

OFFICIAL PROCEEDINGS  
OF THE BOARD OF EDUCATION  
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: March 28 2017  
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Ms. Gillette,  
Mr. Kincaid, Mr. Miceli,

Absent: Mr. Hutton

Others Present: Mr. Crumb, Ms. Lissow, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 7:05 p.m. E.D.S.T. by the President, Mr. Bracken, in the Board of Education Conference Room in the Administration Building.

1. **PLEDGE TO THE FLAG**

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. **APPROVAL OF AGENDA**

A motion was made by Mr. Gibbardo and was seconded by Ms. Czarnecki that the Board of Education approve the Business Session Agenda.

Vote of the Board: 6

Yes: 6  
No: 0

3. **BOARD RECOGNITION**

Winter Sports

Mr. Pelin introduced the Girls Varsity Bowling coach, Mrs. Knight, who recognized Calla Bellis for her qualifying for NYS Championships and bowling a state championship tournament high game of 289. Mr. Pelin shared that Mrs. Knight was the Section V Girls Bowling Coach of the Year.

Next, Mr. Pelin introduced Nolan Benson and Jared Kettinger from the boys varsity swim team and shared their accomplishments for the season. Jared was the Section V Class B 100 butterfly champion and Nolan was the 100 and 200 freestyle champion. Nolan participated in the NYS boys swim State

Championship placing 22nd in the 100 yard freestyle and 31<sup>st</sup> in the 200 yard freestyle. Jared was also named as an Academic All-American.

Indoor Track coach Mrs. Michelle Marasco introduced Vanessa Watson, who was Class B Section V Champion in the 300 yard and 600 yard events and finished in third place at the NYSPHSAA state championship. Andrew Palermo was the Class B Section V Champion in the shot put and finished 7<sup>th</sup> place in the weight throw and 11<sup>th</sup> place in the shot put at the State championship. Micah Walker finished in 12<sup>th</sup> place at the State Championship in the triple jump.

Mr. Dan Glover, who was named Coach of the Year in wrestling, acknowledged the varsity wrestling team and their MCPSAC Division II championship. He noted that a number of student athletes received all county recognition and Tyler Mitchell participated in the NYSPHSAA state championship.

Mrs. Linda Wolf introduced the Winter Varsity cheerleading team and recognized them for winning the MCPSAC Division II championship.

Mr. Pelin also shared that six (6) of the ten (10) winter varsity teams earned the NYSPHSAA Team Scholar-Athlete award for having a Team GPA above 90. In addition, he recognized the varsity Boys Basketball team and coach Kyle Trevas for being named as the MCPSAC Division II Sportsmanship Team and as the Thomas Emmanuelle Sportsmanship Team of the Year for Monroe County as recognized by the Varsity officials Board #60. He also announce that the varsity ice hockey team, coached by Jason Rich, was named the Section V Division III sportsmanship team of the year.

#### Schools to Watch – Cosgrove

Mr. Dale provided board members with an overview of the process to become a School to Watch which Cosgrove received recently. He noted how intense the process was and how hard the staff worked for this. Mr. Bracken and Mr. Crumb both acknowledged the incredible work that Cosgrove did to receive this accomplishment.

#### **4. STUDENT REPORTS**

Mr. McCabe congratulated the student athletes and Cosgrove Middle School for their accomplishments. Arianna Pecora and Sierra Pascoe were introduced to share the upcoming activities at the high school. The talent show went very well and they are deciding to whom to donate the funds. The senior ball is not far away and they are working on Senior Spirit Week and a lock-in. The 100-day ceremony is coming up on April 4 with a bunch of games for the students.

#### **5. PRIVILEGE OF THE FLOOR**

Mr. David Norbutt of 1682 Hilton Parma Corners Road, Spencerport, New York spoke to the board about their perspective on an internal memorandum that he found on open documents.

Mr. Brad Norbutt of 170 Gillette Road, Spencerport, New York spoke about his family's plan on their solar farm. He noted information from New York State on the benefits of solar energy and his concern about the district's potential decision on opting out. His family would like to have the district vote it in.

## 6. CONSENT AGENDA

### Old Business

6.1 Approval of the Board of Education meeting minutes held on February 28, 2017

### 6.2 New Business

6.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

#### A. Certificated Personnel

##### 1. RESIGNATIONS

- a. Marie Campanaro, Foreign Language Teacher assigned to Cosgrove Middle School, resigning effective June 23, 2017. Reason: retirement
- b. Amy Heiler, Elementary Teacher assigned to Bernabi Elementary School, resigning effective June 23, 2017. Reason: retirement
- c. Carol Lennon, Remedial Reading Teacher assigned to Cosgrove Middle School, resigning effective June 23, 2017. Reason: retirement
- d. Judith Smith, Remedial Reading Teacher assigned to Bernabi Elementary School, resigning effective June 23, 2017. Reason: retirement
- e. Aileen Sousa, Special Education Teacher assigned to Canal View Elementary School, resigning effective June 23, 2017. Reason: retirement
- f. Michael Schreiner, Contract Substitute Teacher in the Social Studies tenure area assigned to Spencerport High School, resigning effective March 3, 2017. Reason: to accept a long-term substitute position
- g. Claudia Montecalvo, English Teacher assigned to Cosgrove Middle School, resigning effective June 23, 2017. Reason: retirement
- h. Sara Smith, Boys Varsity and Girls JV Swim coach, resigning effective March 6, 2017. Reason: personal
- i. Dominic Coco, Modified A Boys Soccer Coach, resigning effective March 20, 2017. Reason: other employment

