

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: April 28, 2015
Spencerport, New York

Members Present: Mr. Bracken, Mr. Gibbardo, Ms. Gillette, Mr. Sweeney Ms. Tyler, Mr. Zale

Absent: Mr. Oberlin

Others Present: Mr. Crumb, Mr. Zinkiewich, Rick Wood

EXECUTIVE SESSION

An Executive Session was called to order by the President, Mr. Sweeney, for the purpose of discussing negotiations. A motion was made by Mr. Zale and seconded by Mr. Gibbardo to enter into Executive Session at 6:33 p.m.

NOTE: Mr. Bracken entered at 7:02 p.m.

Mr. Sweeney moved the meeting out of Executive Session at 7:24 p.m.

The Regular Session of the Board of Education of the Spencerport Central School District was called to order at 7:31 p.m. E.D.S.T. by the President, Mr. Sweeney, in the Board of Education Conference Room in the Administration Building.

1. **PLEDGE TO THE FLAG**

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. **APPROVAL OF AGENDA**

A motion was made by Mr. Bracken and seconded by Ms. Tyler that the Board approve the Regular Session agenda.

Vote of the Board: 6

Yes: 6

No: 0

3. **BOARD RECOGNITION**

Nelson Drake – Utica National Safety Award

Mr. Crumb introduced Mr. Drake, Facilities Director, and presented him with the Utica National School Safety Award. Mr. Crumb noted that we have won this safety award every year since Mr. Drake has been with our district. Mr. Drake noted that Utica Nation conducts a yearly audit and again this year the Spencerport School District has won this award. This award is a Titanium Award

with Honors, the highest a company can achieve. He also noted that this award is the result of a partnership with every department in the district who helped to achieve this honor. He also noted that during the audit we only lost 50 out of 12,000 points. This score is the highest we have ever achieved. The district was also awarded a check for \$500.

4. PRIVILEGE OF THE FLOOR

Mr. Art Stoler, residing at 44 Amity Street, Spencerport, New York addressed the board and spoke on diversity. He thanked the board for having passed the Urban Suburban program and noted the lack of diversity in the Spencerport work force.

5. CONSENT AGENDA

A motion was made by Mr. Bracken and seconded by Mr. Gibbardo to approve the Consent Agenda.

Vote of the Board: 6

Yes: 6

No: 0

Old Business

5.1 Approval of the minutes of the Board of Education meeting of April 14, 2015 and April 17, 2015.

5.2. New Business

5.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. RESIGNATIONS

- a. Sara Sage, Contract Substitute Teacher in the Elementary tenure area assigned to Bernabi Elementary School, resigning effective April 8, 2015. Reason: to accept a long-term substitute position
- b. Josh Nellist, Varsity Boys Swimming Coach, resigning effective April 17, 2015. Reason: personal

2. LEAVES OF ABSENCE

- a. Megan O'Connor, Teaching Assistant assigned to Taylor Elementary School, requesting an unpaid leave of absence on March 19, 2015, March 20, 2015 (morning only), March 23, 2015, and March 25, 2015 to March 26, 2015.
- b. Brian Stepping, Teaching Assistant assigned to Bernabi Elementary School and Taylor Elementary School, requesting an unpaid leave of absence on March 19, 2015, March 25, 2015, March 27, 2015, and April 10, 2015.
- c. Nicole Lattierre, Teaching Assistant assigned to Bernabi Elementary School, requesting an unpaid leave of absence on March 20, 2015 (afternoon only) and April 10, 2015.

