

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

June 12, 2012
Spencerport, New York

Retiree Reception: 6:15 p.m.

Members Present: Todd Dunn, Jody Gillette, Kevin Hutton,
Jim Oberlin, William Sweeney, Mark Young

Absent: Gary Bracken (Mr. Bracken entered the meeting at
8:00 p.m.)

Others Present: Mr. Crumb, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Regular meeting of the Board of Education of the Spencerport Central School District was called to order at 7:07 p.m. E.D.S.T. by the President, Mr. William Sweeney in the Board of Education Conference Room in the Administration Building.

Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

No. 175

Approval of Agenda

2. APPROVAL OF AGENDA

Motion to approve the agenda made by Jim Oberlin and seconded by Kevin Hutton.

Vote of Board: 6

Yes: 6

No: 0

No. 176

*Board Recognition
Odyssey of the Mind
Teams
Special Olympics
Spring Athletes
Board Member-
Todd Dunn*

3. BOARD RECOGNITION

Odyssey of the Mind:

Mr. Crumb introduced Denise Schweers (Club Advisor) who shared that teams were represented from each of our schools and that this is our 33rd year of having the Odyssey of the Mind program in our district. She introduced some of the students and their coach who shared their problem for the Odyssey of the Mind competition. Mrs. Schweers announced that Spencerport will be hosting the competition in 2012-2013 and thanked the district for being a great host for this event. She closed by inviting folks to join in on the program next year and gave an Odyssey of the Mind pin to members of the Board of Education as a token of appreciation. Mr Sweeney closed by

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(continued)

congratulating the students and Mrs. Schweers for her leadership.

Special Olympics:

Mr. Crumb introduced Mr. John Pelin, Athletic Director, who provided an overview of a Students With Disabilities track and field event where we as a district were represented with over 100 of participants in this event. Mr. Pelin introduced Theresa Zappia, Matt Nentarz, Christopher Gray, and Jackie Skinner and thanked them for their support and coordination of this event. Students were also introduced and recognized for their accomplishments. Mr. Pelin also thanked and acknowledged the transportation department and Mr. Proukou, Director of Transportation, for their support. Ms. Zappia, Canal View physical therapist, spoke about the event and shared her appreciation for all of the support and congratulated the students on their participation. A video clip from TV10 was shared to show how well received this event was.

Spring Athletes:

Mr. Pelin recognized student athletes from several of our Spring sports program. Mr. Gray introduced Madeline Cobb who was recognized as a three sport Section V champion and a two event qualifier at the State level. She placed 5th and 9th at the State level in her two events. Mr. Pelin presented Madeline with several awards for her accomplishments.

Mr. Pelin introduced Mr. Craig Bodensteiner, Varsity Baseball Coach, and acknowledged him for his efforts at improving the quality of our baseball program. Mr. Bodensteiner introduced the members of the team. The league championship banner and plaque were presented and Mr. Pelin noted that this is our first championship in over 31 years. Mr. Pelin closed by recognizing the entire team on their accomplishments.

Mr. Pelin introduced Mr. Moon, coach of the varsity golf team, who introduced members of the team. Mr. Pelin presented the championship banner and plaque to the team and coach. Congratulations were offered to the entire team by Mr. Pelin.

Mr. Pelin presented Todd Dunn, Vice President of the Board of Education, with a life-time pass to athletic events along with a t-shirt and baseball cap in appreciation for his dedication to our district and athletic programs. Mr. Pelin closed by sharing statistics on meeting their goals for this past season. He also shared that the theme for next year is "exceed expectations."

Board Member – Todd Dunn

Mr. Sweeney shared his appreciation for the dedication and commitment that Mr. Dunn has provided for all of his years of service. He read a resolution on behalf of the Board of Education for the dedication of Mr. Dunn for Board approval. A motion was made by Jim Oberlin and seconded by Jody Gillette to accept the resolution.

