

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: September 4, 2012
Spencerport, New York

Members Present: Mr. Bracken, Ms. Gillett, Mr. Oberlin, Ms. Taylor

Absent: Mr. Sweeney, Mr. Hutton, Mr. Young

Others Present Mr. Milgate, Mike Crumb, Ty Zinkiewich, Rick Wood

The Regular meeting of the Board of Education of the Spencerport Central School District was called to order at 6:09 p.m. E.D.S.T. by the Vice President, Mr. Jim Oberlin in the Board of Education Conference Room in the Administration Building.

Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Gary Bracken and seconded by Jody Gillette that the Board approve the agenda.

Vote of the Board: Yes: 4

Yes: 4

No: 0

3. PRIVILEGE OF THE FLOOR

Mrs. Rae Edwards of 56 Willhurst Drive, Rochester, NY represented the Munn School Parent Association to share the progress made with the donation of the school sign to Munn Elementary. She shared her appreciation for the support from our facilities department and the Board of Education.

4. CONSENT AGENDA

4.1 Old Business

Approval of the minutes of the Board of Education – Meeting of July 10, 2012 (Amended) and meeting of August 6, 2012.

4.2 New Business

4.21 Approve Personnel Actions as recommended by the Superintendent of Schools

A. CERTIFICATED PERSONNEL

1. RESIGNATIONS

- a. Robert Cesarano, Teaching Assistant assigned to Cosgrove Middle School, resigning effective August 7, 2012. Reason: other employment
- b. Jamie Pocock, resigning from Modified B-2 Girls Soccer Coach and Modified B Boys Swimming Coach effective August 8, 2012. Reason: personal
- c. Kyle Townsend, Teaching Assistant on the preferred eligibility list, resigning effective August 18, 2012. Mr. Townsend will be removed from the Teaching Assistant Preferred Eligibility List.

2. APPOINTMENTS

- a. Corinne Bennett, Music Teacher assigned to Bernabi Elementary School and Cosgrove Middle School, effective September 4, 2012 to June 30, 2013. Salary is Masters, Level 2 at \$45,150 prorated to \$29,799, pending negotiations. Ms. Bennett is filling an open part-time position.
- b. Natalie Blanton, Teaching Assistant assigned to Cosgrove Middle School, effective September 4, 2012. Salary is \$9.71 per hour, pending negotiations. Ms. Blanton is replacing Ms. Elmore.
- c. Jason Fokin, Teaching Assistant assigned to Munn Elementary School, effective September 4, 2012. Salary is \$9.71 per hour, pending negotiations. Mr. Fokin is replacing Ms. Sullivan.
- d. Marlene Jensen, Teaching Assistant assigned to Munn Elementary School, effective September 4, 2012. Salary is \$9.53 per hour, pending negotiations. Ms. Jensen is replacing Mr. Scholl.

3. LEAVES OF ABSENCE

- a. Emilija Thevanesan, English Teacher assigned to Cosgrove Middle School, requesting a family and medical leave of absence from September 4, 2012 to November 21, 2012, and a child care leave of absence from November 26, 2012 to January 25, 2013.
- b. Debbie Kinney, Elementary Teacher assigned to Taylor Elementary School, requesting a family and medical leave of absence from September 4, 2012 to November 21, 2012, and a child care leave of absence from November 26, 2012 to December 21, 2012.
- c. Marie Carella, Elementary Teacher assigned to Munn Elementary School, requesting a family and medical leave of absence from September 4, 2012 to October 5, 2012.
- d. Michael Marra, Social Studies Teacher assigned to Spencerport High School, requesting a military leave of absence from September 17, 2012 to September 21, 2012.

4. SUBSTITUTE APPOINTMENTS

- a. Sandi Ben-Dov, contract substitute teacher in the English tenure area assigned to Spencerport High School and Cosgrove Middle School, effective September 24, 2012 to June 10, 2013. Salary is \$120 per day.

b. Erica Shortino, long-term per diem substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School, effective September 4, 2012 to December 21, 2012. Salary is \$200 per day. Ms. Shortino is substituting for Ms. Aloisio.

c. Lauren Scorse, long-term per diem substitute teacher in the Elementary tenure area assigned to Taylor Elementary School, effective September 4, 2012 to December 21, 2012. Salary is \$200 per day. Ms. Scorse is substituting for Ms. Kinney.

d. Bonnie Smith, long-term per diem substitute teacher in the Elementary tenure area assigned to Munn Elementary School, effective September 4, 2012 to October 5, 2012. Salary is \$200 per day. Ms. Smith is substituting for Ms. Carella.

e. Bernice Merriam, contract substitute teacher in the Mathematics tenure area assigned to Spencerport High School and Cosgrove Middle school, effective September 24, 2012 to June 10, 2013. Salary is \$120 per day.

f. Ryan LePore, contract substitute teacher in the Social Studies tenure area assigned to Spencerport High School and Cosgrove Middle School, effective September 24, 2012 to June 10, 2013. Salary is \$120 per day.

g. Patricia Condon, Teaching Assistant PTOC, effective September 4, 2012. Salary is \$8.96 per hour.

