

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

October 25, 2011
Spencerport, New York

Members Present: Gary Bracken, Kevin Hutton, Todd Dunn, Jody Gillette,
Mark Young

Absent: Jim Oberlin, William Sweeney

Others Present: Mr. Crumb, Mr. Milgate, Mr. Zinkiewich, Mr. Wood, Mr.
Rehbaum, district students, staff, residents and guest

The Regular meeting of the Board of Education of the Spencerport Central School District was called to order at 6:15 p.m. E.D.S.T. by the Vice President, Mr. Todd Dunn in the Cosgrove Middle School cafeteria at 2749 Spencerport Rd. Spencerport, NY.

No. 46
Executive Session

1. EXECUTIVE SESSION

Motion was made by Kevin Hutton and seconded by Gary Bracken that the Board be adjourned to Executive Session for the purpose of discussing negotiations.

Vote of Board: Yes: 5

Yes: 5
No: 0

Mr. Dunn declared Executive Session at 6:16 p.m.

Mr. Sweeney entered the Executive Session at 6:23 p.m.

~~Mr. Oberlin entered the Executive Session at 6:38 p.m.~~

Mr. Sweeney reconvened the meeting to open session at 7:09 p.m.

Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

No. 47

Approval of Agenda

2. APPROVAL OF AGENDA

Motion to approve the agenda made by Mark Young and seconded by Gary Bracken.

Vote of Board: Yes: 7

Yes: 7

No: 0

Mr. Sweeney expressed his appreciation on behalf of the Board of Education for all of the individual recognitions that were presented at this meeting for the Board of Education Appreciation Week.

No. 48

Cosgrove Building Plan

3. COSGROVE BUILDING PLAN

Mr. Dale, Principal of the Cosgrove Middle school, introduced the Cosgrove Building Planning Team members. Members of this team presented the various aspects of their building plan. The major goals of their plan that were summarized are listed below:

- Students and staff will actively engage, support and improve the Cosgrove and global communities.
- Cosgrove will be a place where students, parents and staff are positively connected, are inspired to continue learning, and are encouraged to meet our mission.
- Cosgrove staff will provide the highest quality learning environment for middle school students by using research and resources to support best practices. The Cosgrove BPT will implement the District's data plan in support of our efforts to achieve the District's student achievement targets.

Members of the Building Planning Team provided insights into specific segments of the building plan as they responded to the questions presented by the Board Members. Board Members shared their appreciation and Mr. Sweeney asked members of the Building Planning Team if there was any support that the Board of Education could provide. Mr. Dale shared that understanding from the Board of Education would be appreciated as Cosgrove is being responsive to the changing dynamics of State Education systems and our current status as a school in need of improvement. "Trust that we are still focused on doing what is best for students." The Board of Education expressed their appreciation for the dedicated commitment of the Cosgrove staff to achieve the district mission.

No. 49

*Spencerport Sports
Boosters Club*

4. SPENCERPORT SPORTS BOOSTERS CLUB

Mr. Sweeney shared that we invited the Sports Boosters Club to share how they support our district mission. Marlene Williamson, Barbara Strine, Amy Miller and Keith Rich represented the Spencerport Sports Boosters Club and addressed some questions that were sent to them with respect to their involvement in the Spencerport School District community. Mr. Rich shared that this organization started in 1977 to help student athletes have the right equipment. Since then, this organization has helped to establish new sport programs such as football, hockey and lacrosse. Over a million dollars has been put back into the district over the last 26 years. An athletic outdoor bathroom facility is an example of their efforts. Participation at meetings has increased with the effort to have a parent liaison from each athletic program join the meetings. This has helped to increase community involvement along with encouraging members of our sports programs to give local vendors a chance with their purchasing/patronage. Practicing, participation and preparation of the student-athletes are the guidelines being used to make decisions about current supports that are provided. Getting parent participation to higher levels has always been a challenge. Ms. Strine offered a copy/summary of the purchases that have been made over the years and we will post that on our Board Documents page.

Mr. Sweeney shared his appreciation of the Sports Boosters Club work in supporting our athletic programs as well as the academic programs as sports programs help students to stay connected to their academics.

At next month's board meeting, the School Music Association will be presenting.

No. 50

Privilege of the Floor

5. PRIVILEGE OF THE FLOOR

Mr. Sweeney explained the purpose and process for privilege of the floor. Mary Zarpentine, who resides at 132 Pease Road, Spencerport, NY addressed the Board of Education regarding concerns about the transportation of students for 6th grade chorus being discontinued.

