

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: June 23, 2015
Spencerport, New York

Members Present: Mr. Gibbardo, Mr. Oberlin, Ms. Tyler, Mr. Sweeney, Mr. Zale

Absent: Ms. Gillette, Mr. Bracken

Others Present: Mr. Milgate, Mr. Crumb, Mr. Zinkiewich, Mr. Wood

The Regular Session of the Board of Education of the Spencerport Central School District was called to order at 7:00 p.m. E.D.S.T. by the President, Mr. Sweeney, in the Board of Education Conference Room in the Administration Building.

1. **PLEDGE TO THE FLAG**

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. **APPROVAL OF AGENDA**

A motion was made by Mr. Oberlin and seconded by Mr. Gibbardo that the Board approve the Regular Session agenda with the addition of adding Chief Nordquist to our recognition portion of our agenda.

Vote of the Board: 5

Yes: 5

No: 0

3. **BOARD RECOGNITION**

Chief Nordquist

Mr. Crumb acknowledged the work of Chief Nordquist and the positive relationship and partnership that he has had with our school district. Mr. Crumb noted the numerous situations and supports he has provided. He also shared that Chief Nordquist has a high visibility in our district at numerous events. Mr. Crumb noted on a personal level his appreciation of the partnership and friendship. Mr. Sweeney noted the value in having our own police department in our town and the partnerships we have had with DARE, club and activity support and other volunteering efforts. Mr. Sweeney presented Chief Nordquist with a plaque in recognition of his

partnership with our school district. Chief Nordquist shared his appreciation of working with the district and how much he enjoyed the past eleven years.

Board Members – Janet Tyler and Jim Oberlin

Mr. Sweeney provided a “top ten list” as part of his message to the board members as a way to thank them for all of their support and dedication as board members for our school district. He shared his appreciation on behalf of the community. Mr. Sweeney invited participants at the board meeting to share comments on behalf of Janet Tyler and Jim Oberlin. First, Mr. Sweeney read a resolution for Janet Tyler who has served on the board since 2012 recognizing her and then he presented a framed copy of the resolution to her. Mr. Sweeney acknowledged Ms. Tyler’s dedication to professional development and being a life-long learner. Ms. Tyler shared that she was grateful for the opportunity to be a board member and realized that there was a lot to learn. She noted that she learned a lot about education and the school district that she wouldn’t have if she wasn’t a board member. She thanked the community for allowing her to serve. Mr. Oberlin shared his appreciation for Ms. Tyler’s significant contributions to the board, especially with the Monroe County School Board Association. Mr. Crumb noted how serious Ms. Tyler took the role of being a board member and that she did that with a set of fresh eyes for the Board of Education. He noted the focus that she had the past three years and thanked her for her work.

A motion was made by Mr. Gibbardo and seconded by Mr. Zale to adopt the resolution for Ms. Tyler as presented.

Vote of the Board: 5

Yes: 5

No: 0

Mr. Sweeney read a resolution on behalf of Mr. Oberlin who has served four terms as a school board member. Mr. Sweeney shared that Mr. Oberlin has been a great partner and collaborator and was a member of the budget focus group prior to being a board member. He noted that he was one of the original members of our committee that formed our Strategic Plan. Mr. Sweeney shared that he has been a voice of reason over the years and knew how to share his input. He noted that Mr. Oberlin has had a focus on the mission as a board member as well. He shared that Mr. Oberlin’s two favorite questions were “what’s best for the kids and how can the board help?” Mr. Sweeney thanked Mr. Oberlin for everything he has done. Mr. Oberlin shared that he has been blessed to work with great people and make a difference for our kids. He further shared that his work with fellow board members and the work on the strategic plan were important events in his time as a board member. Mr. Oberlin thanked the board for being able to serve and shared that he will miss it. Audience member Todd Dunn shared his appreciation of working with Mr. Oberlin as a board member. He acknowledged him as a leader in our school community. Mr. Zale thanked Mr. Oberlin for his guidance as he first started on the board. He noted Mr. Oberlin’s focus on the students. Mr. Sweeney shared a letter from Laura McFarland, former Board President. Mr. Crumb shared a letter from former Superintendent, Bonnie Seaburn to recognize Mr. Oberlin for his years of service and dedication. She thanked him for his focus on the students. Mr. Crumb noted that he has worked with Mr. Oberlin for fifteen years. He shared that he knew from the moment he met Mr. Oberlin we had a great partner, especially after his work on the strategic plan. On a personal level Mr. Crumb thanked Mr.

Oberlin for his support over the years and the reassurance that he provided and for being a friend.

A motion was made by Mr. Zale and seconded by Ms. Tyler to adopt the resolution as presented for Mr. Oberlin.

