

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: October 25, 2016
Spencerport, New York

Members Present: Ms. Czarnecki, Mr. Gibbardo, Ms. Gillette, Mr. Hutton, Mr. Kincaid, Mr. Miceli

Absent: Mr. Bracken

Others Present: Mr. Crumb, Ms. Lissow, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 7:05 p.m. E.D.S.T. by the Vice President, Ms. Gillette, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Mr. Gibbardo and seconded by Ms. Czarnecki that the Board of Education approve the Business Session Agenda with a deferral of item number three (3) to the next meeting.

Vote of the Board: 6

Yes: 6
No:0

3. STUDENT REPORTS

Tabled until the next meeting.

4. COSGROVE MIDDLE SCHOOL PRESENTATION

Mr. Dale, Principal of Cosgrove Middle School, introduced the administrative team, the Building Planning Team members and additional teaching staff to the board members prior to their presentation. Board members worked through an example using Schoology, our new learning management tool. Board members engaged in a Menti.com activity to identify the characteristics of a 21st Century school given that we are moving towards a 1:1 computer environment at Cosgrove Middle School. Ms. Mongold is one of our pilot teachers for 1:1 and demonstrated how a web tool called "recap" was used in her blended Spanish class. This allowed students to share how they are using technology to learn. Mr. Dale shared that individualized assignments are possible with the use of Schoology. Board members worked through an assignment process using Schoology as well. Teachers commented on the approaches that they have taken with their students with the implementation of Schoology and shared how students are engaged and excited about this initiative.

It was also noted how Schoology has helped students that have been out ill by watching lessons that have been posted on-line. Board members enjoyed the presentation and seeing Schoology in action. There was conversation about the Schoology app and how that is a bit different then the laptop version but they seem to be compatible. There was also discussion about teachers making decisions about their level of work that takes place “off-hours” and making sure there is a balance. Teachers from Cosgrove shared some of their strategies and approaches to helping students and teachers transition while adopting the 1:1 initiative. They also shared how students have become troubleshooters and comfortable with helping one another with the technology. It was noted that the Board of Education’s continued support is appreciated and necessary.

5. **PRIVILEGE OF THE FLOOR**

None

6. **CONSENT AGENDA**

Old Business

6.1 Approval of the minutes of the Board of Education Meeting for October 11, 2016.

6.2 New Business

6.21 Approval Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. RESIGNATIONS

- a. Kelley Anzalone, Boys Modified B Swimming Coach resigning effective October 3, 2016. Reason: other employment.
- b. Carolyn Schneider, Art Teacher assigned to Canal View Elementary School resigning effective November 18, 2016. Reason: other employment.

2. APPOINTMENTS

- a. Erin Coughlin, Teaching Assistant assigned to Cosgrove Middle School, effective October 19, 2016. Salary \$10.81 per hour. Ms. Coughlin is replacing Ms. Condon.
- b. Brittany Maze, four-year probationary appointment in the Elementary tenure area assigned to Taylor Elementary School, effective October 3, 2016. Salary is Masters, Level 2 at \$44,144 prorated to \$39,729.60. Ms. Maze is replacing Ms. Pereira.

ADDENDUM

- c. Lydia Keough, School Media Specialist, assigned to Munn Elementary School, effective October 26, 2016 to June 30, 2017. Salary is Masters, Level 6 at \$46,717.00 prorated to \$38,307.96. Ms. Keough is substituting for Ms. Nobles.

3. LEAVES OF ABSENCE

- a. Rebecca DiNatale, School Counselor assigned to Spencerport High School, requesting a family and medical leave absence from October 13, 2016 to December 12, 2016.
- b. Traci Powlowski, School Social Worker assigned to Cosgrove Middle School, requesting a family and medical leave absence from October 13, 2016 to November 23, 2016.
- c. Erin Reding, Teaching Assistant assigned to Cosgrove Middle School, requesting an unpaid leave of absence on October 17, 2016.
- d. Kelly Placito, Math Teacher assigned to Spencerport High School, requesting a child care leave of absence from November 28, 2016 to December 23, 2016.
- e. Megan Cusimano, Elementary Teacher assigned to Canal View Elementary School, requesting a family and medical leave of absence from September 28, 2016 to October 12, 2016.
- f. Laura Gannon, Elementary Teacher assigned to Canal View Elementary School, requesting a family and medical leave of absence from October 18, 2016 to November 8, 2016.

