitute teacher in the Vocational Rehabilitation Counselor tenure area, effective January 10, 2017 to February 10, 2017. Salary is \$200 per day. Ms. Visca is substituting for Ms. Costa.

- c. Nicole Comanzo, Contract Substitute Teacher in the Elementary tenure area assigned to Taylor Elementary School, effective January 3, 2017 to June 9, 2017. Salary is \$120 per day.
- d. Heather Bowens, Contract Substitute Teacher in the English tenure area assigned to Spencerport High School and Cosgrove Middle School, effective January 17, 2017 to June 9, 2017. Salary is \$120 per day.

4. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification Area or Degree Status</u>
Beale	Mary	Elementary
Bowens	Heather	English
Britton	Benjamin	Bachelors
Tauriello	Angeleen	Elementary & Special Education
Wight	Maureen	Elementary & Special Education
Wilcox	Mary	Bachelors

5. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

a. Spring Coaching Recommendations

	COACH	CERT	FA EXP	CPR/AED EXP	CONCUSSION^^ EXP	2016-17 LEVEL+	2016-17 SALARY	YEARS OF SERVICE
Baseball								
Varsity	Larry Frisa*	CC	1/28/17	1/28/17	9/20/18	K (OL-0)	\$4,794	7
Prog Asst	Jason Rich*^	CC	1/28/17	1/28/17	9/25/17	K (OL-0)	\$3,116	4
JV	Connor Sullivan*	TC ₀	3/6/17	3/6/17	12/9/17	D	\$2,603	1
Modified A	Randy Shaffer*^	PCC _{exp18}	10/20/19	10/20/18	12/15/17	K	\$2,940	2
Modified B-1	Rob Pursel	PE	8/25/19	8/25/18	8/2/18	J	\$2,315	0
Modified B-2	Zach Osher	PE	2/27/17	2/24/18	3/2/17	H	\$2,170	0
Boys Lacrosse								
Varsity	Tim Britton*^	CC	1/28/17	1/28/17	5/12/18	I	\$4,064	7/9
Program Asst	Dan Cleveland	CC	1/28/17	1/28/17	1/10/19	K (OL-2)	\$3,207	3/7
JV	Josh Sweeney*^	TC ₀	3/16/18	3/16/18	7/18/18	G	\$2,873	2
JV	Tim Smith*^	TC ₃	3/2/18	3/2/18	2/11/18	E	\$2,681	2
Modified B	Matt Nentarz	PE	1/26/18	1/26/18	9/12/18	K (OL-1)	\$2,611	3/10
Modified B	TBD							
Boys Tennis								
Varsity	Linda Vazzana	PE	1/15/18	1/15/18	6/22/18	J	\$2,971	5/10
Modified A	Mark D'Angelo*^	PCC _{exp'19}	1/28/17	1/28/17	6/14/18	K	\$2,395	10
Boys/Girls Track								
Varsity	Michelle Marasco	CC	1/28/17	1/28/17	7/12/18	K (OL-2)	\$4,640	8
JV	Michael McKenrick	PE	2/19/18	2/19/18	9/19/18	C	\$2,229	0
JV	Matt Sharpe*^	PE	4/25/18	4/25/18	3/2/18	H	\$2,611	0
JV	TBD							
JV	TBD							
Boys Modified B	Chris Gray	PE	1/26/18	1/26/18	8/14/18	K (OL-2)	\$2,442	3/8
Girls Modified B	Hugo Herrera	PE	3/16/19	3/15/18	3/1/18	D	\$1,684	1
B/G Modified B	Gabriella Badalucco	PE	1/16/18	1/16/18	2/3/18	D	\$1,684	1

