

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

February 14, 2012
Spencerport, New York

Members Present: Todd Dunn, Jody Gillette, Jim Oberlin, Mark Young

Absent: Gary Bracken, Kevin Hutton, William Sweeney

Others Present: Mr. Crumb, Mr. Milgate, Mr. Wood, Mr. Zinkiewich,
Mr. Kozlowski, Mrs. Cypher, district students, staff,
residents and guest

The Study meeting of the Board of Education of the Spencerport Central School District was called to order at 7:07 p.m. E.D.S.T. by the Vice President, Mr. Todd Dunn in the Board of Education Conference Room in the Administration Building.

No. 102
Executive Session

1. EXECUTIVE SESSION

Motion was made by Jim Oberlin and seconded by Mark Young that the Board be adjourned to Executive Session for the purpose of discussing personnel matters.

Vote of Board: Yes: 4

Yes: 4
No: 0

Mr. Dunn declared Executive Session at 7:08 p.m.

Mr. Dunn reconvened the meeting to open session at 7:17 p.m.

Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

No. 103
Agenda Approval

2. APPROVAL OF AGENDA

Motion to approve the agenda made by Jodie Gillette and seconded by Jim Oberlin.

Vote of Board: Yes: 4

Yes: 4
No: 0

No. 104
Privilege of the Floor

3. PRIVILEGE OF THE FLOOR - None

No. 105
Consent Agenda
Minutes

4. CONSENT AGENDA

4.1 Minutes of the Board of Education

Approval of the January 24, 2012 Board meeting minutes.

4.21 Personnel Items

4.21A CERTIFICATED PERSONNEL

1. RESIGNATIONS

- a. Eugenie Banker, Mathematics Teacher assigned to Spencerport High School, resigning effective June 22, 2012. Reason: retirement
- b. Kathleen DeMott, Elementary Teacher assigned to Bernabi Elementary School, resigning effective June 30, 2012. Reason: retirement
- c. Ian Henderson, Foreign Language Teacher assigned to Cosgrove Middle School, resigning effective June 22, 2012. Reason: retirement
- d. Kimberly Hunter, Special Education Teacher assigned to Canal View Elementary School, resigning effective June 22, 2012. Reason: retirement
- e. Alan Jones, Music Teacher assigned to Spencerport High School, resigning effective June 22, 2012. Reason: retirement
- f. Linda Kowalski-Muir, Elementary Teacher assigned to Canal View Elementary School, resigning effective June 22, 2012. Reason: retirement
- g. M. Ann Lowe, Music Teacher assigned to Cosgrove Middle School, resigning effective June 22, 2012. Reason: retirement
- h. Madelyn McMartin, Teaching Assistant assigned to Munn Elementary School, resigning effective June 30, 2012. Reason: retirement
- i. Katina Sekella, Foreign Language Teacher assigned to Cosgrove Middle School, resigning effective June 22, 2012. Reason: retirement
- j. Jean Twilliger, Elementary Teacher assigned to Bernabi Elementary School, resigning effective June 22, 2012. Reason: retirement
- k. Aneita Van Horn, Teaching Assistant assigned to Cosgrove Middle School, resigning effective June 15, 2012. Reason: retirement

No. 105
(continued)

4.21B CLASSIFIED PERSONNEL

- a. Bonnie Freville, Secretary II assigned to District Office, resigning effective July 16, 2012. Reason: retirement
- b. Douglas Haslip, Bus Driver for the Transportation Department, resigning effective May 4, 2012. Reason: retirement.

A motion was made by Jim Oberlin and seconded by Mark Young to approve the consent agenda.

Vote of Board: Yes: 4

Yes: 4

No: 0

No. 106
Board of Education
Reports

5. BOARD OF EDUCATION

5.1 President's Report & Communication – none

5.2 Board of Education Members' Report

Jody Gillette shared that she attended the legislative breakfast with Mr. Crumb. She noted that the New York State budget appears to be on time. Jody commented on how Mr. Crumb did a nice job at sharing “real life” examples that were very helpful. Mr. Crumb added that the later part of March is the current prediction for the budget being approved. Mr. Crumb also mentioned that the idea of competitive grants wasn't well received and that there wasn't much support.

Jim Oberlin shared that he attended the Evening of Jazz. He stated it was outstanding and offered congratulations to all of those involved.

Mr. Dunn shared information from Mr. Bracken who was absent. Mr. Bracken's visit to the 21st Century Classroom at Taylor Elementary school was very exciting. Students were engaged in the technology and the netbooks were instrumental. Students were focused and students clearly were engaged and enjoyed learning in that fashion.