Vote of Board: Yes: 6

Yes: 6
No: 0

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(continued)

Former Board of Education members and Superintendents attended the meeting to share their comments and appreciation of the work and dedication of Todd Dunn. Presenting on behalf of Mr. Dunn were former Board of Education members Dave Dorofy, Becky Daniels, and Michael Zale. Former Superintendents Bonnie Seaburn and Phill Langton presented as well. Each person had specific memories to share about Mr. Dunn and his continued commitment to the Spencerport School District, students, members of the Board of Education and to the faculty and staff. Mr. Crumb, Superintendent, also shared comments from former Board of Education President, Laura McFarlane. She noted her appreciation of the efforts and contributions that Mr. Dunn has made to the school district. Mr. Crumb shared some comments as well on their long relationship. He noted his qualities like compassion, dedication to the students, community interest, and his gentleman like qualities. Mr. Oberlin also shared his memories of working with Mr. Dunn and noted his ability to have wise judgment and that he will miss him. Mr. Young shared his appreciation of Mr. Dunn as a role model and for having a passion for this work. Mr. Hutton recollected his memory of Mr. Dunn running for a Board position which inspired him to eventually run for the Board as well. Ms. Gillette thanked Mr. Dunn for his wisdom and support on a personal level. Mr. Dunn closed by thanking former members and superintendents for being at this meeting and thanked everyone for their comments. He noted that he has taken away more than he contributed. He shared how proud he is of Spencerport schools and the opportunities that his own children have had post-graduation as a result of attending Spencerport. He shared his appreciation to the cabinet members, former superintendents, and board members for all of the experiences. He closed by saying it has been an honor and privilege to serve as a Board of Education member.

No. 177
Privilege of the Floor

4. PRIVILEGE OF THE FLOOR

There were no requests.

No. 178
Consent Agenda
Certificated Personnel
Classified Personnel
Warrants
Prof. Development Plan
And Annual Report
School-to-Career
Annual Report
Chemical Hygiene Plan
Academic Intervention
Plan
Code of Conduct
Approval of
Competitive Bids

5. CONSENT AGENDA

5.1 Minutes of the Board of Education

Approval of the May 22, 2012 Board meeting minutes.

5.21 Personnel Items

5.21A CERTIFICATED PERSONNEL

1. APPOINTMENTS

- a. Jenna Wuest, three year probationary appointment in the Foreign Language tenure area assigned to Cosgrove Middle School, effective September 1, 2012. Salary is Bachelors, Level 1 at \$41,750, pending negotiations. Ms. Wuest is replacing Ms. Sekella.

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(continued)

- b. Terese Vaccaro, three year probationary appointment in the Elementary tenure area assigned to Bernabi Elementary School, effective September 1, 2010. Salary is Masters, Level 4 at \$45,500, pending negotiations. Ms. Vaccaro is replacing Ms. Twilliger.
- c. Thomas Burger, three year probationary appointment in the Special Education area assigned to Bernabi Elementary School, effective September 1, 2010. Salary is Masters, Level 3 at \$45,150, pending negotiations. Mr. Burger is replacing Ms. Grosodonia.
- d. Debra Rogala, .75 FTE in the Art tenure area assigned to Cosgrove Middle School, effective July 1, 2012 to June 30, 2013. Salary is \$47,235 prorated to \$35,426.25, pending negotiations. Ms. Rogala is filling an open part-time position. Ms. Rogala will remain on the Art Preferred Eligibility List.
- e. Pamela Bigsby, three year probationary appointment as School Media Specialist assigned to Bernabi Elementary School, effective September 1, 2012. Salary is Bachelors, Level 1 at \$41,750, pending negotiations. Ms. Bigsby is replacing Ms. Martin.
- f. Caitlyn Redmond, three year probationary appointment in the Special Education tenure area assigned to Bernabi Elementary School and Canal View Elementary School. Salary is Bachelors, Level 3 at \$43,500, pending negotiations. Ms. Redmond is filling a new position.
- g. Katie Jo Passero, three year probationary appointment in the Special Education tenure area assigned to Cosgrove Middle School. Salary is Masters, Level 1 at \$44,250, pending negotiations. Ms. Passero is filling a new position.