Girls Lacrosse								
Varsity	Patricia Condon	CC	1/28/17	1/28/17	1/5/17	I	\$4,064	4/6
Program Asst	Emily Zartman*^	TC ₀	1/28/17	1/28/17	2/2/17	F	\$2,416	3
JV	Micah Joseph	PE	6/4/17	6/4/17	8/8/18	C	\$2,527	0
JV	Lindsay Evans	PE	2/26/17	2/26/17	2/23/17	F	\$2,788	2/3
Modified B	Lindsay Giacalone	TC ₀	3/16/18	3/16/18	4/11/18	E	\$1,966	2
Modified B	Kim Jacobs*^	TC ₀	3/16/18	3/16/18	12/2/17	E	\$1,966	2
Golf								
Varsity	Mark Moon	CC	1/28/17	1/28/17	6/2/18	K (OL-0)	\$3,118	10
Softball								
Varsity	Eric Binn*^	TC _{1,2}	1/28/17	1/28/17	2/25/18	G	\$3,830	4
Program Asst	Danielle Powers	CC	1/28/17	1/28/17	1/10/17	K (OL-0)	\$2,872	10
JV	Andy Guary*^	TC ₀	3/1/18	3/13/17	2/21/18	F	\$2,788	0/1
Modified A	TBD							
Modified B	Katie Jo Passero	CC	1/28/17	1/28/17	5/11/18	K	\$2,488	5
Unified Basketball								
Varsity	Mike Bray*	PE	3/1/18	3/1/18	3/9/18	G	\$1,148	2

Non-Coaching Athletic Assignments								
Spring Ath Supv	Jody Wyant	CC	1/28/17	1/28/17	5/11/18	NA	\$1,018	9
Spring Equip Mg	Jason Fokin*	CC	1/28/17	1/28/17	5/31/18	NA	\$1,252	3
HS Fitness Ctr Su	Jamie Schneider	PE	1/26/18	1/26/18	7/1/18	NA	\$750	12
MS Fitness Ctr Su	Scott DeSimone	PE	1/26/18	1/26/18	8/16/18	NA	\$750	6
UBB Advisor	Jeff Cappezutto	NA	NA	NA	NA	NA	\$550	1
YAC Advisor	Katie Mason	NA	NA	NA	NA	NA	\$550	0

In-District	15
Out-of-District	15
TBD	5

TOTAL F,W,S	
In-District	56
Out-of-District	50
TBD	7

- # Will be obtained/renewed prior to start of season
- * Out of District
- ^ Non-Teacher
- + Longevity

Revised 1/18/17

2016-17 Volunteer Coaching Staff

Fall

Sport/Level	Coach Name	Certification	FA Exp.	CPR/AED Exp.	Concussion Exp.	Years of Service
Football (JV)	Bob Cesarano*	CC	8/1/18	8/1/18	9/23/17	1/3
Boys Volleyball (V)	Elyse Austin*	CC	3/2/18	3/2/17	7/18/18	3/5
Boys Soccer (V)	Dan Hickey*	PE	1/28/17	1/28/17	8/24/17	7
Boys Soccer (JV)	Mike Marcone*^	TC ₀	1/28/17	1/28/17	8/14/18	2
Cheer	Jessica Orlando	SUNY Brkpt Practicum	NA	NA	NA	NA
Girls Soccer	Don Sica	PC exp '17	6/3/18	6/3/18	1/22/17	1
Girls Soccer	Chelsea Antosh	TC	8/25/19	8/25/18	8/17/18	
Girls Volleyball	Lori White	PE	8/11/18	8/11/18	7/12/18	6
Girls Golf	Kelly Musak	TC ₀	8/25/19	8/25/18	8/8/18	0
Boys Soccer	Chris Somers	TC ₃	#	#	#	

Winter

Sport/Level	Coach Name	Certification	FA Exp.	CPR/AED Exp.	Concussion Exp.	Years of Service
Wrestling	Alex Baxter*^	TC _{1,2,3}	1/28/17	1/28/17	9/20/18	2/3
Boys Swimming	Eileen Buck	PE	1/16/18	1/16/18	5/12/18	2

Cheer	Jessica Orlando	SUNY Brkpt Practicum	NA	NA	NA	NA
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Spring

Sport/Level	Coach Name	Certification	FA Exp.	CPR/AED Exp.	Concussion Exp.	Years of Service
Baseball (V)	Charlie Breehl	PE	3/3/18	3/3/18	#	2
Boys Lacrosse	Julio Cedeno	SUNY Brkpt Internship	NA	NA	NA	
Boys Tennis	Elizabeth O'Ro	SUNY Brkpt Internship	NA	NA	NA	

