

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: December 9, 2014
Spencerport, New York

Members Present: Mr. Gibbardo, Ms. Gillette, Mr. Oberlin, Ms. Tyler, Mr. Sweeney,
Mr. Zale, Mr. Bracken (via skype, 500 Cresson Boulevard, Phoenixville, PA as noted
on the posted agenda)

Absent: None

Others Present: Mr. Milgate, Mr. Crumb, Mr. Zinkiewich, Mr. Wood

Mr. Sweeney called the meeting to order at 6:45 p.m.

A motion was made by Mr. Zale and seconded by Ms. Tyler to move into Executive Session for the purpose
of discussing personnel.

EXECUTIVE SESSION

Mr. Sweeney moved us out of Executive Session at 6:59 p.m.

The Regular Session of the Board of Education of the Spencerport Central School District was called to
order at 7:16 p.m. E.D.S.T. by the President, Mr. Sweeney, in the Performing Arts Center at the High
School.

1. **PLEDGE TO THE FLAG**

The Board of Education members and the audience recited the Pledge of Allegiance to the United
States Flag.

2. **APPROVAL OF AGENDA**

A motion was made by Mr. Oberlin and seconded by Mr. Gibbardo that the Board approve the
Regular Session agenda after tabling item number 4.

Vote of the Board: Yes: 7

Yes: 7
No: 0

3. PRIVILEGE OF THE FLOOR

Mr. Sweeney welcomed the members of the community and provided comments on this being an important item and acknowledged the importance of receiving community input. He noted that the process for reviewing the Urban-Suburban program for our program has been reviewed by the board and Mr. Crumb and will be sharing a new timeline for this process including a second community forum. He shared that tonight, the Urban-Suburban program will be reviewed by the Superintendent and will ask board members for any additional information that they will need for making a decision.

Mr. Sweeney also addressed the Privilege of the Floor process and noted that community members presenting were asked to limit their comments to 3 minutes and asked presenters to refrain from any personal comments. He reviewed the process for addressing the Board of Education and the goals of Privilege of the Floor.

The following community members presented their comments about the proposed implementation of the Urban-Suburban program:

Name	Address
Umberto Gigliotti	2 Wood Duck Run 14559
Jennifer Savino	81 Maida Dr. 14559
Toni Bivone	186 Queensland Dr. 14559
Kevin Hutton	25 Queensland Dr. 14559
Robert Williamson	14 King Fisher Dr. 14559
Jeremy Ouimet	660 Elmgrove Rd. 14606
Barbara Stephens	67 Lyell Ave. 14559
Karen Costner	77 Elmford Rd. 14606
Dawn Hoadley	154 Dean Rd. 14559
Scott Schum	292 Whittier Rd. 14559
Michael Miceli	15 Holly Circle 14559
Richard Winter	2 Carolotta Dr. 14559
Ken & Kelli Unger	2771 Spencerport Rd. 14559
Donna Peasley	222 Hilltop Lane 14559
Melanie Etter	39 Ashland Oaks Circle 14559
Tina Wright	47 Kirkgate Dr. 14559
Elizabeth Cenci	594 Gillette Rd. 14559
Tiffany Lee	118 Crossgates Rd. 14606
Dan Melia	326 Fiesta Rd. 14626
Brian Glass	3042 Brockport Ave. 14559
Tim Quigley	204 Coleman Ave. 14559
Janice Marcello	40 Parkhurst Dr. 14559
Sara Snarr	53 Amity St. 14559
Gary Inzana	286 Gillette Rd. 14559
Greg Kirchoff	30 Coyote Run 14559
Bill Bentley	71 Ogden Parma Townline Rd. 14559
Cara Montrois	219 Hilltop Lane 14559