## 2. LEAVES OF ABSENCE

- a. Tina Pocock, Teaching Assistant assigned to Canal View Elementary School, requesting an unpaid leave of absence on February 1, 2017, February 8, 2017 and February 14, 2017 (afternoon only).
- b. Angela O'Neil, Teaching Assistant assigned to Munn Elementary School, requesting an unpaid leave of absence on March 2, 2017 (morning only).
- c. Meghan Lupinetti, Teaching Assistant assigned to Munn Elementary School, requesting an unpaid leave of absence on March 3, 2017 and March 20, 2017 (afternoon only).
- d. Megan Richardson, Special Education Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from March 15, 2017 to April 5, 2017.
- e. Michael Marra, Social Studies Teacher assigned to Spencerport High School, requesting a military leave of absence from March 6, 2017 to March 31, 2017.
- f. Jill Nundy, Teaching Assistant assigned to Munn Elementary School, requesting an unpaid leave of absence on March 7, 2017.
- g. Erin Reding, Teaching Assistant assigned to Cosgrove Elementary School, requesting an unpaid leave of absence on March 3, 2017.
- h. Patricia Ragan, Social Studies Teacher assigned to Cosgrove Middle School, requesting an unpaid leave of absence from January 23, 2017 to February 17, 2017 and a family and medical leave of absence from February 27, 2017 to April 13, 2017.
- i. Patricia Condon, Teaching Assistant assigned to Bernabi Elementary School, requesting an unpaid leave of absence on March 7, 2017 (afternoon only).
- j. Wendy Juzwiak, Teaching Assistant assigned to Bernabi Elementary School, requesting an unpaid leave of absence on March 7, 2017 (afternoon only).
- k. Kelly Salomone, Teaching Assistant assigned to Taylor Elementary School and Bernabi Elementary School, requesting an unpaid leave of absence on March 7, 2017 (afternoon only).
- l. Tamara Patt, Teaching Assistant assigned to Canal View Elementary School and Munn Elementary School, requesting an unpaid leave of absence on March 17, 2017 (afternoon only).
- m. Marlene Jensen, Teaching Assistant assigned to Munn Elementary School, requesting an unpaid leave of absence from March 20, 2017 to March 22, 2017 and May 24, 2017 (afternoon only) to May 26, 2017.

n. Slawomira Wojdak, Teaching Assistant assigned to Munn Elementary School, requesting an unpaid leave of absence from March 20, 2017 to April 7, 2017.

3. GRADUATE and IN-SERVICE CREDITS

Name	Add Graduate	Add In-Service	From	To	New Lane	Increment	New Salary
Bodensteiner, Caroline	-	1	M	M, IS1	M	-	\$50,286
Bruer, Kristin	3	-	B	B+3	B	-	\$41,621
Burgstrom, Katherine	6	-	B+24	B+30	B	-	\$42,974
Cameron, Kristine	6	-	M+18, IS1	M+24, IS1	M+20	-	\$53,298
Carella, Marie	-	1	M+25, IS3	M+25, IS4	M+25	-	\$57,320
Cummings, Christine	-	1	M, IS1	M, IS2	M	-	\$48,688
Dwyer, Alissa	-	1	M, IS2	M, IS3	M	-	\$59,148
Erbland, James	12	-	B	B+12	B	-	\$42,016
Galbraith, Nicole	-	1	M, IS4	M, IS5	M+5	\$496	\$62,844
Gannon, Laura	-	1	M+5	M+5, IS1	M+5	-	\$67,916
Hanna, Erin	3	-	B	B+3	B	-	\$40,713
Joseph, Micah	3	-	B	B+3	B	-	\$40,713
Kazmierski, Laura	9	-	B+27	B+36	M	\$2,000	\$44,974
Kemp, Anne	-	3	M+11, IS2	M+11, IS5	M+15	\$496	\$72,383
LeBeau, Samantha	6	-	B+24	B+30	M	\$2,000	\$45,932
Monnier, Sara	-	1	M+5, IS1	M+5, IS2	M+5	-	\$67,916
Muszak, Kelly	3	-	B	B+36	M	\$2,000	\$42,713
Nentarz, Matthew	3	-	M+12	M+15	M+15	\$496	\$54,931
Pacitto, Andrew	3	-	M+23	M+26	M+25	\$496	\$56,756
Passero, Katie Jo	6	-	M+18, IS2	M+24, IS2	M+20	-	\$49,961
Rogala, Debra	-	1	M, IS2	M, IS3	M	-	\$54,070
Scutella, Laurie	-	1	M+5	M+8	M+5	-	\$62,916
Williams, Deborah	3	-	M+17	M+20	M+20	\$496	\$91,077
Zimmerman, Tracy	-	2	M	M, IS2	M	-	\$64,441