- d. Daniel Milgate, Assistant Superintendent for Schools assigned to District Office, requesting a family and medical leave of absence from March 26, 2015 to May 1, 2015.
- e. Luanne Hughes, Special Education Teacher assigned to Cosgrove Middle School, requesting a family and medical leave of absence from March 26, 2015 to April 27, 2015.
- f. Courtney Hoerner, Science Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from April 13, 2015 to June 16, 2015.
- g. Sara Monnier, Elementary Teacher assigned to Taylor Elementary School, requesting a military leave of absence from April 9, 2015 to April 10, 2015.
- h. Sarah Caiazza, Elementary Teacher assigned to Taylor Elementary School, requesting an unpaid leave of absence on March 24, 2015 (morning only) and March 26, 2015 (morning only).
- i. Cathleen Herman, Business Education Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from April 22, 2015 to April 30, 2015.
- j. Stephanie Bruckman, Speech and Hearing Handicapped Teacher assigned to Bernabi Elementary School, requesting a child care leave of absence from July 1, 2015 to June 30, 2016.

3. SUBSTITUTE APPOINTMENTS

- a. Sara Sage, long-term per diem substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School, effective April 9, 2015 to June 25, 2015. Salary is \$200 per day. Ms. Sage is substituting for Ms. Meyers.
- b. Colleen Clary, Teaching Assistant PTOC, effective April 6, 2015. Salary is \$9.23 per hour.
- c. Cynthia Richards, long-term per diem substitute teacher in the Science tenure area assigned to Spencerport High School, effective April 13, 2015 to June 16, 2015. Salary is \$200 per day. Ms. Richards is substituting for Ms. Hoerner.
- d. Melissa Buskey, long-term per diem substitute teacher in the Social Studies tenure area assigned to Cosgrove Middle School, effective April 14, 2015 to June 8, 2015. Salary is \$200 per day. Ms. Buskey is substituting for Ms. McLaren.

4. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification Area or Degree Status</u>
Anthony	Megan	Bachelors
Koneski	Carrie	Bacholors

Laistner	Marilyn	Bachelors
LiPuma	Lisa	Elementary & Special Education
Spring	Judy	Elementary
Tumminelli	Samantha	Elementary
Weld	Erin	Math

5. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

a. New Hire Mentor

Caitlyn Redmond 10/30/2014 - 6/25/2015 \$405

b. Douglas Lennon, appointed to the Building Planning Team assigned to Cosgrove Middle School, effective April 14, 2015 to June 8, 2015. The prorated stipend is \$236.80. Mr. Lennon is replacing Ms. McLaren.

c. Kyle Trevas, Varsity Boys Basketball Coach for the 2015-16 season. Stipend is \$4,505, pending negotiations.

6. AMENDMENTS

a. Elizabeth Meyers, Elementary Teacher assigned to Bernabi Elementary School, amending her previously approved family and medical leave of absence (April 13, 2015 to June 25, 2015) to April 9, 2015 to June 25, 2015.

b. Lauren Malvaso, Teaching Assistant assigned to Canal View Elementary School, requesting an extension of her previously approved unpaid leave of absence on (October 30, 2014 to March 27, 2015) to June 19, 2015.

c. Lauren Malvaso, long-term substitute teacher in the Special Education tenure area assigned to Canal View Elementary School, effective January 28, 2015 to June 25, 2015. Salary is Masters, Level 2 at \$43,750 prorated to \$22,531.25. Ms. Malvaso was previously appointed as a per diem substitute teacher in the Special Education tenure area effective October 30, 2014 to March 27, 2015, with a salary of \$200 per day. Ms. Malvaso is filling an open position.

d. Ashley Paasch, appointed Modified B Softball Coach for the 2014-15 season. Stipend is \$1,800. Ms. Paasch was previously appointed as Modified A Softball Coach with a stipend of \$2,127.

e. Stacy Lonardo, New Hire Coach, with an extension of her appointment (September 29, 2014 to March 27, 2015) to June 25, 2015. The prorated stipend is \$227.50.

f. Michelle McLaren, Building Planning team assigned to Cosgrove Middle School, with a revised stipend of \$947.20. The stipend was previously stated as \$1,184.

g. Marie Carella, Elementary Teacher assigned to Munn Elementary School, requesting an extension of her previously approved family and medical leave of absence (February 9, 2015 to April 30, 2015) to May 1, 2015.

h. Kelly Hazzard, long-term per diem substitute teacher in the Elementary tenure area assigned to Munn Elementary School, with an extension of her previously approved

appointment (February 10, 2015 to April 30, 2015) to May 1, 2015. Salary is \$187.50 per day. Ms. Hazzard is substituting for Ms. Carella.