Vote of the Board: 5

Yes: 5

No: 0

4. PRIVILEGE OF THE FLOOR

Ms. Beth Hoben of 72 Village Walk, Spencerport addressed the board members by sharing notes from students from Munn Elementary School that she had received. She asked the board members for their continued support for nurses. She also acknowledged the work that fellow employees have done.

5. CONSENT AGENDA

Old Business

5.1 Approval of the minutes of the Board of Education Meeting from June 9, 2015

5.2 New Business

5.21 Approval Personnel Actions as Recommended by the Superintendent of School

A. Certificated

1. RESIGNATIONS

- a. Kevin Finn, Modified A Football Coach, resigning effective May 26, 2015. Reason: personal
- b. Casey Harrison, Teaching Assistant assigned to Munn Elementary School, resigning effective June 23, 2015. Reason: relocation
- c. Wendy Grace, Special Education Teacher assigned to Spencerport High School, resigning effective July 1, 2015. Reason: relocation
- d. Douglas Tay, Modified A Boys Soccer Coach for the 2015-16 season, resigning effective June 11, 2015. Reason: personal
- e. Megan O'Connor, Teaching Assistant assigned to Taylor Elementary School, resigning effective June 30, 2015. Reason: relocation.

ADDENDUM

- f. Bethany Alesio, Teaching Assistant assigned to Canal View Elementary School, resigning effective August 1, 2015. Reason: to accept a long-term substitute position.

2. APPOINTMENTS

- a. Katherine Burgstrom, three year probationary appointment in the English tenure area assigned to Spencerport High School, effective September 1, 2014. Salary is Bachelors, Level 2 at \$40,350, pending negotiations. Ms. Burgstrom is filling an open position.
- b. Laura Burgstrom, three year probationary appointment in the Social Studies tenure area assigned to Cosgrove Middle School and Spencerport High School, effective July 1, 2015. Salary is Bachelors, Level 2 at \$40,350, pending negotiations. Ms. Burgstrom is filling an open position.
- c. Sean Alley, .40 FTE in the English tenure area assigned to Spencerport High School, effective July 1, 2015 to June 30, 2016. Salary is Masters, Level 3 at \$43,750 prorated to \$17,500, pending negotiations. Mr. Alley is filling an open part-time position.
- d. Christopher Proukou, .30 FTE in the Social Studies tenure area assigned to Spencerport High School, effective July 1, 2015 to June 30, 2016. Salary is Bachelors, Level 3 at \$41,359 prorated to \$12,407.70, pending negotiations. Mr. Proukou is filling an open part-time position.
- e. Dana Campbell, three year probationary appointment in the Elementary tenure area assigned to Bernabi Elementary School, effective September 29, 2014. Salary is Masters, Level 6 at \$45,900, pending negotiations. Ms. Campbell is replacing Ms. Hibbard.
- f. Alexander Elkins, .60 FTE in the Technology Education tenure area assigned to Spencerport High School, effective September 1, 2015 to June 30, 2016. Salary is Bachelors, Level 1 at \$40,350 prorated to \$24,210, pending negotiations. Mr. Elkins is filling an open part-time position.
- g. Brianna Borrelli, long-term substitute teacher in the Speech and Hearing Handicapped tenure area assigned to Bernabi Elementary School, effective September 1, 2015 to June 30, 2016. Salary is Masters, Level 6 at \$45,900, pending negotiations. Ms. Borrelli is substituting for Ms. Bruckman.
- h. Tabitha Messner, three year probationary appointment in the School Counselor tenure area assigned to Taylor Elementary School, effective September 1, 2015. Salary is Masters, Level 6 at \$46,300, pending negotiations. Ms. Messner is replacing Ms. Bevan.

ADDENDUM

- i. Katherine Mason, three year probationary appointment in the Special Education tenure area assigned to Spencerport High School, effective September 1, 2014.

Salary is Masters, Level 3 at \$43,750, pending negotiations. Ms. Mason is replacing Ms. Grace.

- j. Elizabeth Smith, three year probationary appointment in the Special Education tenure area assigned to Bernabi Elementary School, effective September 1, 2015. Salary is Bachelors, Level 2 at \$41,250, pending negotiations. Ms. Smith is replacing Mr. Burger.

