

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: June 11, 2013
Spencerport, New York

Members Present: Mr. Bracken, Ms. Gillette, Mr. Oberlin, Ms. Tyler, Mr. Hutton, Mr. Young

Absent: Mr. Sweeney

Others Present: Mr. Milgate, Mr. Crumb, Mr. Zinkiewich, Mr. Wood

The Regular meeting of the Board of Education of the Spencerport Central School District was called to order at 7:20 p.m. E.D.S.T. by the Vice President, Mr. Oberlin, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Mr. Bracken and seconded by Mr. Young that the Board approve the Regular meeting agenda.

Vote of the Board: Yes: 6

Yes: 6

No: 0

3. BOARD RECOGNITION

Spring Athletes

Mr. Crumb introduced Mr. Pelin, Director of Athletics, who introduced Mr. Moon, Coach of the Varsity Golf Team. The team was recognized as the divisional champions for this year. Mr. Moon introduced each student and noted their accomplishments. Mr. Pelin shared that the team received a championship plaque along with a blue banner that is placed in the east gymnasium at the High School. Mr. Moon was recognized as Coach of the Year and the team received the Sportsmanship of the Year team award.

Mr. Pelin then introduced Mr. Gray, Varsity Track Coach, who recognized Madeline Cobb for her accomplishments. On top of these, she placed first in the women's 400 meter championship. She will be attending Duke on an athletic scholarship. Mr. Pelin presented Madeline with her medallions and plaque for her accomplishments and noted that she was named Outstanding Female Athlete of the Year. He also provided her with a special recognition plaque for all of her accomplishments over the course of her career at Spencerport.

Mr. Pelin closed by noting the academic, volunteer and sportsmanship efforts of each of the teams involved in the spring sports programs and shared that the theme for next year is "Go Beyond".

4. PRIVILEGE OF THE FLOOR

There were no requests for privilege of the floor.

5. CONSENT AGENDA

Old Business

- 5.1 Approval of the Board of Education meeting minutes for May 7, 21 and 28, 2013.

New Business

- 5.22 Professional Development Plan and Annual Report – Attached

- 5.23 School-to-Career Annual Report

Students were introduced to School-to-Career opportunities for the 2012-2013 school year by Mrs. Somers during her visits to sophomore and junior advisement periods in the months of November and December of 2011. Additional time was spent explaining the C&TE sequences and how successful completion of the sequence would earn students the C&TE endorsement on their diploma.

The total number of students enrolled in School-to-Career programs in 2012-2013 increased from the number enrolled in 2011-2012 (from 20 to 38). Thirty-three students were enrolled in First Year CO-OP, two students were enrolled in Second Year CO-OP, and three students in CEIP.

- 5.24 Chemical Hygiene Plan

The following revisions to the approved June 2012 Chemical Hygiene and Lab Safety Plan were submitted to the Board of Education for approval:

- Revamped/revised Safety in Technology section on rocket safety. This was done to reflect the change in propulsion method used to propel the rockets. The move was from solid chemical source to pressurized water source.
- Added to Plants and Animal safety section – short addition related to the identification of poisonous plants: poison ivy, poison oak and poison sumac. Stinging nettles information also

was added. This reflects feedback from science teachers when they reviewed this section last fall. Also added Appendix G that contains information on these four plants.

- The Table of Contents will be revised after approval and removal of the old Safety in Technology section.

5.5 Approval of Competitive Bids

1. Diesel Fuel-Fire Coolant Heaters

Recommendation: The Board of Education accepts the only bid for diesel fuel-fire coolant heaters, opened June 03, 2013, from Penn Commercial Vehicle Solutions for \$11,865.00.

