

OFFICIAL PROCEEDINGS  
OF THE BOARD OF EDUCATION  
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: June 18, 2013  
Spencerport, New York

Members Present: Ms. Gillette, Mr. Oberlin, Ms. Tyler, Mr. Sweeney, Mr. Hutton

Absent: Mr. Bracken, Mr. Young

Others Present: Mr. Milgate, Mr. Crumb, Mr. Zinkiewich, Mr. Wood

The Regular meeting of the Board of Education of the Spencerport Central School District was called to order at 7:00 p.m. E.D.S.T. by the President, Mr. Sweeney, in the Board of Education Conference Room in the Administration Building.

**1. PLEDGE TO THE FLAG**

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

**2. APPROVAL OF AGENDA**

A motion was made by Mr. Hutton and seconded by Mr. Oberlin that the Board approve the Regular session agenda.

Vote of the Board: Yes: 5

Yes: 5

No: 0

**3. PRIVILEGE OF THE FLOOR**

There were no requests for privilege of the floor.

**4. CONSENT AGENDA**

A motion was made by Ms. Gillette to approve the consent agenda with the addendums included and was seconded by Mr. Hutton.

## Old Business

4.1 Approval of the Board of Education meeting minutes for June 11, 2013.

## 4.2 New Business

4.21 Approve Personnel Actions as recommended by the Superintendent of Schools.

### **A. CERTIFICATED PERSONNEL**

#### **1. APPOINTMENTS**

- a. Karen Chevalier, .90 FTE in the FACS and Health tenure area assigned to Spencerport High School, effective July 1, 2013 to June 30, 2014. Salary is Masters, Level 12 at \$52,040 prorated to \$46,836. Ms. Chevalier is filling an open part-time position.
- b. Jenna Wuest, .40 FTE in the Foreign Language tenure area assigned to Cosgrove Middle School, effective July 1, 2013 to June 30, 2014. Salary is Bachelors, Level 2 at \$42,752 prorated to \$17,100.80. Ms. Wuest is filling an open part-time position and will remain on the Foreign Language Preferred Eligibility List.

#### **ADDENDUM**

- c. Elizabeth Maurer, three year probationary appointment in the School Media Specialist tenure area assigned to Bernabi Elementary School, effective July 1, 2013. Salary is Masters, Level 1 at \$42,850, pending approval of New York State Teacher Certification. Ms. Maurer is replacing Ms. Bigsby.
- d. Peter Chupak, .95 FTE in the Technology Education tenure area assigned to Spencerport High School, effective July 1, 2013 to June 30, 2014. Salary is Masters, Level 13 at \$54,175 prorated to \$51,466.25. Mr. Chupak is filling an open part-time position and will remain on the Technology Education Preferred Eligibility List.
- e. Christopher Crowell, full-time tenured appointment in the Science tenure area assigned to Spencerport High School, effective July 1, 2013. Salary is Masters, Level 18 at \$60,917. Mr. Crowell is filling an open position and will be removed from the Science Preferred Eligibility List.

#### **2. LEAVES OF ABSENCE**

- a. Brian Stepping, Teaching Assistant assigned to Bernabi Elementary School and Taylor Elementary School, requesting an unpaid leave of absence on May 23, 2013, May 31, 2013, and June 6, 2013.
- b. Gina Caparco, Remedial Reading Teacher assigned to Bernabi Elementary School, requesting a child care leave of absence from September 1, 2013 to April 3, 2014.

#### **3. SUBSTITUTE TEACHERS**

<u>Name</u>	<u>Certification Area or Degree Status</u>
Kelly Anzalone	Bachelors

Maria Beltrani	Bachelors
Ciatlin Brennan	Elementary & Special Education
Larissa Cholak	Elementary & Special Education
Rebecca Pawley	Bachelors
Deanna Richardson	Elementary, Special Education & Literacy

#### 4. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

##### a. Winter and Spring Varsity Coach Recommendations

<u>Name</u>	<u>Sport</u>	<u>Stipend</u>
Chris Crowell	Boys Basketball	\$5,166
Josh Nellist	Boys Swimming	\$4,015
Nancy Knight	Boys/Girls Bowling	\$3,069
Ashley Broadhurst	Girls Basketball	\$4,041
TBD	Hockey	
Brady Fernand	Boys/Girls Indoor Track	\$3,029
Rhonda Bates	Winter Cheer	\$4,258
Dan Glover	Wrestling	\$4,721
Craig Bodensteiner	Baseball	\$5,700
Matt Nentarz	Boys Lacrosse	\$3,885
Linda Pringle	Boys Tennis	\$2,485
Chris Gray	Boys/Girls Track	\$3,448
TBD	Girls Lacrosse	
Mark Moon	Golf	\$2,637
Caitlin O'Neill	Softball	\$3,336

#### 5. AMENDMENTS

- a. Michael Blackwell, Business Education Teacher assigned to Spencerport High School, requesting an extension of his previously approved family and medical leave of absence (May 8, 2013 to May 30, 2013) to June 3, 2013.
- b. Colleen Lachance with a mentoring stipend of \$450. This stipend was previously stated as \$400.

