

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

November 22, 2011
Spencerport, New York

Members Present: Gary Bracken, Jody Gillette, Kevin Hutton,
Jim Oberlin

Absent: Bill Sweeney, Todd Dunn, Mark Young

Others Present: Mr. Crumb, Mr. Milgate, Mr. Wood, Mr. Zinkiewich,
Mr. Kozlowski, Mrs. Cypher, district students, staff,
residents and guest

The Regular meeting of the Board of Education of the Spencerport Central School District was called to order at 7:00 p.m. E.D.S.T. by Board of Education Member, Mr. James Oberlin, in the Board of Education Conference Room in the Administration Building. Mr. Oberlin presided over the meeting in the absence of Mr. Sweeney and Mr. Dunn.

Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

No. 66
Approval of Agenda

2. APPROVAL OF AGENDA

Motion to approve the agenda made by Gary Bracken and seconded by Kevin Hutton.

Vote of Board: Yes: 4

Yes: 4

No: 0

No. 67
Board Recognition

3. BOARD RECOGNITION

Fall Athletes

Mr. Crumb, Superintendent introduced Mr. John Pelin, Athletic Director, to recognize Fall Athletes/Programs. Coach Bates for the girls cheerleading program began with the recognition of the Varsity program for their accomplishment as Section V Champions. Section V certificates and patches were passed out to all participants and the trophy was presented. This team will be added to the district Wall of Champions along with a gold banner to be posted in the high school gymnasium. Next, Mr. Etsler for boys' varsity soccer was introduced to recognize them for their championship and Section V Championship. Coach Etsler was also recognized as the Coach of the Year. Mr. Etsler introduced all of the students and then the Monroe County Championship plaque was presented along with the Section V Championship trophy. Banners were also presented for the Divisional Championship banner, Wall of Champion plaque and the Section V Banner for the high school gymnasium. All nine varsity teams had an average of over 90% academically this year as well. Mr. Etsler also shared that the boys' varsity team will be recognized at the opening Rochester Lancers professional soccer game.

School Related Professionals

Mr. Crumb gave recognition to all the school related professionals. Eight association presidents/representatives were introduced from each of the following areas; bus drivers, mechanics, food services, clerical, registered professional nurses, operations and maintenance, paraprofessionals, and teaching assistants. Mr. Crumb thanked each of these groups for all that they do for our students, staff and community.

Mr. Oberlin read a proclamation on behalf of these organizations.

Motion to approve the resolution for school related professionals was made by Gary Bracken and seconded by Kevin Hutton.

Vote of Board: Yes: 4

Yes: 4

No: 0

No. 68
Privilege of the Floor

4. PRIVILEGE OF THE FLOOR

There were no requests.

No. 69
Consent Agenda
Minutes
Certificated Personnel
Classified Personnel
Warrants
CSE Mtg.
2011-12 Gen Fund

5. CONSENT AGENDA

5.1 MINUTES OF BOARD OF EDUCATION

Approve minutes for November 8, 2011 study meeting.

*Budget Amendment
Tax Collector' Rpt.
New Course Approval
Textbook Approvals
Donation*

Consent Agenda – *continued*

5.21 Personnel Items

5.21A CERTIFICATED PERSONNEL

1. RESIGNATION

- a. Sandra Hicks, Teaching Assistant assigned to Cosgrove Middle School, resigning effective November 7, 2011. Reason: personal

2. LEAVES OF ABSENCE

- a. Michael Marra, Social Studies Teacher assigned to Spencerport High School, requesting a military leave of absence from October 31, 2011 to November 4, 2011.
- b. Rachel Sherman, Special Education Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from October 31, 2011 to January 27, 2012.
- c. Shelly Remillard, Elementary Teacher assigned to Canal View Elementary School, requesting a family and medical leave of absence from October 13, 2011 to October 21, 2011.
- d. Joseph Gallina, Technology Education Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from October 11, 2011 to January 13, 2012.
- e. Melinda Holzermer, Elementary Teacher assigned to Munn Elementary School, requesting a family and medical leave of absence from October 25, 2011 to October 28, 2011.
- f. Karen Markham, Elementary Teacher assigned to Canal View Elementary School, requesting a family and medical leave of absence from October 11, 2011 to October 21, 2011.
- g. Katie Valente, Elementary Teacher assigned to Munn Elementary School, requesting a family and medical leave of absence from October 27, 2011 to January 25, 2012.
- h. Jessica Esders, Special Education Teacher assigned to Munn Elementary School, requesting a family and medical leave of absence from November 30, 2011 to December 23, 2011.