2. School Lunch Towel Service – No bid received.

3. Lawn Care Management

Recommendation: The Board of Education accepts the only bid for lawn care (chemical application), opened June 03, 2013, for the period July 01, 2013 to June 30, 2014 from Pro Lawn & Landscape, Inc. for a total of \$14,967.00.

| Item | Vendor | Price |
|----------------------------|----------------------------|--------------|
| Integrated Post Management | Pro Lawn & Landscape, Inc. | N/C |
| Fertilizer | Pro Lawn & Landscape, Inc. | \$14,9670.00 |

4. Paint Supplies

Recommendation: The Board of Education accepts the only bid for paint, opened June 03, 2013, for the period July 01, 2013 to June 30, 2014 from Rochester Paint Center as follows:

| Item | Vendor | Price |
|---|------------------------|---------|
| 1. Enamel paint (gal) | Rochester Paint Center | \$21.90 |
| 2. Acrylic paint (gal) | Rochester Paint Center | \$13.65 |
| 3 (a). Concentrated field marking paint - white (5gal) | Rochester Paint Center | \$32.85 |
| 3 (b). Concentrated field marking paint – blue (5gal) | Rochester Paint Center | \$34.40 |
| 3 (c). Concentrated field marking paint – yellow (5gal) | Rochester Paint Center | \$38.90 |
| 4 (a). Field marking paint – yellow (5 gal) | Rochester Paint Center | \$46.70 |
| 4 (b). Field marking paint – blue (5 gal) | Rochester Paint Center | \$49.75 |

5. Electrical Supplies

Recommendation: The Board of Education accepts the bid for electrical supplies, opened June 03, 2013, for the period July 01, 2013 to June 30, 2014 from Kovalsky Carr Electric Supply Co. as follows:

| Item | Vendor | Price |
|--|-----------------------------------|--------|
| 1 (a). 48" cool white energy saver lamps(T-12) (ea.) | Kovalsky Carr Electric Supply Co. | \$1.10 |
| 1 (b). 48" cool white energy saver | Kovalsky Carr Electric Supply | \$1.55 |

- | | | |
|---|---------------------------|------|
| lamps(T-8) (ea.) | Co. | |
| 2. Standard discount from trade service catalog | Maynard's Electric Supply | 45 % |
| 3. Standard discount for additional material | Maynard's Electric Supply | 35 % |

6. Roof PM and Repairs

Recommendation: The Board of Education accepts the bid for annual roof repairs, opened June 03, 2013, for the period July 01, 2013 to June 30, 2014 from Elmer W. Davis as follows:

| Item | Vendor | Price |
|---|----------------|------------|
| 1. Bi-Annual housekeeping and preventive maintenance inspection | Elmer W. Davis | \$3,000.00 |
| 2. Emergency or scheduled repairs (hr) | Elmer W. Davis | \$62.95 |
| 3. Hourly rate of off-hours service call | Elmer W. Davis | \$89.95 |
| 4. Percent mark-up of material | Elmer W. Davis | 20% |

7. Recycling Service

Recommendation: The Board of Education accepts the low bid for recycling service, opened June 03, 2013, for the period July 01, 2013 to June 30, 2014 from J.C. Fibers, Inc. for \$3,660.00.

8. Plumbing Supplies

Recommendation: The Board of Education accepts the low bid for plumbing supplies, opened June 03, 2013, for the period July 1, 2013 to June 30, 2014 from Rochester Windustrial Co. for a forty percent discount off catalog prices.

ATHLETIC/PHYSICAL EDUCATION BIDS

For all athletic/physical education bids, it is recommended the low bid be accepted except where indicated with an asterisk. See attached memo from the Director of Athletics for those exceptions.

9. Athletic Supplies

Recommendation: The Board of Education accepts the low bid for all items for the athletic supplies, opened June 03, 2013, except as noted.

Baseball

| Item | Quantity | Description | Company | Unit Price |
|-------|----------|-------------------------|---------------------|------------|
| BB 1* | 90 | Baseball caps (Varsity) | Laux Sporting Goods | \$14.25 |
| BB 2 | 8 dz | Practice balls | Laux Sporting Goods | \$26.75 |
| BB 3 | 2 dz | Indoor Balls | BSN | \$33.92 |
| BB 4 | 1 ea | Batting Tee | Laux Sporting Goods | \$27.50 |

Boys Basketball

| Item | Quantity | Description | Company | Unit Price |
|-------|----------|---------------------|---------------------|------------|
| BBB 1 | 18 pr | Practice Reversible | Laux Sporting Goods | \$13.95 |