*Graduate Credits*

3  
Graduate Credits      Total:  
Bonny, Medea              \$300.00

*In-Service Credits*

1 In-Service Credit      Total:  
Warner, Michael              \$91.00

4. SUBSTITUTE APPOINTMENTS

- a. Michael Schreiner, long-term per diem substitute teacher in the Social Studies tenure area assigned to Spencerport High School and Cosgrove Middle School, effective March 6, 2017 to April 3, 2017. Salary is \$187.50 per day. Mr. Schreiner is substituting for Mr. Marra.
- b. Joshua Boress, long-term per diem substitute teacher in the Social Studies tenure area assigned to Cosgrove Middle School, effective January 30, 2017 to April 13, 2017. Salary is \$200 per day. Mr. Boress is substituting for Ms. Ragan.
- c. Lorraine Fousse, long-term per diem substitute teacher in the Special Education tenure area assigned to Taylor Elementary School, effective March 13, 2017 to June 23, 2017. Salary is \$200 per day. Ms. Fousse is filling a new position.

5. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification Area or Degree</u>
Salomone	Kelly	School Counselor
Baier	Haleigh	Bachelors
Conheady	Shannon	Bachelors
DeLorme	Kathy	Math
Juzwiak	Wendy	Bachelors
Lupinetti	Meghan	Bachelors
Nundy	Jill	Bachelors
Pocock	Tina	Reading
Scally	Marcella	Physical Therapy
Connor	Kelli	Bachelors

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

a. Revised Spring Coaching Recommendations List Attached

COACH	CERT	FA EXP	CPR/AED EXP	CONCUSSION <sup>AA</sup> EXP	2016-17	2016-17	YEARS OF SERVICE	
					LEVEL+	SALARY		
<b>Baseball</b>								
Varsity	Larry Frisa*	CC	1/28/17	1/28/17	9/20/18	K	\$4,523	6
Prog Asst	Jason Rich*^	CC	1/28/17	1/28/17	9/25/17	K	\$2,940	3
JV	Connor Sullivan*	TC <sub>0</sub>	1/25/19	1/25/19	12/9/17	D	\$2,603	1
Modified A	Randy Shaffer*^	PCC <sub>exp18</sub>	10/20/19	10/20/18	12/15/17	J	\$2,736	1
Modified B-1	Rob Pursel	PE	8/25/19	8/25/18	8/2/18	J	\$2,315	0
Modified B-2	Zach Osher	PE	2/27/17	2/24/18	3/2/17	H	\$2,170	0
<b>Boys Lacrosse</b>								
Varsity	Tim Britton*^	CC	1/28/17	1/28/17	5/12/18	H	\$3,946	6/8
Program Asst	Dan Cleveland	CC	1/25/19	1/25/19	1/10/19	K (OL-1)	\$3,208	2/6
JV	Josh Sweeney*^	TC <sub>0</sub>	3/16/18	3/16/18	7/18/18	F	\$2,788	1
JV	Tim Smith*^	TC <sub>3</sub>	3/2/18	3/2/18	2/11/18	D	\$2,603	1
Modified B	Matt Nentarz	PE	1/26/18	1/26/18	9/12/18	K (OL-0)	\$2,611	2/9
Modified B	TBD							