3. LEAVES OF ABSENCE

- a. Tina Pocock, Teaching Assistant assigned to Taylor Elementary School, requesting an unpaid leave of absence on May 15, 2015 (afternoon only), May 20, 2015, May 22, 2015, May 29, 2015 (afternoon only), June 3, 2015 (afternoon only) and June 8, 2015.
- b. Brian Stepping, Teaching Assistant assigned to Bernabi Elementary School and Taylor Elementary School, requesting an unpaid leave of absence on April 23, 2015 (afternoon only), April 24, 2015, May 22, 2015 (morning only), June 2, 2015 (morning only), June 3, 2015 (morning only), June 4, 2015 (morning only), and June 10, 2015.
- c. Kelly Stulpin, Art Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from June 8, 2015 to June 25, 2015.
- d. Emilija Thevanesan, English Teacher assigned to Cosgrove Middle School, requesting a child care leave of absence from July 1, 2015 to November 30, 2015.
- e. Jennie Barrett, Special Education Teacher assigned to Bernabi Elementary School, requesting a child care leave of absence from July 1, 2015 to January 29, 2016.
- f. Jessica Schultz, Remedial Reading Teacher assigned to Munn Elementary School and Canal View Elementary School, requesting an unpaid leave of absence on May 11, 2015 (afternoon only).
- g. Erin Reding, Teaching Assistant assigned to Cosgrove Middle School, requesting an unpaid leave of absence on May 29, 2015 and June 3, 2015.
- h. Darlene Learo, School Social Worker assigned to Spencerport High School, requesting an unpaid leave of absence on April 13, 2015 (afternoon only), May 1, 2015, May 15, 2015, and May 29, 2015.
- i. Katie Valente, Elementary Teacher assigned to Munn Elementary School, requesting a child care leave of absence from July 1, 2015 to December 22, 2015.
- j. Eric Berends, Speech and Hearing Handicapped Teacher assigned to Canal View Elementary School, requesting an unpaid leave of absence on May 20, 2015.
- k. Brianne Eason, Special Education Teacher assigned to Cosgrove Middle School, requesting a family and medical leave of absence from June 8, 2015 to June 17, 2015 (afternoons only).
- l. Megan O'Connor, Teaching Assistant assigned to Taylor Elementary School, requesting an unpaid leave of absence on May 20, 2015 and June 8, 2015.

- m. Scott Schwind, Elementary Teacher assigned to Munn Elementary School, requesting an unpaid leave of absence on May 29, 2015 (afternoon only).
- n. Brittany Kline, Teaching Assistant assigned to Canal View Elementary School and Munn Elementary School, requesting an unpaid leave of absence on June 8, 2015.
- o. Laurie Wood, Teaching Assistant assigned to Bernabi Elementary School, requesting an unpaid leave of absence on April 23, 2015 (morning only), May 13, 2015 (afternoon only), and June 9, 2015 (afternoon only).
- p. Nicole Lattierre, Teaching Assistant assigned to Bernabi Elementary School, requesting an unpaid leave of absence on June 15, 2015.

4. SUBSTITUTE APPOINTMENTS

- a. June Clare, Teaching Assistant PTOC, effective May 26, 2015. Salary is \$9.23 per hour.
- b. Marisa Macera, Teaching Assistant PTOC, effective June 2, 2015. Salary is \$9.23 per hour.
- c. Brya Potter, Teaching Assistant PTOC, effective May 29, 2015. Salary is \$9.23 per hour.
- d. Alicia Federico, long-term per diem substitute teacher in the Elementary tenure area assigned to Munn Elementary School, effective September 1, 2015 to December 22, 2015. Salary is \$187.50 per day. Ms. Federico is substituting for Ms. Valente.

5. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification Area or Degree Status</u>
Clare	June	Social Studies
Prevosti	David	Bachelors
Cook	Brenda	Elementary & Special Education
Maher	Rebekah	Bachelors
McGreevy	Mary	Bachelors
Potter	Brya	Bachelors
Schreiner	Michael	Bachelors
Macera	Marisa	Bachelors
Freitas	Lauren	Bachelors

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Jackie Nentarz, High School Ski Trip Advisor for the 2014-15 school year. Stipend is \$661.00.
- b. Katherine Burgstrom, appointed Modified B-1 Girls Soccer Coach for the 2015-16 season. Stipend is \$2,116.