2. LEAVES OF ABSENCE

- a. Lindsay Acey, Elementary Teacher assigned to Bernabi Elementary School, requesting a child care leave of absence from June 18, 2012 to June 22, 2012.
- b. Danielle Powers, Elementary Teacher assigned to Munn Elementary School, requesting an unpaid leave of absence on June 11, 2012.
- c. Rebecca Elmore, Teaching Assistant assigned to Canal View Elementary School, requesting an unpaid leave of absence on May 15, 2012 (PM only).
- d. Amanda Adams, Teaching Assistant assigned to Bernabi Elementary School and Taylor Elementary School, requesting an unpaid leave of absence on May 23, 2012.
- e. Deborah Ingerick, Art Teacher assigned to Munn Elementary School, requesting an unpaid leave of absence from June 6, 2012 to June 13, 2012.
- f. Sara Monnier, Elementary Teacher assigned to Taylor Elementary School, requesting a military leave of absence from June 4, 2012 to June 8, 2012.

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(continued)

- g. Megan Aloisio, Elementary Teacher assigned to Bernabi Elementary School, requesting a family and medical leave of absence from June 7, 2012 to November 9, 2012.

3. SUBSTITUTE APPOINTMENTS

- a. Kelly Tobin, long-term per diem substitute teacher in the School Counselor tenure area assigned to Munn Elementary School, effective May 21, 2012 to June 22, 2012. Salary is \$200 per day. Ms. Tobin is substituting for Ms. Pacitto.
- b. Lauren Seeley, long-term per diem substitute teacher in the Foreign Language tenure area assigned to Spencerport High School and Cosgrove Middle School, effective September 1, 2012 to June 30, 2013. Salary is Masters, Level 3 at \$46,000, pending negotiations. Ms. Seeley is substituting for Ms. Brannigan-Fromm.

4. SUBSTITUTE TEACHERS

List Attached # 26

5. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Elementary Band
- | | | |
|------------------|------------------------------|--------|
| Kathryn Southard | Canal View Elementary School | \$1629 |
| Kenneth Rhodes | Taylor Elementary School | \$1629 |
| M. Ann Lowe | Cosgrove Middle School | \$1086 |
| Ryan Barclay | Cosgrove Middle School | \$1086 |
- b. Lisa Schmitz, appointed High School Musical Vocal Director for the 2012-13 school year with a stipend of \$1313, pending negotiations.

6. AMENDMENTS

- a. Katie Valente, Elementary Teacher assigned to Munn Elementary School, amending her child care leave of absence (January 26, 2012 to June 30, 2012) to June 20, 2012.
- b. Julie Brennan, Special Education Teacher assigned to Spencerport High School, requesting an extension of her previously approved family and medical leave of absence (April 20, 2012 to May 31, 2012) to June 22, 2012.
- c. John Thayer, long-term per diem substitute teacher in the Special Education tenure area assigned to Spencerport High School, with an extension of his previously approved appointment (April 23, 2012 to May 31, 2012) to June 22, 2012. Salary is \$200 per day. Mr. Thayer is substituting for Ms. Brennan.

7. RESIGNATION

- a. Theresa Wild, Elementary Teacher assigned to Taylor Elementary School, resigning effective August 1, 2012. Reason: relocation

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(continued)

5.21B CLASSIFIED PERSONNEL

1. RESIGNATION

- a. John Doser, Bus Driver for the Transportation Department, resigning effective June 30, 2012. Reason: personal