Girls Basketball

| Item | Quantity | Description | Company | Unit Price |
|-------|----------|---------------------------|---------------------|------------|
| GBB 1 | 8 | Basketballs (Game) Womens | Laux Sporting Goods | \$35.25 |
| GBB 2 | 18 | Practice Reversible | Laux Sporting Goods | \$13.95 |

Bowling

| Item | Quantity | Description | Company | Unit Price |
|------------|----------|-------------|---------|------------|
| B/G BOWL 1 | 3 | Tape | No Bid | N/A |

Boys/Girls Cross Country

| Item | Quantity | Description | Company | Unit Price |
|------|----------|--------------|---------------------|------------|
| XC 1 | 3 | Stop Watches | Laux Sporting Goods | \$16.95 |

Football

| Item | Quantity | Description | Company | Unit Price |
|------|----------|-----------------|---------|------------|
| FB 1 | 2 boxes | Gymnastic Chalk | BSN | \$6.72 |

Golf

| Item | Quantity | Description | Company | Unit Price |
|--------|----------|-------------|---------------------|------------|
| GOLF 1 | 10 dz | Golf Balls | Laux Sporting Goods | \$48.19 |

Hockey

| Item | Quantity | Description | Company | Unit Price |
|--------|-----------|---------------------------|---------------------|------------|
| HCKY 1 | 28 | Varsity Game Socks – Away | Laux Sporting Goods | \$12.65 |
| HCKY 2 | 28 | Varsity Game Socks – Home | Laux Sporting Goods | \$10.56 |
| HCKY 3 | 1 SET (6) | Practice Jerseys | Laux Sporting Goods | \$13.95 |

Boys Lacrosse

| Item | Quantity | Description | Company | Unit Price |
|--------|----------|---------------------|---------------------|------------|
| BLAX 1 | 30 | Practice Reversible | Laux Sporting Goods | \$13.95 |

Girls Lacrosse

| Item | Quantity | Description | Company | Unit Price |
|--------|----------|---------------------|---------------------|------------|
| GLAX 1 | 30 | Practice Reversible | Laux Sporting Goods | \$13.95 |
| GLAX 2 | 1 pr | Women's GK Gloves | Laux Sporting Goods | \$73.20 |
| GLAX 3 | 1 | GK Pants | Laux Sporting Goods | \$46.75 |
| GLAX 4 | 1pr | GK Shin Guards | Laux Sporting Goods | \$29.68 |
| GLAX 5 | 2 | Lacrosse Balls | BSN | \$20.94 |
| GLAX 6 | 1 | Stick Repair Kit | No Bid | N/A |

Boys Soccer

| Item | Quantity | Description | Company | Unit Price |
|--------|----------|-----------------------------|---------------------|------------|
| BSOC 1 | 6 | Varsity Game Balls – Custom | American Challenge | \$47.00 |
| BSOC 2 | 24 | Practice Balls | American Challenge | \$24.00 |
| BSOC 3 | 28 pr | Varsity Game Sox – Away | Laux Sporting Goods | \$3.90 |
| BSOC 4 | 28 pr | Varsity Game Sox – home | Laux Sporting Goods | \$3.90 |

Girls Soccer

| Item | Quantity | Description | Company | Unit Price |
|--------|----------|-----------------------------|---------------------|------------|
| GSOC 1 | 24 | Practice Ball | American Challenge | \$24.00 |
| GSOC 2 | 6 | Varsity Game Balls – Custom | American Challenge | \$47.00 |
| GSOC 3 | 28 pr | Varsity Game Sox – away | Laux Sporting Goods | \$3.90 |
| GSOC 4 | 28 pr | Varsity Game Sox – home | Laux Sporting Goods | \$3.90 |

Softball

| Item | Quantity | Description | Company | Unit Price |
|------|-----------|--------------------|---------------------|------------|
| SB 1 | 36 | Softball Sock | BSN | \$1.64 |
| SB 2 | 72 (6 dz) | Visors | Laux Sporting Goods | \$10.35 |
| SB 3 | 1 | Indoor Balls | Laux Sporting Goods | \$36.75 |
| SB 4 | 1 | Equipment Bag | BSN | \$21.68 |
| SB 5 | 1 | Softball Bat | BSN | \$27.05 |
| SB 6 | 1 | ISO One Hand Bat | BSN | \$21.92 |
| SB 7 | 1 | Power Package Deal | No Bid | N/A |