7. AMENDMENTS

- a. Elizabeth Meyers, Elementary Teacher assigned to Bernabi Elementary School, amending her previously approved family and medical leave of absence (April 13, 2015 to June 25, 2015) to June 16, 2015.
- b. Sara Sage, long-term per diem substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School, amending her previously approved appointment (April 9, 2015 to June 25, 2015) to June 16, 2015. Salary is \$200 per day. Ms. Sage is substituting for Ms. Meyers.
- c. Kimberly Shumaker, Elementary Teacher assigned to Canal View Elementary School, rescinding her previously approved unpaid leave of absence on May 29, 2015 (morning only).
- d. Michelle McLaren, Social Studies Teacher assigned to Cosgrove Middle School, amending her previously approved family and medical leave of absence (April 14, 2015 to June 8, 2015) to June 12, 2015.
- e. Melissa Buskey, long-term per diem substitute teacher in the Social Studies tenure area assigned to Cosgrove Middle School, with an extension of her previously approved appointment (April 14, 2015 to June 8, 2015) to June 11, 2015. Salary is \$200 per day. Ms. Buskey is substituting for Ms. McLaren.
- f. Megan O'Connor, Teaching Assistant assigned to Taylor Elementary School, rescinding the action to excess Ms. O'Connor from her position effective June 30, 2015 due to a unit member's resignation. Ms. O'Connor will not be placed on the Teaching Assistant Preferred Eligibility List as defined by New York State Education Law.
- g. Kelly Smith, long-term per diem substitute teacher in the Home Economics tenure area assigned to Spencerport High School, amending her previously approved appointment (May 18, 2015 to June 25, 2015) to June 23, 2015. Salary is \$187.50 per day. Ms. Smith is substituting for Ms. Shortino.
- h. James Erbland, long-term per diem substitute teacher in the Physical Education tenure area assigned to Cosgrove Middle School, amending his previously approved appointment (May 11, 2015 to June 25, 2015) to June 24, 2015. Salary is \$187.50 per day. Mr. Erbland is substituting for Ms. Somers.
- i. Brittany Kline, Teaching Assistant assigned to Canal View Elementary School and Munn Elementary School, rescinding the action to excess Ms. Kline from her position effective June 30, 2015 due to a unit member's resignation. Ms. Kline will not be placed on the Teaching Assistant Preferred Eligibility List as defined by New York State Education Law.

ADDENDUM

- j. Christopher Proukou, .40 FTE in the Special Education tenure area and .30 FTE in the Social Studies tenure area assigned to Spencerport High School, effective July 1, 2015

to June 30, 2016. Salary is Bachelors, Level 3 at \$41,359 prorated to \$28,951.30. Mr. Proukou was previously appointed as .30 FTE in the Social Studies tenure area.

- k. Tina Pocock, Teaching Assistant assigned to Taylor Elementary School, rescinding the action to excess Ms. Pocock from her position effective June 30, 2015 due to a unit member's resignation. Ms. Pocock will not be placed on the Teaching Assistant Preferred Eligibility List as defined by New York State Education Law.

B. Classified Personnel

1. RESIGNATION

- a. Ryan Pozzuolo, Grounds Equipment Operator for the Facilities Department, resigning effective June 5, 2015. Reason: other employment

2. LEAVES OF ABSENCE

- a. Kevin Broccuto, Cleaner assigned to Cosgrove Middle School, requesting an unpaid leave of absence from June 24, 2015 to June 27, 2015.
- b. Anne Recino, Lunch Monitor assigned to Spencerport High School, requesting an unpaid leave of absence from May 27, 2015 to June 19, 2015.
- c. Christine Delibert, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on April 29, 2015.
- d. Donna Bianchi, Office Clerk III assigned to District Office, requesting a family and medical leave of absence from June 10, 2015 to July 6, 2015.
- e. Larry Wilson, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on October 6, 2015.
- f. Dale Kincaid, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on June 5, 2015.
- g. Rebecca James, Teacher Aide assigned to Spencerport High School, requesting an unpaid leave of absence from May 5, 2015 to May 11, 2015 and May 28, 2015.
- h. Cheryl Beaney, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on June 3, 2015.
- i. Helen Koroniwsky, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on December 11, 2014 (afternoon only).
- j. Theresa Eichner, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on April 13, 2015 (morning only).
- k. Nicole Brunson, Food Service Helper assigned to Cosgrove Middle School, requesting an unpaid leave of absence on June 4, 2015 (afternoon only).

- l. Janis Suydam, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on November 9, 2015.
- m. Amy Hutchison, Food Service Helper assigned to Cosgrove Middle School, requesting an unpaid leave of absence on June 5, 2015 (afternoon only).
- n. Maria Peachey, Food Service Helper assigned to Cosgrove Middle School, requesting an unpaid leave of absence on June 4, 2015.
- o. Janet Jones, Teacher Aide assigned to Spencerport High School, requesting an unpaid leave of absence on May 6, 2015 (afternoon only).
- p. Lynn Weiss, Food Service Helper assigned to Munn Elementary School, requesting an unpaid leave of absence on March 26, 2015 (afternoon only) and May 26, 2015 to May 27, 2015.
- q. Pakize Selcuk, Food Service Helper assigned to Canal View Elementary School, requesting an unpaid leave of absence from February 26, 2015 to March 11, 2015.
- r. Jacqueline Nau, Teacher Aide assigned to Bernabi Elementary School, requesting an unpaid leave of absence on June 5, 2015.
- s.. Sherry Petta, Cleaner assigned to Spencerport High School, requesting an intermittent family and medical leave of absence from May 19, 2015 to August 14, 2015.
- t. Michael Blanchard, Cleaner assigned to Spencerport High School, requesting a family and medical leave of absence from June 10, 2015 (afternoon only) to July 8, 2015.
- u. George Gould, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on June 18, 2015 (morning only).
- v. Staci Lester, Lunch Monitor assigned to Canal View Elementary School, requesting an unpaid leave of absence on June 5, 2015.