No. 51

*Consent Agenda -
Minutes 10/11/11
Certificated Personnel
Classified Personnel
Warrants, CSE mtgs,
Enrollment Report*

6. CONSENT AGENDA

6.1 MINUTES OF BOARD OF EDUCATION

Approved minutes for October 11, 2011 regular meeting.

6.21 Personnel Items

6.21A CERTIFICATED PERSONNEL

1. RESIGNATION

- a. Michele Mesler, Elementary Teacher assigned to Munn Elementary School, resigning effective November 18, 2011. Reason: relocation

No. 51
(continued)

CONSENT AGENDA - Continued

2. APPOINTMENT

- a. Paul Scholl Jr., Teaching Assistant assigned to Munn Elementary School, effective October 3, 2011. Salary is \$9.71 per hour. Mr. Scholl is filling a new position.
- b. Lauren Scorse, .5 FTE position in the Special Education tenure area assigned to Taylor Elementary School, effective October 21, 2011 to June 30, 2012. Salary is Masters Level 1 at \$44,250 prorated to \$18,474.38. Ms. Scorse is filling a new position.

3. LEAVES OF ABSENCE

- a. Erin Hathaway, Remedial Reading Teacher assigned to Taylor Elementary School, requesting a family and medical leave of absence from September 13, 2011 to September 16, 2011; September 12, 2011 to September 20, 2011 (half days); September 21, 2011 to October 6, 2011; October 11, 2011 to October 26, 2011 (half days).
- b. Telcie Pincelli, Elementary Teacher assigned to Canal View Elementary School, requesting a family and medical leave of absence from October 17, 2011 to December 21, 2011.
- c. Jocelyn Paolozzi, School Counselor assigned to the Spencerport High School, requesting a family and medical leave of absence from October 14, 2011 to January 13, 2012.
- d. Carol Lennon, Remedial Reading Teacher assigned to Cosgrove Middle School, requesting a family and medical leave of absence from October 31, 2011 to November 7, 2011.

4. SUBSTITUTE APPOINTMENTS

- a. Lindsay Moyer, Contract Substitute Teacher in the Elementary tenure area assigned to the Spencerport Central School District, effective September 29, 2011 to June 12, 2012. Salary is \$120 per day.
- b. Megan Frisch, long term substitute in the Elementary tenure area assigned to Canal View Elementary from October 17, 2011 to December 21, 2011. Salary is \$200 per day. Ms. Frisch is substituting for Ms. Pincelli.
- c. Kelly Kostek, long term substitute in the School Counselor tenure area assigned to the Spencerport High School from October 14, 2011 to January 13, 2012. Salary is \$200 per day. Ms. Kostek is substituting for Ms. Paolozzi.

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(continued)

CONSENT AGENDA - Continued

5. **SUBSTITUTE TEACHERS**

Attachment # 16

6. **EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS**

- a. Caitlyn O'Neill, appointed Varsity Softball Coach for the 2011-2012 school year with a stipend at level B at \$3,115.
- b. Karen Fenton, appointed Senior High Newspaper advisor. The stipend is \$804.
- c. James Erbland, appointed Boys Modified A Basketball Coach for the 2011-12 school year with a stipend at Level B at \$2381.
- d. Deb Rogala, appointed Middle School Bookstore advisor. The stipend to be shared is \$878.
- e. Daniel Cleveland, appointed Technology Club advisor at Cosgrove Middle School. The stipend to be shared is \$493.

7. **AMENDMENTS**

- a. Kristin Cocchiara, Kimberly Patton, and Kelly Rivers are appointed as Sophomore class advisors at the Spencerport High School. They were previously stated as Freshman class advisors. The stipend to be shared is \$605.
- b. Julie Brennan and Sarah Curley are appointed as Senior class advisors at the Spencerport High School. They were previously stated as Junior class advisors. The stipend to be shared is \$1,420.
- c. Megan Richardson and Amanda Van Huben are appointed as Freshman class advisors at the Spencerport High School. They were previously stated as Senior class advisors. The stipend to be shared is \$982.
- d. Amy Gillett, JoAnn Krywy, and Jocelyn Paolozzi are appointed as Junior class advisors at the Spencerport High School. They were previously stated as Sophomore class advisors. The stipend to be shared is \$804.
- e. Laurie Regna, long term per diem substitute in the School Social Worker tenure area assigned to the Spencerport High School, with an extension of her previously approved appointment (September 6, 2011 to October 7, 2011) to November 10, 2011. Salary is \$200 per day. Ms. Regna is substituting for Ms. Learo.

