

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: October 28, 2014
Spencerport, New York

Members Present: Mr. Bracken, Mr. Gibbardo, Ms. Tyler

Absent: Ms. Gillette, Mr. Sweeney, Mr. Zale, Mr. Oberlin

Others Present: Mr. Crumb, Mr. Milgate, Mr. Crumb

The Regular Session of the Board of Education of the Spencerport Central School District was called to order at 7:32 p.m. E.D.S.T. by board member Mr. Gibbardo, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag

2. APPROVAL OF AGENDA

A motion was made by Mr. Bracken and seconded by Ms. Tyler that the Board approve the Regular Session Agenda.

Vote of the Board: Yes: 4

Yes: 4

No: 0

Note: Ms. Gillette joined the meeting at 8:40 p.m.

3. BOARD RECOGNITION

Tabled for future meeting.

4. PRIVILEGE OF THE FLOOR

None

5. CONSENT AGENDA

Old Business

5.1a Approval of the minutes of the Study Session Board of Education meeting held October 14, 2014.

5.1b. Approval of Amended minutes for June 30, 2014 and September 2, 2014.

5.2 New Business

5.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated

1. RESIGNATIONS

- a. Martha Silverman, Girls Modified A Basketball Coach, resigning effective September 23, 2014. Reason: personal
- b. Charles Meier, Teaching Assistant assigned to Canal View Elementary School and Munn Elementary School, resigning effective September 22, 2014. Reason: other employment
- c. Jonathan Ivers, Science Contract Substitute Teacher assigned to Cosgrove Middle School and Spencerport High School, resigning effective October 6, 2014. Reason: other employment
- d. Nathaniel Bouie, Boys Basketball Program Assistant, resigning effective October 16, 2014. Reason: personal
- e. Rhonda Bates, Varsity Fall and Winter Cheer Coach, resigning effective October 14, 2014. Reason: relocation
- f. Cory Allen, Assistant Principal assigned to District Office, resigning effective October 31, 2014. Reason: to accept the Director of K-12 Humanities position

2. APPOINTMENTS

- a. Megan O'Connor, Teaching Assistant assigned to Taylor Elementary School, effective October 20, 2014. Salary is \$10.28 per hour. Ms. O'Connor is filling a new position.
- b. Cory Allen, three year probationary appointment in the Director of K-12 Humanities tenure area, effective November 1, 2014. Salary is \$89,000 prorated to \$59,333.36. Mr. Allen is filling a new position.

3. LEAVES OF ABSENCE

- a. Shelly Remillard, Elementary Teacher assigned to Canal View Elementary School, requesting a family and medical leave of absence September 19, 2014 to October 3, 2014.
- b. Katie Valente, Elementary Teacher assigned to Munn Elementary School, requesting a child care leave of absence from January 12, 2015 to March 27, 2015.

- c. Nicole Lattierre, Teaching Assistant assigned to Bernabi Elementary School, requesting an unpaid leave of absence on September 22, 2014 (afternoon only), October 2, 2014 and October 9, 2014.
- d. Brian Stepping, Teaching Assistant assigned to Bernabi Elementary School, requesting an unpaid leave of absence on September 17, 2014 (afternoon only), September 24, 2014, and October 3, 2014.
- e. Katherine Mueller, Special Education Teacher assigned to Munn Elementary School, requesting a family and medical leave of absence from October 22, 2014 to November 4, 2014.

4. SUBSTITUTE APPOINTMENTS

- a. Dana Campbell, long-term Substitute Teacher in the Elementary tenure area assigned to Munn Elementary School, effective September 29, 2014 to March 27, 2015. Salary is Masters, Level 5 at \$45,900 prorated to \$27,999. Ms. Campbell is substituting for Ms. Valente.
- b. William Jacoutot, Administrative Substitute assigned to the Spencerport Central School District, for the 2014-15 school year. Salary is \$225 per day.