3. SUBSTITUTE APPOINTMENTS

- a. June Clare, Teacher Aide PTOC, effective May 26, 2015. Salary is \$8.75 per hour.
- b. Jean Rouse, Teacher Aide PTOC, effective June 2, 2015. Salary is \$8.75 per hour.
- c. Marisa Macera, Teacher Aide PTOC, effective June 2, 2015. Salary is \$8.75 per hour.
- d. Ericka Larkin, School Aide PTOC, effective June 4, 2015. Salary is \$8.75 per hour.

4. CHANGE IN APPOINTMENTS

- a. Lori McSorley, Information and Computer Systems Operator assigned to Spencerport High School with a change in title to Data Management Specialist, effective May 5, 2015. Salary is \$39,000 prorated to \$6,126.44.

- b. Sandra Bernhardt, Office Clerk IV assigned to District Office with a change in title to Office Clerk III, effective June 1, 2015. Salary is \$13.76 per hour.

5. AMENDMENTS

- a. John Rawlings, Bus Driver for the Transportation Department, requesting an extension of his previously approved unpaid leave of absence (January 5, 2015 to May 27, 2015) to June 25, 2015.
- b. Beverly Hartung, Lunch Monitor assigned to Cosgrove Middle School, requesting an extension of her previously approved unpaid leave of absence (September 29, 2014 (afternoon only) to May 29, 2015) to June 23, 2015.
- c. Brandon Jermyn, Student Helper for Spencerport Schools with a revised effective date of May 26, 2015 to August 31, 2015. The effective date was previously stated as July 1, 2015 to August 31, 2015.
- d. Sherry Petta, Cleaner assigned to Spencerport High School, amending her previously approved family and medical leave of absence (May 5, 2015 to May 22, 2015) to May 11, 2015.

5.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Fund	5/20/15	\$ 80,727.82	88
	5/28/15	\$ 97,049.93	63
	6/03/15	\$572,105.43	76
	6/11/15	\$177,354.47	46
Federal Fund	5/20/15	\$ 3,600.56	1
	6/11/15	\$ 1,844.68	2
School Lunch	5/20/15	\$ 8,421.42	2
	5/28/15	\$ 688.97	3
	6/03/15	\$ 564.68	1
	6/11/15	\$ 150.00	1
Capital Fund	5/20/15	\$ 8,494.38	3
	6/03/15	\$ 60,385.10	3
Trust and Agency	5/20/15	\$ 583.95	2
	5/28/15	\$ 4,907.94	3
	5/29/15	\$533,832.97	40
	6/03/15	\$ 49,174.95	2
	6/11/15	\$ 2,210.00	3
	6/15/15	\$603,421.10	39

5.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings held: : 01/14/15, 02/11/15, 02/25/15, 02/26/15, 03/04/15, 03/10/15, 03/11/15, 03/16/15, 03/18/15, 03/19/15,

03/24/15, 03/25/15, 03/27/15, 04/06/15, 04/13/15, 04/17/15, 04/20/15, 04/21/15, 04/22/15, 04/23/15, 04/28/15, 04/29/15, 04/30/15, 05/04/15, 05/05/15, 05/06/15, 05/07/15, 05/08/15, 05/11/15, 05/12/15, 05/13/15, 05/14/15, 05/15/15, 05/18/15, 05/19/15, 05/20/15, 05/21/15, 05/22/15, 05/26/15, 05/27/15, 05/28/15, 06/01/15, 06/02/15, 06/03/15, 06/04/15, 06/05/15, 06/08/15, 06/09/15, 06/10/15, 06/11/15, 06/12/15, 06/15/15, and 06/17/15.