Boys Tennis								
Varsity	Linda Vazzana	PE	1/15/18	1/15/18	6/22/18	I	\$2,869	4/9
Modified A	Mark D'Angelo*^	PCCexp' 19	1/28/17	1/28/17	6/14/18	J	\$2,228	9
Boys/Girls Track								
Varsity	Michelle Marasco	CC	1/28/17	1/28/17	7/12/18	K (OL-1)	\$4,641	7
JV	Michael McKenri	PE	2/19/18	2/19/18	9/19/18	C	\$2,229	0
JV	Matt Sharpe*^	PE	4/25/18	4/25/18	3/2/18	H	\$2,611	0
JV	Caleb Pruch*	PE	12/3/17	12/3/17	10/19/18	C	\$2,229	0
JV	TBD							
Boys Modified B	Chris Gray	PE	1/26/18	1/26/18	8/14/18	K (OL-1)	\$2,442	2/7
Girls Modified B	Hugo Herrera*	PE	3/16/19	3/15/18	3/1/18	D	\$1,684	1
B/G Modified B	Gabriella Badaluc	PE	1/16/18	1/16/18	2/3/18	D	\$1,684	1
Girls Lacrosse								
Varsity	Patricia Condon	CC	1/28/17	1/28/17	1/5/17	H	\$3,946	3/5
Program Asst	Molly Sennett*^				3/2019	D	\$2,256	0
JV	Micah Joseph	PE	6/4/17	6/4/17	8/8/18	C	\$2,527	0
JV	Lindsey Evans	PE	2/26/17	2/26/17	2/23/17	E	\$2,681	1/2
Modified B	Lindsay Giacalone	TC <sub>0</sub>	3/16/18	3/16/18	4/11/18	D	\$1,909	1
Modified B	Kim Jacobs*^	TC <sub>0</sub>	3/16/18	3/16/18	12/2/17	D	\$1,909	1
Golf								
Varsity	Mark Moon	CC	1/28/17	1/28/17	6/2/18	K	\$3,193	9
Softball								
Varsity	Eric Binn*^	TC <sub>1,2</sub>	1/28/17	1/28/17	2/25/18	F	\$3,717	3
Program Asst	Danielle Powers	CC	1/28/17	1/28/17	1/10/17	K	\$2,940	9
JV	Andy Guary*^	TC <sub>0</sub>	3/1/18	3/13/17	2/21/18	E	\$2,681	0/1
Modified A	Chelsea Maxon*^		2/28/20	2/28/19	2/2019	C	\$2,190	0
Modified B	Katie Jo Passero	CC	1/28/17	1/28/17	5/11/18	J	\$2,315	4
Unified Basketball								
Varsity	Mike Bray*	PE	3/1/18	3/1/18	3/9/18	G	\$1,148	1
Non-Coaching Athletic Assignments								
Spring Ath Supv	Jody Wyant	CC	1/28/17	1/28/17	5/11/18	NA	\$1,018	9
Spring Equip Mgr	Jason Fokin*	CC	1/28/17	1/28/17	5/31/18	NA	\$1,252	3
HS Fitness Ctr Supv	Jamie Schneider	PE	1/26/18	1/26/18	7/1/18	NA	\$750	12
MS Fitness Ctr Supv	Scott DeSimone	PE	1/26/18	1/26/18	8/16/18	NA	\$750	6
UBB Advisor	Jeff Cappezutto	NA	NA	NA	NA	NA	\$550	1
YAC Advisor	Katie Mason	NA	NA	NA	NA	NA	\$550	0

In-District	15
Out-of-District	18
TBD	2

TOTAL F,W,S	
In-District	56
Out-of-District	53
TBD	4

- # Will be obtained/renewed prior to start of season
- \* Out of District
- ^ Non-Teacher
- + Longevity

Revised 2/22/17

b. Jacqueline Johnson, appointed New Hire Mentor effective December 12, 2016 to June 30, 2017. Stipend is \$500 prorated to \$332.50.

- c. Michael Moroni, appointed Volunteer Baseball Assistant Coach for the 2016-17 season.
- d. Nicoletta Lattuca, appointed JV Boys/Girls Track Coach for the 2016-17 season. Stipend is \$2,229 prorated to \$1,857.

7. AMENDMENT

- a. Jennifer Mongold, Foreign Language Teacher assigned to Cosgrove Middle School, with an amendment to her previously approved family and medical leave of absence from (February 17, 2017 to March 17, 2017) to March 10, 2017.

B. Classified Personnel

1. RESIGNATIONS

- a. Griffith Stappenbeck, Assistant Supervisor of Building Maintenance (Evenings), resigning effective March 24, 2017. Reason: other employment
- b. Cornelius DeGroat Jr., Bus Driver assigned to the Transportation Department, resigning effective March 29, 2017. Reason: relocation

2. APPOINTMENTS

- a. Shawna Geil, Computer Application Specialist assigned to District Office, effective March 28, 2017. Salary is \$35,000, prorated to \$9,386.97. Ms. Geil is filling a new position.
- b. Joyce Snell, Teacher Aide assigned to Canal View Elementary School, effective March 7, 2017. Salary is \$9.70 per hour. Ms. Snell is replacing Ms. Mordenga.
- c. Emma Suydam, Student Helper for Spencerport Central Schools, effective March 3, 2017 to June 30, 2017. Salary is \$9.70 per hour.
- d. Charles Ocasio, Computer Application Specialist assigned to District Office, effective March 13, 2017. Salary is \$35,000, prorated to \$10,727.97. Mr. Ocasio is replacing Ms. Schultz.
- e. William McGrath, Bus Driver assigned to the Transportation Department, effective March 24, 2017. Salary is \$16.62 per hour. Mr. McGrath is replacing Ms. Helme.
- f. Catherine Cook, Bus Driver assigned to the Transportation Department, effective March 27, 2017. Salary is \$16.62 per hour. Ms. Cook is replacing Ms. Dettman.