5. SUBSTITUTE TEACHERS

<u>First Name</u>	<u>Last Name</u>	<u>Certification Area or Degree Status</u>
Beck	Katie	Elementary
Bell	Ashley	Bachelors
Brandt	Sherri	Elementary & Special Education
Coakley	Keara	Elementary & Special Education
DeMarco	Nicole	Elementary & Special Education
Federico	Alicia	Bachelors
Fossum	Elizabeth	Elementary & Special Education
Garratt	Susan	Bachelors
Geil	Erin	Elementary & Special Education
Hammer	Heidi	Elementary & Special Education
Hin	Sarah	Elementary & Special Education
Howell	Sarah	Elementary
Hynes	Michele	Physical Education
Kardos	Samantha	Elementary & Special Education
Kates	Jenny	Elementary & Special Education
Klimek	Ryan	Bachelors
Krecker	Jacklyn	Elementary & Special Education
Kundrata	Katelynn	ESOL
Lowe	Ann	Music
Meyer	Alexander	Social Studies
Miles	Melissa	Elementary & Special Education
Muszak	Kelly	Elementary & Special Education
Palmeroni	Dominic	English
Quinn	Devan	Spanish & Special Education
Sadowski	Margo	Elementary, Special Education & Literacy
Sawnor	Melinda	Bachelors

Scarborough	Russell	Bachelors
Schofield	Jessica	Social Studies
Sek	Brandi	Physical Education
Simpson	Brett	Bachelors
Snarr	Sara	Math
Stockmaster	Donna	Music
Stoughton	Kristin	Elementary & Literacy
Wissman	Katelyn	Elementary & Special Education
Zimmer	Kimberly	Elementary & Special Education

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

a. Club/Activities Advisor Recommendations

Building	Activity Name	2014-15 Stipend	2014-15 Advisor(s)
Bernabi	4H Club	\$343	Judy Smith
Bernabi	Art Club	\$493	Joanne Zazzaro
Bernabi	Baseball Club	\$585	Kevin Mantell
Bernabi	Boondoggle/Duct Tape Club	\$350	Joanne Zazzaro
Bernabi	Camera Club	\$438	Sue Gary
Bernabi	Card Making with a Purpose Club	\$346	Joanne Zazzaro
Bernabi	Chess Club	\$343	Ryan Ewanow and Terese Vaccaro
Bernabi	Crochet Club	\$350	Paula Spencer
Bernabi	Green Thumb Club	\$615	Laura Curtis
Bernabi	Knitting Club	\$438	Joanne Zazzaro
Bernabi	Lego Club (1-3)	TBD	Terese Vaccaro
Bernabi	Lego Club (1-3)	TBD	Ryan Ewanow
Bernabi	Lego Club (4-5)	TBD	Joanne Zazzaro
Bernabi	Outdoor Adventure Club	\$657	Mark Rennie
Bernabi	Safety Club	\$951	Ann Marie Heintz and Tammy Lopatka
Bernabi	Scrapbooking Club	\$555	Joanne Zazzaro
Bernabi	Show Choir	\$503	Joanne Zazzaro
Bernabi	Student Leaders Club	\$555	Ann Marie Heintz and Tammy Lopatka
Canal View	Breakfast & a Book Club	\$512	Michelle Lefebre
Canal View	Chess Club	\$471	Ed Witkowski
Canal View	Creativity Club	\$629	John Thering and Bethany Greer
Canal View	Drama Club	\$878	Aileen Sousa
Canal View	Green Thumb Club	\$493	Rebecca Lopez
Canal View	Junior Jazz Band Club	\$432	Kathryn Southard
Canal View	Math Science Technology Club	\$493	Chris Rice
Canal View	Musical Theater Club	\$544	Erin Sabourin
Canal View	Newspaper Club	\$707	Colleen Wiggs
Canal View	Safety Club	\$951	Dan Brust
Canal View	Service Learning Club	\$615	Shelly Remillard
Canal View	Student Council	\$585	Ed Witkowski
Cosgrove	Academic Challenge Bowl	\$512	Paul Nordquist
Cosgrove	Art Club	\$503	Lisa Zona
Cosgrove	Cave Drama Club	\$1,381	Daniel VanVleck
Cosgrove	Chess Club	\$707	Paul Nordquist