***7 SUPERINTENDENT'S REPORT (*special time)**

7.1 Recommendation to Implement the Urban Suburban Program

Mr. Crumb provided an overview of the Urban Suburban program. His recommendations were to implement this program in September of 2015 and to defer the Board's decision until after the first of the school year to allow them time to review more data and information. He shared reasons for consideration of the Urban-Suburban at this point in time including fifty years of successful experience, preparation of our students for their global community, increasing diverse experiences and supporting our declining enrollment. He reviewed information on the current districts participating including enrollment data. Mr. Crumb also shared proposal for participation factors including the following: non-negotiable efforts to maintain class size guidelines, annual addition of students will be contingent on district enrollments, using two (2) entry points (1st or 2nd and 6th grade) and a commitment to assigning students to all four elementary schools. An example was shared on potential enrollment figures over a seven year time frame and how the two entry points might work. Placement processes were overviewed for board members including the criteria that districts review for entry. It was noted that parents were interviewed as part of the participation expectations and that students can be removed from the program. This is not a random process or a lottery to select students and siblings are not guaranteed to be selected either. Mr. Crumb reinforced that his main criteria would be effort and attitude. The New York State funding was reviewed and it was noted that the Urban Suburban program generates revenue for the school district through a reallocation of the state aid provided to the Rochester City School District. Mr. Crumb shared that there are fees annually (\$638 plus 6% fee to BOCES) where the vast majority of these costs would be reimbursed to the district the following year. A summary of local funding impacts was provided by looking at local resources like staffing, equipment, contractual expenses, materials and supplies and others like employee benefits, insurances and transportation. He shared that the only area where there are actual expenses are with materials and supplies and some contractual when looking at per pupil subscriptions and other similar programs. Many of the other potential expenses don't go up because placement decisions can be made based on enrollment data and intentionally not creating additional expenses. A cornerstone of the program was noted to be the parental involvement and support with the Urban-Suburban Program. It was noted that there are some specific scholarship opportunities for Urban-Suburban students through an alumni association. He shared graduation statistics on this program and post-secondary locations students selected after graduation. In closing, Mr. Crumb shared that he believes that the Urban-Suburban program will enrich our culture and offered next steps for the Board of Education including further research, the scheduling of another community information night, Board of Education discussion and a decision based on what is best for our students.

Board members had a conversation around questions that they had. Mr. Oberlin asked about the criteria used to select children based on race and whether it was determined or approved. It was shared that the program was approved by State Education as a minority program. Mr. Sweeney asked to have more information on other implementation plans that were determined for other district programs and that this was needed for this situation. He thought it should include items like, exit strategies, information on AIS if needed and in general, addressing the concerns that we have heard. In other examples (programs) we have rubrics and other information from which to make a decision. Ms. Gillette shared that given the sensitivity of this program, that all details are made available in order for the board to see a fully thought out plan prior to the community forum. She also would like to know more about the placement process of students and why a candidate goes to one school district over another. Another question she had is whether there was any further involvement on the part of the city school district once a student is selected. She would also like to know the perspective of the other districts that participate and the city school district perspective regarding losing some of their top students. In addition, she would like to know why the districts

have reviewed the program and didn't select to participate and would like to know why they chose not to. Another question was finding information on why some schools have noted that some people don't even know if the students are in the program. Additionally, Ms. Gillette wanted to know what the process would be to change the criteria for selection of students if it were to change and what we would do to set up a selection committee. She would also like to know if there is any data available on grades/GPA changes from the Urban-Suburban transition. She also noted that she feels we are moving in the right direction by digging deeper into this as a Board of Education and believes the community forum will prove valuable for the board. Mr. Zale shared that as an employee in an Urban-Suburban district, he can share that he has only had great experiences. Mr. Zale's questions are whether this is the best program for Spencerport and what data can we get to help people make a decision. Mr. Oberlin shared that this whole exercise is focused on how to best help our children and is concerned that if we believe the world is just like Spencerport it is a mistake. Mr. Sweeney shared that the board would continue to research this and will work on setting up a community forum in January. Ms. Gillette asked that a more detailed plan be included prior to scheduling a forum.

