

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: October 24, 2017
Spencerport, New York

Members Present: Mr. Bracken, Ms. Czarnecki, Mr. Gibbardo, Ms. Gillette, Mr. Hutton,
Mr. Kincaid, Mr. Miceli

Absent:

Others Present: Ms. Clapper, Ms. Lissow, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 7:05 p.m. E.D.S.T. by the President, Mr. Bracken, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Mr. Hutton and seconded by Mr. Kincaid that the Board of Education approve the Business Session Agenda.

Vote of the Board: 7

Yes: 7
No: 7

3. STUDENT REPORTS

Mr. McCabe, the High School principal, introduced students that will be presenting throughout the year. Mr. Cole Viavattene, President of his Senior Class Council originally thought that senior year would not be so hard. The year has started differently than he thought, applying to colleges, getting ready for his Senior Project, etc. He appreciates that the Senior Project has been expanded and made more flexible. He feels that it's an opportunity to create something "bigger than ourselves". Mr. Viavattene shared that the distracted driving assembly was scary and incredible. He felt that it was very "real" and that it touched students deeply. He indicated that it was an extremely powerful presentation and brought home the message to "get home safe". Ms. Daionie Davis shared that she participates in the Choices Program, which helps prepare students for the transition into High School, and creates connections and relationships for incoming freshman to help them. It's been such a beneficial program, that the middle school has started a program for 5th graders. She's also enjoying a

new leadership class, where they stress that people are important and place motivational stickers around the building. The idea for this week is drug awareness. Ms. Frdos Muthanna spoke about the DASH club, which focuses on the human race. They have created a video and have lots of goals for this year. They are working with the middle school for activities for Black History Month. They are hoping to travel to Washington, D.C. to learn about American history and civil rights and are presently fundraising for the trip. Ms. Rianna Viavattene is the President of the student government. She and Mr. Joseph Carroll spoke about Homecoming. Lots of tickets had been sold to the Powder Puff game, which benefits the student government. They held a "car smash" which will benefit two students, a freshman and a junior, who are battling cancer. Mr. Carroll shared that there was a tremendous turnout for the homecoming dance. A good time was had by all and the money raised will be used around school to benefit students. Mr. Viavattene and Ms. Davis commented on freshman orientation. They feel that the student government does a great job to help them. The Choices program does a great job at making connections. Ms. Gillette asked what the greatest worries are for freshman and they responded: being late, locker combinations and freshman Fridays. They feel that real life is "not like the movies". Ms. Gillette then asked what they like; freshman do enjoy more freedom. Mr. Hutton inquired as to how many people attended the Powder Puff game, it was estimated to be near 3,000. Mr. Kincaid thanked the presenters for taking the time to give back to other students and remarked that the board is always impressed by student speakers.

4. CANAL VIEW ELEMENTARY SCHOOL PRESENTATION

Mrs. Robinson, Principal of Canal View, introduced faculty from her building who provided a presentation on current activities at Canal View. She shared that they are in their second year focusing on Innovation. They set out a goal to define innovation. An example of innovation at Canal View was shown in a video of students presenting the morning announcements in a newscast on YouTube. They would like to thank Mr. John Thering for his tremendous help with the students. Innovation is developing new ways of thinking and creating things. Ms. Marsh shared that the focus is on a growth mindset, where students are open to learning, and more likely to succeed. With a fixed mindset, students often get stuck and may shut down. Ms. Stocker and Ms. DiLorenzo said that they are working on shifting students from a fixed mindset to a growth mindset. Ms. Fredereksen spoke about how a growth mindset can lead to an innovative mind. The importance for a student to develop resilience and grit, with no fear of failure. An innovator's mindset is a way of thinking. Ms. Wiggs referenced a graphic from author George Couros, who presented at our conference day in October. The graphic reflected eight characteristics as a platform to provoke thinking and collaboration. Mr. Couros was very inspiring, but not just for teachers, for everyone. How can teachers influence students? Teachers need to model the characteristics. Her favorite is "empathetic" because we want our students to be able to work with others in a positive manner. The importance of connecting to who you are working with, understanding the student. The need to put yourself in someone else's shoes, and reflect on how would you want to work with you?