Cosgrove	Courtyard and Critter Club	\$493	Douglas Lennon
Cosgrove	Drama Coach (MS Musical)	\$1,287	Emily Kilkenny
Cosgrove	FACS Club	\$731	Deborah Credit
Cosgrove	First Lego League	\$650	Lauren Kessler
Cosgrove	FIRST Tech Challenge	\$1,200	Joe Gallina and Nancy Mancuso
Cosgrove	French Club	\$432	Cheri Hall
Cosgrove	Library Club	\$950	Amanda Cordovani
Cosgrove	Middle School Bookstore	\$878	Traci Powlowski
Cosgrove	MS Yearbook Advisor	\$1,126	Elizabeth Roth
Cosgrove	National Junior Honor Society	\$804	Jackquelyn Woodard and Brianne Eason
Cosgrove	PRIDE	\$955	Chris Gray
Cosgrove	Ski Club	\$100	Morgan Byrne and Bryan Swanson
Cosgrove	Spanish Club	\$615	Marie Campanaro and Jennifer Mongold
Cosgrove	Student Council	\$905	Traci Powlowski
Cosgrove	Technology Club	\$493	John English
District	Odyssey of the Mind	\$1,861	Denise Schweers
High School	A Voice for Change	TBD	TBD
High School	Art Club	\$707	Allison Broussard
High School	Business Honor Society	\$707	Deborah Somers
High School	Class advisor - Freshmen class	\$982	Laura Burgstrom and Katherine Mason
High School	Class advisor - Junior Class	\$804	Stacey Shortino and Stephanie Prevosti
High School	Class advisor - Senior class	\$1,420	Megan Richardson and Amanda VanHuben
High School	Class advisor - Sophomore class	\$605	Holly Swick and Christina Buckner
High School	Distributive Education Clubs of America	\$731	Melissa Garofalo
High School	Drumline Club	\$950	Ben Osborne
High School	Environmental Club	\$353	Mark Rennie and Tamara VanLoo
High School	Fashion Club	\$369	Allison Broussard
High School	First Priority Club	\$585	Marc Coffie and Mark Rennie
High School	First Robotics Club	\$3,000	Joseph Gallina
High School	First Robotics Club	\$3,000	TBD
High School	French Club	\$795	Berka Mou
High School	French Honor Society	\$585	Katherine Resch
High School	Friday Jazz Club	\$593	Ben Osborne
High School	Future Business Leaders of America	\$585	TBD
High School	Gay Straight Alliance Club	\$555	Bonnie Frank and Peg Rich
High School	H.O.P.E.	TBD	Jason Lenhard
High School	History Club	\$512	Richard Mueller and Brian Buckner
High School	HS Musical: Asst. Director	\$1,452	Julie Sullivan
High School	HS Musical: Director (STAGE Club)	\$2,051	Laura Szymanowicz
High School	HS Musical: Orchestra Director	\$1,313	John Viavattine
High School	HS Musical: Vocal Director	\$1,313	Jason Mincer
High School	Italian Club	\$555	Sara Moyer
High School	Master Minds	\$657	Sandi Ben-Dov
High School	Math League	\$657	Sarah Colasanto
High School	Model UN	\$657	Timothy Lloyd
High School	Multicultural Club	\$350	Richard Mueller and Cynthia Montanez
High School	Musicians Club	\$369	Ben Osborne
High School	National Honor Society (HS)	\$864	Nancy Mancuso and Michelle Ostromecki-Mizzi