#### **B. CLASSIFIED PERSONNEL**

##### 1. RESIGNATIONS

- a. Tiffany Jolly, Cleaner assigned to Spencerport High School, resigning effective June 26, 2013. Reason: personal
- b. Mary Gauthier, Food Service Helper assigned to Cosgrove Middle School, resigning effective June 14, 2013. Reason: other employment

#### ADDENDUM

- c. Robert Neusatz, Accompanist assigned to Cosgrove Middle School and Spencerport High School, resigning effective June 18, 2013. Reason: personal

## 2. APPOINTMENTS

- a. Kylie Gawlik, Student Helper for Spencerport Schools, effective June 7, 2013. Salary is \$7.25 per hour.
- b. Shawn Fischer, Cleaner assigned to Cosgrove Middle School, effective June 10, 2013. Salary is \$9.97 per hour. Mr. Fischer is replacing Mr. Panzetta.

## ADDENDUM

- c. Ronald Imburgia, Cleaner assigned to Cosgrove Middle School, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective June 24, 2013. Salary is \$10.13 per hour. Mr. Imburgia is replacing Mr. Weaver.

## 3. LEAVES OF ABSENCE

- a. Janis Suydam, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on June 18, 2013 (afternoon only).
- b. Felice Hill, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on June 5, 2013.
- c. Lorie Fishell, Assistant Cook assigned to Canal View Elementary School, requesting an unpaid leave of absence on May 29, 2013.
- d. Theresa Colaprete, Assistant Cook assigned to Cosgrove Middle School, requesting an unpaid leave of absence on May 29, 2013 and May 31, 2013.
- e. Jodie Cook, Bus Driver for the Transportation Department, requesting an unpaid leave of absence on June 7, 2013 (afternoon only).
- f. Wanda Scheerens, Cleaner assigned to the District Office, requesting an unpaid leave of absence on June 14, 2013 (PM only).

## 4. AMENDMENTS

- a. Julie Merritt, Head Bus Driver for the Transportation Department, requesting an extension of her previously approved family and medical leave of absence (May 8, 2013 to May 22, 2013) to May 29, 2013.
- b. Jodie Cook, Bus Driver for the Transportation Department, requesting a family and medical leave of absence from June 12, 2013 to June 20, 2013. This was previously stated as an unpaid leave of absence.

### 4.22 Committee on Special Education

Recommendations of the Committee on Special Education meeting: 03/26/13, 03/27/13, 04/30/13, 05/03/13, 05/06/13, 05/07/13, 05/08/13, 05/09/13, 05/10/13, 05/13/13, 05/15/13, 05/16/13, 05/17/13, 05/21/13, 05/22/13, 05/23/13, 05/24/13, 05/28/13, 05/29/13, 05/30/13, 06/03/13, 06/05/13 and 06/06/13.

#### 4.23 CPSE/CSE Membership 2013-2014

The following names were submitted for approval as members of the CPSE/CSE for the 2013-2014 school year:

##### District LEA Representatives

Deserie Richmond  
Andrea Pascuzzi  
Anna Sapienza  
Mike Canny  
Monica Macaluso  
Andrea Campo  
Carol Robinson  
Ned Dale  
Sean McCabe  
Kristen Paolini  
Jason Smith  
Beth Bellinger  
Tracy Wegman  
Richard Platt  
Chris Snow  
Tina Brien  
Elizabeth Perelli  
Kimberly Patton  
Steven Lysenko

##### District Physician

Dr. Cynthia DiLaura Devore

##### Psychologists

Jason Smith  
Beth Bellinger  
Chris Snow  
Tina Brien  
Elizabeth Perelli  
Kimberly Patton  
Richard Platt

##### Special Education Teacher

To be determined, based upon student

##### General Education Teacher

To be determined, based upon student

#### 4.24 Impartial Hearing Officers 2013-2014

James McKeever  
Gayle Murphy  
Craig Tessler  
Aaron Turetsky  
James Walsh  
Mindy Wolman  
Joan Alexander