Ms. McCarthy, Director of Learning and Professional Development shared a peek at a conference day video. The day provided a great opportunity to network with others. Ideas grow with others, not individually. She spoke about problem-based learning protocols that every K-5 teacher developed and this approach supported the importance of being collaborative and brainstorming with others. Ms. Pincelli presented the board with a short demonstration of what teachers did on conference day. She passed out Post-It notes and asked each member to write down as many problems that affect them as board members in each note. She then asked them to place them horizontally on a piece of paper

from left to right, most to least frustrating. She then had them place them vertically on the paper based on the number of people that it affects. The Post-It notes at the top left corner are the problems most worth solving. When teachers completed this task, they found that they had similar concerns. Conference day was then spent collaborating on working out solutions to the higher priority problems. The Board of Education members shared that they appreciated the opportunity to experience the task and felt it was a good exercise. Ms. Gannon shared that third grade teachers found that they had similar issues, a concern for fluency. As a result, they developed Fluency Friday. Students are grouped by proficiency level and have a great time working on math facts. Fourth grade math relies on students having good math facts. The hope is that third grade will improve their abilities going into next year. Mr. Hutton inquired if students went into different classrooms and yes, they are grouped into smaller groups by ability with different teachers. The Canal View team wanted to thank Mr. Rich Colosi for a great video which shows examples of innovation. Canal View has created a great innovative environment. Mr. Bracken asked the team if they are having fun at Canal View. The answer was yes, but it can be scary with risk taking, stepping outside the box. They have found that it's okay to make mistakes. Failure can lead to learning. It's important to know that it's okay for teachers to fail too. They stressed the importance that something good can come out of a bad thing. It's an exciting time and they are all learning together. Mr. Bracken asked if they are sharing this with parents. They are, with newsletters and Schoology. Mr. Bracken wondered if a lot of parents are engaged and the answer was a resounding "yes". Ms. Shaw indicated that they are very connected using Bloomz and a ClassDojo app. These make it easy for teachers to safely communicate with parents without using their personal cell phones. Teachers are very connected with parents and can use these apps individually or for the whole class. Mr. Hutton inquired about the use of MakerSpaces and their impact? The response from the Canal View representatives is that "students love it and enjoy the experience." The team feels that they have a great opportunity to collaborate and build. Mrs. Robinson asked for a quick sign from the board members on how they felt, thumbs up or thumbs down based on the learning targets that were established at the beginning of their presentation. All of the Board members responded with their thumbs up. Mr. Bracken expressed that these were respectful tasks and that the Board loves seeing these reports. He commented that "this is amazing".

NOTE: Ms. Czarnecki exited the meeting at 7:58 p.m.

Ms. Gillette shared that on the first slide, it showed collaborate, work together, and network. She asked if they are able to collaborate together. Ms. Pincelli shared that conference day was designed so that teachers could collaborate together as a district amongst all grade levels and buildings. They were able to share lots of resources and many Schoology groups were set up that day. It's a huge benefit for teachers. Ms. Gillette stated that these are amazing things and wanted to remind staff to take care of themselves. Mrs. Robinson spoke about the importance to have teams meet across the district. That it is a very valuable gift. She feels that there is great power in the power of minds. With the ability to brainstorm and collaborate, there are not many problems that can't be tackled. Mr. Miceli asked Mrs. Robinson what the board could do for them. She stressed that the half day release days are critical to teachers. It's important for teams to consistently meet together. Mrs. Robinson thanked the Board and asked them to continue doing what they are doing.

5. PRIVILEGE OF THE FLOOR

None.