High School	P.E. Leader's Club	\$787	Denise Schweers
High School	PRIDE	\$955	Linda Pringle
High School	Service Club	\$585	Philip Gerhardt and Nicole Morris
High School	Snowsports Club	\$539	Jacqueline Nentarz
High School	Spanish Club	\$804	Cynthia Montanez
High School	STEP Team Club	\$396	Malena Guadagnino
High School	Student Government	\$2,181	Katie Wyant
High School	Treble Choir	\$944	Anny Murphy
High School	Varsity Club	\$795	Jamie Schneider
High School	Yearbook	\$1,995	Adam Ashworth
High School	Yearbook Asst.	\$990	Jody Wyant
Munn	Backugan/Yu-Gi-Oh/Poke'mon Club	\$294	Jason Smith
Munn	Safety Club	\$951	Deb Ingerick
Munn	Student Leaders Club	\$343	Jeanne Pacitto and Jason Smith
Taylor	Chess Club	\$432	John Szulgit
Taylor	Dance Club	\$353	TBD
Taylor	Filmaking Club	\$100	Kenneth Rhodes
Taylor	Inventor's Club	\$493	Danielle Blossom
Taylor	Safety Club	\$951	Ken Rhodes and Danielle Blossom
Taylor	Student Leaders Club	\$555	Pat Bevan and Kristen Pettis

- b. Brett Simpson, appointed Modified A Boys Basketball Coach for the 2014-15 season. Stipend is \$2,501.
- c. Neil Davis, appointed Boys Basketball Program Assistant for the 2014-15 season. Stipend is \$3,778.
- d. Melinda Sawnor, appointed JV Indoor Track Coach for the 2014-15 season. Stipend is \$2,163. Ms. Sawnor is replacing Ms. Marasco.
- e. Matthew Nentarz, Modified B-2 Wrestling Coach for the 2014-15 season. Stipend is \$2,553. Mr. Nentarz is replacing Mr. Gray.

7. AMENDMENTS

- a. Brianne Eason, Modified A Fall and Winter Cheer Coach, with an amended resignation date of March 1, 2015. The effective date was previously stated as March 1, 2014.
- b. John Rodman, Modified B Boys Swimming Coach, with an amended stipend of \$1,744. The stipend was previously stated as \$1,693.
- c. Christopher Gray, JV Wrestling Coach for the 2014-15 season. Stipend is \$3,874. Mr. Gray was previously appointed as the Modified B-2 Wrestling Coach.

B. Classified

1. RESIGNATIONS

- a. Margaret Gergely, Bus Driver for the Transportation Department, resigning effective February 27, 2015. Reason: retirement
- b. Ronald Britton, Bus Driver for the Transportation Department, resigning effective September 30, 2014. Reason: personal
- c. Megan O'Connor, Teacher Aide assigned to Spencerport High School, resigning effective October 17, 2014. Reason: to accept a Teaching Assistant position
- d. Heather Scheel, Lunch Monitor assigned to Bernabi Elementary School, resigning effective October 21, 2014. Reason: personal

ADDENDUM

- d. Ronald Stein, Bus Driver for the Transportation Department, resigning effective October 30, 2014. Reason: personal

2. APPOINTMENTS

- a. Lisa McLaen, Office Clerk III assigned to Munn Elementary School, effective September 29, 2014. Salary is \$13.94 per hour. Ms. McLaen is replacing Ms. Lavner.
- b. Melinda Skinner, Bus Driver for the Transportation Department, effective October 14, 2014. Salary is \$14.17 per hour, pending negotiations. Ms. Skinner is replacing Mr. Haslip.
- c. Sharon Sargent, Bus Driver for the Transportation Department, effective October 15, 2014. Salary is \$14.17 per hour, pending negotiations. Ms. Sargent is replacing Mr. Bouvy.

3. LEAVES OF ABSENCE

- a. Rod Cutten, Teacher Aide assigned to Munn Elementary School, requesting an unpaid leave of absence from September 17, 2014 to October 31, 2014.
- b. Ronald Britton, Bus Driver for the Transportation Department, requesting an unpaid leave of absence from September 16, 2014 (afternoon only) to September 30, 2014.
- c. Gary Kilpatrick, Cleaner assigned to Cosgrove Middle School, requesting a family and medical leave of absence from July 29, 2014 to August 13, 2014.
- d. Heather Scheel, Lunch Monitor assigned to Bernabi Elementary School, requesting an unpaid leave of absence from September 22, 2014 to September 26, 2014.
- e. Dale Kincaid, Bus Driver for the Transportation Department, requesting an unpaid leave of absence from September 17, 2014 to October 14, 2014 (morning only).