### 3. LEAVES OF ABSENCE

- a. Kelly Inclema, Teacher Aide assigned to Taylor Elementary School, requesting an unpaid leave of absence from March 1, 2017 and March 3, 2017.
- b. Rod Cutten, Teacher Aide assigned to Munn Elementary School, requesting an unpaid leave of absence from February 16, 2017 (afternoon only) to February 17, 2017 and March 13, 2017 to March 31, 2017.
- c. William Schaefer, Maintenance Mechanic II assigned to the Facilities Department, requesting an unpaid leave of absence from April 27, 2017 to June 7, 2017.
- d. Kimberly Baker, Lunch Monitor assigned to Munn Elementary School, requesting an unpaid leave of absence on March 13, 2017.
- e. Michael Volta, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence from March 28, 2017 to March 29, 2017.
- f. Terri Masters, Teacher Aide assigned to Canal View Elementary Schools, requesting an unpaid leave of absence on March 31, 2017.
- g. Beth Hoben, Nurse assigned to Munn Elementary School, requesting an unpaid leave of absence from May 10, 2017 to May 19, 2017.

### 4. SUBSTITUTE APPOINTMENTS

- a. Ahnika Kraemer, Teacher Aide PTOC, effective February 28, 2017. Salary is \$9.70 per hour.
- b. Haleigh Baier, Teacher Aide PTOC, effective February 27, 2017. Salary is \$9.70 per hour.
- c. Annette Guerra-Coe, Teacher Aide PTOC, effective March 6, 2017. Salary is \$9.70 per hour.
- d. Jessica Brockway, Teacher Aide PTOC, effective March 13, 2017. Salary is \$9.70 per hour.
- e. Kelli Connor, Teacher Aide PTOC, effective March 24, 2017. Salary is \$9.70 per hour.

### 5. AMENDMENT

- a. William Schaefer, Maintenance Mechanic II assigned to the Facilities Department, requesting an extension of his previously approved family and medical leave of absence (February 2, 2017 to February 20, 2017) to April 26, 2017.

6.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General	2/16/17	\$188,234.41	50
	2/24/17	\$605,677.26	73
	3/02/17	\$ 75,409.14	42
	3/13/17	\$251,161.26	49
	3/17/17	\$ 73,813.83	26
Federal	2/24/17	\$ 19,719.50	1
School Lunch	2/16/17	\$ 36,900.96	4
	2/24/17	\$ 1,682.55	3
	3/02/17	\$ 479.75	2
	3/13/17	\$ 4.49	1
	3/17/17	\$ 32,258.72	9
Capital	3/13/17	\$ 18,635.63	3
Trust & Agency	2/16/17	\$ 1,988.85	3
	2/28/17	\$570,252.29	38
	3/02/17	\$ 6,216.47	3
	3/13/17	\$ 1,093.00	2
	3/15/17	\$533,466.65	38
	3/17/17	\$ 39.98	1

6.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 01/20/17, 02/01/17, 02/02/17, 02/03/17, 02/07/17, 02/08/17, 02/09/17, 02/13/17, 02/14/17, 02/15/17, 02/16/17, 02/17/17, 02/21/17, 02/27/17, 02/28/17, 03/01/17, 03/02/17, 03/06/17, 03/07/17, 03/08/17, 03/13/17, 03/16/17, and 03/20/17.

6.24 Textbook Approvals

Mr. Zinkewich submitted the following textbooks and literature for approval for use beginning with the 2017-2018 school year.

**Textbook Approval Process**

The teacher leaders and administrators, in conjunction with the subject area committees, organize the process for textbook selection. The subject area committee (e.g., Math Committee) conducts such tasks as: identification of possible textbooks through multiple vendors, review and evaluation by grade level team leaders, teacher leaders, and/or teachers, pilot of the text or chapters in the text by one or more teachers as appropriate, and analyzing the readability of the text.

The Committees evaluate the texts to assure that the texts meet these district standards:

- Addresses the District's Mission and Strategic Objectives.
- Supports New York State Learning Standards.
- Supports the district's course/grade level curriculum.
- Written at an appropriate instructional level.
- Demonstrates knowledge of modern learning theories.
- Meets all requirements of Board Policy #8340.

The subject area committee then makes the recommendation to the Assistant Superintendent for Instruction. These textbook selections have met the District process and standards for textbook selection. All textbook evaluations and readability reviews are kept in the Instruction Office.

### **Spencerport High School**

#### **Calculus I with Pre-Calculus eBook**

Math, Larson, Cengage Learning, 2012, \$141.00/per book

This text supports the NYS Learning Standards. This text aligns with the Spencerport Curriculum. There is on-line access for students and teachers. The text has the appropriate level of rigor. The text covers the full year of content for the Honors course, without needed two books.

#### **Pre-Calculus with Limits 4e**

Math, Larson, Cengage Learning, 2018, \$115.00/per book

This text supports the NYS Learning Standards. This text aligns with the Spencerport Curriculum. There is on-line access for students and teachers. The text has the appropriate level of rigor.

#### **6.25 Health Service Contract**

<b>District</b>	<b>No. of Students</b>	<b>Cost Per Pupil</b>	<b>Total</b>
Hilton Central School District	13	\$553.23	\$7,191.99

#### **6.26 Acceptance of Bid for VOIP Engineering Services**

On February 21, 2017, the district opened sealed request for proposals regarding the design of a Microsoft Skype for Business Server 2015 On-Premise communication system. This is the first phase of the project. The second phase will be the actual implementation of the communication system based on the design. We will conduct a separate request for proposal process for this phase. In addition, the expense for designing the system will be

appropriated to the 2015 capital project; updating our telephony was part of the project's scope.