6. CONSENT AGENDA

Old Business

6.1 Approval of the Board of Education meeting minutes held on October 24, 2017.

6.2 New Business

6.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. RESIGNATIONS

- a. Andrea Berger, Boys Diving Coach, resigning effective September 25, 2017. Reason: personal
- b. Randy Shaffer, Boys Modified A Baseball Coach, resigning effective October 3, 2017. Reason: personal
- c. Matthew Nentarz, Boys Modified B Lacrosse Coach, resigning effective October 10, 2017. Reason: personal
- d. Katie Jo Passero, Special Education Teacher assigned to Cosgrove Middle School, resigning effective October 27, 2017. Reason: other employment

2. APPOINTMENTS

- a. Stacey Broccuto, Teaching Assistant assigned to Munn Elementary School, effective September 27, 2017. Salary is \$11.16 per hour. Ms. Broccuto is filling a new position.
- b. James Erbland, Community Education Teacher, effective September 16, 2017 to October 28, 2017. Salary is \$15.00 per hour.
- c. Christina Falbo, Community Education Teacher, effective October 14, 2017. Salary is \$25.00 per hour.
- d. Megan Richardson, Community Education Teacher, effective October 14, 2017. Salary is \$25.00 per hour.
- e. Paul Resch, Community Education Teacher, effective October 4, 2017. Salary is \$25.00 per hour.
- f. MaryJean McQuilkin, Community Education Teacher, effective October 4, 2017. Salary is \$25.00 per hour.

- g. Katie Mason, Community Education Teacher, effective October 4, 2017. Salary is \$25.00 per hour.
- h. JoAnn Krywy, Community Education Teacher, effective October 4, 2017. Salary is \$30.00 per hour.
- i. Elizabeth Roth, Community Education Teacher, effective September 20, 2017 to November 15, 2017. Salary is \$24.00 per student.
- j. Cris Grizzanti, Community Education Teacher, effective September 18, 2017 to November 15, 2017. Salary is \$50.00 per class.
- k. Andrea Page, Community Education Teacher, effective November 1, 2017. Salary is \$8.00 per student.
- l. Joseph Gallina, Community Education Teacher, effective September 18, 2017 to December 11, 2017. Salary is \$52.00 per student.
- m. Philip Gerhardt, Community Education Teacher, effective September 18, 2017 to December 18, 2017. Salary is \$10.00 per hour.
- n. Lynn Rakestraw, Community Education Teacher, effective September 18, 2017 to December 18, 2017. Salary is \$50.00 per class.
- o. Douglas Lennon, Community Education Teacher, effective November 1, 2017 to February 1, 2018. Salary is \$35.00 per hour.

3. LEAVES OF ABSENCE

- a. Cynthia Connor, FACS Teacher assigned to Spencerport High School, requesting a family and medical leave of absence from September 18, 2017 to September 29, 2017.
- b. Jessica Silsby Herman, Assistant Principal assigned to Spencerport High School, requesting a family and medical leave of absence from October 5, 2017 to January 3, 2018.
- c. Laura Curtis, Elementary Teacher assigned to Bernabi Elementary School, requesting a family and medical leave of absence from October 5, 2017 to October 25, 2017.
- d. Meghan Lupinetti, Teaching Assistant assigned to Munn Elementary School, requesting an unpaid leave of absence on September 27, 2017.

- e. Marlene Jensen, Teaching Assistant assigned to Munn Elementary School, requesting an unpaid leave of absence from October 10, 2017 to October 11, 2017.
- f. Tamara Patt, Teaching Assistant assigned to Canal View Elementary School and Munn Elementary School, requesting an unpaid leave of absence from October 4, 2017 (afternoon only).