- f. Michael Blanchard, Cleaner assigned to Spencerport High School, requesting a family and medical leave of absence from September 12, 2014 to November 7, 2014.
- g. Anne Recino, Lunch Monitor assigned to Spencerport High School, requesting an unpaid leave of absence from September 16, 2014 to September 19, 2014.
- h. Kanjana Phromsiri, Food Service Helper assigned to Spencerport High School, requesting an unpaid leave of absence from September 4, 2014 to September 8, 2014.
- i. Linda Kramb, Office Account Clerk assigned to District Office, requesting a family and medical leave of absence from September 29, 2014 to December 19, 2014.
- j. Lisa DiPilato, Teacher Aide assigned to Spencerport High School, requesting an unpaid leave of absence from October 30, 2014 to October 31, 2014.
- k. Jennifer Green, Food Service Helper assigned to Spencerport High School, requesting an unpaid leave of absence from October 25, 2014 to November 1, 2014.
- l. Melinda Skinner, Bus Driver for the Transportation Department, requesting an unpaid leave of absence from February 23, 2015 to February 24, 2015.
- m. Cynthia Ridd, Cook Manager assigned to Taylor Elementary School, requesting a family and medical leave of absence from October 6, 2014 to October 28, 2014.
- n. Beverly Hartung, Lunch Monitor assigned to Cosgrove Middle School, requesting an unpaid leave of absence from September 29, 2014 (afternoon only) to November 25, 2014.

4. SUBSTITUTE APPOINTMENTS

- a. Phyllis Lavner, Teacher Aide PTOC, effective October 2, 2014. Salary is \$8.00 per hour.
- b. Sara Snarr, Teacher Aide PTOC, effective October 1, 2014. Salary is \$8.00 per hour.
- c. Linda Siracusa, Food Service Helper PTOC, effective September 30, 2014. Salary is \$8.32 per hour.
- d. Darlene Soper, Food Service Helper PTOC, effective September 30, 2014. Salary is \$8.32 per hour.
- e. Lorraine Walters, Teacher Aide PTOC, School Aide PTOC, and Office Clerk IV PTOC, effective October 21, 2014. Salary is \$8.00 per hour for Teacher Aide PTOC and School Aide PTOC and \$9.84 per hour for Office Clerk IV PTOC.

5. CHANGE IN APPOINTMENT

- a. Sandra Bernhart, Office Clerk IV, non-competitive, assigned to Cosgrove Middle School with a change in appointment to Office Clerk IV, full-time, assigned to District Office, October 27, 2014. Salary is \$12.77 per hour. Ms. Bernhart is replacing Ms. Taft.

5.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General	09/18/14	\$ 144,512.58	134
	09/18/14	\$ 1,367.56	1
	09/25/14	\$1,710,555.15	92
	10/01/14	\$ 200,452.45	85
	10/08/14	\$1,104,785.63	121
	10/15/14	\$ 111,782.00	39
Federal	09/18/14	\$ 5,860.61	2
	10/08/14	\$ 14,800.00	2
School Lunch	09/25/14	\$ 5,719.62	14
	10/01/14	\$ 9,215.96	11
	10/08/14	\$ 221.50	5
	10/15/14	\$ 40,160.67	10
Capital	09/18/14	\$ 273,112.96	10
	10/15/14	\$1,584,805.36	9
Trust & Agency	09/18/14	\$ 714.37	3
	09/30/14	\$ 517,417.11	41
	10/01/14	\$ 4,046.54	2
	10/15/14	\$ 443.25	1
	10/15/14	\$ 514,753.93	40

5.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 08/27/14, 09/16/14, 09/23/14, 09/25/14, 09/29/14, 09/30/14, 10/01/14, 10/03/14, 10/07/14, 10/08/14, 10/14/14, 10/15/14, 10/16/14, and 10/17/14.