Six vendors submitted proposals. Of the six, the committee, which included the Superintendent, the Assistant Superintendent of Schools, the Director of Facilities, the Director of Technology, the Executive Director of Business Operations and a Senior Network Administrator, selected three finalists to interview. Based on a variety of factors the committee selected Ronco Communications. Below are the results and our recommendation.

#### Microsoft Skype for Business Server 2015

Vendor Name:	Cost
Ronco Communications	\$ 7,670.00
Carousel Industries of North America, Inc	\$ 13,000.00
Enabling Technologies	\$ 9,432.88
Strategic Products and Services (SPS)	\$ 42,900.00
Sbase Technologies 1	\$ 22,840.00
Buchanan Technologies	\$ 90,000.00

Recommendation: The Board of Education accepts Ronco Communications for the design of a Microsoft Skype for Business Server 2015 communication system, opened February 21, 2017.

A motion was made by Ms. Gillette and was seconded by Ms. Czarnecki to approve the Consent Agenda.

Vote of the Board: 6

Yes: 6

No: 0

## 7. BOARD OF EDUCATION

### 7.1 President's Report and Communication

Mr. Bracken update board members on his president's meeting. He noted that the MCSBA dues would not be going up. He also noted that this year was largest class for the Middle School National Honor Society. Mr. Bracken thanked the facilities, staff and Cabinet for managing the difficult weather.

### 7.2 Board of Education Members' Reports

Mr. Gibbardo noted that he attended a number of events. Mr. Kincaid shared that he attended the STA basketball game and the proceeds of around \$700 will go to the Ogden Farmers Library. He attended Honk and noted it was a great performance. He also shared that the robotics competition was incredible. Mr. Miceli also noted that robotics is a great program.

**8. SUPERINTENDENT'S REPORT**

**8.1 2017-2018 School Calendar**

Mr. Crumb provided two options for your consideration after extended discussions with Mr. Kozlowski. Here is a table to highlight the attributes of each option.

Option A	Option B
188 teacher days	187 teacher days
182 student days	181 student days
187 SED* days	185 SED* days
No summer day	1 summer day for professional/curriculum development, meetings, etc.
School open on the day before Thanksgiving	School closed on the day before Thanksgiving
Superintendent Conference Day (no students) on March 30, 2018 (Good Friday)	School closed on March 30, 2018 (Good Friday)

\* Superintendent Conference Days and rating days count for the State Education Department's requirement of 180 days of school. If a district has less than 180 days (including Superintendent Conference Days and rating days), they would lose a portion of their state aid.

A motion was made by Mr. Kincaid and was seconded by Ms. Czarnecki to adopt Option B for the 2017-2018 school year as recommended by the Superintendent.

Vote of the Board: 6

Yes: 6  
 No: 0

**8.2 Approve Tenure**

Mr. Crumb recommended granting tenure status to the following administrators:

<u>Name</u>	<u>Tenure Area</u>
Cory Allen	Director of K-12 Humanities
Linda Howell	Coordinator of Student Information Services

Mr. Crumb also recommended granting tenure status to the following teachers:

<u>NAME</u>	<u>SCHOOL</u>	<u>SUBJECT</u>	<u>DATE</u>
Tom Burger	Bernabi	Elementary	September 1, 2017
Dana Campbell	Bernabi	Elementary	September 1, 2017
Brett Shufelt	Bernabi	Counseling	September 1, 2017
Jamie Acito	Canal View	Elementary	September 1, 2017

Christie Altobelli	Canal View	Psychologist	September 1, 2017
Bethany Greer	Canal View	Elementary	September 1, 2017
Katherine Burgstrom	Cosgrove	English	September 1, 2017
Amanda Cordovani	Cosgrove	School Media Specialist	September 1, 2017
Lindsay Giacalone	Cosgrove	Special Education	September 1, 2017
Samantha LeBeau	Cosgrove	FACS	September 1, 2017
Jennifer MacCollum	Cosgrove	Elementary	September 1, 2017
Kaitlyn Allen	High School	English	September 1, 2017
Tracey D'Alonzo	High School	Special Education	September 1, 2017
Caitlin Shufelt	High School	Remedial Reading	September 1, 2017
Nancy Laistner	High School	Math	September 1, 2017
Katherine Mason	High School	Special Education	September 1, 2017
Justin Montois	High School	Technology	September 1, 2017

A motion was made by Mr. Gibbardo and was seconded by Ms. Gillette to approve the tenure recommendation as presented.

Vote of the Board: 6

Yes: 6

No: 0

### 8.3 Approval of First Budget Notice

Mr. Wood provided board members with an overview of the First Budget Notice and the details of that as noted below:

NOTICE IS HEREBY GIVEN that the Vote for the 2017-2018 School Budget by the inhabitants of Spencerport Central School District, Monroe County, New York, qualified to vote at a school meeting in said district, will be held on Tuesday, May 16, 2017.