4. SUBSTITUTE APPOINTMENTS

- a. Elizabeth O'Donnell, Contract Substitute Teacher in the Elementary tenure area assigned to Canal View Elementary School, effective September 28, 2017 to June 15, 2018. Salary is \$120 per day.
- b. Sara Forbes, Contract Substitute Teacher in the Science tenure area assigned to Spencerport High School and Cosgrove Middle School, effective September 28, 2017 to June 8, 2018. Salary is \$120 per day.
- c. John Costello, Contract Substitute Teacher in the Social Studies tenure area assigned to Spencerport High School and Cosgrove Middle School, effective October 23, 2017 to June 8, 2018. Salary is \$120 per day.
- d. William Jacoutot, Administrative Substitute assigned to Spencerport High School, effective September 28, 2017 to September 29, 2017 and October 5, 2017 to January 3, 2018. Salary is \$300 per day. Mr. Jacoutot is substituting for Ms. Silsby Herman.

5. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification Area or Degree Status</u>
Gentile	Lisa	Bachelors
Haines	Jennifer	Elementary
Leon	Christina	Bachelors
Merritt	Kory	Bachelors
Miller	Abigail	Bachelors
Robertson	Karlie	Bachelors
Williams	Deborah	Music

6. SUBSTITUTE TEACHERS

Teacher Immersion Fellows Program

<u>Last Name</u>	<u>First Name</u>	<u>Certification Area or Degree Status</u>
Ellis	Bradley	

7. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

- a. Kevin Kinnear, appointed Volunteer JV/Varsity Wrestling Assistant Coach for the 2017-18 season.
- b. Mark Federico, appointed JV Boys/Girls Indoor Track Coach for the 2017-18 season. Stipend is \$2,319.

8. AMENDMENTS

- a. Terese Ziemba, New Hire Mentor for Bernabi Elementary School, with three revised stipends of \$130. The stipends were previously stated as \$125.
- b. Lindsay Acey, New Hire Mentor for Bernabi Elementary School, with two revised stipends of \$185. The stipends were previously stated as \$187.50.
- c. Thomas Kanaley, appointed DECA Club Advisor for the 2017-18 school year. Stipend is \$500. Ms. Garofalo was previously stated as the advisor with a stipend of \$799.
- d. Nancy Mancuso and Michelle Ostromecki-Mizzi, Club Advisors for the National Honor Society for the 2017-18 school year, with a stipend of \$945 to be shared. Kim McLean was previously stated as a third advisor.
- e. Jamie Schneider, Club Advisor for Ultimate Frisbee Club for the 2017-18 school year, with a revised stipend of \$400. The stipend was previously stated as \$412.
- f. Jacquelyn Woodard and Julianne Henninger, Club Advisors for the Ally Club with revised stipends of \$204.94 each, Katie Jo Passero with a revised stipend of \$14.13 due to her resignation.
- g. Douglas Hanson, Community Education Teacher, effective November 1, 2017 to February 1, 2018. Salary is \$35.00 per hour. This was previously stated as Douglas Lennon.

B. Classified Personnel

1. RESIGNATIONS

- a. Jenna DelGallego, School Nurse assigned to Spencerport High School, resigning effective October 19, 2017. Reason: other employment
- b. Amy Louis-Stringer, Cleaner assigned to Spencerport High School, resigning effective October 4, 2017. Reason: personal
- c. Michael Volta, Bus Driver assigned to the Transportation Department, resigning effective October 19, 2017. Reason: relocation

- d. Tamra Springer, Office Clerk III assigned to District Office, resigning effective October 26, 2017. Reason: other employment
- e. Cynthia Filardo, Teacher Aide assigned to Canal View Elementary School, resigning effective October 27, 2017. Reason: other employment