- i. Stacey Shortino, FACS Teacher assigned to Spencerport High School, requesting an extension of her previously approved unpaid leave of absence (November 24, 2014 to April 10, 2015) to May 7, 2015.
- j. Daniel Maier, long-term per diem substitute teacher in the Home Economics tenure area assigned to Spencerport High School, with an extension of his previously approved appointment (January 29, 2015 to April 10, 2015) to May 7, 2015. Salary is \$187.50 per day. Mr. Maier is substituting for Ms. Shortino.

B. Classified Personnel

1. RESIGNATIONS

- a. Kenneth Bell, Grounds Equipment Operator for the Facilities Department, resigning effective April 2, 2015. Reason: other employment
- b. Angel Carter, Teacher Aide assigned to Munn Elementary School, resigning effective March 25, 2015. Reason: personal
- c. Kristine Cerami, Teacher Aide assigned to Canal View Elementary School, resigning effective April 10, 2015. Reason: other employment
- d. Jarod Rizzi, Head Bus Driver for the Transportation Department, resigning effective April 17, 2015. Reason: other employment

2. APPOINTMENTS

- a. Matthew Hull, Grounds Equipment Operator for the Facilities Department, effective April 23, 2015. Salary is \$12.69 per hour. Mr. Hull is replacing Mr. Bell.
- b. Kevin Brocutto, Cleaner assigned to Cosgrove Middle School, effective April 28, 2015. Salary is \$10.30 per hour. Mr. Brocutto is replacing Mr. Denham.

3. LEAVES OF ABSENCE

- a. Donna Kipferl, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on February 4, 2015 (afternoon only).
- b. Peggy Outhouse, Bus Attendant for the Transportation Department, requesting an unpaid leave of absence from March 18, 2015 to March 25, 2015.
- c. Angel Carter, Teacher Aide assigned to Munn Elementary School, requesting an unpaid leave of absence from March 16, 2015 to March 25, 2015.
- d. Christine Delibert, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on December 18, 2014 (morning only), February 3, 2015, February 20, 2015, and April 9, 2015.

- e. Patricia Cook, Bus Driver for the Transportation Department, requesting a family and medical leave of absence from March 9, 2015 to March 27, 2015.
- f. Christine Davis, Office Clerk IV assigned to District Office, requesting a family and medical leave of absence from May 8, 2015 to May 15, 2015.
- g. Cheryl Beaney, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on March 3, 2015, March 12, 2015, March 23, 2015, and April 6, 2015.
- h. Patricia Brown, Licensed Practical Nurse assigned to Canal View Elementary School, requesting an unpaid leave of absence on May 22, 2015.
- i. Thomas Clement, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on March 24, 2015, March 25, 2015 (afternoon only), and March 27, 2015 (afternoon only).
- j. Jodie Cook, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on February 24, 2015, February 27, 2015, and April 7, 2015 to April 10, 2015.
- k. Eileen Corona, Teacher Aide assigned to Spencerport High School, requesting an unpaid leave of absence on March 17, 2015.
- l. Lisa DiPilato, Teacher Aide assigned to Spencerport High School, requesting an unpaid leave of absence from April 23, 2015 to April 24, 2015.
- m. Theresa Eichner, Bus Driver for the Transportation Department, requesting an unpaid leave of absence from March 11, 2015 to March 12, 2015, and March 23, 2015.
- n. Laura Epping, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on April 8, 2015 (afternoon only) and April 20, 2015 (morning only).
- o. Dale Kincaid, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on March 10, 2015 and March 27, 2015.
- p. Stephanie Lein, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on April 7, 2015 (afternoon only) and April 8, 2015 (morning only).
- q. Terri Masters, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence from June 11, 2015 to June 12, 2015.
- r. Ingrid Nystrom, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on November 25, 2014 (afternoon only).
- s. Bonnie Rawlings, Bus Driver for the Transportation Department, requesting an unpaid leave of absence from March 11, 2015 (afternoon only) to March 13, 2015.
- t. Deborah Vane, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on March 27, 2015.
- u. Kimberly Vickery, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on March 3, 2015 (afternoon only) and May 5, 2015 (morning only).