2. LEAVES OF ABSENCE

- a. Gerard Koch, Custodian assigned to Spencerport High School, requesting a family and medical leave of absence from May 22, 2012 to June 6, 2012.
- b. Janis Suydam, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on June 5, 2012 (PM only).
- c. Elena Iraci, Cook Manager assigned to Bernabi Elementary School, requesting a family and medical leave of absence from May 3, 2012 to June 10, 2012.
- d. Susan Dixon, Assistant Cook assigned to Cosgrove Middle School, requesting an unpaid leave of absence on May 2, 2012.
- e. Kanjana Phromsiri, Food Service Helper assigned to Spencerport High School, requesting an unpaid leave of absence on April 30, 2012.
- f. Tracy McKinney, Teacher Aide assigned to Munn Elementary School, requesting an unpaid leave of absence on May 30, 2012.
- g. Jodie Cook, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on May 8, 2012 to May 11, 2012, May 22, 2012 and May 24, 2012.
- h. Lee Manchester, Bus Driver for the Transportation Department, requesting a family and medical leave of absence from May 23, 2012 to June 1, 2012.
- i. Nicholas Droegmoeller, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on June 1, 2012.

3. SUBSTITUTE APPOINTMENT

- a. Anne Weber-Marks, School Nurse PTOC, effective May 23, 2012. Salary is \$19.00 per hour

4. AMENDMENTS

- a. Seth Miller, Student Helper for the Facilities Department with a revised start date of June 27, 2012. His start date was previously stated as July 2, 2012. Salary is \$7.25 per hour.
- b. Wladimir Koroniwsky, Bus Driver for the Transportation Department, requesting an extension of his previously approved unpaid leave of absence (April 2, 2012 to May 22, 2012) to June 11, 2012.

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(continued)

- c. Anthony Alonci, Bus Driver for the Transportation Department, requesting an extension of his previously approved family and medical leave of absence (May 3, 2012 to May 25, 2012) to June 1, 2012.
- d. Darlene Hengenius, Teacher Aide assigned to Taylor Elementary School, requesting an extension of her previously approved family and medical leave of absence (May 3, 2012 to May 22, 2012) to May 29, 2012.
- e. Ryan Pozzuolo, Grounds Equipment Operator assigned to the Facilities Department, requesting an extension of his previously approved unpaid leave of absence (June 7, 2012 to June 14, 2012) to June 16, 2012 (AM only).
- f. Dolores Hefner, School Aide assigned to Canal View Elementary School, requesting an extension of her unpaid leave of absence (June 2, 2012 to June 8, 2012) to June 20, 2012.

5.22 Warrants

<u>Category</u>	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
GENERAL	05/16/12	\$671,915.47	57
	05/23/12	\$805,739.29	104
	05/30/12	\$97,521.86	56
FEDERAL	05/16/12	\$1,213.49	2
	05/23/12	\$404.70	1
	05/30/12	\$1,955.16	2
SCHOOL LUNCH	05/16/12	\$118.75	1
	05/23/12	\$318.25	2
TRUST & AGENCY	05/23/12	\$5,411.39	1
	05/30/12	\$3,827.29	2
	05/31/12	\$487,175.79	36

5.23 Professional Development Plan and Annual Report – no discussion

5.24 School-to-Career Annual Report – no discussion

5.25 Chemical Hygiene Plan – no discussion

5.26 Academic Intervention Plan – no discussion

5.27 Code of Conduct (2012-13)

Recommendation for changes to include integration of the new Dignity for All Students Act (DASA) that will become effective July 1, 2012. Additionally, we adjusted several sections of our 2011-12 Code of Conduct to be in closer alignment with the recommendations of the New York State School Boards Association's legal counsel and create at least one plain language version of

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(continued)

this Code of Conduct that will be age appropriate for our younger students.

5.28 Approval of Competitive Bids – see attachment # 27

5.29 Committee on Special Education

The recommendations of the Committee on Special Education meetings:
02/07/12, 02/29/12, 04/03/12, 04/05/12, 04/19/12, 04/23/12, 04/24/12, 04/25/12,
04/26/12, 04/30/12, 05/01/12, 05/02/12, 05/03/12, 05/07/12, 05/08/12, 05/09/12,
05/14/12, 05/15/12, 05/16/12, 05/21/12, 05/22/12, 05/23/12, 05/24/12, 05/25/12,
05/29/12, 06/04/12, and 06/06/12.

Motion was made by Todd Dunn and seconded by Gary Bracken to approve the consent agenda including the addendum.