ADDENDUM

- g. Deborah Nobles, School Media Specialist, assigned to Munn Elementary School, requesting a family and medical leave of absence from October 21, 2016 to January 20, 2017 and a child care leave of absence from January 23, 2017 to June 30, 2017.

4. SUBSTITUTE APPOINTMENTS

- a. Elizabeth O'Donnell, Contract Substitute Teacher in the Elementary tenure area assigned to Canal View Elementary School, effective October 6, 2016. Salary is \$120 per day.
- b. Ellen Gniewek, Teaching Assistant PTOC, effective September 28, 2016. Salary is \$9.51 per hour.
- c. Jayme Battaglia, long term per diem substitute teacher in the School Social Worker tenure area assigned to Cosgrove Middle School, effective October 13, 2016 to November 23, 2016. Salary is \$187.50 per day. Ms. Battaglia is substituting for Ms. Powlowski.
- d. Katherine Picha, long term per diem substitute teacher in the School Counselor tenure area assigned to Spencerport High School, effective October 19, 2016 to December 12, 2016. Salary is \$200 per day. Ms. Picha is substituting for Ms. DiNatale.

5. SUBSTITUTE TEACHERS

| Last Name | First Name | Certification Area |
|------------|-------------|--|
| Amico | Amber | Elementary & Special Education |
| Amory | Jessica | Health |
| Battaglia | Jayne | Bachelors |
| Buchanan | Alexandra | Health |
| Ciminelli | Laura | Elementary & Special Education |
| Coco | Dominic | Bachelors |
| Cooper | Cassandra | Bachelors |
| Doyle | Maribeth | Elementary & Reading |
| Falker | Rachel | Bachelors |
| Foki | Michael | Bachelors |
| Gaylord | Megan | Bachelors |
| Gendrou | Amy | Bachelors |
| Grillo | Christopher | Bachelors |
| Heagerty | Samantha | Music |
| Heckle | Damon | Art |
| Kalen | Sarah | Elementary & Special Education |
| Kolb | Shannon | Elementary |
| Kovac | Carolyn | Elementary & Special Education |
| Meyer | Kathryn | Elementary, Literacy & Special Education |
| Meyer | Kathryn | Elementary, Literacy & Special Education |
| Moffit | Jennifer | Bachelors |
| Normandeau | Hanna | Bachelors |
| Paulus | Daniel | Physical Education & Health |
| Picha | Katherine | School Counselor |
| Potter | Emily | Bachelors |
| Pruch | Caleb | Physical Education |
| Robinson | Karmel | Elementary & Health |
| Ryan | Katherine | Elementary |
| Stewart | Kelsey | Bachelors |
| Sullivan | Connor | Social Studies |

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Randy Shaffer, appointed Modified B Basketball Coach for the 2016-2017 season. Stipend is \$2506.
- b. Nicole Linzey, appointed JV Winter Cheer Coach for the 2016-2017 season. Stipend is \$2450.
- c. Michelle Marasco, appointed JV Cross Country Coach for the 2016-2017 season. Stipend is \$3178.
- d. Caleb Pruch, appointed Girls Modified A Basketball Coach for the 2016-2017 season. Stipend is \$2551.

- e. Jody Wyant, appointed Spring Athletic Supervisor for the 2016-2017 season. Stipend is \$1018.
- f. Jamie Schneider, appointed High School Fitness Center Advisor for the 2016-2017 school year. Stipend is \$750.
- g. Scott DeSimone, appointed Cosgrove Middle School Fitness Center Advisor for the 2016-2017 school year. Stipend is \$750.
- h. MENTORS AND COACHES