3. GRADUATE and IN-SERVICE CREDITS

List Attached #17

No. 69

*Consent Agenda –
Continued*

Consent Agenda – *continued*

4. SUBSTITUTE APPOINTMENTS

- a. Nancy Laistner, long-term per diem substitute teacher in the Special Education tenure area assigned to Spencerport High School, effective October 31, 2011 to January 27, 2012. Salary is \$187.50 per day. Ms. Laistner is substituting for Ms. Sherman.
- b. Julie Plummer, long-term substitute teacher in the Elementary tenure area assigned to Munn Elementary School, effective November 16, 2011 to June 30, 2012. Salary is Bachelors Level 6 at \$45,200 prorated to \$33,674. Ms. Plummer is substituting for Ms. Lipani.
- c. Timothy Quigley, long-term per diem substitute teacher in the Technology Education tenure area assigned to Spencerport High School, effective October 11, 2011 to January 13, 2012. Salary is \$187.50 per day. Mr. Quigley is substituting for Mr. Gallina.
- d. Bonnie Smith, long-term per diem substitute teacher in the Elementary tenure area assigned to Munn Elementary School, effective November 7, 2011 to January 25, 2012. Salary is \$200 per day. Ms. Smith is substituting for Ms. Valente.
- e. Stephanie Sweeney, contract substitute teacher in the Social Studies tenure area assigned to Spencerport High School and Cosgrove Middle School, effective October 26, 2011 to June 12, 2012. Salary is \$120 per day.
- f. Sandi Ben-Dov, contract substitute teacher in the English tenure area assigned to Spencerport High School and Cosgrove Middle School effective November 18, 2011 to June 12, 2012. Salary is \$120 per day.
- g. Ingrid Richardson, Teaching Assistant PTOC effective September 7, 2011. Salary is \$8.96 per hour.

5. SUBSTITUTE TEACHERS

List Attached #18

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Robert Cesarano, appointed Modified B-2 Boys Basketball Coach for the 2011-2012 season. Stipend is Level C at \$2073.
- b. Charlie Passarell, appointed Boys Basketball Volunteer Coach.

7. AMENDMENTS

- a. Corinne Smith, ESOL Teacher assigned to Cosgrove Middle School and Canal View Elementary School, with a revised salary of Masters Level 11 at \$51,665 due to Education Law §3014-a.

No. 69

*Consent Agenda –
Continued*

Consent Agenda – *continued*

- b. Michele Mesler, Elementary Teacher assigned to Munn Elementary School, with a revised resignation date effective November 15, 2011, previously stated as November 18, 2011.
- c. Telcie Pincelli, Elementary Teacher assigned to Canal View Elementary School, requesting an extension of her previously approved family and medical leave of absence (October 17, 2011 to December 21, 2011) to December 23, 2011.
- d. Megan Frisch, long-term substitute teacher assigned to Canal View Elementary School, extending her previously approved appointment (October 17, 2011 to December 21, 2011) to December 23, 2011. Salary is \$200 per day. Ms. Frisch is substituting for Ms. Pincelli.
- e. Erin Hathaway, Remedial Reading Teacher assigned to Taylor Elementary School, requesting an extension of her previously approved family and medical leave of absence (September 13, 2011 to September 16, 2011; September 12, 2011 to September 20, 2011 (half days); September 21, 2011 to October 6, 2011; October 11, 2011 to October 26, 2011 (half days) to November 12, 2011 (half days).

8. CHANGE IN APPOINTMENT

- a. Danielle Powers, three year probationary appointment in the Elementary tenure area assigned to Munn Elementary School, effective October 8, 2010 through October 7, 2013. Salary is Masters Level 3 at \$45,500. Ms. Powers was previously approved as long-term substitute for Ms. Lipani and is now probationary replacing Ms. Mesler.

5.21B CLASSIFIED PERSONNEL

1. RESIGNATION

- a. Vincenza Quatela, Food Service Helper assigned to Spencerport High School, resigning effective January 31, 2012. Reason: retirement

2. APPOINTMENT

- a. Sandra Bernhart, Office Clerk IV part-time assigned to Cosgrove Middle School, effective October 31, 2011. Salary is \$11.75 per hour. Ms. Bernhart is filling an open reinstated position.

3. LEAVES OF ABSENCE

- a. Karen Bennisohn, Teacher Aide assigned to Cosgrove Middle School, requesting an unpaid leave of absence from December 1, 2011 to June 30, 2012.