Girls Swim

| Item | Quantity | Description | Company | Unit Price |
|------------|----------|-------------|---------|------------|
| GSWIM 1 | 3 ea | Stop Watch | BSN | \$10.34 |

Boys Track

| Item | Quantity | Description | Company | Unit Price |
|-------|----------|--------------------------|---------|------------|
| BTF 1 | 1 | Measuring Tape (1 x 100) | BSN | \$6.86 |

Girls Track

| Item | Quantity | Description | Company | Unit Price |
|-------|----------|---------------------------|---------------------|------------|
| GTF 1 | 2 boxes | Gymnastic Chalk (1 x 300) | Laux Sporting Goods | \$15.50 |

First aid/Medical

| Item | Quantity | Description | Company | Unit Price |
|------|----------|-----------------------------|---------------------|------------|
| FA 1 | 12 | First Aid Kit – Empty | Laux Sporting Goods | \$31.25 |
| FA 2 | 1 | Polymer Kushin Flex Padding | No Bid | N/A |

10. Athletic Uniforms and Warm-ups

Recommendation: The Board of Education accepts the low bid, except as noted, for all items for the Athletic Uniforms/Warm-ups, opened June 03, 2013, as follows:

Athletic Uniforms (Varsity)

Football

| Item | Quantity | Description | Company | Unit Price |
|------|----------|--------------------|---------|------------|
| FB-1 | 55 | Varsity Game Pants | Riddell | \$57.00 |

Boys Lacrosse

| Item | Quantity | Description | Company | Unit Price |
|--------|----------|------------------|---------------------|------------|
| BLAX-1 | 30 | Varsity Uniforms | Laux Sporting Goods | \$88.00 |

Boys Swim

| Item | Quantity | Description | Company | Unit Price |
|---------|----------|---------------|---------------------|------------|
| BSWIM-1 | 18 | Varsity Suits | Laux Sporting Goods | \$24.95 |

Girls Swim

| Item | Quantity | Description | Company | Unit Price |
|---------|----------|--------------------|---------------------|------------|
| GSWIM-1 | 24 | Varsity Swim Suits | Laux Sporting Goods | \$34.95 |

Boy's Track and Field

| Item | Quantity | Description | Company | Unit Price |
|-------|----------|------------------|---------|------------|
| BTF-1 | 36 | Varsity Uniforms | No Bid | N/A |

Girl's Track and Field

| Item | Quantity | Description | Company | Unit Price |
|-------|----------|------------------|---------|------------|
| GTF-1 | 36 | Varsity Uniforms | No Bid. | N/A |

Boys Volleyball

| Item | Quantity | Description | Company | Unit Price |
|-------|----------|------------------------------------|---------|------------|
| BVB-1 | 15 | Varsity Uniforms (jersey & shorts) | No Bid | N/A |
| | 2 | Varsity Uniforms (libero jerseys) | | |

Girls Volleyball

| Item | Quantity | Description | Company | Unit Price |
|-------|----------|------------------------------------|---------|------------|
| GVB-1 | 15 | Varsity Uniforms (jersey & shorts) | No Bid | N/A |
| | 2 | Varsity Uniforms (libero jerseys) | | |

Athletic Uniforms (Modified)

Boys Soccer

| Item | Quantity | Description | Company | Unit Price |
|--------|----------|--------------------------|--------------------|------------|
| BSOC-1 | 30 | Mod A Uniforms – jersey | American Challenge | \$25.00 |
| | 30 | Mod A Uniforms – short | | \$10.50 |
| BSOC-2 | 30 | Mod B1 Uniforms – jersey | American Challenge | \$25.00 |
| | 30 | Mod B1 Uniforms – short | | \$10.50 |
| BSOC-3 | 30 | Mod B2 Uniforms – jersey | American Challenge | \$25.00 |
| | 30 | Mod B2 Uniforms – short | | \$10.50 |