2. APPOINTMENTS

- a. Amy Louis-Stringer, Cleaner assigned to Spencerport High School, effective October 2, 2017. Salary is \$11.25 per hour. Ms. Louis-Stringer is replacing Gavin Stedman.
- b. Annette Guerra Coe, Bus Attendant assigned to the Transportation Department, effective September 27, 2017. Salary is \$9.70 per hour. Ms. Guerra-Coe is filling an open position.
- c. Angelene Viggiano, Cleaner assigned to Cosgrove Middle School, effective September 29, 2017. Salary is \$11.07 per hour. Ms. Viggiano is replacing Mr. Czapeczka.
- d. Colin Schultz, Lifeguard for Spencerport Schools, effective October 3, 2017. Salary is \$9.70 per hour.
- e. Mary Beth Woolaver, Teacher Aide assigned to Cosgrove Middle School, effective October 11, 2017. Salary is \$9.85 per hour. Ms. Woolaver is replacing Ms. Shea.
- f. Mikel Westphal, School Nurse (Float) assigned to Spencerport Schools, effective October 30, 2017. Salary is \$41,500 per year, prorated to \$33,206.57. Ms. Westphal is replacing Ms. DelGallego.
- g. Michael O'Connor, Teacher Aide assigned to Canal View Elementary School, effective November 6, 2017. Salary is \$9.78 per hour. Ms. O'Connor is filling a new position.
- h. Julianna Paliani, Teacher Aide Part Time assigned to Bernabi Elementary School, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective October 23, 2017. Salary is \$9.70 per hour. Ms. Paliani is replacing Ms. Nau.

3. LEAVES OF ABSENCE

- a. David Lamendola, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence on October 4, 2017.
- b. Rose Petrella, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence on January 2, 2018.

- c. Lisa DiPilato, Teacher Aide assigned to Spencerport High School, requesting an unpaid leave of absence on October 23, 2017.
- d. Sarah Meath, Bus Attendant assigned to the Transportation Department, requesting an unpaid leave of absence on October 18, 2017 (morning only).
- e. Glen Ruta, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence from March 19, 2018 to March 29, 2018.

4. SUBSTITUTE APPOINTMENTS

- a. Rebecca Herne, Bus Driver PTOC, effective September 26, 2017. Salary is \$14.68 per hour.
- b. Mark Williams, Cleaner PTOC, effective October 2, 2017. Salary is \$10.22 per hour.
- c. Linda DiPasquale, School Aide PTOC, effective September 29, 2017. Salary is \$9.70 per hour.
- d. Kathleen Watson, Food Service Helper PTOC, effective October 3, 2017. Salary is \$9.70 per hour.
- e. Joanne Zazzaro, Clerical PTOC and School Aide PTOC, effective September 6, 2017. Salary is \$10.29 per hour for Clerical PTOC and \$9.70 per hour for School Aide PTOC.
- f. Tanya Calhoun, Food Service Helper PTOC, effective October 6, 2017. Salary is \$9.70 per hour.
- g. Rachel Carpenter, School Nurse PTOC, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective October 23, 2017. Salary is \$20.47 per hour.
- h. Kevin Karns, Food Service Helper PTOC, contingent upon final clearance from the NY State Education Department (fingerprint clearance), effective October 23, 2017. Salary is \$9.70 per hour.

5. AMENDMENTS

- a. Beverly Loiacono, Bus Driver assigned to the Transportation Department, with an amendment to cancel her previously approved unpaid leave of absence (May 7, 2018 to May 11, 2018).

- b. Bonnie Rawlings, Bus Driver assigned to the Transportation Department with an amendment to her previously approved unpaid leave of absence (October 16, 2017) to October 23, 2017.
- c. Patricia Cook, Bus Driver for the Transportation Department, requesting an extension of her previously approved unpaid leave of absence (September 6, 2017 to September 26, 2017) to October 31, 2017.
- d. Brenda Kurz, School Nurse assigned to Bernabi Elementary School, requesting an extension of her previously approved family and medical leave of absence (September 6, 2017 to October 6, 2017) to October 27, 2017.
- e. Janine McCullough, Computer Application Specialist assigned to District Office, requesting an extension of her previously approved family and medical leave of absence (September 15, 2017 to October 6, 2017) to October 13, 2017.
- f. Robin Hagberg, Data Management Specialist assigned to District Office, requesting an extension of her previously approved family and medical leave of absence (October 4, 2017 to October 17, 2017) to October 20, 2017.