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(continued)

6.21B CLASSIFIED PERSONNEL

1. LEAVE OF ABSENCE

- a. Jason Roy, Sr. Auto Mechanic for the Transportation Department, requesting a military leave of absence on October 14, 2011 and November 4, 2011.
- b. Jodie Cook, Bus Driver for the Transportation Department, requesting a family and medical leave of absence from October 11, 2011 to November 14, 2011.
- c. Marianne Schmitt, Office Clerk III assigned to the Spencerport High School, requesting a family and medical leave of absence from October 5, 2011 to November 23, 2011.
- d. James Woodhams III, Cleaner assigned to Canal View Elementary School, requesting a family and medical leave of absence from October 4, 2011 to November 14, 2011.
- e. Jacqueline Johnson, Occupational Therapist assigned to Cosgrove Middle School, Munn Elementary School, and Spencerport High School, requesting a family and medical leave of absence from September 29, 2011 to December 21, 2011 and an unpaid child care leave of absence from December 22, 2011 to December 23, 2011.
- f. Shawn Rogers, Custodian assigned to District Office, requesting a family and medical leave of absence from October 5, 2011 to October 19, 2011.

2. SUBSTITUTE APPOINTMENTS

- a. William Peters, Maintenance Mechanic PTOC, effective August 1, 2011. Salary is \$9.72 per hour.
- b. Louise Garner, per diem Occupational Therapist substitute assigned to Spencerport High School and Munn Elementary School, effective October 3, 2011 to December 23, 2011. Salary is \$50 per hour. Ms. Garner is substituting for Ms. Johnson.
- c. Dawn Buoye, Office Clerk IV PTOC effective October 3, 2011. Salary is \$10.00 per hour.
- d. Christine Davis, Teacher Aide PTOC, School Aide PTOC, Office Clerk IV PTOC and Teaching Assistant PTOC, effective October 5, 2011. Salary is \$7.72 per hour for Teacher Aide PTOC and School Aide PTOC, \$9.56 per hour for Office Clerk IV PTOC and \$8.96 per hour for Teaching Assistant PTOC.
- e. Jean Warren, Teacher Aide PTOC and School Aide PTOC, effective October 5, 2011. Salary is \$7.72 per hour.

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(continued)

CLASSIFIED PERSONNEL - Continued

- f. Jennifer Brown, Cleaner PTOC, effective October 5, 2011. Salary is \$9.44 per hour.
- g. James Blake, provisional appointment as Bus Driver PTOC for the Transportation Department (pending fingerprinting clearance), effective October 12, 2011. Salary is \$13.57 per hour.
- h. Janice Hall, School Nurse PTOC, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective October 18, 2011. Salary is \$19.00 per hour.
- i. Silvana Brooks, School Nurse PTOC, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective October 19, 2011. Salary is \$19.00 per hour.
- j. Laurel Kane, Accompanist PTOC, effective September 29, 2011. Salary is \$12.96 per hour.
- k. Denise Pisa, Office Clerk IV PTOC, effective October 20, 2011. Salary is \$9.56 per hour.
- l. Judith Merritt, Teacher Aide PTOC, School Aide PTOC and Office Clerk IV PTOC, effective October 20, 2011. Salary is \$7.72 per hour for Teacher Aide PTOC and School Aide PTOC and \$9.56 per hour for Office Clerk IV PTOC.

3. **AMENDMENTS**

- a. Maureen Grace, Sr. Duplicating Machine Operator assigned to District Office with a previously approved family and medical leave of absence from September 22, 2011 to November 16, 2011, amended to return October 17, 2011 to October 21, 2011 (half days).

6.22 Warrants

Approved the warrants as recommended by the internal claims auditor for the following:

<u>Category</u>	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General	09/21/11	\$275,767.11	125
	09/28/11	105,028.45	82
	10/05/11	1,463,495.70	131
	10/12/11	222,496.88	88
Federal	09/28/11	\$96,582.52	4
	10/12/11	91.39	1

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(continued)

School Lunch	09/19/11	\$206.84	1
	09/21/11	12,288.32	12
	09/28/11	3,515.69	8
	10/12/11	19,970.76	5
Capital	10/05/11	\$346,289.07	2
Trust & Agency	09/21/11	\$755.25	3
	09/28/11	100.00	1
	09/30/11	480,944.49	35
	10/05/11	3,530.83	2
	10/14/11	479,241.36	34

6.23 Minutes of Committee on Special Education

The recommendations of the Committee on Special Education meetings:

09/12/11, 09/14/11, 09/19/11, 09/21/11, 09/22/11, 09/26/11, 09/27/11, 09/28/11, 09/29/11, 09/30/11, 10/04/11, 10/05/11, 10/06/11, 10/07/11, 10/11/11, 10/12/11, and 10/14/11.