Lynn Almeleh  
Stuart Bauchner  
Robert Briglio  
Paul Bumbalo  
Ellen Cutler-Igoe  
Mary Anne Dimeo  
Lana Flame

Colleen Heinrich  
George Kandilakis  
Martin Kehoe  
Michael Lazan  
Nancy Lederman  
Edward Luban

#### 4.25 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Funds	05/22/13	\$1,305,765.84	82
	05/30/13	\$1,112,601.24	76
	06/06/13	\$ 252,776.76	62
Federal Funds	05/30/13	\$ 3,123.48	1
	06/06/13	\$ 3,149.56	2
School Lunch	05/22/13	\$ 20,690.38	5
	05/30/13	\$ 3,669.35	3
	06/06/13	\$ 726.39	1
Capital Fund	05/30/13	507.57	1

Trust & Agency	05/22/13	\$ 1,000.00	1
	05/30/13	\$ 6,920.91	4
	05/31/13	\$ 513,445.54	40

#### 4.26 Approval of the 2013-14 Code of Conduct

The proposed changes to the Code of Conduct were reviewed with the Board of Education on the same date as our public hearing held on May 7, 2013. All of the revisions suggested at the Board of Education meeting and public hearing have been made in the proposed Code of Conduct. Additionally, using guidance provided by the Erie I Policy Service, some definitions have been enhanced and added to reflect the Dignity Act revisions that will go into effect on July 1, 2013.

Mr.Crumb is recommending the proposed 2013-14 Code of Conduct for consideration and adoption.

#### 4.27 Spring Bids #2

On June 11, 2013 the district opened sealed bids on a number of items for the 2012-2013 and 2013-2014 school years. These were items that did not receive a bid on June 03, 2013 and therefore were advertised a second time. Our staff has reviewed all bids and our recommendations follow:

##### Lunch Towel Service

Recommendation: The Board of Education accepts the only bid for towel service, opened June 11, 2013, for the period July 1, 2013 to June 30, 2014 from Morgan Services as follows:

<u>Item</u>	<u>Vendor</u>	<u>Price</u>
1. White linen (ea)	Morgan Services	\$ .20
2. White terry (ea)	Morgan Services	\$ .20
3. Cloth dinner napkins (ea)	Morgan Services	\$ .22
4. Tablecloths: 114" or 120"	Morgan Services	\$5.25
5. Tablecloths: 90"	Morgan Services	\$6.00

Health Equipment: No Bid.

##### Athletic Uniforms and Warm-ups

Recommendation: The Board of Education reject all bids for Athletic Uniforms/Warm-ups, opened June 11, 2013. Concerns were raised regarding Anaconda, the lowest bidder, and their ability to supply uniforms as per specifications that warrant additional investigation to legitimize the concern. The second lowest bidder, BSN, rescinded their bid "due to certain rules imposed through the Nike Team Dealer network." The next lowest bidder, Ad Pro, met specifications but at a price that was not financially advantageous to the District.

#### ADDENDUM

##### Refuse Service

Recommendation: The Board of Education accepts the only bid for refuse service, opened June 17, 2013 for the period July 1, 2013 to June 30, 2014 from Waste Management, Inc. for \$39,826.66.

#### 4.28 2013-14 Wage & Salary Adjustments

<u>Name</u>	<u>Position</u>	<u>2013-14 Hourly Rate</u>	<u>2013-14 Adjusted Salary (with longevity)</u>
Amoroso, Vicki M.	Internal Claims Auditor-Part-time		\$ 4,714
Bisciotti, Mario G.	Help Desk Manager		\$42,683
Bowerman, Christina	Continuing Education Director		\$20,219
Crocetti, Colleen K.	Systems Analyst		\$56,053
Daly, Kristin P.	Treasurer		\$75,207
Fantauzzo, Jayme L.	Assistant Personnel Analyst		\$39,706
Forquell, Daniel K.	Head Auto Mechanic	\$29.91	
Geedy, Kerry A.	Tutoring Coordinator	\$22.24	
Grace, Maureen	Senior Duplicating Machine Operator	\$14.60	
Hagberg, Robin M.	Data Management Specialist		\$42,426
LaPlaca, Michael	Help Desk Intranet Coordinator	\$16.97	
Lupiani, Valerie	Office Clerk III (Confidential)	\$19.74	
Magin, Eileen C.	Coordinator of Volunteers		\$24,971
Merritt, Julie A.	Head Bus Driver		\$46,816
Phelps, Patricia L.	Data Management Specialist		\$43,654
Rizzi, Jarod D.	Head Bus Driver		\$45,702
Roberts, William J.	Senior Network Technician		\$65,937
Tabbitas, John S.	Assistant Supervisor Building & Grounds		\$80,730
Van Horn, Paul S.	Senior Network Technician		\$78,289
Wojtylak, Rachel C.	Superintendent Secretary		\$69,017
Yockel, Timothy J.	Head Bus Driver		\$44,724

Mr. Bracken made a motion to accept the Consent agenda and Mr. Young seconded the motion.