- v. Donald Zulauf, Bus Driver for the Transportation Department, requesting an unpaid leave of absence from April 30, 2015 to May 5, 2015.
- w. Marguerite Sassone, Lunch Monitor assigned to Spencerport High School, requesting an unpaid leave of absence from April 21, 2015 to April 27, 2015 and April 30, 2015.

4. SUBSTITUTE APPOINTMENTS

- a. Jeanette Parotta, Teacher Aide PTOC and Food Service Helper PTOC, effective March 27, 2015. Salary is \$8.75 per hour.
- b. Kevin Soule, Bus Driver PTOC, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective April 22, 2015. Salary is \$13.57 per hour.
- c. Andrea Marcera, Teacher Aide PTOC, effective April 10, 2015. Salary is \$8.75 per hour.
- d. Shirley Mareello-Nagy, Office Clerk IV PTOC, Teacher Aide PTOC and School Aide PTOC, effective April 14, 2015. Salary is \$9.84 per hour for Office Clerk IV PTOC and \$8.75 per hour for Teacher Aide PTOC and School Aide PTOC.
- e. Marnie Maracle, Teacher Aide PTOC and School Aide PTOC, effective April 27, 2015. Salary is \$8.75 per hour.

5. AMENDMENTS

- a. Sherry Petta, Cleaner assigned to Spencerport High School, requesting an extension of her previously approved family and medical leave of absence from (March 6, 2015 to March 26, 2015) to April 14, 2015.
- b. Beverly Hartung, Lunch Monitor assigned to Cosgrove Middle School, requesting an extension of her previously approved unpaid leave of absence (September 29, 2014 (afternoon only) to March 27, 2015) to May 29, 2015.
- c. Michael Gorman, Grounds Equipment Operator assigned to District Office, requesting an extension of his previously approved family and medical leave of absence (March 2, 2015 to March 23, 2015) to March 27, 2015.
- d. Gary Kilpatrick, Cleaner assigned to Spencerport High School, requesting an extension of his previously approved family and medical leave of absence (March 2, 2015 to April 1, 2015) to May 8, 2015.
- e. Emma Jean Leccese, Bus Driver for the Transportation Department, amending her previously approved family and medical leave of absence (January 27, 2015 to April 27, 2015) to March 27, 2015.

5.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	3/18/15	\$ 987,995.21	60
	3/25/15	\$ 521,574.82	67
	4/03/15	\$ 433.38	1
	4/08/15	\$ 248,439.91	73
	4/15/15	\$ 45.00	1
	4/15/15	\$1,026,045.11	82
Federal Funds	3/25/15	\$ 93.42	1
	4/08/15	\$ 67,133.42	17
	4/15/15	\$ 143.20	1
School Lunch	3/25/15	\$ 1,954.03	4
	4/08/15	\$ 1,750.72	1
	4/15/15	\$ 40,423.87	17
Capital Fund	3/18/15	\$ 52,136.84	6
	3/25/15	\$ 62,488.79	3
	4/15/15	\$ 277,394.08	4
Trust & Agency	3/18/15	\$ 185.78	1
	3/31/15	\$ 538,760.25	39
	4/08/15	\$ 12,716.98	4
	4/15/15	\$ 371.15	1
	4/15/15	\$ 491,296.42	39

5.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 01/28/15, 02/10/15, 02/23/15, 02/24/15, 02/25/15, 02/26/15, 03/02/15, 03/03/15, 03/04/15, 03/05/15, 03/09/15, 03/10/15, 03/11/15, 03/12/15, 03/13/15, 03/16/15, 03/17/15, 03/18/15, 03/19/15, 03/20/15, 03/23/15, 03/24/15, 03/25/15, 03/26/15, 03/27/15, 04/02/15, 04/06/15, 04/07/15, 04/09/15, 04/13/15, 04/14/15, 04/17/15, 04/20/15.