- b. Mark Stacy, appointed Volunteer Girls Basketball Assistant Coach for the 2016-17 season.
- c. Andrew Pacitto, appointed R.C. Club advisor for the 2016-17 school year. Stipend is \$400.
- d. Melanie Thomas, appointed Spanish Honor Society advisor for the 2016-17 school year. Stipend is \$400.
- e. Adam Capotelli, appointed Fitness and Nutrition Club advisor for the 2016-17 school year. Stipend is \$400.
- f. Jeffrey Capezzuto, appointed co-advisor for the Best Buddies Club (formerly called H.O.P.E.) for the 2016-17 school year. Stipend is \$412.

6. AMENDMENTS

- a. Judy Pray, Remedial Reading Teacher assigned to Munn Elementary School, requesting an extension of her previously approved family and medical leave of absence from (November 18, 2016 to December 16, 2016) to December 23, 2016.
- b. Zachary Osher, .848 FTE in the Physical Education tenure area assigned to Munn Elementary School, Taylor Elementary School, and Canal View Elementary School, effective September 19, 2016 to June 30, 2017. Salary is Bachelors, Level 2 at \$41,621 prorated \$33,706.31. This appointment was previously approved as .76 FTE.
- c. Rebecca Bellanca, Elementary Teacher assigned to Bernabi Elementary School, effective September 6, 2016 to June 23, 2017. Salary is Masters, Level 3 at \$45,001. This appointment was previously approved as a long-term per diem substitute teacher effective September 6, 2016 to December 23, 2016 with a salary of \$200 per day. Ms. Bellanca is substituting for Ms. Gluchowski.
- d. Cynthia Montanez, Foreign Language Teacher assigned to Spencerport High School, with an amendment to her previously approved family and medical leave of absence (December 1, 2016 to January 6, 2017) to December 23, 2016.

- e. Amy Crumb, Special Education Teacher assigned to Taylor Elementary School, requesting an extension of her previously approved family and medical leave of absence (December 19, 2016 to January 6, 2017) to January 13, 2017.
- f. Kathleen Shaffer-Heeks, Art Teacher assigned to Spencerport High School, with an extension of her previously approved appointment (September 1, 2016 to January 27, 2017) to June 30, 2017. Salary is Masters, Level 6 at \$46,717. Ms. Shaffer-Heeks is substituting for Ms. Prevosti.
- g. Amy Crumb, New Hire Mentor for the 2016-17 school year with a stipend of \$500. This was previously approved from September 1, 2016 to December 23, 2016 with a prorated stipend of \$200.
- h. Stephanie Prevosti, Art Teacher assigned to Spencerport High School, requesting an extension of her previously approved child care leave of absence (September 6, 2016 to January 27, 2017) to June 30, 2017.

B. Classified Personnel

1. RESIGNATIONS

- a. Tiffany Lee, Teacher Aide assigned to Canal View Elementary School, resigning effective December 30, 2016. Reason: other employment
- b. Amy Richardson, Teacher Aide assigned to Canal View Elementary School, resigning effective December 30, 2016. Reason: other employment
- c. Bonnie Burroughs-Bishop, Lunch Monitor assigned to Munn Elementary School, resigning effective January 13, 2017. Reason: other employment
- d. Glynne Schultz, Computer Application Specialist, assigned to District Office, resigning effective January 2, 2017. Reason: to accept a Help Desk/Intranet Coordinator position

2. TERMINATION

- a. Deanna Alletto, Teacher Aide assigned to Canal View Elementary School, with services terminated effective January 4, 2017 in accordance with New York State Civil Service Law Section 71. Ms. Alletto has been on Worker's Compensation leave since December 9, 2014.

3. APPOINTMENTS

- a. Shirley Taylor, Office Clerk III assigned to District Office, effective January 3, 2017. Salary is \$14.40 per hour. Ms. Taylor is replacing Ms. Thomas.
- b. Samantha Gionta, Student Helper for Spencerport Central Schools, effective November 26, 2016 to June 30, 2017. Salary is \$9.00 per hour.