| | | | |
|-------------------------|--------|-----------------------|----------|
| Sarah Colasanto | Mentor | 2016-2017 school year | \$500 |
| Patty Grosodonia | Mentor | 2016-2017 school year | \$500 |
| | Mentor | 2016-2017 school year | \$500 |
| Amy Crumb | Mentor | 9/6/16-12/23/16 | \$200 |
| Stephanie Mellon | Mentor | 2016-2017 | \$500 |
| Kathy Wilson | Mentor | 2016-2017 school year | \$500 |
| | Mentor | 2016-2017 school year | \$500 |
| | Mentor | 2016-2017 school year | \$500 |
| Vince Falbo | Mentor | 2016-2017 school year | \$500 |
| Nicole Scott | Mentor | 2016-2017 school year | \$500 |
| | Mentor | 2016-2017 school year | \$500 |
| Alissa Dwyer | Mentor | 9/6/16-11/23/16 | \$142.50 |
| Pam Robinson | Mentor | 2016-2017 school year | \$500 |
| Kevin Mantell | Mentor | 2016-2017 school year | \$500 |
| Lisa Tallman | Mentor | 2016-2017 school year | \$500 |
| Rick Platt | Mentor | 2016-2017 school year | \$500 |
| Teresa Zappia-Sinicropi | Mentor | 2016-2017 school year | \$500 |
| Dori Swarthout | Mentor | 2016-2017 school year | \$500 |
| Jackie Nentarz | Mentor | 2016-2017 school year | \$500 |
| Diane Cummings | Mentor | 2016-2017 school year | \$500 |
| Kim McLean | Mentor | 9/6/16-12/23/16 | \$200 |
| Jeanne Pacitto | Mentor | 2016-2017 school year | \$500 |
| Jennifer Mongold | Mentor | 2016-2017 school year | \$500 |
| Ashlynn Revenew | Mentor | 10/3/16-6/30/17 | \$450 |
| Tom Etsler | Mentor | 9/20/16-6/30/17 | \$472.50 |
| Laura Gannon | Mentor | 2016-2017 school year | \$500 |
| Colleen Lachance | Mentor | 2016-2017 school year | \$500 |
| Matt Nentarz | Mentor | 9/19/16-6/30/17 | \$477.50 |
| Susan D'Orazio | Mentor | 2016-2017 school year | \$500 |
| Jamie Schneider | Mentor | 2016-2017 school year | \$500 |
| Caitlyn Culotta | Mentor | 2016-2017 school year | \$500 |
| Christina Beeley | Mentor | 9/6/16-12/23/16 | \$200 |
| Debra Rogala | Mentor | 2016-2017 school year | \$500 |
| Kristin Pettis | Mentor | 2016-2017 school year | \$500 |

7. AMENDMENTS

- a. Brianne Eason with an amendment to her previously approved appointment (JV Winter Cheer Coach) to Winter Cheer Tumbling Coach. Stipend is \$2575.
- b. Amanda Lam, long-term per diem substitute teacher in the Mathematics tenure area assigned to Spencerport High School, with an amendment to her previously approved appointment (September 6, 2016 to November 23, 2016) to December 23, 2016. Salary is \$200 per day. Ms. Lam is substituting for Ms. Placito.

B. Classified Personnel

1. APPOINTMENTS

- a. Mary Steiner, Teacher Aide assigned to Canal View Elementary School, effective October 4, 2016. Salary is \$9.14 per hour. Ms. Steiner is filling an open position.
- b. Zachary Nau, Student Helper for Spencerport Schools, effective September 7, 2016 to June 30, 2017. Salary is \$9.00 per hour.
- c. Thomas Falzone, Bus Driver for the Transportation Department effective October 12, 2016. Salary is \$16.62 per hour. Mr. Falzone is replacing Mr. Rodak.
- d. Tiffany Lee, Teacher Aide assigned to Canal View Elementary School, effective October 3, 2016. Salary is \$9.14 per hour. Ms. Lee is filling a new position.
- e. Kayla Saladyga, Student Helper for Spencerport Schools, effective September 7, 2016 to June 30, 2017. Salary is \$9.00 per hour.
- f. Christopher Nichols, Senior Automotive Mechanic for the Transportation Department, effective October, 17, 2016. Salary is \$19.30 per hour. Mr. Nichols is replacing Mr. Lembcke.
- g. Jacob Withey, Student Helper for Spencerport Schools, effective September 7, 2016 to June 30, 2017. Salary is \$9.00 per hour.
- h. Darcy Haley, Cleaner assigned to Spencerport High School, effective October 3, 2016. Salary is \$10.90 per hour. Ms. Haley is replacing Mr. Kilpatrick.
- i. Matthew Shields, Cleaner assigned to Spencerport High School, effective October 24, 2016. Salary is \$10.73 per hour. Mr. Shields is replacing Mr. Iatomasi.