Note: Mr. Hutton stepped out of the meeting and was not available to vote.

Vote of Board: Yes: 6
Yes: 6
No: 0

No. 179
Board of Education

6. BOARD OF EDUCATION

6.1 President’s Report and Communication

Mr. Sweeney noted the numerous year-end events and apologized for not being able to attend this year’s graduation ceremony.

6.2 Board Members’ Reports

Mr. Oberlin thanked Lisa McCarthy for her work on the Professional Development Report and the work that she completed. Mr. Dunn echoed these comments.

No. 180
Superintendent’s Reports

7. SUPERINTENDENT’S REPORTS

7.1 Appointment of High School Assistant Principal

1. APPOINTMENT

- a. Kristen Paolini, three-year probationary appointment as Assistant Principal assigned to Spencerport High School, effective July 1, 2012. Salary is \$68,500 for the 2012-13 school year. Ms. Paolini is replacing Mr. Lipani.

Motion was made by Gary Bracken and seconded by Jim Oberlin to accept the appointment of the High School Assistant Principal.

NOTE: Mr. Hutton stepped out and was not available for the vote.

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(continued)

Vote of Board: Yes: 6

Yes: 6
No: 0

7.2 RTI Plan and Presentation

Mr. Zinkewich provided an introduction to the RTI Plan and asked Mrs. Richmond, Director of Special Education, to help share the work completed by the RTI committee. She shared the definition and various reasons for this program and how it aligns with IDEA regulations. She noted that a committee made up of a cross section of our faculty and staff, meets regularly to determine how our district will design our programs to embrace the NYS minimum RtI program requirements. Mr. Zinkewich shared the goals of our efforts and described how this will eventually replace the AIS model. It was noted that each building will have a RtI team with a liaison for each grade level team. He shared that the various levels/tiers will be used to target various academic support times to provide interventions and/or enrichment opportunities for our students. Mr. Zinkewich also explained how this is meant to be more of a fluid process as compared to the current AIS approach. To help with this, it was explained that teachers K-5 will receive release time or "Data Days" to work with their colleagues on providing interventions to Tier II and III students. Time is a critical commodity and we need to ensure that our faculty has an opportunity to review formative assessments and create instructional plans that meet the needs of each and every child. Mr. Zinkewich noted that this will be a difficult task but this is what is best for students and it is our responsibility to ensure that they receive the necessary support that aligns to their learning needs. The RtI committee reviewed the benchmarks that were established for students in grades 2 and 5 and these goals will help our faculty monitor student progress so that every child is on the path to graduation. He shared that News & Notes will be utilized to help provide the Board with updates. Mr. Crumb commented on this being a challenging time in education with the work of Common Core, RtI, and APPR and we need to work quickly to support the new systems and the new content to get students where they need to be. Board members asked several questions on the program and the supports needed to properly support and implement this system. Mrs. Richmond shared her personal experience with RtI when properly implemented works very well and that the district is using the best practices based on what other school systems are doing.

7.3 Preliminary Allocation of Reserve Funds

Mr. Wood provided his recommendation for initial allocation of 2011-2012 fund balance. To help frame this, he provided some information from the typical monthly financial report. With this he provided a summary on how our revenues/resources were higher than expected and this provided us with a little more than \$2 million more than what we expected. Mr. Wood also discussed the current expenditure picture and how that impacts our available funds.

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(continued)

The recommendations are as follows:

1. \$468,593 to the Assigned Fund Balance for the purpose of reducing the 2012-2013 tax levy.
2. All necessary funds as determined by the purchasing agent to the Assigned Fund Balance for encumbrances.
3. \$2,761,057 to the Unassigned Fund Balance (4% of 2012-2013 approved budget).
4. All remaining 2011-2012 fund balance to the Restricted Fund Balance and placed into the following reserves (not necessarily in this order);
 - a. Retirement Contribution Reserve,
 - b. Workers' Compensation Reserve,
 - c. Capital Reserve for Facilities (2005) not to exceed the voter authorization.