- c. Glynne Schultz, Help Desk/Intranet Coordinator assigned District Office, effective January 3, 2017. Salary is \$36,842, prorated to \$18,209.26. Ms. Schultz is replacing Mr. LaPlaca.
- d. Kayla Messoloras, Nurse assigned to Cosgrove Middle School, effective February 6, 2017. Salary is \$32,200, prorated to \$14,636.36. Ms. Messoloras is replacing Ms. Stein.
- e. Ava Shortino, Student Helper for Spencerport Central Schools, effective January 17, 2017. Salary is \$9.70 per hour.
- f. Julie Churnetski, Interim Director of Transportation, effective March 8, 2017 to June 30, 2017. Salary is \$75,000, prorated to \$23,850.57. Ms. Churnetski is replacing Mr. Proukou.
- g. Scott Grace, Bus Driver assigned to the Transportation Department, effective January 19, 2017. Salary is \$16.02 per hour. Mr. Grace is replacing Ms. Pardee.

4. LEAVES OF ABSENCE

- a. Pamela Wentworth, Food Service Helper assigned to Canal View Elementary School, requesting an unpaid leave of absence on December 15, 2016 and January 4, 2017.
- b. Paula Spencer, Teacher Aide assigned to Bernabi Elementary School, requesting an unpaid leave of absence from January 13, 2017 to January 18, 2017.
- c. Diane Cummings, Occupational Therapist assigned to Canal View Elementary School, requesting a family and medical leave of absence from December 19, 2016 to March 24, 2017 and a childcare leave of absence from March 27, 2017 to June 30, 2017.
- d. Grace Sullivan, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on November 30, 2016.
- e. Mary Pat Steiner, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on November 15, 2016 (morning only) and December 5, 2016 (afternoon only).
- f. Angela Pabis, Food Service Helper assigned to Bernabi Elementary School, requesting an unpaid leave of absence from May 31, 2017 to June 6, 2017.
- g. Jean Warren, Teacher Aide assigned to Bernabi Elementary School, requesting an unpaid leave of absence from February 27, 2017 to February 28, 2017.
- h. Rachele Russell, Lunch Monitor assigned to Spencerport High School, requesting an unpaid leave of absence on October 26, 2016.

- i. Cheryl Beaney, Bus Driver for the Transportation Department, requesting an unpaid leave of absence from January 30, 2017 to April 13, 2017.
- j. Laura Waller, Bus Driver for the Transportation Department, requesting a family and medical leave of absence from January 17, 2017 to January 24, 2017.

5. SUBSTITUTE APPOINTMENTS

- a. Clara Chan, Teacher Aide PTOC and Office Clerk IV PTOC, effective December 14, 2016. Salary is \$9.14 and \$10.14 per hour respectively.
- b. Joette Kruppenbacher, Office Clerk IV PTOC, effective January 9, 2017. Salary is \$10.14 per hour.
- c. William McGrath, Bus Driver PTOC, effective December 14, 2016. Salary is \$14.46 per hour.
- d. David Stell, Bus Attendant PTOC, effective December 20, 2016. Salary is \$9.14 per hour.
- e. Gregory Schweers, Bus Driver PTOC, effective December 19, 2016. Salary is \$14.46 per hour.
- f. Marisa Benson, Teacher Aide PTOC, effective January 3, 2017. Salary is \$9.70 per hour.
- g. Miranda Williamson, Teacher Aide PTOC, effective January 3, 2017. Salary is \$9.70 per hour.
- h. Angele Guede, Cleaner PTOC, effective January 3, 2017. Salary is \$10.22 per hour.
- i. Mary Beth Woolaver, Teacher Aide PTOC, effective January 3, 2017. Salary is \$9.70 per hour.
- j. Alexa Mancuso, Teacher Aide PTOC, effective January 18, 2017. Salary is \$9.70 per hour.

6. AMENDMENTS

- a. Rod Cutten, Teacher Aide assigned to Munn Elementary School, requesting an extension of his previously approved unpaid leave of absence (October 24 to December 23, 2016) to January 31, 2017.
- b. Ron Drake, Cleaner assigned to Cosgrove Middle School, requesting a revision of his previously approved resignation date (January 31, 2017) to January 27, 2017.