2. LEAVES OF ABSENCE

- a. Christine Driscoll, Licensed Practical Nurse assigned to Cosgrove Middle School, requesting a leave of absence from September 7, 2016 to September 29, 2016, an unpaid leave of absence on September 30, 2016, and October 3, 2016 to October 11, 2016 (afternoons only).

- b. Rod Cutten, Teacher Aide assigned to Munn Elementary School, requesting an unpaid leave of absence from October 11, 2016 to October 14, 2016 and October 24, 2016 to November 10, 2016.
- c. Lisa DiPilato, Teacher Aide assigned to Wilson High School, requesting an unpaid leave of absence from November 21, 2016 to November 23, 2016.
- d. Annette Strong, Lunch Monitor assigned to Cosgrove Middle School, requesting unpaid leave of absences on September 19, 2016 and October 7, 2016.
- e. John Strong, Courier assigned to the Facilities Department, requesting a family and medical leave of absence from October 20, 2016 to November 2, 2016.
- f. Cynthia Minunni, Teacher Aide assigned to Bernabi Elementary School, requesting an unpaid leave of absence from March 10, 2017 to March 20, 2017.

3. SUBSTITUTE APPOINTMENTS

- a. Antonella DiMaggio, Food Service Helper PTOC, effective September 26, 2016. Salary is \$9.12 per hour.
- b. Bruce King, Bus Driver PTOC, effective September 26, 2016. Salary is \$14.46 per hour.
- c. Stephen Manczak, Bus Driver PTOC, effective October 5, 2016. Salary is \$14.46 per hour.
- d. Annette Guerra-Coe, Food Service Helper PTOC, effective October 6, 2016. Salary is \$9.12 per hour.
- e. Kirt Martin, Cleaner PTOC, effective October 17, 2016. Salary is \$10.22 per hour.

4. AMENDMENTS

- a. Tracy Humphrey, Teacher Aide assigned to Canal View Elementary School, effective September 7, 2016. Salary is \$9.26 per hour. Her salary was previously stated as \$9.36.
- b. Janine McCullough, Computer Application Specialist, assigned to District Office, with an amendment to her previously approved start day of August 15, 2016 to August 8, 2016. Salary is \$35,000, prorated to \$31,513.41.
- c. Alfred Colaprete, Custodian assigned to Taylor Elementary School, with an amendment to his previously approved family and medical leave of absence (September 15, 2016 to September 26, 2016) to October 13, 2016.

5. APPOINTMENTS

- a. Mary Steiner, Teacher Aide assigned to Canal View Elementary School, effective

October 4, 2016. Salary is \$9.14 per hour. Ms. Steiner is filling an open position.

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8. AMENDMENTS

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- c. Alfred Colaprete, Custodian assigned to Taylor Elementary School, with an amendment to his previously approved family and medical leave of absence (September 15, 2016 to September 26, 2016) to October 13, 2016.

6.22 Warrants

| | <u>Date</u> | <u>Amount</u> | <u>Checks</u> |
|----------------|-------------|----------------|---------------|
| General Funds | 9/29/16 | \$2,338,948.27 | 152 |
| | 9/29/16 | \$ 586.25 | 1 |
| | 9/29/16 | \$ 11,637.58 | 1 |
| | 10/06/16 | \$ 358,351.18 | 151 |
| | 10/14/16 | \$1,099,711.06 | 95 |
| | 10/19/16 | \$ 4,000.00 | 1 |
| School Funds | 9/29/16 | \$ 13,187.99 | 10 |
| | 10/06/16 | \$ 4,588.59 | 4 |
| | 10/14/16 | \$ 65.26 | 2 |
| Capital Funds | 10/14/16 | \$ 317.88 | 1 |
| Trust & Agency | 9/29/16 | \$ 5,111.36 | 5 |
| | 9/30/16 | \$ 571,364.74 | 41 |
| | 9/30/16 | \$ 71.52 | 1 |

| | | |
|----------|---------------|----|
| 10/06/16 | \$ 453.66 | 2 |
| 10/14/16 | \$ 569,881.30 | 41 |

6.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 09/06/16, 09/16/16, 09/20/16, 09/21/16, 09/22/16, 09/27/16, 09/28/16, 09/29/16, 09/30/16, 10/03/16, 10/05/16, 10/06/16, 10/07/16, 10/12/16, 10/13/16, 10/17/16, and 10/18/16.