5. SUBSTITUTE TEACHERS – See attachment

6. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

a. Leslie Barkley, appointed Girls Modified B-2 Volleyball Coach for the 2012-13 season. Stipend is Level E at \$1,872, pending negotiations.

b. Patricia Condon, appointed Girls Modified B Swimming Coach for the 2012-13 season. Stipend is Level B at \$1,612, pending negotiations.

c. Patrick Loewer, appointed Boys/Girls JV Cross Country Coach for the 2012-13 season. Stipend is Level B at \$2,060, pending negotiations.

d. Brianne Eason, appointed Fall Modified A Cheer Coach for the 2012-13 season. Stipend is Level F at \$2,008, pending negotiations.

e. Dave Weathers, appointed Boys Volleyball Volunteer Unpaid Assistant Coach for the 2012-13 season.

f. Adam Cappotelli, appointed JV Football Coach for the 2012-13 season. Stipend is Level G at \$3,091, pending negotiations.

g. Jenna Smith, appointed Modified B-2 Girls Soccer Coach for the 2012-13 season. Stipend is Level B at \$2,601, pending negotiations.

7. AMENDMENTS

- a. Karen Chevalier, .80 FTE in the FACS tenure area, effective July 1, 2012 to November 3, 2012, .85 FTE in the FACS tenure area, effective November 4, 2012 to January 28, 2013, and .80 FTE in the FACS tenure area, effective January 29, 2013 to June 30, 2013, assigned to Cosgrove Middle School and Spencerport High School. Salary is Masters, Level 11 at \$49,629 prorated to \$8,337.68, \$11,600.76, and \$20,447.16 respectively, pending negotiations. This appointment was previously stated as .70 FTE, .75 FTE, and .70 FTE respectively.
- b. Nancy Laistner, .80 FTE in the Math tenure area assigned to Spencerport High School and Cosgrove Middle School, effective September 1, 2012 to June 30, 2013. Salary is Bachelors, Level 1 at \$41,750 prorated to \$33,400, pending negotiations. This appointment was previously stated as .60 FTE.
- c. Medea Bonny, three year probationary appointment in the Music tenure area assigned to Taylor Elementary School, effective July 1, 2012. Salary is Masters + 5, Level 8 at \$47,362, pending negotiations. This was previously stated as Masters+5, Level 7 at \$47,362 pending negotiations.
- d. Brady Farnand, .74 FTE in the Physical Education area assigned to Taylor Elementary School and Munn Elementary School, effective September 1, 2012 to June 30, 2013. Salary is Bachelors Level 3 at \$43,500 prorated to \$32,190, pending negotiations. This was previously stated as .53 FTE.
- e. Caitlyn Redmond, three year probationary appointment as Special Education Teacher assigned to Bernabi Elementary School and Canal View Elementary School, effective September 1, 2012. Due to documentation received, salary is Masters, Level 3 at \$46,000, pending negotiations. This was previously stated as Bachelors, Level 3 at \$43,500, pending negotiations.

B. CLASSIFIED PERSONNEL

1. RESIGNATIONS

- a. Betty Bumbarger, Bus Attendant for the Transportation Department, resigning effective August 6, 2012. Reason: retirement
- b. Angela Guede, Cleaner assigned to Spencerport High School, resigning effective September 14, 2012. Reason: personal
- c. Wladimir Koroniwsky, Bus Driver for the Transportation Department, resigning effective August 13, 2012. Reason: deceased
- d. William VanArsdale, Bus Driver for the Transportation Department, resigning effective August 12, 2012. Reason: other employment
- e. Sunni Ingalls, Systems Analyst for Administrative Computing assigned to District Office, resigning effective September 28, 2012. Reason: other employment
- f. Kristine Huff, Teacher Aide assigned to Cosgrove Middle School, resigning effective August 26, 2012. Reason: other employment

g. Sara Mintz, Physical Therapist assigned to Cosgrove Middle School, Spencerport High School and Munn Elementary School, resigning effective August 11, 2012. Reason: other employment

2. APPOINTMENTS

a. Vicki Longo, Food Service Helper assigned to Munn Elementary School, effective September 5, 2012. Salary is \$8.25 per hour. Ms. Longo is replacing Ms. VanVelson.

b. Perry Dettman, Bus Monitor for the Transportation Department, effective September 5, 2012. Salary is \$8.59 per hour, pending negotiations. Mr. Dettman is replacing Ms. Bumbarger.