- c. Kathy Pabis, Teacher Aide, assigned to Cosgrove Middle School, retracting her September 27, 2016 approved notice of retirement effective for June 30, 2017.
- d. Cheryl Beaney, Bus Driver assigned to the Transportation Department, requesting an extension of her previously approved family and medical leave of absence (October 31, 2016 (afternoon only) to January 13, 2017) to January 27, 2017.
- e. Laura Costa, Vocational Rehabilitation Counselor assigned to Spencerport High School, with an amendment to her previously approved family and medical leave of absence (January 9, 2017 to February 10, 2017) to January 10, 2017 to February 10, 2017.

5.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Funds	12/14/16	\$1,284,193.00	1
	12/14/16	\$ 116,262.50	2
	12/14/16	\$ 507,836.88	4
	12/16/16	\$1,131,229.07	96
	12/22/16	\$ 78,820.56	67
	12/29/16	\$ 532,296.64	87
	01/06/17	\$ 67,676.22	62
	01/12/17	\$ 251,732.95	87
Federal Funds	12/16/16	\$ 1,163.10	2
	12/29/16	\$ 27,600.00	1
	01/12/17	\$ 13,931.80	3
School Lunch	12/16/16	\$ 1,474.14	3
	12/22/16	\$ 38,552.40	11
	12/29/16	\$ 30.00	1
	01/12/17	\$ 14,308.31	6
Capital Fund	12/29/16	\$ 8,875.00	1
	01/06/17	\$ 27,820.77	2
Trust & Agency	12/15/16	\$ 576,443.01	40
	12/16/16	\$ 4,678.63	4
	12/30/16	\$ 562,367.86	41
	01/06/17	\$ 4,820.35	2
	01/13/17	\$ 564,800.49	38

5.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 11/22/16, 11/29/16, 12/05/16, 12/06/16, 12/07/16, 12/08/16, 12/09/16, 12/12/16, 12/13/16, 12/14/16, 12/15/16,

12/19/16, 12/20/16, 12/21/16, 12/23/16, 12/28/16, 01/03/17, 01/04/17, 01/10/17, 01/11/17, 01/12/17, and 01/17/17.

5.24 Amendment to the Budget Focus Group Membership

Mr. Crumb recommended the following individuals to serve on the 2017 Budget Focus Group:

Michael Crumb, ad hoc	Gay Lenhard, town official
Daniel Milgate, ad hoc	Chris Mears, town official
Lanette Cypher, ad hoc	Gary Penders, town official
Rick Wood, ad hoc	Shanita Barclay, parent
Ty Zinkiewich, ad hoc	Sue Brumm, parent
Jamie Lissow, ad hoc	Tom Cannan, parent
Cory Allen, administrator	Scott Clyde, parent
Ned Dale, administrator	Joseph Fagnoli, parent
Sean McCabe, administrator	Timothy Leathers, parent
John Kozlowski, teacher	<i>Amy Michalski, parent</i>
Christina Buckner, teacher	Shelly Tyo, parent
<i>Kristine Cameron, teacher</i>	Janelle Young, parent
Jody Wyant, teacher	Nancy Bodhorn, community
Gary Bracken, Board of Education	Bridget Martin, community
Greg Kincaid, Board of Education	Stephanie Ziegler, community
Michael Miceli, Board of Education	Joshua Rabidoux, student
Lisa McLaen, staff	Jacob Snider, student
Patricia Vicaretti, staff	
<i>Beth Hoben, staff</i>	

5.25 Field Trip Approvals for 2017-2018

The following field trips of more than 50 miles were submitted for approval for the 2017-2018 school year. There is a three-day leeway on either side of any departure dates listed for international travel.

The Spencerport Middle School requests approval for the following field trip for 2017-2018:

1. Eighth grade class will travel to Boston, MA to make connections to previously learned material through discovery and hands on approach. Students will attend cultural museums and interactive exhibits. Students will walk through historical landmarks and participate in an authentic period feast. June 8-9, 2018.