No. 107
Superintendent's
Report

6. SUPERINTENDENT'S REPORT

6.1 Instructional Data Plan Update

Mr. Crumb introduced Mr. Zinkiewich who provided an update on our Instructional Data Plan and the connection to the upcoming work that we have from the NYS Education Department. A model was provided to help understand the various components of the plan. Mr. Zinkiewich shared the Data-Driven Strategies (Culture, Professional Development, School/District-Based Activities, Communication, and Measurement) as part of the framework that has been developed in our plan. An overview of Response to Interventions (RtI) was provided with an explanation of the

No. 107
(continued)

interventions needed on a tiered basis. He provided examples of each of these tiers and some of the work that we are working on and future challenges that lie ahead. Some of these examples included data days, release days and TAS Time (Targeted Academic Supports). An overview was provided of the implications of our current College & Career Readiness results based on State Education formulas even though our results of students attending a two or four year college is very high. In addition, a summary of the impact of the Common Core Standards was provided and the challenges that we will be facing during the transition to these new standards and the assessments that are in place. Along with this is a NYS Mandate for districts to put a Collaborative Inquiry Team in place that will help us in the management and coordination of our data management efforts. This team will help their respective schools with initiatives with common formative assessments, analyzing data to inform instructional practices, etc. There was some discussion about the estimated return of the results on the NYS Assessments. Mr. Zinkiewich indicated that after our rating day at the end of April, it is currently being estimated that we would receive the results in mid-June. Mr. Crumb added some of the discussions taking place as well around the Regents exams in June and the potential idea of moving those earlier in the month. Another aspect of our plan includes a three person team of administrators that serve as our Network Team and this meets another required program from the State Education Department. This group will work with BOCES to help us to make sure our Inquiry Teams are trained and prepared to be effective with managing data and results. Mr. Zinkiewich also shared that the new APPR and our work with the STA is another critical piece of work that we are addressing. We have formed an Ad Hoc committee to provide us input on the pending changes in how everyone will be affected. Training for administrators and teachers is a major part of this effort to ensure that our district is not only meeting the requirements for the APPR also keeping everyone involved through Professional Development. Mr. Zinkiewich summarized that collaboration is a critical ingredient in this process and student achievement is always going to be the target.

There was discussion around the expectations and the legal implication of the APPR. Mr. Zinkiewich shared that it is a large amount of information and we will keep the Board of Education informed along the way.

6.2 Budget: Mid-point Check

Staffing Projections:

Dan Milgate shared that we are expecting eight teaching retirements and three staff retirements that will result in an approximate "breakage" savings in staffing of approximately \$300,000 and another \$200,000 savings in enrollment changes at grades 6-12. In addition, Mr. Crumb shared that this includes the assumption of us staying with our current class size guidelines K-12.

Revenue Projections:

Mr. Wood shared his original forecasts for our different aid/revenue sources. The two areas that were amended were the Transportation Aid and the Private Excess Cost Aid. These overall changes currently place us at a 1.2% increase in revenues being forecasted for next year. Mr. Crumb provided an analysis of the State & Federal Aid revenues over the past four years and forecasted into next year based on the

No. 107
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Governor's aid package. In general, he showed how our combined State/Fed Aid per student is approximately \$409 per student since 2008-2009, representing a loss of about \$1.5 million. This really presents us with a challenge as a school district on how to become a district that can manage a sustainable budget.

Tax Cap Calculation:

Mr. Wood provided a summary of his current understanding of the eight steps in the formula that helps us to derive a tax levy threshold. Members of the Board of Education were walked through a model to better understand the details of the eight steps and to appreciate how difficult it can be to interpret some of the formulas for the Tax Cap. Mr. Wood shared that these numbers are what are presented on March 1st to the State Comptroller. The current understanding is that they will eventually come out to audit each district to make sure we are correct and if we are not accurate, an allowable "clerical error" range will be allowed where we would establish a reserve for this amount to be spent in the next school year. We will ultimately present a recommendation to the Board of Education on the amount we would recommend and we will need to decide if we need to get a super majority vote or not depending on the percentage increased and whether it is above our allowable levy limit. To close, Mr. Wood shared that we will be attending a webinar to get more training on this process and that we will need to submit our tax levy by March 1, 2012. Communication will be an important part of this new process especially since there are potentially three different tax levy numbers that could be presented depending on how this is handled by the Comptroller's office. Just the understanding of the Governor's concept of a 2% tax cap will create confusion as it may not match the maximum allowable limit established for our district. Mr. Crumb utilized an interactive spreadsheet that we have utilized in the past to help analyze our revenues and the impact on our tax levy and tax rate. The current projection represents a gap of \$1.2 million with the assumptions of using fund balance and reserves.

6.3 Five-year Plan for Reserves and Budget Forecast

Mr. Wood provided Board of Education members with a summary document on our "Five-Year Use of Reserves". This included rationale and recommendations for use in 2012-2013. Along with the recommendations, explanations were provided on how these changes will help us to establish a sustainable budget. Mr. Crumb shared his support of this recommendation as it does promote sustainability. Mr. Crumb also shared a hand-out with a 5-year plan for expenditures. This model shows that we need to continue to work on the expenditures as the forecasted 5% increase would not be sustainable.

No. 108
Meeting Evaluation

7.0 MEETING EVALUATION

Mr. Dunn shared that it was eye opening that the ability for the Board of Education to have a say in the levy is going to be different. Ms. Gillette shared that the communication on these changes for the budget this year will be critical.

No. 109
Adjournment

8. AJDOURN

Motion was made by Jim Oberlin and seconded by Mark Young to adjourn the meeting.

Vote of Board: Yes: 4


Yes: 4

No: 0

As there was no further business, Mr. Dunn declared the meeting adjourned at 9:06 p.m.



District Clerk



Board President