A motion was made by Mr. Bracken and seconded by Mr. Gibbardo to approve the Consent Agenda.

Vote of the Board: Yes: 4

Yes: 4

No: 0

6. BOARD OF EDUCATION

6.1 President's Report and Communication

None provided

6.2 Board of Education Members' Reports

Mr. Bracken shared that he completed his building review with Mr. Drake

Ms. Tyler shared that she attended the Labor Relations meeting at the MCSBA. She also noted that she recently attended the Professional Development Committee meeting. Ms. Tyler did a walk through at Munn Elementary to check on asbestos removal. She noted an upcoming meeting on November 18th for Urban Suburban and another meeting on November 19th for Veterans Exemption.

Mr. Gibbardo shared that he attended the Professional Development Committee as well.

7. SUPERINTENDENT'S REPORT

7.1 Inter-Municipal Agreement for the BOCES Capital Project

Mr. Crumb noted that the Inter-Municipal Agreement (IMA) applies to the proposed Monroe 2 BOCES (M2B) Capital Project that will be put up for resident vote on December 16, 2014. This agreement, if enacted by all nine of the M2B component districts, will allow each district to act independently on how they pay for their share of the M2B Capital Project if approved. In the event one or more districts do not approve this IMA, all nine districts will be forced to act as one and finance the project through the Dormitory Authority of the State of New York (DASNY). While there are some limited advantages to DASNY, they are outweighed by their higher interest rates and the elimination of any local flexibility in designing their financing plan. Mr. Crumb strongly recommended the approval of the IMA in order to design our own plan to meet our financial obligation for the M2B Capital Project if approved.

An additional point of clarification is that approving or rejecting this IMA as a Board of Education has no impact on whether or not the M2B Capital Project is approved. The decision about the approval of the Capital Project is that of the residents in the Monroe 2 BOCES component districts. The decision about the IMA is that each of the nine Boards of Educations will only make deals with the ability for districts to work independently or together in the funding of the proposed project.

A motion was made by Mr. Bracken and seconded by Ms. Tyler to approve the Inter-Municipal Agreement as presented.

Vote of the Board: Yes: 4

Yes: 4

No: 0

7.2 Budget Assumptions, Calendar and Guidelines for 2015-2016 - Attachment

Mr. Wood shared some of the key points on the Budget Assumptions, Calendars and Guidelines for 2015-2016. He noted that the more we use this process that the closer our estimates are coming in to the actual numbers. He shared specific key areas of the budget that need to be addressed especially when looking at health care costs. Mr. Crumb noted that some of this is due to federal funding in the area of Medicare funding. A review of the calendar was provided and a general recommendation to bring the budget to the Board of Education in April due to the timing of the announcement of our aid

and funding from the New York State Education Department. Mr. Crumb noted his appreciation of the amendment of the calendar like we did last year. He noted that with a better picture of state aid, we can give a much more accurate forecast for the budget at that time.

7.3 Budget Focus Group Charge

Mr. Crumb noted that the Budget Focus Group has been in place for many years and has worked well for our district. He shared that we have received good feedback from participants. Like last year, the charge is similar and summarized below.

At their October 28, 2014 meeting, the Budget Focus Group developed the following:

I. Charge

The Budget Focus Group (BFG) will provide the district personal and community perspective during the preparation of the 2015-16 budget that will be presented to the public on May 19, 2015.

In this capacity, the Budget Focus Group will function as an open forum that will meet six times (checkpoints) during the budget development process and once after the May budget vote. The general guidelines are that the district is looking for a variety of opinions and perspectives from school community members to be considered as the 2015-2016 budget is developed.