The Spencerport High School requests approval for the following field trips for 2017-2018:

1. Spanish IV and V will travel to Spain (with Costa Brava extension) to experience the Spanish culture and use their knowledge of the Spanish language to communicate and

- gain cultural understanding. Spring Break 2018 (Wednesday – Friday prior to break through Friday of the break – TBD based on flight availability).
2. Ski Club to Stratton, VT to experience ski resorts outside of New York State. Students will use their knowledge and skills to maintain physical fitness, participate in physical activity & maintain personal health. March 2 – 4, 2018.
 3. High School Music Department to Berklee College of Music in Boston, MA for a formal adjudication of their performance. Will receive constructive written comments and receive taped comments of their performance. Participate in a comprehensive clinic with professional directors. Feb/March 2018 – Exact dates TBD.
 4. High School Music Department to Heritage Music Festival for a formal adjudication of their performance. Will receive constructive written comments and receive taped comments of their performance. Participate in a comprehensive clinic with professional directors. March/April 2018 – Exact dates TBD.
 5. Student Government to Albany, NY to attend the New York State Council on Leadership and Student Activities Conference. The annual conference brings together a diverse group of students from around the state to gain leadership skills in civic awareness and share ideas through networking. November 19-21, 2017.
 6. Ranger Robotics (FTC) to FIRST Tech Challenge Regional in Utica, NY. Students will identify needs and opportunities for technical solutions, demonstrate dedication to improve the community in which they live and allow students to demonstrate their love of learning through the passionate pursuit of his/her personal interest. January 2018. Exact date TBD.
 7. Ranger Robotics (FRC) to Pittsburgh, PA, Troy, NY, or Cleveland, OH to compete in FIRST Tech Challenge Regional. Students will identify needs and opportunities for technical solutions, solve problems using the design process, manage time and resources in a technological project and learn more about event planning. March 2018 – Exact dates TBD.
 8. Ranger Robotics (FRC) to FIRST World Championships in Detroit, Michigan. Students will demonstrate their love of learning through the passionate pursuit of his/her personal interests. April 25-29, 2018.

The Athletic Department requests approval for the following field trips for 2017-2018:

1. Boys/Girls Cross Country Teams. 9/24/17, 10/18/17, 10/15/17
2. Varsity Boys Lacrosse team trip to Syracuse University Lacrosse game. Spring 2018.
3. Varsity Baseball team trip to spring training in Orlando, FL. Spring Break 2018.
4. Varsity Softball team trip to Orlando, FL. Spring Break 2018.
5. Junior Varsity and Varsity Wrestling. Lockport, NY. January 12-13, 2018.

In addition to the school and department requests, the Instruction Office requested approval for field trips for academic and athletic competitions at state, regional or national levels for all academic or athletic teams who qualify (e.g., Odyssey of the Mind, DECA, Math Olympiad, etc.). The district budget for academic competitions will be

applied equitably. Once the budget is expended, teams may need to augment with fund raising activities. Please note for trips that are out-of-state or international, we will be requesting insurance policies in the event that a trip is canceled for circumstances that are out of our control.

5.26 Resolution to Appoint Search Consultant for Superintendent

RESOLUTION

BE IT HEREBY RESOLVED, to appoint Jo Anne L. Antonacci, District Superintendent of Monroe 2-Orleans BOCES, to serve as consultant in the search for Superintendent of Schools at Spencerport Central School District.

5.27 Amendment to Substitute Teacher Rate

Ms. Lissow, Director of Human Resources, recommended the approval of change in substitute teacher per diem (rate 2), effective February 5, 2017. In April, 2014 we increased our per diem rate for substitute teachers to \$95 per day. For substitutes that worked forty-five days or more in the previous year, the daily rate increased to \$105 per day (rate 2). Ms. Lissow recommended an increase to \$105 per day in the current school year when a substitute works thirty-five days. Substitute teachers are an important part of daily instruction and we feel this would help attract substitutes to our district on a more regular basis.

A motion was made by Mr. Kincaid and was seconded by Mr. Gibbardo to approve the Consent Agenda.

Vote of the Board: 6

Yes: 6

No: 0

6. BOARD OF EDUCATION

6.1 President's Report and Communication

Mr. Bracken shared that the legislative breakfast is taking place on February 11 and we need to register. He also shared that he will be sharing some notes from the Presidents' meeting.