There was discussion on the use of remaining funds this year to fund year-end improvements including some projects that would serve to maximize the 2012 Capital Project funding. Mr. Dunn had questions about this and Mr. Oberlin noted Mr. Dunn's concern and asked for a more explicit list of year-end items. Mr. Sweeney commented that this is a typical year-end process for the district and agreed that a detailed list would be appreciated. Mr. Crumb shared that he would provide that communication.

A motion was made by Gary Bracken and seconded by Mark Young to accept the allocation of the reserve funds.

Vote of Board: Yes: 7

Yes: 7

No: 0

7.4 First Reading of Policies

Mr. Crumb shared that there are four new or updated policies for review. He asked board members to reference the policies as he highlighted key sections of each policy.

Policy 3290 - Motor Vehicles on District Property (revision)

Policy 5632 - Pest Management and Pesticide Usage (new)

Policy 5651 - Energy Conservation in the Schools (new)

Policy 7213- Response to Intervention (new)

There was some conversation and Mr. Sweeney asked and Mr. Dunn confirmed if these had been reviewed by the policy committee. Mr. Sweeney indicated that board members would vote on this at the next Board of Education meeting.

No. 180
(continued)

7.5 Budget Amendment – Donation from Taylor Parent Teacher Organization

Board of Education member, Gary Bracken, shared that the Taylor Parent Teacher Organization is making a donation to the school district to fund playground development at the Taylor Elementary School.

The District is receiving a donation from the Taylor Parent Teacher Organization in June 2012 amounting to \$3,958.24 to support the expenditures of the Taylor Elementary School playground.

Mr. Wood made a recommendation to the Board of Education to formally approve the use of additional revenues not previously budgeted for and use of the appropriations budget for the General Fund to reflect the gross effect of these transactions. The recommendation is as follows:

Debit for use of the Estimated Revenue account A510 (A.2705.000) for \$3,958.24 and Credit for use of the Appropriation Budget account A960 (A522/A43.1621.201) for \$3,958.24.

Mr. Wood noted that we may see something similar at the next meeting with the Canal View Adaptive Playground project and forecasted donation.

Motion was made by Gary Bracken and seconded by Jim Oberlin to accept the budget amendment a donation from the Taylor Parent Teacher Organization.

Vote of Board: Yes: 7

Yes: 7

No: 0

No. 181
Meeting Evaluation

8. MEETING EVALUATION

There was some discussion on the length of the meeting but overall it was noted that the meeting went well.

No. 182
Executive Session

9. EXECUTIVE SESSION

A motion was made by Jim Oberlin and seconded by Mark Young that the Board be adjourned to Executive Session at 9:36 p.m. in the Human Resource Conference for the purpose of discussing personnel.

Vote of Board: Yes: 7

Yes: 7

No: 0

Mr. Sweeney declared Executive Session adjourned at 9:37 p.m.

Returned to Regular Session in the Boardroom at 10:08 p.m.

No. 183
*Renaming District
Facility*

10. RENAMING DISTRICT FACILITY

Motion was made by Jim Oberlin and seconded by Gary Bracken to rename a district facility in honor of a retiring staff member.

Vote of Board: Yes: 7

Yes: 7

No: 0

No. 184
Adjournment

11. ADJOURN

Motion was made by Jim Oberlin and seconded by Todd Dunn to adjourn the meeting.

Vote of Board: Yes: 7

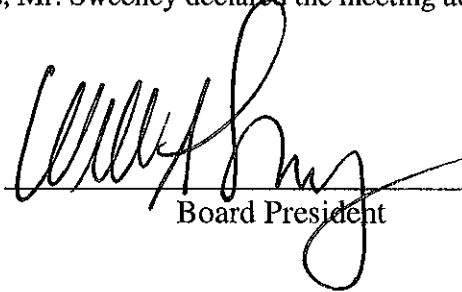
Yes: 7

No: 0

As there was no further business, Mr. Sweeney declared the meeting adjourned at 10:08 p.m.



District Clerk



Board President