AND NOTICE IS ALSO GIVEN that the polls will be open for voting on the school budget and the election of Board members for the positions designated below from 6:00 a.m. to 9:00 p.m., EDST:

Spencerport Administration Building, 71 Lyell Avenue, Spencerport, NY  
Munn Elementary School, 2333 Manitou Road, Spencerport, NY  
Taylor Elementary School, 399 Ogden Parma Town Line Road, Spencerport, NY

AND NOTICE IS ALSO GIVEN that a Budget Hearing and Information Meeting (Presentation of Proposed Budget) will be held in the Spencerport Administration Building, Room 15, in said district, at 7:00 p.m. EDST on Tuesday, May 2, 2017.

AND NOTICE IS ALSO GIVEN that copies of the proposed budget for the 2017-2018 school year may be obtained by any taxpayer in the district during the fourteen (14) days immediately preceding the School Budget Vote, except Saturday, Sunday or holiday, at any of the

schools within the district during the hours of 9:00 a.m. to 3:00 p.m. or at the Ogden Farmer's Library, 269 Ogden Center Road, Spencerport, NY.

AND NOTICE IS ALSO GIVEN that nominating petitions for the office of member of the Board of Education must be filed with the Clerk of the School District not later than Wednesday, April 17, 2017 by 4:30 p.m. (EDST). The following vacancies are to be filled on the Board of Education:

The term:	3 years, commencing July 1, 2017
Incumbents whose terms are expiring:	Ms. Jody Gillette Ms. Katherine Czarnecki Mr. David Gibbardo

Each petition for nomination must be directed to the Clerk of the district, must state the name and address of the candidate, and must be signed by at least twenty-five (25) voters or 2% of the number of voters from the previous annual election, whichever is greater. The number of petitions necessary for 2017-2018 is twenty-nine (29). Required signatures are computed in accordance with the resolution duly adopted at the Annual Meeting of the school district held on June 10, 1969.

PROPOSITION # 1

BE IT RESOLVED, THAT THE BOARD OF EDUCATION OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO ADOPT THE SCHOOL DISTRICT BUDGET FOR THE 2017-2018 SCHOOL YEAR AND TO LEVY THE NECESSARY TAXES THEREFORE; AND

TO APPROPRIATE AND EXPEND FROM ITS EXISTING *2010 BUS AND MOTOR VEHICLE CAPITAL RESERVE FUND* THE SUM OF \$95,000 FOR A PORTION OF THE COSTS AS SET FORTH IN THE SCHOOL DISTRICT BUDGET FOR THE PURCHASE OF THREE (3) REPLACEMENT FACILITIES VEHICLES AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$95,000; AND

TO APPROPRIATE AND EXPEND FROM ITS EXISTING *2013 CAPITAL RESERVE FOR TECHNOLOGY AND CLASSROOM EQUIPMENT* THE SUM OF \$150,000 FOR A PORTION OF THE COSTS AS SET FORTH IN THE SCHOOL DISTRICT BUDGET FOR THE PURCHASE OF STUDENT DESKS, CHAIRS, AND OTHER MISCELLANEOUS CLASSROOM FURNITURE.

PROPOSITION # 2

BE IT RESOLVED THAT THE BOARD OF EDUCATION OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO ESTABLISH A BUS AND MOTOR VEHICLE RESERVE FUND PURSUANT TO SECTION 3651 OF THE EDUCATION LAW (TO BE KNOWN AS THE "2017 BUS AND MOTOR VEHICLE RESERVE FUND"), WITH THE PURPOSE OF SUCH FUND BEING TO FINANCE THE PURCHASE OF SCHOOL BUSES, VEHICLES AND EQUIPMENT THAT

WOULD BE ELIGIBLE FOR FINANCING UNDER THE LOCAL FINANCE LAW, AND COSTS INCIDENTAL THERETO, THE ULTIMATE AMOUNT OF SUCH FUND TO BE \$2,000,000, PLUS EARNINGS THEREON, THE PROBABLE TERM OF SUCH FUND TO BE FIVE YEARS, BUT SUCH FUND SHALL CONTINUE IN EXISTENCE UNTIL LIQUIDATED IN ACCORDANCE WITH THE EDUCATION LAW OR UNTIL THE FUNDS ARE EXHAUSTED, AND THE SOURCES FROM WHICH THE FUNDS SHALL BE OBTAINED FOR SUCH RESERVE ARE (I) AN INITIAL DEPOSIT OF \$429,333.04, TO BE TRANSFERRED FROM THE 2010 BUS AND MOTOR VEHICLE RESERVE FUND, AND (II) AMOUNTS FROM BUDGETARY APPROPRIATIONS FROM TIME TO TIME, AND (III) UNAPPROPRIATED FUND BALANCE MADE AVAILABLE BY THE BOARD OF EDUCATION FROM TIME TO TIME, AND (IV) NEW YORK STATE AID RECEIVED AND MADE AVAILABLE BY THE BOARD OF EDUCATION FROM TIME TO TIME, ALL AS PERMITTED BY LAW.