6.24 Home Instruction Report

Mr. Zinkewich submitted the following report which summarizes the number of children and families participating in Home Instruction this year. Changes in numbers of children in Home Instruction occur from year to year because some children enroll in District or parochial schools, some move out of the district, or some age out of the program.

**HOME INSTRUCTION REPORT
2011-2017**

| School Year | Number of Students | | | | Number of Families | | | |
|-------------|--------------------|-----|------|------|--------------------|-----|------|------|
| | K-6 | 7-8 | 9-12 | K-12 | K-6 | 7-8 | 9-12 | K-12 |
| 2011-2012 | 48 | 13 | 25 | 86 | 31 | 13 | 20 | 42 |
| 2012-2013 | 52 | 17 | 23 | 92 | 34 | 16 | 16 | 47 |
| 2013-2014 | 44 | 18 | 24 | 86 | 28 | 16 | 18 | 46 |
| 2014-2015 | 45 | 15 | 25 | 85 | 31 | 11 | 22 | 49 |
| 2015-2016 | 37 | 15 | 25 | 77 | 26 | 14 | 20 | 46 |
| 2016-2017 | 32 | 21 | 28 | 81 | 20 | 18 | 24 | 50 |

Required documents from parents yearly:

1. Letter of Intent
2. Individual Home Instruction Plan (IHIP)
3. Quarterly Reports
4. Annual Assessment

Required Responses from Instruction Office:

1. Regulations, forms, and procedures
2. Letter notifying of compliance
3. Letter of receipt of each quarterly report
4. Scheduling assessments if requested
5. Letter of receipt of each assessment

6.25 Onondaga County Bid (Piggybacking Bid)

Mr. Wood submitted a memo which highlighted the following:

The 2016-2017 budget, approved by the community on May 17, 2016, included the replacement of the security vehicle and international dump truck.

Policy 5410 - Purchasing allows the district to "piggyback" onto other bids as long as certain criteria is met. Below is that section of policy;

"Piggybacking" Law - Exception to Competitive Bidding

On August 1, 2012, General Municipal Law (GML) Section 103 was amended to allow school districts to purchase certain goods and services (apparatus, materials, equipment and supplies) through the use of contracts let by the United States or any agency thereof, any state, and any county, political subdivision or district of any state. The amendment authorizes school districts and BOCES to "piggyback" on contracts let by outside governmental agencies in a manner that constitutes competitive bidding "consistent with state law."

This "piggybacking" is permitted on contracts issued by other governmental entities, provided that the original contract:

- a) Has been let by the United States or any agency thereof, any state (including New York State) or any other political subdivision or district therein;
- b) Was made available for use by other governmental entities and agreeable with the contract holder; and
- c) Was let in a manner that constitutes competitive bidding consistent with New York State law and is not in conflict with other New York State laws.

The "piggybacking" amendment and the "best value" amendment may not be combined to authorize a municipality to "piggyback" onto a cooperative contract which was awarded on the basis of "best value." In other words, while a school district or BOCES may authorize the award of contracts on the basis of "best value", it may not "piggyback" onto a purchasing contract awarded by another agency on the basis of "best value."

The Onondaga County Purchase Division issued a public bid for Police Vehicles and Trucks (Heavy Duty Class 8) Cab – Chassis type with Dump Bodies, Snow Plows and Associated Options/Accessories, both of which are included with this memo.

After reviewing the bid documents and awards as well as phone conversations with Jim Corbett, Specification Writer for Onondaga County Division of Purchase, and Rose Brennan, Purchasing Agent for Monroe 2 Orleans BOCES, I believe criteria a, b and c listed above have been met thus allowing the district to piggyback each bid.

Mr. Wood recommend the Board of Education approve the following:

The purchase of a security vehicle with listed options/accessories as per the attached quote number 22578 be awarded to Van Bortel for \$36,366.96, and the purchase of an international dump truck with listed options/accessories per the attached proposal number 12888-01 and quote number 26.4.16, respectively, be awarded to Navistar, Inc. for \$142,696.6

6.26 Membership to Keystone Publishing

Mr. Wood submitted the following memo:

Over the past several months the district has been having regular monthly meetings with representatives from our construction manager (Campus), architect (LaBella) and financial consultant (Bernard P. Donegan, Inc.) regarding the 2015 capital improvement project (CIP). In

fact, Kevin Donaghue from Campus Construction and Michael Short from LaBella Architectural provided an update during the September 27, 2016 board of education meeting in which they discussed the timeline for advertising, opening and awarding bids for the prime contractors.