Vote of the Board: Yes:5

Yes:5

No:0

## **5. BOARD OF EDUCATION**

### **5.1 President's Report and Communication**

Mr. Sweeney noted the end of the year activities and all the great work of teachers and students. He also noted his appreciation of having all of the Board of Education members on stage at graduation this year and shared that this was the first time that this has occurred in his experience on the Board of Education.

## 5.2 Board of Education Member's Report

Mr. Oberlin suggested that graduation might be a good time to get the Board of Education group photo.

Ms. Gillette noted that the Technology Advisory Council meeting was cancelled so she didn't have a report. She also inquired about the summer plans for the Board of Education planning day. Mr. Sweeney shared that he would be sending out some recommended dates for the full day session.

Mr. Oberlin shared that NYSSBA is coming back to Rochester this year and Mr. Crumb noted the early bird discount price and deadlines. A number of the members shared that they plan to attend this year.

## 6. SUPERINTENDENT'S REPORT

### 6.1 2012-2013 Annual Energy Report

Mr. Crumb introduced Director of Facilities, Nelson Drake, who provided the Board of Education with a presentation to compliment the submitted written report. He noted that this is our first annual report to support District Policy 5651 under the new regulations which states, "Progress reports on the implementation of energy conservation measures will be made to the Board at least annually." An overview of the report goal was provided and Mr. Drake also shared some cost comparisons from year-to-year and noted some of the consumption graphs in his presentation. In addition, he noted that there has been a focus on lighting efficiencies. The Cosgrove gymnasium was one of the examples he shared where illumination improved and energy consumption has been reduced. For gas consumption there has been an effort to make sure the heating units are working efficiently. He also noted that this may be an area for consideration for future capital projects. Another effort has been to install an energy monitoring system at Munn Elementary school which has helped us to make efficient decisions on our electric/gas consumption patterns. In addition, preventative maintenance is an important part of embracing conservation. He noted that this summer we will continue to replace fixtures and ceiling tiles in our schools.

A question was raised about the dramatic increase in Cosgrove/Canal View energy use. There was some discussion around the possible reasons that this occurred. It was also discussed to consider looking at electric vehicles in the future since our electric rates are so low. Another discussion occurred about the possibility of looking into alternative energy sources like wind power. Mr. Drake shared that he has been researching alternative roofing options.

### 6.2. Financial Report

Mr. Wood shared that there wasn't much of an overall change in the financial report and expects to provide an update at year-end. He also shared that the Food Service program deficit is not as bad as the originally projected \$220,000; it is actually around \$100,000.

A motion was made by Ms. Gillette and seconded by Mr. Hutton to accept the financial report as presented.

Vote of the Board: Yes: 5

Yes: 5

No: 0



7. **MEETING EVALUATION**

Mr. Sweeney shared that our organizational meeting is scheduled for July 9, 2013 at 6 p.m. A list of committees will be distributed to Board members to help prepare for that.

8. **EXECUTIVE SESSION**

A motion was made by Mr. Hutton and seconded by Mr. Oberlin to move into Executive Session for the purpose of discussing personnel.

Vote of the Board: Yes: 5

Yes: 5

No: 0

Note: Mr. Young entered the meeting at 7:50 p.m.

Mr. Sweeney moved us out of executive session and back into regular session at 9:40 p.m.

10. **ADJOURN**

Motion was made by Mr. Oberlin and seconded by Mr. Young to adjourn the meeting at 9:42 p.m.

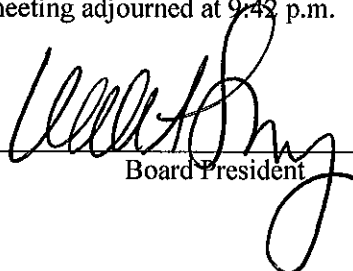
Vote of the Board: Yes: 6

Yes: 6

No: 0

As there was no further business, Mr. Sweeney declared the meeting adjourned at 9:42 p.m.

  
\_\_\_\_\_  
District Clerk

  
\_\_\_\_\_  
Board President