No. 69
*Consent Agenda –
 Continued*

Consent Agenda – *continued*

- b. Paula Spencer, Teacher Aide assigned to Bernabi Elementary School, requesting a family and medical leave of absence from November 1, 2011 to November 29, 2011.
- c. Catherine Bongiorno, Lunch Monitor assigned to Cosgrove Middle School, requesting an unpaid leave of absence from September 27, 2011 to November 30, 2011.

4. AMENDMENTS

- a. Shawn Rogers, Custodian assigned to District Office, requesting an extension of his previously approved family and medical leave of absence (October 5, 2011 to October 14, 2011) to October 19, 2011.
- b. Jason Roy, Sr. Auto Mechanic, previously requested a military leave of absence on November 4, 2011. Mr. Roy cancelled the request.

SUBSTITUTE APPOINTMENT

- c. Judith Merritt, Food Service Helper PTOC, effective November 3, 2011. Salary is \$8.04 per hour.

5.22 Warrants

Category	Date	Amount	Checks
General	10/19/11	\$203,379.52	106
	10/26/11	160,811.56	96
	11/02/11	129,139.13	97
	11/09/11	3,342,630.34	93
	11/14/11	169,334.38	1
Federal	11/14/11	847,212.50	2
Federal	10/19/11	24,369.45	2
	11/09/11	144.16	1
School Lunch	10/19/11		
	10/26/11	60,180.21	12
	11/02/11	3,070.12	16
Capital	11/09/11	41,698.61	11
Capital	10/19/11	346,059.94	6
Trust & Agency	10/19/11	315.26	1
	10/26/11	4,005.66	3
	10/31/11	484,914.25	35
	11/09/11	4,764.50	2
	11/15/11	488,108.03	35

No. 69
Consent Agenda –
Continued

Consent Agenda – *continued*

5.23 Minutes of Committee on Special Education meetings

The recommendations of the Committee on Special Education meetings:
 10/11/11, 10/14/11, 10/17/11, 10/18/11, 10/24/11, 10/25/11, 10/26/11, 10/27/11,
 10/31/11, 11/01/11, 11/02/11, 11/04/11, 11/07/11, 11/08/11, 11/09/11, 11/10/11,
 and 11/14/11.

5.24 Amend the 2011-12 General Fund Budget

Approve the use of prior year surplus fund balance and use of the appropriations budget for the General Fund to reflect the gross effect of these transactions:

Debit for use of Appropriated Fund Balance account A599 (A911) for \$10,500 and

Credit for use of Appropriation Budget account A960(A522/A44.1621.201) for \$10,500

5.25 Tax Collector' Report

The Board of Education adopts a resolution certifying the 2011-2012 delinquent school tax list.

<u>Town</u>	<u>Amount</u>
Ogden	\$391,609.05
Gates	\$179,690.43
Greece	\$120,073.17
Parma	<u>\$163,517.07</u>
TOTAL	<u>\$854,889.72</u>

5.26 New Course Approvals

Approve the following new courses for the 2012-13 school year:

Experiential Education
 Advanced Placement Psychology

5.27 Textbook Approval

Approve the following textbooks for the 2012-13 school year:

High School

English Language Arts
Charlie No Face, David B. Seaburn; Savant Books, 2011, \$18.20.

LOTE

Descubre Level III, Josa A. Blanco, Philip Redwine Donley; Vista Higher Learning, 2011, \$90.00.

No. 69
Consent Agenda –
Continued

Consent Agenda – *continued*

Cosgrove Middle School

English Language Arts

Claudette Colin: Twice Toward Justice, Phillip M. Hoose; Farrar, Straus & Giroux, 2009, \$15.98.

Fever, 1793, Laurie Halse Anderson; Simon & Schuster, 2000, \$14.94.

The Watsons Go To Birmingham, Christopher Paul Curtis; Yearling, 2000, \$9.25.

5.28 Donation – Spencerport Wrestling Parents Club

A donation was made by the Spencerport Sports Booster Club (SSBC) to the Spencerport Central School District in the amount of \$3,900.00 for the funding of the 2011-12 Varsity ‘B’ Wrestling Team.

5.29 School Lunch Change Fund

Approve request for change funds at each school be increased from \$26.00 to \$50.00 for each of the thirteen drawers.

Motion was made by Gary Bracken and seconded by Kevin Hutton to approve the consent agenda.