6.24 October 2011 Enrollment Report

Motion was made by Jody Gillett and seconded by Jim Oberlin to approve the consent agenda.

Vote of Board: Yes: 7

Yes: 7

No: 0

No. 52
BOCES Board Report

7. BOCES BOARD REPORT – Mr. Michael May

Mr. May is our district's representative as a member of the Board of Education for Monroe BOCES 2. He provided members of our Board of Education with an update of the organizational goals from the BOCES 2 meetings as well as program updates.

Summary of the organizational goals:

1. Staffing & Retention
2. Teaching & Learning
3. Operations & Resources Management
4. Customer Satisfaction
5. Development & Delivery of Program & Services

Recent program Updates

- Moved to new location and saved about \$400,000
- BOCES 1 & 2 collaborating more to consolidate services
- Visitors from the White House visited to see our partnership in the Center for

No. 52
BOCES Board Report
(continued)

BOCES BOARD REPORT – Mr. Michael May - continued

Workforce Development

- BOE Members can visit two times a year to learn about the BOCES budget. This year, it is combined into one event. BOE Members get an overview of the programs and can ask questions about the budget. Last year Spencerport was not represented. Mr. May indicated that the event is in early April and BOE members will receive an invitation.

Mr. Sweeney thanked Mr. May for his representation of our school district at the BOCES Board of Education Meetings.

No. 53
Board of Education
Reports

8. BOARD OF EDUCATION

8.1 President's Report & Communication – No reports

8.2 Board of Education Members' Reports – No reports

8.3 NYSSBA Resolutions

Mr. Sweeney asked for comments from the Board of Education Members or actions to act on for the resolutions presented. There was discussion that the resolutions were appropriate and universal in nature. No further comments were offered and Mr. Sweeney noted that he would vote accordingly.

No. 54
Superintendent's
Reports

9. SUPERINTENDENT'S REPORT

9.1 Family Support Center Update

Mr. Zinkewich introduced Deserie Richmond, Director of Special Education and Erin Hassall, Coordinator of our Family Support Center (FSC) to present a summary/update of our FSC. Mr. Zinkewich shared that Ms. Hassall's efforts are greatly appreciated and that the services that she provides are invaluable. Mrs. Richmond began the presentation by sharing how this is a great resource for our school district. Goals, Clinical Services, Satisfaction Survey Results, Drug and Alcohol Services and Professional Development (Education, Consultation) were key aspects of the presentation/information shared. Ms. Hassall also presented and shared that in her third year in this capacity, it has proved to be a great opportunity. Other districts have looked to Spencerport as a model to start up similar programs and this is something that we are proud of. Along with the presentation, Ms. Hassall provided a summary document to the BOE summarizing the services provided.

Mr. Young wanted to know if the services are promoted enough to our parents in the community. Ms. Hassall shared that the counselors are aware and help to promote the services with parents. We also promote services in our orientation of new families. Mr. Bracken asked if we are in a capacity to handle more families and Ms. Hassall

No. 54
*Superintendent's
Reports - continued*

SUPERINTENDENT'S REPORT - continued

shared that we are already referring some families out for long-term treatment but we are not able to handle much more of a load. Mr. Dunn asked if we could revisit the use of interns for this program but as it stands right now, school districts are still considered not to be an appropriate location for interns. Mr. Sweeney suggested that we look into this because we cut in this area last year while counting on the support of the interns. Mrs. Richmond shared that our research has confirmed that we cannot use the interns. Mr. Crumb shared that the application for the use of the intern program was specific to private agencies.

Mr. Sweeney inquired about the participants that may have concerns and Ms. Hassall shared that these are very limited and actually only dealt with the atmosphere of the FCS with respect to sound.

9.2 Financial Report

Mr. Crumb introduced Mr. Wood to review the financial report. Mr. Wood reviewed the revenue and expenditures for the month and year-to-date noting there weren't any large variances as compared to last year. He also reviewed the budget transfers that have taken place since there was so many this past quarter. A few examples were shared and Mr. Wood indicated that while the financial audit doesn't require us to do this, he felt it would be of value.

Motion made by Jim Oberlin and seconded by Jody Gillett to accept the Financial Report.

Vote of Board: Yes: 7

Yes: 7

No: 0

No. 55
Adjournment

10. ADJOURN

Motion was made by Jim Oberlin and seconded by Mark Young to adjourn the meeting.

Vote of Board: Yes: 7

Yes: 7

No: 0

As there was no further business, Mr. Sweeney declared the meeting adjourned at 8:53 p.m.



District Clerk



Board President