The checkpoints are anticipated to be as follows:

- **Checkpoint I - Organizational Meeting – January 27, 2015 at 6:00 p.m.**
Introduction to developing a school budget
Sharing of personal and community perspective
Obtain feedback from participants
- **Checkpoint II – February 10, 2015 at 6:00 p.m.**
Current state and emerging challenges and opportunities
Obtain feedback from participants
- **Checkpoint III – February 24, 2015 at 6:00 p.m.**
Review preliminary state aid projections and tax cap implications
Discussion on meeting the needs of the student and community
Provide input as we approach the midpoint of budget development
Obtain feedback from participants
- **Checkpoint IV – March 10, 2015 at 6:00 p.m.**
Discussion on current status of proposals for revenues and expenditures
Discussion of the Property Tax Freeze for 2015-16
Obtain feedback from participants
- **Checkpoint V – March 24, 2015 at 6:00 p.m. (BFG) and 7:00 p.m. (BOE Meeting)**
Discussion regarding current budget status
Discussion of NYS budget development and implications for the District
Obtain feedback from participants

- **Checkpoint VI – April 14, 2015 at 7:00 p.m. (BOE Meeting)**
 Superintendent’s proposal for the 2015-16 budget
 Communication plan for informing the community
 Obtain feedback from participants

- **Reflection Meeting – May 26, 2015 at 6:00 p.m. (BFG)**
 Analyze results of the budget vote
 Provide feedback on the budget development process, communications and role of the Budget Focus Group

II. Composition

The composition of the Budget Focus Group shall be district stakeholders from the community which includes but are not limited to parents, members of civic organizations, senior citizen groups, business and government leaders and district staff (the recruitment process will specify expectations of members). We will also have Ad Hoc committee Members from the Board of Education, superintendent and his cabinet.

		<u>Number</u>
Parents: Elementary School	<i>Maximum</i>	8
Middle School	<i>Maximum</i>	4
High School	<i>Maximum</i>	4
High School students		2
Senior citizen representatives		TBD
Civic Organizations		TBD
Business and government leaders		TBD
*Faculty		3
*Staff		3
*Administrators		<u>3</u>
	Total	TBD

Ad Hoc Members:

Superintendent of Schools	1
Asst. Supt. for Instruction	1
Asst. Supt. of Schools	1
Exec. Director of Business Operations	1
Board of Education president (W. Sweeney)	1
Board of Education members (J. Oberlin, TBD)	2

*Please note: Membership from district staff will be proportionate to community membership.

III. Proposed Calendar

October 28, 2014	Superintendent and Board of Education discusses charter and composition
October – December 2014	Membership recruitment
January 13, 2015	Board of Education approves Budget Focus Group membership

7.4 Enrollment Update and Forecast

Dan Milgate, Assistant Superintendent, referenced the memorandum that was sent to board members that summarized the 2014-2015 enrollment forecast. Mr. Milgate shared that the data and projections show that we will have a slight decline over the next five years, especially at the high school level. He also noted that this information not only helps us with forecasting staffing and other budgetary needs but informs work like our future capital projects as well. It was noted that the cohort estimates were approximately 99.5% accurate this past year.

