

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

December 13, 2011
Spencerport, New York

Members Present: Gary Bracken, Todd Dunn, Jody Gillette, Kevin Hutton,
William Sweeney

Absent: Jim Oberlin, Mark Young

Others Present: Mr. Crumb, Mr. Milgate, Mr. Wood, Mr. Zinkiewich,
Mr. Kozlowski, Mrs. Cypher, district students, staff,
residents and guest

The Regular meeting of the Board of Education of the Spencerport Central School District was called to order at 6:54 p.m. E.D.S.T. by the President, Mr. William Sweeney in the Cafeteria at Canal View Elementary, One Ranger Rd. Spencerport, NY.

No. 75
Executive Session

1. EXECUTIVE SESSION

A motion was made by Gary Bracken and seconded by Todd Dunn that the Board be adjourned to Executive Session at 6:54 p.m. (Room 209) for the purpose of discussing legal matters regarding a student incident.

Mr. Young entered Executive Session at 6:55 p.m.

Vote of Board: Yes: 5

Yes: 5
No: 0

Mr. Sweeney declared Executive Session at 6:54 p.m.

Mr. Sweeney declared Executive Session adjourned at 7:03 p.m.

Returned to Regular Session in the Cafeteria.

Mr. Oberlin entered at 7:03 p.m.

Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

Mr. Crumb addressed the audience and asked for a moment of silence for two high school students that passed away during the past few weeks. Mr. Crumb

shared his concern for the families involved and their privacy. He also noted that we as a district have been actively working together as one community, united in our resolve to support our children.

We are unable to share consequences of students involved due to the law. We will be forming a task force to identify areas of concerns, needs to be identified, and action plans. He is grateful for the support of parents, other districts, community members and outside agencies and is looking forward to forming a partnership to serve our community.

No. 76

Approval of Agenda

2. APPROVAL OF AGENDA

Motion to approve the agenda made by Jim Oberlin and seconded by Gary Bracken.

Vote of Board: Yes: 7

Yes: 7

No: 0

No. 77

Canal View Building Plan

3. STUDY/DISCUSSION CANAL VIEW BUILDING PLAN

Mr. Sweeney introduced the Canal View Building Planning Team (BPT) after explaining that this is a practice of the Board of Education to learn about the building team plans and how our schools are supporting the mission of the district. He also shared that we have invited the parents associations this year as well. Carol Robinson, Principal of Canal View, welcomed the Board of Education and introduced the members of the BPT who then helped to share the building plan details to the Board of Education. Members of the BPT utilized a power point presentation to show specific examples of each of the goals of the building plan. The major goals that were identified/summarized are listed below:

1. Health & Wellness: Canal View Elementary School will utilize community and building resources to promote the health and wellness of the entire Canal View school and the wider community.
2. Sense of Community & Student Achievement: Canal View Elementary School will work together to promote a sense of community engaging parents, students, staff, administration and the wider community to promote student achievement.
3. Data Management Plan: The Canal View BPT will implement the District's data plan in support of our efforts to achieve the District's student achievement targets.

Mrs. Robinson summarized by sharing that she is proud of her school and wants her students to grow in a healthy way, in a way to become critical thinkers and effective members of our community. She shared that they focus on helping students embrace our district CORE values. The common goal for Canal View is to do whatever is needed to help their students to be successful.

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(continued)

There were a number of questions from the Board of Education members regarding the TAS time. Members of the BPT from Canal View shared how this intervention strategy has truly become an “all hands on deck” team effort.

Members of the Board of Education thanked the BPT from Canal View and asked how they can support their efforts. The members of the BPT said that the amount of time that it takes to complete their work is the biggest need. The BPT shared that they would like the district to consider the idea of some half days for the teachers to be able to complete work and release the students early like other school districts. A request was also made to re-think the cut of mental health support in our budget.

Mr. Sweeney closed by thanking the BPT members and noted that the suggestions provided will be taken into consideration and noted the need for time that was requested.