5.24 2014-2015 Health Service Contract

<u>District</u>	<u># of Students</u>	<u>Cost Per Pupil</u>	<u>Total</u>
Pittsford Central School	7	\$542.70	\$3,798.90

5.25 Authorize Superintendent/District Clerk to Continue Fuel Agreements

We have experienced excellent results with our partnerships with the Town of Ogden and the Monroe County Sheriff's Office by utilizing inter-municipal fuel agreements since January of 2013.

With these agreements, the District has allowed the Town of Ogden and the Monroe County Sheriff's Office (substation) to gas their vehicles (non-diesel) at the district pump located in

front of our Facilities Department building. The District has been reimbursed for this gas by both organizations through inter-municipal agreements. They are charged based on our cost of gas on state contract plus a \$.10 per-gallon surcharge. This has represented just over \$12,000 in additional revenue since we started these agreements. Ogden has resulted in approximately \$5000 revenue and the Sheriff's Office has totaled approximately \$7000 in revenue over the span of the contracts. When we entered into these agreements, we had forecasted that our potential revenue would be approximately \$4000 per year.

With our previous agreements expiring on June 30, 2015 for the Town of Ogden and on August 31, 2015 for the Sheriff's Office, and our records of this being a positive revenue source, we would like to enter into extended agreements with these partners. The Town of Ogden would be for the period of July 1, 2015 through June 30, 2016 with an annual renewal discussion to occur in the spring of 2016. The Monroe County Sheriff's Office would be for the period of September 1, 2015 through August 31, 2016 with an annual renewal discussion to occur in the spring of 2016 as well. As with our previous agreements, either party may discontinue the agreement with 60 days' notice.

5.26 Disposal of Equipment

In compliance with Policy Number 5250 and Regulation Number 5250 - Sale and Disposal of School District property, I recommend disposal of the following equipment per Sean McCabe.

Spencerport High School

Simplimatic Folding Machine	Model # 50990	Unit no longer functional (17 years old)
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5.27 Substitute Rates – Bus Drivers

Ms. Lissow, Human Resources Director, recommended approval of the following rates of pay for substitute bus drivers effective April 29, 2015 for the remainder of the 2014-15 school year, based on the settled contract. During the negotiations with the Transportation Association for the past three fiscal years there were no recommended increases in the substitute's rates during this time.

Now that the transportation contract has been ratified, the recommendation is an increase of 3.5% for all three tiers. This is in alignment with the increase to the starting contract rate and will be the first increase since July 2011.

2014-15 Substitute Rates

<u>Substitute</u>	<u>2011-12 Rate</u>	<u>14-15 Rate</u>	<u>Increase \$</u>	<u>Increase %</u>	<u>Contract Starting Wage</u>
Bus Driver (rate 1)	\$13.57	\$14.04	\$0.47	3.5%	\$14.68
Bus Driver (rate 2)	\$13.97	\$14.46	\$0.49	3.5%	\$14.68
	<i>Eligible for rate 2 if 240 to 479.9 hours worked in the previous school year</i>				
Bus Driver (rate 3)	\$14.12	\$14.61	\$0.49	3.5%	\$14.68
	<i>Eligible for rate 3 if 480 or more hours worked in the previous school year</i>				

6. BOARD OF EDUCATION

6.1 President's Report and Communication

None

6.2 Board of Education Members' Reports

Janet noted that she attended the Information Exchange Program held in Irondequoit. She shared many interesting items such as Irondequoit providing iPads to all their students and also giving 15 hours of instruction on their use. They also pay for AP and IB Exams from their own budget. She stated it was a very interesting presentation. Jody noted that she attended the quarterly Tech Advisory Meeting and she reminded the board that a new committee needed to be formed for Student Athletic Advisory Council (SAAC). Mr. Gibbardo stated he would provide a presentation on SAAC.