Boys Swim

| Item | Quantity | Description | Company | Unit Price |
|---------|----------|------------------|---------------------|------------|
| BSWIM-1 | 20 | Mod B Swim Suits | Laux Sporting Goods | \$24.95 |

Girls Swim

| Item | Quantity | Description | Company | Unit Price |
|---------|----------|------------------|---------------------|------------|
| GSWIM-1 | 24 | Modified B Suits | Laux Sporting Goods | \$34.95 |

Athletic Warm-Ups (Varsity)

Boys Baseball

| Item | Quantity | Description | Company | Unit Price |
|------|----------|----------------------------|---------------------|------------|
| BB-1 | 20 | Varsity Warm-Ups – jackets | Laux Sporting Goods | \$75.50 |

Boys and Girls Cross Country

| Item | Quantity | Description | Company | Unit Price |
|----------|----------|-----------------------------------|---------|------------|
| B/G XC-1 | 30 | Varsity Warm-ups – tops & bottoms | No Bid | N/A |

Girls Softball

| Item | Quantity | Description | Company | Unit Price |
|------|----------|----------------------------|---------|------------|
| SB-1 | 18 | Varsity Warm-Ups – jackets | No Bid | N/A |

11. Athletic Equipment and Non-Consumables

Recommendation: The Board of Education accepts the low bid for the Athletic Equipment and Non-Consumables opened on June 03, 2013, as follows:

| Item | Quantity | Description | Company | Unit Price |
|----------------------------|----------|--|---------------------|------------|
| AE 1 | 1 | Ball Stopper Unit w/Net and 1 additional net | Laux Sporting Goods | \$2,325.00 |
| AE 2 | 1 | XC Track Tent | Toth's Sports | \$3,475.00 |
| NCS-1 BB-1 | 1 | L-Screen (7' x 7') | BSN | \$118.96 |
| NCS-2 BB-2 | 1 | Flat Screen (7' x 7') | Laux Sporting Goods | \$140.00 |
| NCS-3 BB-3 | 1 set | Weather Tarp-Weighted | Laux Sporting Goods | \$1,070.00 |
| NCS-4* FB-1 | 2 | Half Round Bags | Laux Sporting Goods | \$159.00 |
| NCS-5* BLAX-1 GLAX-1 | 2 pr | Lax Net | BSN | \$263.70 |
| NCS-6* BSOC-1 | 1 pr | Soccer Nets –Game | Laux Sporting Goods | \$129.00 |
| NCS-7* GSOC-1 | 1 pr | Soccer Nets – Practice | Laux Sporting Goods | \$129.00 |
| NCS-8* BTEN-1 | 1 pr | Tennis Net w/ Center Strap – Regulation | Laux Sporting Goods | \$139.50 |
| NCS-9 BTF-1 | 1 | Pole Vault | BSN | \$396.87 |
| NCS-10* BTF-2 GTF-2 | 2 | Starting Block | AAE | \$185.00 |

| | | | | |
|-----------------|---|--------------------------------|---------------------|----------|
| NCS-11 GTF-1 | 1 | Pole Vault | Laux Sporting Goods | \$339.00 |
| NCS-12 BVB-1 | 1 | Senoh Game Net w/ Net Antennae | BSN | \$78.27 |

12. Athletic Reconditioning - No bid received.

13. Physical Education Equipment and Non-consumable Supplies

Recommendation: The Board of Education accepts the low bid, except as noted, for all items for the physical education equipment and supplies bid, opened June 03, 2013, as follows:

| Item | Quantity | Description | Company | Unit Price |
|------------------------|----------|--|---------------|------------|
| PE EQUIP HS 1* | 1 | Lateral Elliptical – Fitness Center (HS) | G & G Fitness | \$5,599.20 |
| PE-1 HS-1 | 1 | Table Tennis Table | BSN | \$391.74 |
| PE-1 COSG-1 | 1 | ExerFit Mat Pad | BSN | \$420.98 |
| PE-4 ELEM-1 | 2 | Folding Mats – Taylor | BSN | \$119.94 |
| PE-5 HS-2 ELEM-2 | 5 | Schwinn Air dyne Spin Bike | G & G Fitness | \$765.15 |

14. Pool Equipment and Non-consumable Supplies: No Bid.

15. Health Equipment: No Bid.

16. Musical Instrument Repairs Recommendation:

Recommendation: The Board of Education accepts the only bid for musical instrument repair, opened June 03, 2013, for the period July 01, 2013 to June 30, 2014 from Michael Snyder for a total of \$13,200.