No. 78
Canal View PTO

4. CANAL VIEW PARENT TEACHER ORGANIZATION

Mr. Crumb introduced members of the Canal View Association (CVA-parents association) who prepared responses to questions about their efforts to support Canal View. Mrs. Tanya Silvestro and Mrs. Lucy Fagan are the co-presidents of the CVA and thanked the Board of Education for joining them at Canal View and for the opportunity to explain what the CVA means to the children in the school. Mrs. Fagan explained how the CVA sponsors and funds educational events that are part of the instructional program as well as events and activities that they sponsor. Members of the CVA also help to coordinate volunteers for events like enrichment clusters and help to seek volunteers from service clubs at the middle school and high school level. Book fairs are also coordinated through the CVA to help support literacy initiatives. Another major effort these past few years has been to help with the Adaptive Playground project. The CVA works to increase parent involvement in the CVA and as volunteers in the school. Assemblies, enrichment clusters, funding the PE department (Turkey Trot & Field Days), supporting multiple clubs financially, and volunteer recruitment are all examples. The officers of the CVA invited Board of Education members to join their monthly meetings as well.

No. 79
Privilege of the Floor

5. PRIVILEGE OF THE FLOOR

Mr. Sweeney explained the purpose and process for privilege of the floor. He reminded presenters that five minutes is allocated to each person presenting and that he would provide a reminder with one minute remaining for their allotted time. Mr. Sweeney also shared that referencing the names of employees is not permitted.

Mr. Arthur Stoller, who resides at 44 Amity Street, Spencerport, NY 14559 shared his concern over diversity efforts in our district and offered his condolences for two recent deaths in our district. A request was made to change our hiring practices to include a specific effort to recruit minority employees.

No. 79
(continued)

Mr. William Entress, who resides at 734 Gillett Road, Rochester, NY 14624, spoke on behalf of his interest to reinstate 15:1 classes at the high school for the core subjects. A request was made to look at the success of these students in past years.

No. 80
Consent Agenda
Minutes 11/22/11 &
12/3/11
Certificated Personnel
Classified Personnel
Warrants
CSE Meetings
11-12 Health Service
Contracts
School Lund Fund-
Breakfast

6. CONSENT AGENDA

6.1 MINUTES OF BOARD OF EDUCATION

Approved minutes for November 22, 2011 Regular meeting and December 3, 2011 – Executive Session.

6.21 Personnel Items

6.21A CERTIFICATED PERSONNEL

1. RESIGNATION

- a. Michael Pauly, Modified B Girls Swimming Coach, resigning effective December 6, 2011. Reason: personal

2. APPOINTMENT

- a. Robert Cesarano, Teaching Assistant assigned to Cosgrove Middle School, effective November 28, 2011. Salary is \$9.53 per hour. Mr. Cesarano is replacing Ms. Hicks.

3. LEAVE OF ABSENCE

- a. Heather Blencowe, Elementary Teacher assigned to Taylor Elementary School, requesting a family and medical leave of absence from December 5, 2011 to March 9, 2012.

4. SUBSTITUTE APPOINTMENT

- a. Elizabeth Rottner, long-term per diem substitute teacher in the Elementary tenure area assigned to Taylor Elementary School, effective December 5, 2011 to March 9, 2012. Salary is \$200 per day. Ms. Rottner is substituting for Ms. Blencowe.

5. SUBSTITUTE TEACHERS

List Attached #19

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Scott Barnard, appointed Volunteer Assistant Coach for the Boys and Girls Varsity Bowling Team for the winter 2011-2012 season.

No. 80
(continued)

6.21B CLASSIFIED PERSONNEL

1. RESIGNATIONS

- a. David Hobson, Bus Driver for the Transportation Department, resigning effective December 8, 2011. Reason: personal
- b. Emma Williams, Teacher Aide on the Preferred Eligibility List, resigning effective December 8, 2011. Reason: declined offer of employment. Ms. Williams will be removed from the Preferred Eligibility List in accordance with the Spencerport Paraprofessional Association contract.
- c. Nicole Scott, Teacher Aide on the Preferred Eligibility List, resigning effective November 23, 2011. Reason: declined offer of employment. Ms. Scott will be removed from the Preferred Eligibility List in accordance with the Spencerport Paraprofessional Association contract.
- d. Kristine Cerami, Teacher Aide on the Preferred Eligibility List, resigning effective November 23, 2011. Reason: declined offer of employment. Ms. Cerami will be removed from the Preferred Eligibility List in accordance with the Spencerport Paraprofessional Association contract.

2. APPOINTMENTS

- a. Paula Guilford, Teacher Aide assigned to Cosgrove Middle School, effective December 1, 2011. Salary is \$8.07 per hour. Ms. Guilford will be removed from the Preferred Eligibility List in accordance with the Spencerport Paraprofessional Association contract. Ms. Guilford is replacing Ms. Bennigsohn.
- b. Christine Davis, Office Clerk IV part-time assigned to District Office, effective December 5, 2011. Salary is \$11.16 per hour. Ms. Davis is filling an open reinstated position.