5.24 2015-2016 Wage and Salary Adjustments

Name	Position	2015-16 Wage	2015-16 Base Salary
Amoroso, Vicki M.	Internal Claims Auditor-Part-time		\$ 5,010
Bennett, William	Asst. Supervisor Bldg. Maintenance		\$49,020
Bisciotti, Mario G.	Help Desk Manager		\$45,366
Bowerman, Christina	Community Liaison Coordinator		\$44,376
Churnetski, Julie	Head Bus Driver		\$50,509
Crocetti, Colleen K.	Systems Analyst		\$59,576
Cypher, Lanette E.	Communications Assistant		\$60,000
Daly, Kristin P.	Treasurer		\$79,935
Eichas, Lori J.	Office Clerk III (Confidential)	\$18.11	
Fantauzzo, Jayme L.	Asst. Personnel Analyst		\$42,952
Fox, Elizabeth	Head Bus Driver		\$39,900
Geedy, Kerry A.	Tutoring Coordinator	\$23.63	
Grace, Maureen	Sr. Duplicating Machine Operator	\$15.52	
Hagberg, Robin	Data Management Specialist		\$45,093
LaPlaca, Michael	Help Desk Intranet Coordinator	\$18.04	
Law, Marilyn	Secretary to the Superintendent		\$49,641
Lissow, Jamie L.	Director of Personnel		\$82,556
Lupiani, Valerie	Secretary II	\$22.60	
Mattle, Michael	Head Auto Mechanic	\$24.56	
Phelps, Patricia L.	Data Management Specialist		\$47,195
Pickett, Steven R.	Network Technician		\$47,829
Roberts, William J.	Sr. Network Technician		\$73,856
Sauter, Linda R.	Data Management Specialist		\$43,198
Stappenbeck, Griffith	Asst. Supervisor Bldg. Maintenance		\$49,020
Van Horn, Paul S.	Sr. Network Technician		\$84,210
Yockel, Timothy J.	Head Bus Driver		\$48,285

5.25 Competitive Bids

On June 17, 2015 the district opened sealed bids on a number of items for the 2015-2016 school year. Our staff has reviewed all bids and our recommendations follow:

1. School Lunch Towel Service

Recommendation: The Board of Education accepts the only bid for towel service, opened June 17, 2015, for the period July 1, 2015 to June 30, 2016 from Morgan Services as follows:

<u>Item</u>	<u>Vendor</u>	<u>Unit Price</u>
1. White linen (ea)	Morgan Services	\$.32
2. White terry (ea)	Morgan Services	\$.32
3. Cloth dinner napkins (ea)	Morgan Services	\$.30

4. Tablecloths: 114" or 120"	Morgan Services	\$7.00
5. Tablecloths: 90"	Morgan Services	\$7.00

2. Lawn Care Management

Recommendation: The Board of Education accepts the bid for lawn care, opened June 17, 2015, for the period July 01, 2015 to June 30, 2016 from Pro Lawn & Landscape, Inc. and Brongo Contracting as follows:

<u>Item</u>	<u>Vendor</u>	<u>Price</u>
Integrated Post Management	Pro Lawn & Landscape, Inc.	N/C
Fertilizer	Pro Lawn & Landscape, Inc.	\$14,742.00
Compost/Sand Mixture	Brongo Contracting	\$32.50 per ton

3. Paint Supplies

Recommendation: The Board of Education accepts the low bid for paint, opened June 17, 2015, for the period July 01, 2015 to June 30, 2016 from Rochester Paint and Sherwin Williams as follows:

<u>Item</u>	<u>Vendor</u>	<u>Price</u>
1. Enamel paint (gal)	Sherwin Williams	\$19.99
2. Acrylic paint (gal)	Sherwin Williams	\$12.99
3 (a). Concentrated field marking paint - white (5gal)	Rochester Paint	\$31.90
3 (b). Concentrated field marking paint – blue (5gal)	Rochester Paint	\$34.35
3 (c). Concentrated field marking paint – yellow (5gal)	Rochester Paint	\$34.35
4 (a). Field marking paint – yellow (5 gal)	Rochester Paint	\$48.90
4 (b). Field marking paint – blue (5 gal)	Rochester Paint	\$52.20

4. Electrical Supplies

Recommendation: The Board of Education accepts the bid for electrical supplies, opened June 17, 2015, for the period July 01, 2015 to June 30, 2016 from Kovalsky Carr Electric Supply Co. and Maynard's Electric Supply, Inc. as follows:

<u>Item</u>	<u>Vendor</u>	<u>Price</u>
1 (a). 48" cool white energy saver lamps(T-12) (ea.)	Kovalsky Carr Electric Supply Co.	\$1.82
1 (b). 48" cool white energy saver lamps(T-8) (ea.)	Maynard's Electric Supply	\$1.49
2. Standard discount from trade service catalog	Kovalsky Carr Electric Supply Co.	45 %
3. Standard discount for additional material	Kovalsky Carr Electric Supply Co.	36 %

5. Roof PM and Repairs

Recommendation: The Board of Education accepts the bid for annual roof repairs, opened June 17, 2015, for the period July 01, 2015 to June 30, 2016 from Elmer W. Davis as follows:

<u>Item</u>	<u>Vendor</u>	<u>Price</u>
1. Bi-Annual housekeeping and preventive maintenance inspection	Elmer W. Davis	\$3,000.00
2. Emergency or scheduled repairs (hr)	Elmer W. Davis	\$62.95
3. Hourly rate of off-hours service call	Elmer W. Davis	\$89.95
4. Percent mark-up of material	Elmer W. Davis	20%

6. Refuse Service

Recommendation: The Board of Education accepts the low bid for refuse service, opened June 17, 2015 for the period July 01, 2015 to June 30, 2016, from Suburban Disposal for \$39,300.00.