17. Piano Tuning

Recommendation: The Board of Education accepts the only bid for piano tuning, opened June 03, 2013, for the period July 01, 2013 to June 30, 2014 from Thomas Scalzo for a total of \$65.00 per tuning or an estimated total of \$6,110.

5.6 Donations

The following items were donated to our High School Science Department by Mr. Jim Green:

- One (1) microscope
- Two (2) triple beam balances
- One (1) barometer

Mr. Brad Smith would like to give back to the community by making a donation to the Cosgrove Middle School Technology Department. Mr. Smith would like to donate a 3D printer manufactured by Cube X Duo. Mr. Smith would incur the cost of buying the printer and having it shipped to Cosgrove. The district would be responsible for the purchase of the plastic ink

cartridges to support this machine. Cartridges cost \$99 per color and print approximately 40-50 phone cases.

5.7 2012-2013 Health Services Contract

| District | No. of Students | Cost Per Pupil | Total |
|----------------------------------|-----------------|----------------|--------------|
| Penfield Central School District | 19 | \$ 537.75 | \$ 10,217.25 |

5.8 Disposal of District Property

In compliance with Policy Number 5250 and Regulation Number 5250 – Sale and Disposal of school District property, Mr. Wood, Executive Director of Business Operations, recommended disposal of the following equipment:

1. Gas powered air compressor from 301, in working order.
2. Wheel dolly, in working order.
3. Air operated bumper jack, in working order.
4. Engine crane (asset # 00235), in working order.
5. Snap on Volt-Ohm meter, with stand (asset # 5294), condition unknown.
6. Several obsolete bus parts that may include all or some of the following conditions:
 - The dealer will not take back and issue credit
 - Have no recognizable part number
 - Do not fit any of our current or expected vehicles
 - Are or no use whatsoever

A motion was made by Mr. Bracken and seconded by Mr. Young to approve the Consent Agenda as presented.

Vote of the Board: Yes: 6

Yes: 6

No: 0

6. BOARD OF EDUCATION

6.1 Vice President's Report and Communication

Mr. Oberlin shared that it was an enjoyable experience to participate in volunteering at the Firemen's Carnival.

6.2 Board Members' Reports

Ms. Tyler shared that she attended the MCSBA presentation and encouraged members to attend. She noted that there was a focus on STEM skills and the importance of focusing on this at the Middle School level. The need for student remediation at local community colleges is at a high level and this was discussed at the workshop as well. She enjoyed the speaker.

Ms. Tyler also shared that she attended the Relay for Life and enjoyed the event and thanked Dan Milgate for his efforts in planning the event.

Mr. Bracken shared that the final School-to-Career meeting was held and noted that there may be a direction of involving more of the students in the discussions next year. Reaching out to graduates through technology and using their feedback to help our Juniors/Seniors is part of the focus for next year.

Mr. Oberlin shared that Mr. Crumb sent out a report from Buffalo First that noted that Spencerport was rated the highest in the County for academic/cost value.

7. **SUPERINTENDENT'S REPORT**

7.1 Preliminary Allocation of Reserve Funds

Mr. Crumb shared that Mr. Wood would be sharing our initial recommendations for the allocation of funds so we can give the auditors some direction to prepare for our final decision this summer.

Mr. Wood reviewed the recommendations listed below and asked if there were any questions. Discussion followed regarding the estimated amount(s) for each item listed in item 4.