6.22 Warrants

Approved the warrants as recommended by the internal claims auditor for the following:

<u>Category</u>	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
GENERAL	11/16/11	\$424,419.72	67
	11/21/11	\$132,744.27	73
	11/30/11	\$84,101.93	63
FEDERAL	11/21/11	\$3,049.84	2
	11/30/11	\$768.00	1

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(continued)

<u>Category</u>	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
SCHOOL LUNCH	11/21/11	\$3,637.73	4
	11/30/11	\$639.23	2
CAPITAL	11/16/11	\$2,680.35	2
	11/21/11	\$3,783.13	1
TRUST & AGENCY	11/21/11	\$18,372.00	1
	11/30/11	\$474,723.27	36

6.23 Minutes of Committee on Special Education

The recommendations of the Committee on Special Education meetings:

10/11/11, 11/07/11, 11/09/11, 11/14/11, 11/15/11, 11/16/11, 11/17/11, 11/18/11, 11/21/11, 11/22/11, 11/28/11, 11/29/11, 12/01/11, and 12/05/11.

6.24 2011-12 Health Services Contracts

Health Service Contracts for 2011-12 school with the following district:

<u>District</u>	<u>No. of Students</u>	<u>Cost per Pupil</u>	<u>Total</u>
Rush-Henrietta	2	\$303.30	\$606.60

6.25 School Lunch Change Fund

Change funds at each school for breakfast are increased from \$26.00 to \$50.00 for each of the thirteen drawers.

Motion was made by Kevin Hutton and seconded by Jody Gillette to approve the consent agenda.

Vote of Board: Yes: 7

Yes: 7

No: 0

No. 81
*Board of Education***BOARD OF EDUCATION****7.1 President's Report & Communication**

Mr. Sweeney shared that he and Mr. Crumb met with a local NYS Senator to receive some updates. He also shared that he and Mr. Crumb are attending a workshop this past Thursday to better understand the tax caps and other aspects of the budget process.

7.2 Board of Education Member's Reports - No reports

No. 81
(continued)

7.3 NYSSBA Area 2 Board of Direction Election

Mr. Sweeney shared that a vacancy has occurred in our area and that there are three candidates interested in filling this position. Mr. Sweeney asked for feedback on the candidates from members of the Board of Education. Members questioned the process and Mr. Sweeney shared that based on the letters of interest received for candidates in the NYSSBA Area 2, we would provide a vote for one candidate. After discussion, Jim Oberlin made a motion to table this discussion and take no action and this was seconded by Gary Bracken.

Vote of Board: Yes: 7

Yes: 7

No: 0

No. 82
*Superintendent's
Reports
ESL Program
Textbook Approval
Budget-Preliminary
Task Force Update
11/30/11 Financial
Report*

SUPERINTENDENT'S REPORT

8.1 English As a Second Language Program

Mr. Crumb introduced Mr. Ty Zinkiewich and Mrs. Carol Robinson to present on the growth of our English as a Second Language (ESL) program. Mr. Zinkiewich talked about how the program has changed over the past five years and then shared a video that highlighted the work that takes place in our district for our ESL students. Mr. Zinkiewich thanked our ESL staff for the work that they do to help our students and our Public Relations Specialist for putting together this video. Mrs. Robinson then shared the program goals around conversational English and academic English. She also shared the elements of the ESL program which include: Explicit ESL instruction, specially trained educators, equity of program with a solid curriculum, positive school climate, on-going professional development and parental involvement. In addition, she addressed the timeline involved to develop ESL students' oral and academic language. As a school system, we're obligated to attend to specific guidelines in terms of ESL and ELA requirements based on the proficiency level for each individual student. Each student is required to take an entry and exit assessment in order to ascertain their specific needs and they must also meet the necessary benchmarks for the New York State Mandated Assessments. Mrs. Robinson summarized the challenges of providing our ESL students with the services that they need to be successful. She also shared how these students share their diversity with our school district and our students. Mrs. Robinson responded to questions about professional development for our ESL staff, the use of technology to assist our ESL students and the importance of staying true to the concept of an emergence program.

Mr. Hutton left the Board of Education meeting at 8:30 p.m.

8.2 Textbook Approval

Mr. Crumb shared that we were to revisit a discussion on a textbook approval from a previous meeting. Mr. Zinkiewich provided the Board of Education with a memo that shared a summary of the rationale for the selection of this textbook including the parallels between this text and the text in "To Kill a Mockingbird".