4. MUNN ELEMENTARY SCHOOL PRESENTATION

Initiatives Supporting College & Career Readiness - Tabled

5. CONSENT AGENDA

Old Business

5.1 Approval of the minutes of the Regular Session Board of Education meeting held November 18, 2014.

5.2 New Business

5.21 Approval Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated

1. LEAVES OF ABSENCE

- a. Brian Stepping, Teaching Assistant assigned to Bernabi Elementary School and Taylor Elementary School, requesting an unpaid leave of absence on November 3, 2014 and November 10, 2014 (morning only).
- b. Nicole Lattierre, Teaching Assistant assigned to Bernabi Elementary School, requesting an unpaid leave of absence on November 13, 2014.
- c. Melissa Rugg, Speech and Hearing Handicapped Teacher assigned to Taylor Elementary School and Bernabi Elementary School, requesting a family and medical leave of absence from October 27, 2014 to November 2, 2014, November 3, 2014 (afternoon only), November 5, 2014, and November 7, 2014 to December 19, 2014.
- d. Stephanie Bruckman, Speech and Hearing Handicapped Teacher assigned to Bernabi Elementary School, requesting a family and medical leave of absence from January 5, 2015 to April 10, 2015 and a child care leave of absence from April 13, 2015 to June 30, 2015.

2. SUBSTITUTE APPOINTMENTS

- a. Sara Sage, Contract Substitute Teacher assigned to Bernabi Elementary School, effective November 24, 2014 to June 15, 2015. Salary is \$120 per day.
- b. Kate Lynn Bates, long-term Substitute Teacher in the Speech and Hearing Handicapped tenure area effective January 5, 2015 to June 30, 2015. Salary is Masters, Level 6 at \$46,300 prorated to \$27,780. Ms Bates is substituting for Ms. Bruckman.
- c. Lauren Malvaso, long-term per diem Substitute Teacher in the Special Education tenure area assigned to Canal View Elementary School, effective October 30, 2014 to December 19, 2014. Salary is \$200 per day. Ms. Malvaso is substituting for Ms. Yesowitch.

3. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification Area or Degree Status</u>
Allen	Jeffrey	Elementary & Special Education
Bartelotte	Amanda	Elementary & Special Education
Bates	Kate Lynn	Speech
Carpenter	Hannah	Elementary & Special Education
Dawson	Erica	Art
Delaney	Erin	Bachelors
Etsler	Erin	Bachelors
Jakubowski	Casey	Social Studies & Administration
Kovak	Carolyn	Bachelors
Murray-Pierce	Markette	English & Administration
Peers	Nicole	Bachelors
Pereira	Jonathan	Music
Rowe	Chelsea	Elementary & Literacy
Schepler	Amanda	Elementary, Math & Literacy
Timkey	Stacey	Elementary
Wilbur	Christopher	Social Studies & Special Education

4. AMENDMENTS

- a. Lauren Malvaso, Teaching Assistant assigned to Canal View Elementary School, requesting an unpaid leave of absence from October 30, 2014 to December 19, 2014. This was previously stated as October 30, 2014 (afternoon only) to December 19, 2014.
- b. Kerri McMahon, Mathematics Teacher assigned to Spencerport High School, with an amended resignation date of December 4, 2014. The resignation date was previously stated as December 3, 2014.

- c. Erica Shortino, Elementary Teacher assigned to Bernabi Elementary School, requesting an extension of her previously approved family and medical leave of absence (November 13, 2014 to December 10, 2014) to December 19, 2014.
- d. Stacey Shortino, FACS Teacher assigned to Spencerport High School, requesting an extension of her previously approved unpaid leave of absence (November 24, 2014 to December 5, 2014) to December 19, 2014.
- e. Anthony Lambiase III, long-term per diem Substitute Teacher in the Health Education tenure area assigned to Spencerport High School and Cosgrove Middle School, with an extension of his previously approved appointment (September 2, 2014 to December 5, 2014) to December 19, 2014. Salary is \$187.50 per day. Mr. Lambiase is substituting for Ms. Chevalier.
- f. Karen Chevalier, long-term Substitute Teacher in the Home Economics tenure area assigned to Spencerport High School, with an extension of her previously approved appointment (July 1, 2014 to December 5, 2014) to December 19, 2014. Salary is Masters, Level 13 at \$54,866 prorated to \$22,144.80. Ms. Chevalier is substituting for Ms. Shortino.