AND NOTICE IS ALSO GIVEN that applications for absentee ballots to vote on the proposition may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid annual district meeting if the ballot is to be mailed to the voter, or the day before such annual district meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the District Clerk during regular office hours on each of the five days prior to the day of the vote (excluding Saturday and Sunday). An absentee ballot must reach the office of the District Clerk not later than 5:00 p.m. on the day of such annual district meeting.

A motion was made by Mr. Kincaid and was seconded by Mr. Miceli to approve the budget notice as presented.

Vote of the Board: 6

Yes: 6

No: 0

#### 8.4 Budget Update

Mr. Crumb used our interactive spreadsheet to help board members understand the current status of the budget development. He provided an overview of forecasted revenues and expenditures, and forecasted the estimated tax levy and tax rate. He noted that we are slightly over the allowable tax levy limit by approximately \$125,000 but also shared that potential increases in state aid, once the state budget is passed, should have a positive impact and help us get a final budget in place and also help in determining the estimated tax rate that the community will support. There was discussion on the philosophy of going to tax levy limit versus a level of what we need and the community can support. Board members were comfortable with the current picture and to aim for a 1-2% tax rate.

#### 8.5 Financial Report

Mr. Wood shared that the revenue side of the report did not change much other than the fourth quarter Monroe County sales tax increase. On the expenditure side of the report, he noted it was



difficult to estimate final expenditures at this point and the current estimate is conservative, but ultimately believes we will be under budget. Mr. Wood also reviewed a revised projected fund balance worksheet based on comments from the auditor who performed the state audit. Mr. Wood asked for feedback from board members and walked through this report. Mr. Bracken asked board members to gather questions for the next board meeting.

A motion was made by Mr. Miceli and was seconded by Mr. Kincaid to accept the financial report as presented.

Vote of the Board: 6

Yes: 6

No: 0

**8.6 Discussion: Exempting Property Tax for Solar and Wind Farms**

Mr. Wood initiated the discussion by sharing that with any exemption, it is a redistribution of the tax liability, and in addition, the resources provided to the Board of Education members were based directly from the District's attorney, the Town of Parma Assessor, and a local company representing a different solar vendor . He divided the conversations into two categories; the Norbut Farms, LLC property and future solar developments. He shared options for the board's consideration for both circumstances, and shared a decision must be made tonight regarding the Norbut Farms, LLC property if the Board elected to enter into a Payment in Lieu of Tax (PILOT) agreement, but we could defer the decision about future projects, He recommended it be done prior to March 01, 2018 which is taxable status day. He also noted that the decision can be reversed in the future.

Mr. Wood recommended the Board not approve the opt-out of the exemption but instead enter into a Payment In Lieu of Taxes (PILOT) agreement with Norbut Farms, LLC. He also recommended opting out of the exemption for future requests thereby capturing the full value of the increase in the property assessment.

Discussion and comments were made on the available options with respect to the proposed and future solar and wind farms. After discussion, Mr. Bracken summarized that he is hearing that many on the board would like to enter into a PILOT agreement with Norbut Farms, LLC. There was also discussion about projects "moving forward" and if the District would opt-out of the exemption.

A motion was made by Mr. Miceli and was seconded Mr. Kincaid to not opt-out of the exemption and to negotiate a PILOT agreement with Norbut Farms, LLC.

Vote of the Board: 6

Yes: 4

No: 2

(G. Bracken, J. Gillette)

A motion was also made by Ms. Gillette and was seconded by Ms. Czarnecki to leave the exemption in place (not opt-out) for RPTL Section 487 and maintain the option for the Board of Education to evaluate future requests.

Vote of the Board: 6

Yes: 4  
No: 1  
(M. Miceli)  
Abstain: 1  
(D. Gibbardo)

**9. MEETING EVALUATION**

None

**10. EXECUTIVE SESSION**

A motion was made by Mr. Kincaid and was seconded by Mr. Miceli that the board move into Executive Session for the purpose of discussing personnel and legal matters.

Vote of the Board: 6

Yes: 6  
No: 0

Mr. Bracken moved the board out of Executive Session at 9:44 p.m. and returned to the Business Session.

A motion was made by Mr. Gibbardo and was seconded by Mr. Miceli authorizing the Superintendent of Schools to engage in an agreement with the employee discussed in Executive Session and to use funds from the liability reserve if deemed necessary. 6 – 0

Vote of the Board: 6

Yes: 6  
No: 0

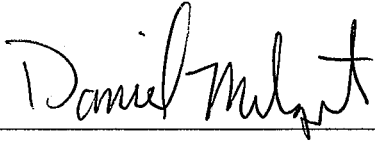
**11. ADJOURN**

A motion was made by Mr. Kincaid and seconded by Mr. Gibbardo to adjourn the meeting at 9:46 p.m.

Vote of the Board: 6

Yes: 6  
No: 0

As there was no further business, Mr. Bracken declared the meeting adjourned at 9:46 p.m.



District Clerk



Board President