Recommendations for initial allocation of 2012-2013 fund balance is:

1. \$813,190 to the Assigned Fund Balance for the purpose of reducing the 2013-2014 tax levy. This was part of proposition 1 on the voting ballot and approved by the community on May 21, 2013.
2. All necessary funds as determined by the purchasing agent to the Assigned Fund Balance for encumbrances.
3. \$2,873,762 to the Unassigned Fund Balance (4% of 2013-2014 approved budget).
4. All remaining 2012-2013 fund balance to the Restricted Fund Balance and placed into the following reserves (not necessarily in this order):
 - a. Retirement Contribution Reserve,
 - b. Workers' Compensation Reserve,
 - c. Capital Reserve for technology and classroom equipment (2013) not to exceed the voter authorization.

Mr. Crumb noted some year-end projects that we are forecasting that will help with facilities upgrades. He shared that as we get into the Spring and see where we are at financially, we set a plan for determining the projects that we are able to complete. This year, one of those projects is based on security for buzz-in systems and window shields. Speed bumps and pavement work in needed areas is another project along with handicap cut-outs. A reconfiguration of some instructional areas is planned to support student needs. Other projects are the district announcement sign and surrounding brick work, whiteboard replacement, pool impeller, window replacement, annual painting scheduled, Cosgrove library lights/ceiling replacement and the conversion to led lights in the front loop of the Cosgrove building. A final item is to upgrade our building control modems for our utilities in a couple of buildings. This is estimated to be a total of approximately \$300,000.

Mr. Oberlin inquired about the systems for the “buzz-in” system and Mr. Crumb provided some details on that. In addition, the film that will be applied to the windows will prevent the windows from shattering.

Additional questions were asked about the recommended allocation of reserves and the process of replenishing. Mr. Wood provided additional details for Board members regarding this. Board members shared concern to make sure that the new technology reserve doesn’t replace the allocation of funds in the budget for technology. Mr. Crumb added that it really is designed to help us balance our funds and support our efforts to work towards sustainability. Ms. Gillette suggested that we may want to consider funding the technology reserve at a higher rate.

Mr. Crumb also noted that tax assessments may come in higher than forecasted which might allow us to allocate more funds towards the reserves in question.

Mr. Crumb added some additional comments to that. He share that we can move funds from some reserves to other reserves (ex. Insurance reserve) as we plan for our five-year plan for reserves.

A motion was made by Bracken and seconded by Mr. Hutton to accept the initial recommendations presented by Mr. Wood for the four allocations of reserve funds.

Vote of the Board: Yes: 6

Yes: 6

No: 0

8. MEETING EVALUATION

9. EXECUTIVE SESSION

A motion was made by Mr. Bracken and seconded by Ms. Gillette to move into Executive Session for the purpose of discussing personnel and negotiations at 8:00 p.m.

Vote of the Board: Yes: 6

Yes: 6

No: 0

Mr. Oberlin moved us out of executive session and back into regular session a 9:01 p.m.

10. **DISCIPLINARY CHARGES AGAINST A CIVIL SERVICE EMPLOYEE**

A MOTION WAS MADE BY Mr. Hutton and seconded by Mr. Young to adopt the following resolution:

BE IT HEREBY RESOLVED that the Superintendent be authorized to sign the disciplinary charges pursuant to the Civil Service Law, Section 75, concerning the employee discussed in the executive session on a personnel matter; and that the employee be suspended for thirty days without pay, effective upon service of the charges; and that Wayne VanVleet, Esq. be appointed as a hearing officer.

Vote of the Board: Yes: 6

Yes: 5

No: 0

Abstain: 1

10. **ADJOURN**

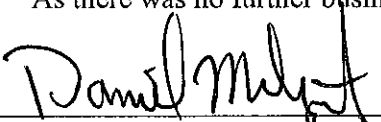
Motion was made by Mr. Bracken and seconded by Mr. Young to adjourn the meeting at 9:01 p.m.

Vote of the Board: Yes: 6

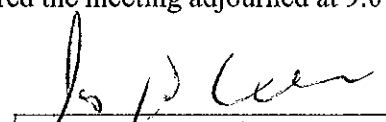
Yes: 6

No: 0

As there was no further business, Mr. Oberlin declared the meeting adjourned at 9:01 p.m.



District Clerk



Board Vice President