B. Classified

1. APPOINTMENTS

- a. Rachel Ellison, Student Helper for the Spencerport School District, effective November 20, 2014 to June 30, 2015. Salary is \$8.00 per hour.
- b. Kristin Wilson, Lunch Monitor assigned to Taylor Elementary School, effective November 18, 2014. Salary is \$8.23 per hour. Ms. Wilson is replacing Ms. Pettrone.
- c. Shirley Mareello-Nagy, Lunch Monitor assigned to Bernabi Elementary School, effective December 1, 2014. Salary is \$8.38 per hour. Ms. Mareello-Nagy is replacing Ms. Scheel.

2. LEAVES OF ABSENCE

- a. Lynne Weiss, Food Service Helper assigned to Munn Elementary School, requesting an unpaid leave of absence on November 21, 2014.
- b. Beth Hoben, School Nurse assigned to Munn Elementary School, requesting an unpaid leave of absence on November 14, 2014.
- c. Kathryn Spurling, Teacher Aide assigned to Taylor Elementary School, requesting an unpaid leave of absence from April 15, 2015 to April 21, 2015.
- d. Cathy Holding, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on December 17, 2014 (afternoon only).
- e. Vicki Longo, Food Service Helper assigned to Munn Elementary School, requesting an unpaid leave of absence from December 9, 2014 to December 12, 2014.

- f. Jodie Cook, Bus Driver for the Transportation Department, requesting an unpaid leave of absence from November 18, 2014 to November 19, 2014.
- g. Robin Hagberg, Data Management Specialist assigned to District Office, requesting a family and medical leave of absence from November 24, 2014 (afternoon only) to December 8, 2014.
- h. Angel Carter, Teacher Aide assigned to Munn Elementary School, requesting an unpaid leave of absence from November 18, 2014 to November 21, 2014, and December 1, 2014.

3. SUBSTITUTE APPOINTMENTS

- a. Tami DeBottis-Suflita, School Nurse PTOC, effective December 8, 2014. Salary is \$19.58 per hour.
- b. Renee Pelletier, Office Clerk IV PTOC, effective December 5, 2014. Salary is \$9.84 per hour.

4. AMENDMENTS

- a. Rod Cutten, Teacher Aide assigned to Munn Elementary School, requesting an extension of his previously approved unpaid leave of absence (September 17, 2014 to December 16, 2014) to December 19, 2014.
- b. Beverly Hartung, Lunch Monitor assigned to Cosgrove Middle School, requesting an extension of her previously approved unpaid leave of absence (September 29, 2014 (afternoon only) to December 5, 2014) to January 30, 2015.
- c. The following employee's hourly rate to be adjusted to \$8.75 per hour effective December, 31, 2014 in accordance with New York State Minimum Wage:

Brannan, Michelle	Teacher Aide
Brunson, Nicole	Food Service Helper
Cerami, Kristine	Teacher Aide
Cockey, Trisha	Teacher Aide
Coco, Rose	Teacher Aide
Cole, Lorilyn	Teacher Aide
Delibert, Christine	Teacher Aide
DiMino, Mary	School Aide
Ferranti, Tracy	Teacher Aide
Filardo, Cynthia	Teacher Aide
Graham, Nancy	Teacher Aide
Green, Jennifer	Food Service Helper
Guilford, Paula	Teacher Aide
Jones, Janet	Teacher Aide
Lester, Staci	School Aide

Lingeman, Peggy	Teacher Aide
Longo, Vicki	Food Service Helper
Lupiani, Spring	School Aide
Marello-Nagy, Shirley	School Aide
Merritt, Judith	Teacher Aide
O'Neil, Angela	Teacher Aide
Peachey, Maria	Food Service Helper
Ricotta, Melissa	Teacher Aide
Ridd, Tyler	Food Service Helper
Selcuk, Pakize	Food Service Helper
Wagner, Amy	Teacher Aide
Walker, Amy	Teacher Aide
Warren, Jean	Teacher Aide
Weiss, Lynne	Food Service Helper
Wilcox, Tina	Teacher Aide
Wilson, Kristin	School Aide
Zhang, Zhemin	Teacher Aide