Vote of Board: Yes: 4

Yes: 4

No: 0

Consent Agenda Additional Notes:

Ms. Gillette revisited the consent agenda and questioned the approval of a book that was written by the husband of our former superintendent. Mr. Zinkiewich shared that it was selected by our English department to provide more depth. Mr. Bracken also questioned whether this would be a conflict of interest. Being a required reading is a concern for Ms. Gillette and would not be able to support the consent agenda. Mr. Hutton asked for clarification on the approval process which Mr. Zinkiewich provided. Mr. Wood commented on the situation from an auditing perspective and noted that as long as procedures were followed that he doesn’t see this as a potential red flag for them.

A motion was made to rescind the approval of the consent agenda by Gary Bracken and seconded by Kevin Hutton.

Vote of Board: Yes: 4

Yes: 4

No: 0

No. 69
Consent Agenda-
Continued

Consent Agenda – *continued*

A motion was made by Kevin Hutton and seconded by Jody Gillette to approve the consent agenda without item 5.27 (textbook approval).

Vote of Board: Yes: 4

Yes: 4

No: 0

A motion was made by Gary Bracken and seconded by Kevin Hutton to approve Item 5.27 (textbook approval) without the recommended high school textbook “Charlie No Face” which was tabled for discussion on December 13, 2011.

Vote of Board: Yes: 4

Yes: 4

No: 0

No. 70
Board of Education

6. BOARD OF EDUCATION

6.1 President’s Report & Communication

Mr. Sweeney was not in attendance.

6.2 Board of Education Members’ Reports

Ms. Gillette shared that her tour of Cosgrove with Mr. Drake went well. In general the school was in good shape. She did say that several seats in the auditorium are in need of repair. In addition she noted that a number of the rooms still have asbestos tiles but are in good shape and a number of the rooms still have the uninvents in need of repair. The new generators looked great as well. The roofing is something that we still need to keep an eye on but all-in-all in great shape.

Mr. Oberlin shared his experience with attending the production of Joseph. It was incredible and we keep getting better and better. Congratulations.

6.3 Renewal of New York State Schools Boards Membership

Mr. Crumb discussed the need to consider the renewal of the annual fee (approximately \$10,000) for the NYS Schools Boards Membership. Mr. Bracken asked what we get for that fee and is it truly giving us resources. Mr. Oberlin shared that he believes that many of the efforts of this organization is through the lobbying efforts that are provided. Mr. Crumb shared that this

No. 70
Board of Education-
continued

Board of Education - *continued*

organization also sponsors numerous workshops throughout the year with valuable materials and guidance through this membership. He also shared that their advocacy efforts and a recent coalition have truly helped get our voices through to Albany. Mr. Crumb shared that this is in the budget but wanted to make sure we were in agreement to continue this year.

Motion was made by Kevin Hutton and seconded by Jody Gillette to approve the renewal of the NYSSB membership.

Vote of Board: Yes: 4

Yes: 4

No: 0

6.4 Renew Subscription of American School Boards Journal

Mr. Crumb discussed the need to consider the renewal of the annual fee for the subscription of the "American School Boards Journal". Mr. Crumb shared that this is not part of our School Boards membership and wanted to know if there was support of the subscription fees of \$57.00 per person.

Motion was made by Gary Bracken and seconded by Kevin Hutton to approve the renewal of the American School Boards Journal.

Vote of Board: Yes: 4

Yes: 4

No: 0

6.5 NYSSBA Zone 2 Representation

Mr. Crumb shared that Mr. Sweeney asked for a vote from the Board of Education on the candidate that was summarized in the letter sent prior to this meeting. Mr. Bracken questioned this given that we don't know this candidate. Board members discussed this and without more information this motion was asked to be tabled.

Motion was made by Kevin Hutton and seconded by Gary Bracken to table our decision for the NYSSBA Zone 2 representation to a future meeting.

Vote of Board: Yes: 4

Yes: 4

No: 0

No. 71*Superintendents' Reports***7. SUPERINTENDENT'S REPORT****7.1 Canal View Adaptive Playground**

Mr. Crumb introduced Theresa Zappia, Physical Therapist at Canal View Elementary School to discuss their efforts. Ms. Zappia introduced some of her committee members and provided a summary of the efforts of this committee. She complimented this group on their teamwork and energy. Through a Power Point presentation, Ms. Zappia shared the need and importance of providing this opportunity for our students. She shared the various features of the Adaptive Playground and the need for this addition to the Canal View playground. A model was presented with specific apparatus that would be installed as well as recommended phases for installation and expenses. Ms. Zappia thanked all of the current sponsors and supporters of the efforts up to this point and summarized upcoming events/fundraisers in support of this project. A timeline was presented and rationale on the purpose of this project given the lack of adaptive playgrounds in the Rochester area. Mr. Crumb encouraged members of the audience and the Board of Education to vote for their contest that will help them to receive a grant by texting the following: 44144, Text Message: Clorox1888