c. Joseph Culkin II, Bus Driver for the Transportation Department, effective August 27, 2012. Salary is \$14.17 per hour, pending negotiations. Mr. Culkin is replacing Ms. Fowler.

d. Mario Bisciotti, provisional appointment as Help Desk Manager assigned to District Office, effective September 19, 2012. Salary is \$41,500 per year. Mr. Bisciotti is filling a new position.

e. Tina Wilcox, Lunch Monitor assigned to Munn Elementary School, effective September 5, 2012. Salary is \$8.06 per hour, pending negotiations. Ms. Wilcox is replacing Ms. Robinson.

f. Kameron Keyes, Student Helper for Spencerport Schools, effective August 20, 2012 to June 30, 2012. Salary is \$8.00 per hour.

3. LEAVE OF ABSENCES

a. Richard Wood, Executive Director of Business Operations, requesting a family and medical leave of absence from July 19, 2012 to July 27, 2012.

b. Gary Kilpatrick, Cleaner assigned to the Facilities Department, requesting a family and medical leave of absence from August 8, 2012 to August 27, 2012.

4. SUBSTITUTE APPOINTMENTS

a. Angela Robinson, School Aide PTOC, effective September 5, 2012. Salary is \$7.72 per hour.

b. Susan Mack, Teacher Aide PTOC and School Aide PTOC, effective September 5, 2012. Salary is \$7.72 per hour.

c. William VanArsdale, Bus Driver PTOC, effective September 5, 2012. Salary is \$14.12 per hour.

d. Patricia Bucholtz, provisional appointment as Bus Driver PTOC for the Transportation Department (pending fingerprinting clearance), effective August 27, 2012. Salary is \$13.57 per hour.

5. AMENDMENT

a. Dolores Hefner, School Aide assigned to Canal View Elementary School, requesting an extension of her previously approved unpaid leave of absence (June 2, 2012 to June 20, 2012) to October 31, 2012.

4.3 New Teacher Hiring Report – See Attachment

4.4 Donations – Munn Parent Organization

The Munn School Parent Association (MSPA) supports the goal of providing students, parents and the community with clear communications. Over the past few years the MSPA has been fundraising with this goal in mind. They are pleased to make a donation to the Spencerport Central School District of a sign. The sign will be located in the front of Munn Elementary School, visible from Manitou Road. The MSPA has worked closely with a local vendor and the Spencerport Facilities Department in this endeavor. The sign is a donation made in the effort to publicize building and district events that will inform the community and encourage their participation across the district.

4.5 Budget Amendment for Bernabi Playground

The District received a donation from the Bernabi Parents Association in August in the amount of \$2,345.08 to support the expenditures for the Bernabi Elementary School playground. Attached is a copy of the letter and check.

Mr. Wood is recommending the Board of Education approve the use of additional revenues not previously budgeted for, and use of the appropriations budget for the General Fund to reflect the gross effect of these transactions. In doing so, the net effect is zero cost to the District and the following journal entries occur:

	<u>DEBIT</u>	<u>CREDIT</u>
Estimated Revenue - A510 (A.2705.000)	\$2,345.08	
Appropriation Budget – A960 (A522/A.45.1621.201)		\$2,345.08

4.6 Student Perfect Attendance Award

Annually, at graduation, the District awarded \$100 U.S. Savings Bonds to students who had perfect attendance throughout their high school career.

Effective January 1, 2012, paper savings bonds are no longer sold at financial institutions and an electronic process was put in place. Kristin Ryan, our District Treasurer, researched the new process and determined the District could not establish one account to purchase multiple savings bonds, but instead required each parent to set-up an individual account.

The new process seemed inefficient and cumbersome for the District and parents alike. After further discussions with high school administrators, Mr. Cory Allen, Assistant Principal and Mr. Sean McCabe, Principal, we decided to award the recipients a \$100 gift card to Barnes & Noble. Please note the money used for this award is taken from a specific account in the Trust & Agency--Expendable Fund, not the General Fund. Attached is a list of the 2012 award winners.

Mr. Wood recommended the Board of Education acknowledge awarding \$100 Barnes & Noble gift cards instead of U.S. Savings Bonds for the graduating class of 2012 and beyond.

4.7 Committee on Special Education

The recommendations of the Committee on Special Education meetings:

06/18/12, 06/21/12, 06/25/12, 07/10/12, 07/12/12, 07/17/12, 07/19/12, 07/25/12, 07/26/12, 07/27/12, 07/31/12, 08/01/12, 08/06/12, 08/09/12, 08/14/12, 08/23/12, and 08/28/12

4.8 CPSE/CSE Membership 2012-2013

The following names are being submitted for approval as members of the CPSE/CSE for the 2012-2013 school-year for Parent Members and Surrogate Parents:

Parent Members

Donna John

Lisa Rapp

4.9 Athletic Change Fund Custodian

The petty cash (change funds) for athletic gate receipts and community education were inadvertently excluded from the organizational meeting on July 10, 2012 when the other petty cash funds were approved.