7. SUPERINTENDENT'S REPORT

7.1 Determine Order for Placement of Board Candidates on Ballot

Mr. Crumb had Mr. Sweeney assist in the process for order of candidate placement on the Budget Vote ballot. Names were drawn at random. The two (2) candidates' order of placement were selected in the following order:

1. Michael Mecili
2. Kevin Hutton

7.2 Process and Agenda for Annual Budget Hearing and Meet the Candidates Forum

A discussion was held regarding the proposed agenda for the Budget hearing and Meet the Candidates. Mr. Crumb noted that a Budget Hearing will be held on the same night as "Meet the Candidates" May 5, 2015. Mr. Crumb explained the process; Mr. Wood and Mr. Crumb will present the budget, Ms. Cypher will serve as the moderator, a question and answer session will follow and Mr. Wood will be the time keeper. The session will be videotaped and placed on our intranet for the public to view. Mr. Sweeney asked if we could put a notification of the upcoming meeting on the web and take questions from anyone who wouldn't be able to attend. After the videotaping of the meeting, answers to questions asked could be viewed on the intranet. It was also suggested to ask high school seniors if they had any questions to pose to the candidates.

Agenda

Budget Hearing/Meet the Candidates forum
Tuesday, May 5, 2015 7:00 p.m., District Office

I. Proposed 2015-2016 Budget Presentation (20 minutes)

Superintendent Michael Crumb and Exec. Director of Business Operations Rick Wood

II. Questions/Answers on Budget (10 minutes)

III. Meet the Candidates (25-30 minutes)

- A. Welcome by Lanette Cypher (3 minutes) to provide outline below:
- Welcome to the Meet the Candidates portion of the hearing.

- Each candidate will have 2 minutes to introduce themselves, and 3 minutes to answer the questions submitted from the audience.
- Rick Wood has agreed to be our time keeper in an effort to provide equal time to our candidates. He will raise a colored card to alert candidates when time is up.

B. Questions from the Floor (15-20 minutes)

- Welcome, and introduce candidates. Invite the audience to submit their questions on index cards. We will try to get to as many as possible within time frame, so may consolidate some questions that appear similar. **(Two (2) minute introductions by candidates now)**
- We will have time for three (3) or four (4) questions – flexible depending on time remaining. (Draft a couple ahead of time to ensure use of time wisely.)

C. Re-introduce Mike Crumb to continue next portion of hearing.

IV. Conclusion and Time and Place of Voting (5 minutes)

7.3 Energy Deferment Agreement

Mr. Crumb introduced Mr. Drake who presented on the Energy Deferment Agreement. The program is designed to help energy providers curtail large demands on electricity during peak hours of high demand. This program, which we will enter into with EnerNoc, Inc. for five (5) years, would pay the district \$49,536 a year to turn off our electricity during high peak usage when asked to do so. We would comply and go to our generator back-up system to power the district. EnerNoc would provide notification for turning off our power a day in advance. EnerNoc also requires two monitored test dates as part of this agreement where we would be requested to turn off electricity which would be one (1) day in the summer and one (1) day in the winter. They would also pay us on a per kilowatt basis for what we shed. They provide software to real time meters which we could use to develop different data such as cost of energy and they also can provide curriculum on energy that could be used in the high school. This program is sponsored by ISO.

Mr. Bracken asked if this would change our relationship with Spencerport's power and Mr. Drake stated he has already spoken with Spencerport and it will not affect them. Ms. Gillette asked if this is to reduce the demand on the grids and Mr. Drake explained that it is cheaper for ISO to do this than to build a new nuclear plant or buy power from another source.

A motion was made by Mr. Zale and seconded by Mr. Bracken to approve the Energy Deferment Agreement with EnerNoc.