7.2 Capital Project Update

Mr. Crumb introduced Jason Hannon - Campus Construction and Dan Pieters - Labella Associates to provide an update on our Capital Project. Updates were provided on each of the schools and projects. Some of the notable projects include the generators, locker replacements/painting, troubleshooting of some problems associated with the testing of the new generators, additional storage area to the high school, security camera installation (and new DVR cabinets due to overheating), generator deflection situation, site restoration, and asbestos removal projects. Mr. Hannon shared that they are partnering with our Director of Facilities on a regular basis with each of these items. Mr. Hannon also shared that the project budget is healthy and will support our efforts to complete the extra projects for the asbestos removal. Mr. Crumb shared that we are optimistic that this project is feasible and makes us 100% asbestos free with all ceiling tiles. Mr. Oberlin asked what would happen if we didn't use all of the funds and Mr. Wood shared that we would borrow less money. Mr. Rehbaum referenced the summary document and the audit in his conversation.

7.3 Technology Update

Dan Milgate, Assistant Superintendent of Schools, introduced Mr. Rehbaum, Director of Technology, to provide an update on our technology efforts. Mr. Milgate also shared that our district continues to grow with the number of devices as well as incredible level of use on the part of the teachers/administrators. With this, we are experiencing a large increase in service/support requests and have been reviewing this given this need and our recent changes in our technology staffing. We will be looking to make some

No. 71

*Superintendents' Reports-
continued*

Superintendent Reports – *continued*

changes in the near future to better address the needs of the end users and reallocate some of these resources. Mr. Rehbaum provided a summary of each of the major sections noted in the summary and addressed questions of the board members. Dan Milgate shared that he has presented a proposal to Mr. Crumb to look at the reallocation of our resources to support the Technology Department and that we would provide updates through “News & Notes”. Mr. Oberlin is encouraging us to embrace customer service as a focus. Mr. Crumb noted that our audit was helpful in identifying efficiencies like the Help Desk and new software applications. He also noted that we need to further support the needs out in the field.

7.4 First Reading of Policies

Mr. Crumb introduced two new policies to assist our students with serious medical conditions.

Policy # 7516 Students with Severe Medical Conditions
Policy # 7517 Private Duty Nurses in Schools

A summary of both policies was provided by Mr. Crumb. A question was raised about what legal documents may be referenced through this policy as well as the assignment of private duty nurses. Discussion was held by Board of Education members to approve this tonight.

Motion was made by Gary Bracken and seconded by Kevin Hutton to accept Policy #7516 and Policy #7517.

Vote of Board: Yes: 4

Yes: 4

No: 0

7.4 October 31, 2011 Financial Report

Mr. Rick Wood provided an overview of the October 31, 2011 Financial Report. Mr. Wood reported that State Aid estimates are based on the November 15, 2011 State Aid Output report and will fluctuate throughout the year. In addition, adjustments were made to revenues and expenditures for the Federal Education Jobs Act (Ed Jobs), and are now being recorded in the Federal Fund.

Motion was made by Jody Gillette and seconded by Kevin Hutton to accept the October 31, 2011 financial report.

Vote of Board: Yes: 4

Yes: 4

No: 0

No. 72
Meeting Evaluation

8. MEETING EVALUATION

Mr. Bracken shared that it was a good meeting.

No. 73
Adjournment

9. ADJOURN

Motion was made by Jody Gillette and seconded by Kevin Hutton to adjourn the meeting.

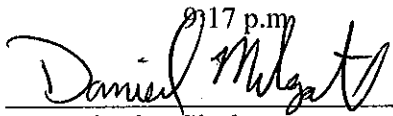
Vote of Board: Yes: 4

Yes: 4

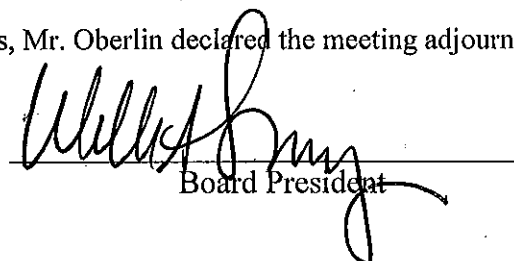
No: 0

As there was no further business, Mr. Oberlin declared the meeting adjourned at

8:17 p.m.



District Clerk



Board President