Mr. Bracken shared with cabinet the interest in knowing the timeline of the disaster recovery program discussed at the last meeting. A question raised was on the follow-up that has taken place with the use of aides helping in chemistry labs and board members asked for a report.

6.2 Board of Education Members' Reports

Mr. Gibbardo shared he attended some events and concerts. Mr. Kincaid shared that the Budget Focus Group meeting went well and the District Safety Committee met today and is breaking up into subcommittees to complete work. He also shared that the Audit Committee met as well.

Mr. Kincaid noted that the hydration challenge is going well and we will be reviewing the results of that at our next committee meeting. He also noted that he attended the Taylor PTO meeting as well as the Coach Chow Basketball tournament.

7. SUPERINTENDENT'S REPORT

7.1 Social Studies Update

Mr. Zinkiewich shared that our district has been working on the Social Studies framework with a focus on the three tenets: college and career readiness and civics. The shifts affiliated with Social Studies require rigorous instruction and vertical articulation at each grade level. He introduced Mr. Allen, Ms. Pincelli and Ms. Faas who provided an overview on the Social Studies Inquiry process. They discussed the instructional shifts that took place with a focus on conceptual understanding and a student centered approach. It was noted that this work began in 2014 with our teachers using the State Release Tool Kit to adapt and implement an initial inquiry. To date, we use two (2) of the State Released Inquiries at each grade level and two (2) that have been developed by Spencerport teachers. This year the focus has been on analyzing current inquiries and developing a revision process. An example of the "Does Where You Live Matter" inquiry was shared with board members and a video of Mrs. Cellura's 4th grade classroom was shown. This allowed board members to view students in action with the process of developing claims and the inquiry-based model that is used throughout the entire district. Another example at 7th grade was shared and Mr. Cafarella used Schoology to discuss whether or not the American Revolution was avoidable. The "why" and "what" from the NYS Department of Education was shared in order to provide board members the direction that we are headed. This included a timeline on the work to be completed in each social studies class with the projected new Regents exams release dates. Board members asked if the exams will be provided in a way where students will have access to information while taking the exams instead of relying on memory. Mr. Allen responded that it will reflect a process similar to what we have seen in English Language Arts where students will be required to lift concepts from text instead of regurgitating trivial facts. In addition, there will be a number of source documents provided for the students with a shift towards argumentative writing in preparation for computer-based testing. Noted was that the teacher feedback on the inquiry process from a 4th grade teacher was very positive when surveying the students. There was discussion that the changes forthcoming from State Education should be minimal. There was also discussion on the shifts in instruction by the teachers allowing the students to take over with the inquiry process and that this is going very well. Mr. Zinkiewich also shared that team leaders provide direction on our curriculum maps and that all four buildings are involved in this process and adhere to a similar timeline. He also shared that we are fortunate to have colleagues throughout the region that we can collaborate with in order to strengthen to teaching and the learning process for our students.

7.2 Urban-Suburban Update

Mr. Crumb provided board members with an update on the implementation of the Urban-Suburban program. Part of our commitment to the community is to provide an annual update at a board meeting. Enrollments, review of our first year implementation and feedback from the Urban-Suburban parents was shared. Mr. Crumb noted that we were careful to infuse students in grade levels to make sure we did not have to increase staffing. We currently have five (5) in 5th grade, six (6) in 2nd grade, five (5) in 3rd grade, six (6) in 6th grade and three (3) in 7th grade for a total of 25 students. The variances were the result of making sure we did not increase sections/staffing. It was noted that we have had three (3) students exit the program with one moving out of state and one moving into the district. Moving into next year, we will increase our numbers to 37 as we are forecasting the addition of 12 more students.

When looking at the first year of implementation, the selection process used specific criteria with a focus on parental partnership. Academically, the 1st/2nd/6th grade cohort of 14 students, 12

students show growth with two (2) having moderate growth. Attendance was actually better than our regular student average at approximately 97% with no significant behavior issues other than one student that withdrew from the program. Principals reported that parent partnership was very active and positive. Parents of the students in the program participated in a session where they provided feedback. Some common statements that were shared included; “we love Spencerport, my child is receiving a great education and immediate supports when needed, my child’s teacher and principal are great, wonderful communications, welcoming environment by all, my child is excited about the technology used in the classroom” and the obvious negative is transportation...makes for a long day. Mr. Crumb noted that the students are doing great, the parents are very committed and appreciative, school staff support the program and we have implemented the program with fidelity.