Mr. John Pelin, Director of Athletics, P.E. and Health, is requesting a change fund in the amount of \$200.00 for use during sporting events in order to make change for customers that pay for athletic event tickets.

Ms. Christina Bowerman, Director of Community Education, is requesting a change fund in the amount of \$25.00 in order to make change for customers that pay in cash.

Please note the District issued a check to Mr. Pelin prior to board approval; we required the change fund for the first home football game on August 31, 2012, which precedes the next Board of Education meeting.

A motion was made by Jody Gillette and seconded by Janet Tyler to approve the consent agenda.

Vote of the Board: Yes: 4

Yes: 4

No: 0

5. BOARD OF EDUCATION

5.1 President's Report and Communication

Mr. Oberlin commented on the opening ceremonies and noted that he was inspired especially by the results that were shared. This was echoed by Mr. Bracken. In addition, he shared his appreciation on the progress with the APPR with the STA that was presented on at the opening ceremonies as well.

5.2 Board of Education Member's Report - None provided.

6. SUPERINTENDENT'S REPORT

Staff Development Program:

Mr. Crumb, Superintendent, introduced Michael Proukou, Director of Transportation, who provided the Board of Education with an executive summary of the Transportation Department's Staff Development Program. Mr. Proukou provided an overview of the Power-Point presentation that was included with the Board of Education packet. Mr. Proukou briefly discussed a process in which an orientation, training, and advanced courses are available to obtain specific certifications. We utilize a training curriculum that is approximately 45 hours of behind the wheel training. For student safety we are supported by services from Genesee Valley BOCES for specific trainings in this area through NYS funds. He noted that drivers and attendants go through these trainings in their first few years of employment to ensure that driver performance is adequate. Mr. Bracken asked a question about the funding in the State Education Budget and the allocation of these funds. It was noted that this is how the trainings through BOCES is funded for the curriculum development but we do incur some expenses with sending drivers. Mr. Bracken also asked about the value of "virtual training" programs. Mr. Proukou shared that there are some virtual options out there but they are very expensive. We have looked at partnering with the City of Rochester on this without any success. A question was raised about annual physicals as well. Mr. Proukou shared that there are annual physicals required and that every two years a physical test is required as well. Another question was asked about bus monitor/aide training provided by the Students with Disabilities department and whether or not the drivers benefit from this. Mr. Proukou noted that we do involve them in these opportunities. Mr. Proukou noted that we currently have between 4-5 attendants in our district and that we have about 60% of our buses equipped with digital video cameras with multiple directions/views. These are now a regular part of our bus replacement plan. Ms. Gillette asked about the process with the escalation process and the awareness of the administration staff. Mr. Proukou described the communication process with respect to this. One major component is a journal that is maintained with each school bus (driver).

7. MEETING EVALUATION

The first meeting of the school year was noted as a well run meeting.

NOTE: Mr. Young entered the meeting at 6:32 pm.

8. EXECUTIVE SESSION

Gary Bracken made a motion to move to executive session that was seconded by Jody Gillette for the purpose of discussing negotiations.

NOTE: Mr. Hutton entered the meeting at 6:45 pm.

Vote of the Board: Yes: 4

Yes: 4

No: 0

NOTE: Mr. Bracken exited the meeting at 7:32 p.m.

Mr. Oberlin moved us out of executive session and back into regular session at 7:45 pm.

9. ADJOURN

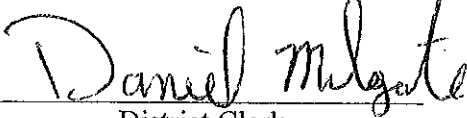
Motion was made by Mark Young and seconded by Kevin Hutton to adjourn the meeting at 7:45 pm.

Vote of the Board: Yes: 5

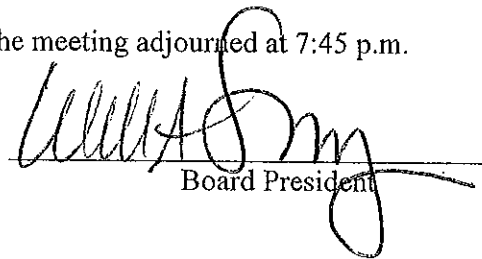
Yes: 5

No: 0

As there was no further business, Mr. Oberlin declared the meeting adjourned at 7:45 p.m.



District Clerk



Board President