It was brought to our attention during those meetings of an alternate way, as opposed to the traditional advertised bid process, to secure the roofing portion of the 2015 CIP. This option would provide the ability to piggyback on a contract let by an outside governmental agency known as the Keystone Purchasing Network (KPN). The KPN acts as a cooperative purchasing agency similar to BOCES wherein they provide cooperative purchasing to all levels of government, school districts, higher education and non-profit entities. An excellent summary of KPN, written by Jeff Kimball, Director of Cooperative Purchasing Services, is enclosed.

The advantage of using the KPN is the district will have the ability to purchase an array of products from many different vendors without having to spend our own resources to potentially bid those same products and services. Specific to the 2015 CIP, this essentially guarantees the district acquiring the TREMCO brand roofing product (see attached brochure) that is currently installed throughout the district at what is estimated to be at or below current market prices. This should afford us the ability to better evaluate and potentially award some of the bid alternates.

The board of education adopted a revised purchasing policy (Policy 5410 - attached) in 2013 allowing the district to award goods and services via this method, as long as the contracts issued by other governmental agencies met certain criteria. In addition, The KPN is similar to other cooperative agencies (e.g., NJPA) that we recently used to secure the classroom furniture equipment.

Mr. Wood recommended the board of education approve our membership in the KPN and allow the district to award certain goods or services vetted by KPN, as long as the legal requirement for competitive bidding and piggybacking is met.

6.27 Addition to 2016-2017 Substitute Rates

Ms. Lissow, Director of Personnel, recommended the approval of the addition of a substitute Sr. Automotive Mechanic position. Such substitutes would be familiar with school bus fleets and school district transportations operations.

2016-17 Substitute Rates

| <u>Substitute</u> | <u>15-16 Rate</u> | <u>16-17 Rate</u> | <u>Increase \$</u> | <u>Increase %</u> | <u>Contract Starting Wage</u> |
|-------------------------|-------------------|-------------------|--------------------|-------------------|-------------------------------|
| Sr. Automotive Mechanic | NA | \$18.00 | \$0.00 | 0.0% | NA |

A motion was made by Mr. Hutton and seconded by Mr. Miceli to approve the Consent Agenda with the enclosed addendum.

Vote of the Board: 6

Yes: 6

No: 0

7. BOARD OF EDUCATION

7.1 President's Report and Communication

None

7.2 Board of Education Members' Reports

Mr. Miceli shared that he completed his tour of Canal View and Ms. Czarnecki completed her visit of Cosgrove. Both shared that the buildings are in great shape and Mr. Drake did a great job.

Mr. Gibbardo shared he has attended a number of events. Mr. Miceli and Mr. Kincaid attended an Information Exchange meeting and shared that there were good topics including school start times. Mr. Kincaid noted that he attended the Taylor Open House and he enjoyed the format with staff and student involvement. Mr. Kincaid attended the District Safety Committee and was impressed in what good shape we are in. Mr. Hutton reminded board members that he will be attending the NYSSBA Conference. Ms. Czarnecki shared that she has been using the new district App.

8. SUPERINTENDENT'S REPORT

8.1 Review of Grades 6-8 ELA and Math Assessment Results

Mr. Dale provided board members with a summary of the ELA and Math assessment results. It was noted that our results are the "best in the west" and Mr. Dale commented on the efforts that have been put into our Response to Intervention (RtI) and efforts with curriculum writing and planning. Growth was seen in our year-to-year results and with the cohorts for almost all areas. He noted that our averaged overall assessment results are 5th in the county with the next closest district on the west side of the county being approximately 9% lower than our district with ELA and 4th in the county with Math with the next closest district on the west side of the county being approximately 10% lower than our district. He noted that the support of district office and the time that is provided for the teachers to work on data and curriculum has been a leading reason why you see our improvement.