There was discussion about the charter for U-S now considering the use of socioeconomics as a criteria for participation. Board members shared that they have not heard anything from the community. There was also discussion about considering the increase of entry numbers after 5-6 years of full implementation and that is what we shared with the community. Mr. Crumb noted that Spencerport was the “trailblazer” in getting a number of other school districts involved where only four (4) school districts in the county are not participating. It was noted that as the program grows in numbers, there may be some efficiencies in transportation.

7.3 Medicaid Compliance Review

Mr. Milgate, Assistant Superintendent of Schools, introduced Ms. Richmond, Director of Special Education. She provided board members with updates on the Medicaid Compliance Plan for our school district. She provided a brief overview on the purpose of billing for Medicaid. She also noted that we are not required to have a plan because our billings are less than the \$500,000 billing mark but it is best practice so we choose to participate anyhow. We have audits on our billing procedures and use that feedback to improve our processes. We also are able to use our reporting systems now to help to make sure we are submitting for all of our reportable cases. Mr. Wood shared that the claim comes through federal and state funding resources.

7.4 Acknowledge Receipt of Audits

Internal Audit – Mr. Wood reviewed the results of the risk assessment which focuses on internal controls. The report was very positive and although there appear to be more total findings, many of them had already identified in our external or NYS Comptroller audits. The accounting software and information technology section was discussed the most with respect to the disaster recovery plan being implemented and tested by February of 2018. Purchasing and cash disbursements had the highest amount of inherent risks due to the nature of the operations. The recommendation is to do an internal audit on the purchasing and cash disbursements.

Single Audit - The Single Audit was clean with no findings.

Extra Classroom Audit – Our Central Treasurer and Chief Faculty Counselors have done a great job working with the club advisors and ensuring that our records are in good shape. There were findings in the audit which are very typical. Much of this is because of the involvement of cash transactions. Our focus during the year will be on those clubs that have become inactive accounts.

Mr. Bracken commented that the audit committee meetings have been well attended and well run. He complimented Mr. Wood on a job well done. Mr. Kincaid echoed the comment

A motion was made by Mr. Hutton and was seconded by Ms. Czarnecki to approve the receipt of the Internal Audit, the Single Audit and the Extra Classroom Audit.

Vote of the Board: 6

Yes: 6

No: 0

7.5 Financial Report

Mr. Wood reviewed the financial report for the month ending December 2016. The majority of revenue during the month was state aid, the balance of tax collections and the BOCES prior year refund. For expenses, nothing seems out of the ordinary when compared to prior years. Mr. Wood did note there are discrepancies with certain functional areas, but when researching those variances it is due to carryover encumbrances and the timing of payments. Overall, both revenues and expenditures are trending similar to prior years.

Mr. Wood also reviewed the school lunch fund. Based on the state and federal reimbursement it appears the district is receiving more indicating a rise in free and reduced price sales.

A motion was made by Mr. Hutton and was seconded by Mr. Kincaid to accept the receipt of the Financial Report as presented.

Vote of the Board: 6

Yes: 6

No: 0

NOTE: Ms. Gillette left the meeting at 8:38 p.m.

8. MEETING EVALUATION

Mr. Hutton shared that he had noticed in the video that students typing skills were questionable. Mr. Zinkewich noted that we are working on an adopted keyboarding program for K-5 classes.

9. EXECUTIVE SESSION

A motion was made by Ms. Czarnecki and seconded by Mr. Hutton that the board move into Executive Session for the purpose of discussing personnel and negotiations.

Vote of the Board: 5

Yes: 5

No: 0

Mr. Bracken moved the board out of Executive Session and returned to the Business Meeting at 9:05 p.m.

10. ADJOURN

A motion was made by Ms. Czarnecki and was seconded by Mr. Kincaid to adjourn the meeting at 9:05 p.m.

Vote of the Board: 5

Yes: 5

No: 0

As there was no further business, Mr. Bracken declared the meeting adjourned at 9:05 p.m.



District Clerk



Board President