5.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General	11/12/14	\$956,917.28	68
	11/13/14	\$950,318.75	2
	11/19/14	\$228,203.62	87
	11/25/14	\$ 4,074.52	17
Federal	11/12/14	\$ 8,858.98	3
	11/19/14	\$ 38,773.40	2
	11/25/14	\$ 546.00	1
School Lunch	11/12/14	\$ 45,301.15	9
	11/19/14	\$ 2,235.13	6
Capital	11/19/14	\$417,469.39	9
Trust & Agency	11/14/14	\$518,330.05	40
	11/19/14	\$ 14,033.19	4
	11/25/14	\$ 313.50	1
	11/30/14	\$501,431.24	41

5.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 12/13/13, 01/06/14, 01/08/14, 01/10/14, 01/14/14, 01/15/14, 01/16/14, 01/17/14, 01/21/14, 01/22/14, 01/23/14, 01/29/14, 01/30/14, 01/31/14, 02/03/14, 02/04/14, 02/05/14, 02/06/14, 02/10/14, 02/11/14, 02/12/14, and 02/13/14.

5.24 Disposal of District Equipment

In compliance with Policy Number 5250 and Regulation Number 5250 - Sale and Disposal of School District property, I recommend disposal of the following equipment.

Facilities

<u>Item</u>
Advance Pacesetter 20SD Floor Scrubber from the Cosgrove Middle School building. This machine is 20 years old and no longer functioning. It is too expensive to repair and the metal will be salvaged as scrap metal.

5.25 Amendment of 2014-2015 Substitute Rates

Effective December 31, 2014, the New York State minimum wage will increase to \$8.75 per hour, up from \$8.00 per hour. Our substitute teacher/school aides, school lunch worker, bus attendant and student helper positions are below this hourly rate of pay. Adjustments to the hourly rate of pay to meet the minimum wage requirement are reflected below.

2014-15 Substitute Rates effective 12/31/14

<u>Substitute</u>	<u>14-15 Rate</u>	<u>12/31/14 Rate</u>	<u>Increase \$</u>	<u>Increase %</u>	<u>Contract Starting Wage</u>
Aides (Teacher/School)	\$8.00	\$8.75	\$0.75	9.38%	\$8.23 (\$8.75)
Bus Attendant (rate 1)	\$8.40	\$8.75	\$0.35	4.17%	\$8.76
School lunch worker	\$8.20	\$8.75	\$0.55	6.71%	\$8.41 (\$8.75)
Student Helpers	\$8.00	\$8.75	\$0.75	9.38%	NA

5.26 Approval of Change Order for 2012 Capital Project

As part of our 2012 capital project, the boiler at District Office was replaced. The boiler has been installed and is in operation. After running the system and trying to balance heat, we have found that many of the steam traps are no longer working or need to be repaired. The actual expenditure for the replacement or repair of the steam traps will not be determined prior to an analysis of our mechanical contractor. The memo from our construction management team has shared the expense could be as high as \$30,000. Since this estimate for the potential cost is beyond the threshold for my approval, Mr. Crumb is requesting the Board of Education's proactive approval of this work on a time and material basis.

5.27 Budget Amendment

On October 14, 2014, the Board of Education amended the 2014-15 budget by increasing appropriations (expenditures) and revenues in the amount of \$2,501.00 to support the estimated cost for an additional winter cheerleading coach.

The current Varsity Cheerleading coach is rescinding that request and is requesting the District refund the amount donated by the Spencerport Cheerleading Parents Club.

It is therefore recommended that the Board of Education approve canceling the use of additional revenues not previously budgeted for and use of the appropriations budget for the General Fund to reflect the gross effect of these transactions. It is recommended the District:

- Debit the Appropriation Budget account A960 (A522/A27.2855.153) for \$2,501.00 and
- Credit the Estimated Revenue account A510 (A.2705.000) for \$2,501.00

Note: Mr. Bracken exited the meeting prior to the vote on the consent agenda.

A motion was made by Mr. Gibbardo and seconded by Ms. Gillette to approve the consent agenda as presented.