7. Recycling Service

Recommendation: The Board of Education accepts the low bid for recycling service, opened June 17, 2015 for the period July 01, 2015 to June 30, 2016, from Al's Maintenance, Inc. for \$3,700.00.

8. Plumbing Supplies:

Recommendation: The Board of Education accepts the low bid for plumbing supplies, opened June 17, 2015 for the period July 1, 2014 to June 30, 2015, from Rochester Windustrial Co. bid for a forty percent discount off catalog prices.

9. Musical Instrument Repairs Recommendation:

Recommendation: The Board of Education accepts the only bid for musical instrument repair, opened June 17, 2015, for the period July 01, 2015 to June 30, 2016 from The Horn Doctor for a total of \$15,000.

10. Piano Tuning

Recommendation: The Board of Education accepts the only bid for piano tuning, opened June 17, 2015, for the period July 01, 2015 to June 30, 2016 from Thomas Scalzo for a total of \$67.00 per tuning or an estimated total of \$5,226.

In addition to the above, our Director of Facilities Nelson Drake and I have reviewed the request for proposals for certain professional services opened May 14, 2015 or earlier. The bidding requirements for professional services are slightly different than the requirements for purchased goods and many of these services fall below the bid threshold for competitive bidding. However, it's been our practice to regularly issue these type of request for proposals with the hope of increasing competition and reducing the cost of goods and services of acceptable quality. Our recommendation is for the Board of Education to approve the following;

1. General Automotive Repair: be awarded to Resch Automotive Services with a daytime rate of \$92.00 per hour and an off-hour rate of \$138.00 per hour.

2. Heavy Mechanical Automotive Repair: be awarded to Genesee Valley Ford with a daytime rate of \$59.95 per hour and an off-hour rate of \$59.95 per hour.
3. Electrical Emergency or Scheduled Service Work: be awarded to Billitier Electric Inc. based on the below rates:

	Daytime Hourly Rate	Off-Hours Hourly Rate
Journeyman	\$72.08	\$92.44
Small Job Forman	\$74.13	\$95.52
Forman	\$76.18	\$98.60
Project Manager	\$70.22	\$94.66

4. Document Destruction: be awarded to Eco Green Park based on the below rates:

	Number of 95 gallon totes	Rate per pick up
Administration Building	3	\$75.00
Leo Bernabi ES	1	\$27.00
Canal View ES	1	\$27.00
Cosgrove MS	1	\$27.00
Wilson HS	1	\$27.00
Munn ES	1	\$27.00
Taylor ES	1	\$27.00
Transportation Building	1	\$27.00

5. Fire Extinguisher Inspection/Repair: be awarded to Southern Tier Fire Extinguisher with an inspection and tagging rate of \$1.50 per extinguisher.
6. Plumbing Emergency or Scheduled Service Work: be awarded to Monroe Piping and Sheet Metal, LLC with a daytime rate of \$72.00 per hour and an off-hours rate of \$98.00 per hour.
7. HVAC Equipment Preventive Maintenance and Repair Service: be awarded to Crosby-Brownlie based on the below:

Preventive Maintenance Inspections	\$16,100
Hourly Rate - Repairs found during preventive maintenance	\$72.00
Hourly Rate - Day-time service repair	\$72.00
Hourly Rate - Off-hours service repair	\$94.00
Hourly Rate - Weekend service repair	\$94.00
Percent Mark-up on material	15%

8. Direct Digital Control System Preventive Maintenance and Service: be awarded to Building Controls and Services Inc. based on the below:

Preventative Maintenance Inspections	\$13,000
Hourly Rate - Repairs found during preventive maintenance	\$80.00
Hourly Rate - Day-time service repair	\$80.00
Hourly Rate - Off-hours service repair	\$98.00
Hourly Rate - Weekend service repair	\$80.00
Percent Mark-up on material	30%

5.26 BOCES 1 Transportation Contract

The Board of Education is asked to approve two (2) contracts for purpose of providing transportation by Monroe 1 BOCES for children from the Spencerport Central School district for the period of service to begin on July 6, 2015 and to end on August 14, 2015 at the cost of \$8,779.98 and also for the period of September 2, 2015 to June 23, 2016 at the cost of \$76,146.00.