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(continued)

Discussion was held and Mr. Oberlin shared that he purchased the book and enjoyed it and feels that this is a good choice. Ms. Gillette shared she is still concerned about the closeness of the selection of this book for proprietary reasons and Mr. Young shared similar concerns. Mr. Oberlin referenced our mission statement and the involvement of our community and how this is an opportunity to have someone locally, helps to inspire our students as another perspective. Mr. Sweeney shared his appreciation of the work that the teachers have done and noted that we should trust their judgment.

Approve the following textbook for the 2012-13 school year:

High School

English Language Arts

Charlie No Face, David B. Seaburn; Savant Books, 2011, \$18.20.

Motion was made by Jim Oberlin and seconded by Gary Bracken to approve the purchase of this textbook.

Vote of Board: Yes: 6

Yes: 5

No: 1

8.3 Budget: Preliminary Forecast

Mr. Crumb introduced Rick Wood, Director of Business Operation, who provided a presentation on our preliminary 2012-2013 Budget. Mr. Wood reviewed the change to the new Base Budget document that is being used this year that will include a section on revenue. Mr. Wood provided a mini-lesson on the Uniform Systems of Accounts and the categories/definitions for each of the code areas. Information was provided on the dashboard approach for the format of the budget document. It will include a program overview, 2011-2012 highlights and new initiatives for 2012-2013. A section will also be included on "other funding" which provides information about federal funds. Another feature is budget summary that includes the actual expenditures, approved budgets, prior year comparisons, estimated changes based on assumptions and any FTE summary information associated with that portion of the budget.

Mr. Wood also reviewed the budget assumptions being used to help forecast our budget planning process. He also indicated that this is difficult given some variables like the unknown contractual agreements that will impact 75% of our employees this year. Year-to-Year comparison charts were also reviewed as well. Next, he shared the revenue assumptions that will be used for this year's budget process and provided rationale for each of these to the Board of Education. Mr. Wood also shared that while the property tax cap information is out, there is definitely a discrepancy between the Governor's message to the public and what we understand in the law. He also shared a number of potential concerns, restraints and considerations for us to pay close attention to as we learn more about the tax cap legislation. A revenue summary was presented along with a final slide where he summarized our current deficit as a current projection. The next steps were shared and Mr. Wood reviewed a "Revenue Projection with Variables of State Aid and Tax Levy" chart which reveals and reinforces the

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(continued)

challenges that we will be facing. Understanding that we have a lot of work to do, Mr. Wood shared that we will be looking at enrollments, course selections, staffing/personnel changes, program initiatives or strategic abandonment, increase/decrease in state aid, impact of the property tax cap and the use of fund balances and reserves.

8.4 Facilities Task Force Mid-point Update

Dan Milgate provided talking points for the Board of Education members as he shared the activities of the Facilities Task Force (FTF). He reminded the Board of Education of the charge and summarized the make-up of the FTF members and noted that this is a great cross-section of our school community. Mr. Milgate identified key aspects of the work of the committee as well as the ranking process being used. He asked the Board of Education for some guidance so he could use this information as the lens by which the FTF completes its charge. Mr. Crumb explained why he is recommending that we don't utilize our entire Capital Reserve for the necessary work that needs to be completed.

8.5 November 30, 2011 Financial Report

Motion was made by Gary Bracken and seconded by Jody Gillette to accept the November 30, 2011 financial report.

Vote of Board: Yes: 6

Yes: 6
No: 0

No. 83
Meeting Evaluation

No comments

No. 84
Adjournment

Motion was made by Jim Oberlin and seconded by Mark Young to adjourn the meeting.

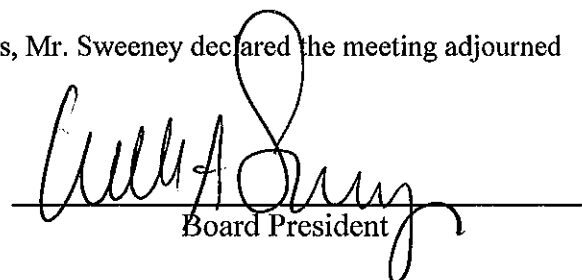
Vote of Board: Yes: 6

Yes: 6
No: 0

As there was no further business, Mr. Sweeney declared the meeting adjourned at 10:09 p.m.



District Clerk



Board President