Vote of the Board: Yes: 6

Yes: 6

No: 0

6. BOARD OF EDUCATION

6.1 President's Report and Communication

None

6.2 Board of Education Members' Reports

Mr. Zale shared that he did his walk-through at Taylor and noted that they are working on an odor from the new roof. He also noted that he was surprised that we don't have a regular preventative maintenance program with our food service department. He also shared that he attended a Safety Committee Meeting and learned a lot about our efforts in this area.

Ms. Tyler shared that she went on the BOCES tour and was impressed with what BOCES offers our community and supports their capital project. She noted that the Facilities Task Force continues to move along as well.

7. SUPERINTENDENT'S REPORT

7.2 Budget: Preliminary Forecast 2015-2016

Mr. Wood provided an overview of the base budget document for the Board of Education Members. Board members raised some questions about some of the large variances in certain budget areas. In addition, he noted some of the key factors that will be changing over the next few months that would impact the budget including, but not limited to, debt service, retirements, and the employer contribution rates for ERS and TRS. He noted the current projected deficit is approximately \$1.3 million dollars and compared this with three previous years of data. He encouraged board members to send additional questions to him.

7.3 Veteran's Exemption and Consideration of Resolution

Mr. Sweeney recommended tabling this item and Board members agreed.

7.4 Resolution to Rescind SEQR and Inter-municipal agreements

Mr. Crumb shared with board members that the previously voted on SEQR and Inter-municipal Agreements for the BOCES Capital project needed to be completed in a different order. As a result, we needed to rescind and revote on both items.

A motion was made by Mr. Oberlin and seconded by Mr. Gibbardo to rescind the SEQR and Inter-municipal agreements previously voted on and approved.

Vote of the Board: Yes: 6

Yes: 6
No: 0

7.5 Resolution to Approve SEQR Agreement

A motion was made by Mr. Oberlin and seconded by Ms. Gillette to approve the SEQR agreement as proposed for the BOCES 2 Capital project.

Vote of the Board: Yes: 6

Yes: 6
No: 0

7.6 Resolution to Approve Inter-municipal Agreement

A motion was made by Ms. Gillette and seconded by Ms. Tyler to approve the Inter-Municipal Agreement as proposed for the BOCES 2 Capital project.

Vote of the Board: Yes: 6

Yes: 6
No: 0

7.7 November 2014 Financial Report

Mr. Wood provided an overview of the November Financial Report. He reported the 2014-2015 state aid output reports are now available and adjustments have been made accordingly. Specifically, state aid basic is down in the areas of building aid and transportation aid, yet BOCES aid and excess cost aid is greater. The end result is an increase of about \$350,000. Mr. Wood also explained the large variance between certain expenditure codes, focusing on computer assisted instruction and employee benefits. The main reason for the discrepancies are:

- 1) Reallocating textbook money to state-aided instructional hardware and purchasing equipment sooner in the year, and
- 2) The significant change to the employer contribution rate for TRS as well as budgeted increases in Workers' Compensation and retiree health insurance premiums.

A motion was made by Ms. Gillette and seconded by Ms. Tyler to approve the Financial Report.

Vote of the Board: Yes: 6

Yes: 6

No: 0

8. **MEETING EVALUATION**

Ms. Tyler reminded board members that they had agreed to select a rescheduled date for the board retreat. Board members agreed on January 12, 2015.

Mr. Zale inquired about how to help educate community members on board procedures. Mr. Sweeney agreed that this is difficult but he noted that he wanted to hear all community comments. Ms. Gillette felt that it was the right decision to extend the time and that it was an unusual format, especially for those not used to public board meetings. Mr. Oberlin shared that a decision needed to be made, and he supported the decision. Mr. Zale expressed his concern that the board members didn't maintain the 30 minute time limit for privilege of the floor. Mr. Oberlin asked about the possibility of continuing to look at our capability of having board members to be able to connect remotely and if we could dedicate some resources to improving this capability.

9. **ADJOURN**

Motion was made by Mr. Oberlin and seconded by Ms. Tyler to adjourn the meeting at 10:28 p.m.

Vote of the Board: Yes: 6

Yes: 6

No: 0

As there was no further business, Mr. Sweeney declared the meeting adjourned at 10:28 p.m.



District Clerk



Board President
Vice