Vote of the Board: 6

Yes: 5

No: 0

Abstain: 1

Ms. Gillette

7.4 Mobile Food Pantry

Mr. Crumb introduced Mr. Zinkiewich who introduced the four (4) counselors, Ms. Powlowski, Ms. Learo, Ms. Davin and Ms. Hassall, who head up the Food Pantry. Ms. Powlowski gave an overview of the roles that each counselor plays in the Food Pantry and the process used by the Mobile Food Pantry. Food Link is the connection that provides the food and other items which is distributed by our district. Food arrives from the Food Link warehouse by truck which our volunteers unload, setup and distribute. It was noted that anyone 18 years or older is eligible, there are no requirements to receive products. It is distributed on a first come, first serve basis. Ms. Powlowski then explained how the food is organized onto tables at the middle school. Besides food, other items such as school supplies are provided which we use for needy students. Some special foods are set aside for special families in need. Ms. Learo spoke about families in need and how beneficial this program is to these families. She noted that volunteers are K-12 students, staff members and their families, board members and their families and community members and their families and that there is always a need for more volunteers. There have been six (6) successful Food Pantry dates this year with one more remaining date in June. This is definitely a community effort. Ms. Davin explained how families are registered to receive food. A patron is given a ticket and assigned a student/volunteer who helps them through the line and to gather their food. When completed, the ticket is returned to the Food Pantry. The number of people we have served has tripled since October of 2014. Besides Spencerport, have had 14 different districts come to the pantry to be served. Erin Hassell explained the Satisfaction Survey that was conducted. The rating system was on one (1) to five (5) scale (five (5) being the highest level of satisfaction) and the results were: hours Food Pantry is available – 4.7, helpfulness of staff - 4.8, comfort of going through the line 4.9. She also shared many of the great comments clients gave. She noted that we are one of the only indoor pantries. Ms. Hassell also noted that people start lining outside at 3 p.m. when distribution of food doesn't begin until 5 p.m. which is the soonest the truck can be unpacked and organized on the tables in the school cafeteria. We have six (6) dates scheduled for next year.

Mr. Gibbaro stated the group works very hard and he appreciates the children who volunteer and what we are for the community. Mr. Sweeney stated that the Spencerport district is not only about the schools but that we care about the community and want to help. He thanked the counselors for a great job.

7.5. Financial Report

Mr. Wood shared there was little change to revenues. This month reflects a slight increase due to a few accounts receivable entries. Next month we will see a reduction in Medicaid reimbursement. On the expenditure side, pension costs are projected to be \$250,000 under budget and another adjustment of \$50,000 in Transportation due to lower fuel costs. Based on the estimated year-end values of revenues, expenditures, appropriated fund balance and reserves, Mr. Wood is projecting an excess fund balance of about \$1.5 million which is close to the \$1.9 million needed for the BOCES 2 capital project.

Mr. Wood also reported on the School Lunch financial report for the period ending March 2015. Mr. Wood reviewed the variance between last year and the current year for regular sales, state sources and federal sources. Those variances are reflective of the new program allowing the school lunch office to download those students eligible for free and reduced price lunches. Mr. Wood also shared the business office will review in more detail the employee benefit expenses and make adjustments if necessary. Currently the school lunch program is still running at a deficit but is in better shape compared to last year.

8. **MEETING EVALUATION**

Mr. Sweeney noted that we finished ahead of schedule even though the meeting began late.

9. **ADJOURN**


Motion was made by Mr. Bracken and seconded by Mr. Zale to adjourn the meeting at 8:44 p.m.

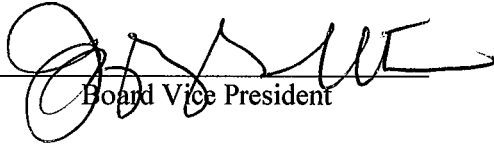
Vote of the Board: 6

Yes: 6

No: 0

As there was no further business, Mr. Sweeney declared the meeting adjourned at 8:44 p.m.


Assistant District Clerk


Board Vice President