7.5 Urban-Suburban Program

Mr. Crumb provided the board member with an overview of the Urban-Suburban Program. He noted that Cabinet members met with a liaison from the program recently and shared that he learned a lot from this meeting. A PowerPoint was provided from the liaison and Mr. Crumb used this to review the Inter-District Transfer Program that is run by Monroe #1 BOCES. He noted that seven (7) suburban school districts currently participate in the program. A summary of the enrollment data was shared and that since 2011 there has been a trend of increased enrollment in this program. During the fall of each year, the director of the program meets with Superintendents to see what room they may have in their schools and that there are no expectations of how many students to accept into the program. He also reviewed the placement process and noted that the families/children from the City School District apply to participate and after being filtered by the coordinators of the programs, each school district still makes decisions about the students accepted into their school. Parental commitment is one of the key considerations in the application process and schools get to be involved in the interview process. Mr. Crumb noted that the retention rate is over 90% for participants in the program. Teacher recommendations is also another critical part of this program. Mr. Crumb reviewed the funding process of Urban Suburban and shared that the program is recognized by New York State and the state aid for the students follow them to the host school district. For a district like Spencerport, all expenses for transportation are covered by the City School District including extracurricular activities. There is no financial burden when considering the aid received and the cost of the program. A parent advisory group is in place for the program. They oversee the enhancements of the program as well as run workshops for the parents/students and fundraisers for the program as well. It was shared that 96% of the students that graduate move on to a 2 or 4 year post graduation institution. Students are a full member of the school community and participate in extracurricular activities. Mr. Crumb shared that this opportunity really reinforces our mission statement and the concept of global community. Alumni from this program serve and provide positive contributions to the program as well. This year is the 50th year of this program and there is a strong effort to get other school districts involved. Mr. Crumb is recommending that if we participate as a district, we create two entry points at 1st and 6th grade for the first five years of the program. After that, we would go to our early grade-level entry point and add children at other grade levels if agreeable. He recommended a balanced approach to enrollment at our elementary schools. He also recommended one community forum in either November or early December where the liaison from the program would join us and present at the forum. We would use the Cornerstone and website to communicate about the Urban Suburban program. From there, he recommended using the December board meeting to discuss and make a recommendation regarding the Urban-Suburban program with implementation beginning in the 2015-2016 school year. Mr. Crumb shared that he met with the West Irondequoit Superintendent to get his perceptions and the impact on their school district. He confirmed that the information from the program liaison is very accurate and that it is a privilege for students attending this program and they tend to be very committed as a result. Mr. Gibbardo added his belief in the program as a teacher in the City School District and sees the value in this program. Board discussion was held on the flexibility of the entry points to ensure that there is little impact on affording the program. Mr. Gibbardo would like to know if there are any statistics on what the students' school of origin is from the city school district. Board members were comfortable with the communication plan and moving forward with discussions on this program.

7.6 September 2014 Financial Report

Mr. Wood provided an overview of the September Financial report. He provided highlights from the memorandum sent to board members. He noted that state aid and Pilot funds have been coming in on the revenue side. On the expenditures he noted nothing out of the ordinary and the discrepancies on the report are really due to large insurance payments and otherwise, we are right on track. He noted that school lunch is on track and discrepancies here are also due to timing of payments. His feeling is that we are right on track with this.

A motion was made by Mr. Bracken and seconded by Mr. Gibbardo to approve the financial report as presented.

Vote of the Board: Yes: 4

Yes: 4
No: 0

8. MEETING EVALUATION

Positive feedback from all board members

9. EXECUTIVE SESSION

A motion was made by Mr. Gibbardo and seconded by Ms. Tyler to move into Executive Session for the purpose of discussing personnel at 8:58 p.m.

Ms. Gillette moved the board out of Executive Session at 9:30 p.m.

A resolution was made by Mr. Gibbardo and seconded by Mr. Bracken to authorize the superintendent to withdraw the Section 75 disciplinary charges for the employee discussed in Executive Session and enter into a separation agreement.

A motion was made by Mr. Gibbardo and seconded by Mr. Bracken to approve the addendum to the classified personnel agenda

10. ADJOURN

A motion was made by Mr. Bracken and seconded by Ms. Tyler to adjourn the meeting at 9:32 p.m.

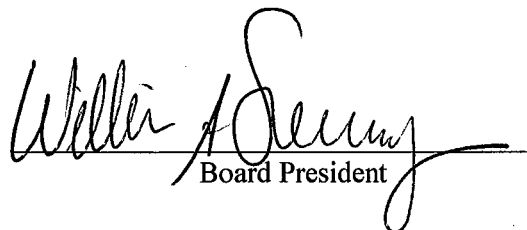
Vote of the Board: Yes: 4

Yes: 4
No: 0

As there was no further business, Ms. Gillette declared the meeting adjourned at 9:32 p.m.



District Clerk



Board President