8.2 New Middle School Course Proposal: Digital Citizenship

Mr. Dale, Principal of Cosgrove Middle School, provided board members with an overview of a Digital Citizenship course proposal. He noted that as part of our preparation with 1:1 computing, his team's research provided evidence of the importance of providing our students with a course that helps students with the etiquette and understanding of online learning and computing. This would be a blended opportunity with teacher direction and some online independence for the students. It was recommended to align this course with the ISTE standards. This course would be supported with professional development for the teaching staff as well. Mr. Dale shared a forecasted timeline with a summer curriculum plan for 2017 and an increased need in staffing of .4 fte.

A motion was made by Mr. Miceli and seconded by Mr. Kincaid to accept the recommendation for the Digital Citizenship course proposal as presented.

Vote of the Board: 6

Yes: 6

No: 0

8.3 Budget Assumptions, Calendar and Guidelines for 2017-2018

Mr. Wood, Executive Director of Business Operations, provided board members with an overview of the budget process. He noted that this is our 8th year of this process and it seems to be working as the variance between the base budget and final budget narrows each year. He reviewed the assumptions being used for both revenue and expense, and highlighted some key calendar dates; April 11 - final board approval, May 2 - budget hearing and lastly, May 16 - budget vote. Board members were supportive of these recommendations.

8.4 Budget Focus Group Charge

Mr. Crumb shared that the charge is similar to previous years with the addition of a sixth meeting for this year. He noted that an online survey would be utilized this year as well. Board members were supportive and Mr. Crumb noted that we would begin with recruitment.

8.5 Enrollment Report

Mr. Crumb shared that our cohort analysis was very accurate this past year. He shared that this report shows us that our enrollment has decreased for several years just like other school districts with the exception of Victor. When looking forward, this analysis suggests that we will begin to experience some increases in enrollment, especially with some of the forecasted property development. He noted that this information helps us with forecasting our needs for capital development, staffing and short/long term planning. There was discussion on the capacity of our schools with potential future increased enrollment.

8.6 Wellness Committee Update

Mr. Milgate and Ms. Lissow provided board members with an update on some initiatives of the committee including a hydration challenge, appreciation initiative and surveys to prepare for our next Wellness Committee meeting.

8.7 Refunding Bond Resolution

Mr. Wood shared our financial consulting firm, Bernard P. Donegan, notified the district of an opportunity to save an estimated \$83,000 during the remaining life of the debt by advance refunding the 2009 Serial Bonds and recommended the board approve the bond resolution.

A motion was made by Mr. Hutton and seconded by Mr. Gibbardo to support the district moving forward for refunding the 2009 Serial Bond.

Vote of the Board: 6

Yes: 6

No: 0

8.8 Financial Report

Mr. Wood noted that our real property taxes and state aid are being received now. Fuel cooperative agreements and respective revenue is being received as well as the 1:1 laptop agreement

funds. Expenditures for this year are similar to last year and any large variances when comparing year to date for 2015 and 2016 is due to the timing of payments such as health insurance and BOCES.

Our school lunch program is looking a little better but it is too early to determine the impact of our changes.

A motion was made by Mr. Kincaid and seconded by Mr. Miceli to accept the financial report.

Vote of the Board: 6

Yes: 6
No: 0

9. MEETING EVALUATION

Board members thanked Mr. Dale for his presentations and the community for the board recognition.

10. EXECUTIVE SESSION

A motion was made by Mr. Miceli and seconded by Mr. Gibbardo that the board move into Executive Session for the purpose of discussing personnel.

Vote of the Board: 6

Yes: 6
No: 0

Ms. Gillette moved the board out of Executive Session and returned to the Business Meeting.

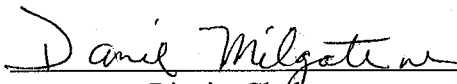
11. ADJOURN

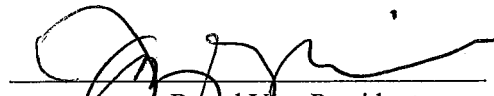
A motion was made by Mr. Hutton and seconded by Mr. Kincaid to adjourn the meeting at 9:21 p.m.

Vote of the Board: 6

Yes: 6
No: 0

As there was no further business, Ms. Gillette declared the meeting adjourned at 9:22 p.m.


District Clerk


Board Vice President