A motion was made by Mr. Gibbardo and seconded by Mr. Oberlin to approve the Consent Agenda to include the Certificated Addendum as presented.

Vote of the Board: 5

Yes: 5

No: 0

6. BOARD OF EDUCATION

6.1 President's Report and Communication

Mr. Sweeney shared updates and information about graduation and arrival times. Mr. Sweeney shared that a date was originally set in August for the summer retreat but noted that the date needed to be changed. Board members agreed on a date of July 24, 2015. Mr. Sweeney shared that he attended academic and athletic awards banquets. He encouraged board members to take advantage of attending the concerts and year end events.

6.2 Board of Education Members' Reports

Mr. Gibbardo shared that he attended the Urban Suburban Gala and shared that it was a great event and noted the recognition that Spencerport received at that event. Mr. Oberlin shared Mr. Gibbardo's comments and noted how impressed he was with the students at this event. He also shared that he saw our Spencerport band play at the Jazz Festival and noted how members of the audience were impressed. Ms. Tyler shared that she attended her son's Eagle Scout award and that one of our English teachers at the high school spoke on behalf of her son and did a great job.

7. SUPERINTENDENT'S REPORT

7.1 Initial Recommendation for the Allocation of Fund Balance

Each June, the Board of Education approves initial allocations of fund balance and reserves. These preliminary allocations have not been binding, however, they serve to demonstrate to the external auditor the intentions of the District to reconcile any excess funds at the completion of the external audit. Mr. Wood therefore made the recommendation for initial allocation of 2014-2015 fund balance as follows:

1. \$1,964,000 to the inter-fund transfer to Capital Fund. This will cover the District's first payment toward the BOCES 2 capital project in July 2016 (2016-2017 fiscal year).
2. \$150,000 to the Assigned Fund Balance for the purpose of reducing the 2015-2016 tax levy as communicated to the community during budget development.

3. All necessary funds as determined by the purchasing agent to the Assigned Fund Balance for encumbrances.
4. \$2,995,923 to the Unassigned Fund Balance (4% of 2015-2016 approved budget).
5. All remaining 2014-2015 fund balance to the Restricted Fund Balance and placed into the following reserves (not necessarily in this order);
 - a. 2014 Capital Reserve that was approved by the community on May 20, 2014,
 - b. Retirement Contribution Reserve,
 - c. Workers' Compensation Reserve.

The audit committee endorsed the above recommendation during their meeting on June 02, 2015.

Mr. Oberlin asked about the impact Other Post-Employment Benefits (GASB 45) has on the financial statements. Mr. Wood shared that is reported as a liability on the balance sheet. Mr. Wood also shared this liability was being amortized over a thirty year period but effective either this year or next the full amount will be required to be reported. Thus, it will appear that the District's liabilities far exceed the assets which may impact how financial institutions analyze the financial position of the District. In addition, Mr. Wood shared the Districts will also be required to report information on the pension systems in the near future.

A motion was made by Mr. Oberlin and seconded by Mr. Gibbardo to accept the initial recommendation for the allocation of fund balance as presented.

Vote of the Board: 5

Yes: 5
No: 0

7.2 Financial Report

Mr. Wood provided a summary of the financial report for the period ending May 31, 2015 and noted that there were not many changes to last month's report. A question was raised about assessment estimates and when they would be in. Mr. Wood shared we received only one of the four towns reports and it was higher than forecasted.

A motion was made by Mr. Zale and seconded by Mr. Oberlin to accept the financial report as presented.

Vote of the Board: 5

Yes: 5
No: 0

8. MEETING EVALUATION

Mr. Zale shared his appreciation for the efforts to provide board recognition opportunities.

9. **EXECUTIVE SESSION**

A motion was made by Mr. Zale and seconded by Ms. Tyler to move into executive session for the purpose of discussing negotiations and personnel items.

Mr. Sweeney declared the Board of Education out of Executive Session at 9:50 p.m.

A Motion was made by Mr. Oberlin and seconded by Mr. Gibbardo to amend the base salaries for the following employees effective July 1, 2015.

Daniel Milgate	\$154,781
Richard Wood	\$106,713
Ty Zinkiewich	\$152,098

Vote of the Board: 5

Yes: 3

No: 2

(J. Tyler, M. Zale)

10. **ADJOURN**

Motion was made by Mr. Oberlin and seconded by Ms. Tyler to adjourn the meeting at 9:53 p.m.

Vote of the Board: 5

Yes: 5

No: 0

As there was no further business, Mr. Sweeney declared the meeting adjourned at 9:53 p.m.



District Clerk



Board President

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