6.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Funds	09/22/17	\$ 2,556,688.33	78
	09/29/17	\$ 1,017,384.10	99
	10/04/17	\$ 159,467.78	106
	10/13/17	\$ 1,362,411.12	67
Federal Funds	09/29/17	\$ 10,836.24	1
School Lunch	09/22/17	\$ 2,415.43	4
	10/04/17	\$ 3,672.61	1
	10/13/17	\$ 652.15	1
Capital Fund	09/22/17	\$ 48,751.87	5
	10/04/17	\$ 1,174.00	1
Trust & Agency	09/29/17	\$ 584,036.52	41
	10/04/17	\$ 5,025.37	2
	10/13/17	\$ 583,909.23	41

6.23 Committee on Special Education

Recommendations of the CSE/CPSE meetings: 08/31/17, 09/05/17, 09/11/17, 09/13/17, 09/18/17, 09/19/17, 09/20/17, 09/25/17, 09/27/17, 09/28/17, 10/02/17, 10/04/17, 10/05/17, 10/12/17 and 10/13/17.

6.24 Home Instruction Report

Mr. Zinkiewicz submitted the following report which summarizes the number of children and families participating in Home Instruction this year. Changes in numbers of children in Home Instruction occur from year to year because some children enroll in District or parochial schools, some move out of the district, or some age out of the program.

HOME INSTRUCTION REPORT 2012-2018

School Year	Number of Students					Number of Families			
	K-6	7-8	9-12	K-12		K-6	7-8	9-12	K-12
2012-2013	52	17	23	92		34	16	16	47
2013-2014	44	18	24	86		28	16	18	46
2014-2015	45	15	25	85		31	11	22	49
2015-2016	37	15	25	77		26	14	20	46
2016-2017	32	21	28	81		20	18	24	50
2017-2018	27	14	29	70		16	13	23	37

Required documents from parents yearly:

1. Letter of Intent
2. Individual Home Instruction Plan (IHIP)
3. Quarterly Reports
4. Annual Assessment

Required Responses from Instruction Office:

1. Regulations, forms, and procedures
2. Letter notifying of compliance
3. Letter of receipt of each quarterly report
4. Scheduling assessments if requested
5. Letter of receipt of each assessment

6.25 Approval of Petty Cash Custodian for Taylor Elementary School

Approval of the change of petty cash custodian for the Taylor Elementary School from Theresa Monsees to Kristine Cerami.

A motion was made by Mr. Hutton and seconded by Mr. Miceli to approve the Consent Agenda and Certificated and Classified addendums.

Vote of the Board: 6

Yes: 6

No: 0

7. BOARD OF EDUCATION

7.1 President's Report and Communication

Mr. Bracken shared that the NYSSBA Convention was a huge success. He attended along with Mr. Hutton and Ms. Czarnecki. He will put together a summary and share with the board members. The biggest discussion at the convention was the passing of the bylaw amendment giving the NYS Caucus of Black School Board Members a voting seat on the NYSSBA Board of Directors. There was some discussion, but it was passed by three-quarters of the delegates. He asked that that members consider if they plan to attend the National Convention in San Antonio in April 2018.

7.2 Board of Education Members' Reports

Mr. Hutton felt that the convention was so invigorating. He feels that our board is doing very well. He noted that Mr. Bracken, as our voting delegate, conveniently appeared in a published photo, voting yes. Mr. Gibbardo attended the Chalk to Walk, sponsored by Ranger Robotics. He also toured a house for Homesteads for Hope. He attended open houses, various sporting events and the Foodlink food pantry. Mr. Kincaid attending the Wellness meeting and commented that the Walking Challenge is going well. He also attended the Safety Committee meeting and feels that the district is in good shape. He has attended boys' volleyball and soccer sectional games. Mr. Miceli attended the Facilities Task Force meeting, which was very interesting.

8. SUPERINTENDENT'S REPORT

8.1 RPTL 487 – Solar Exemption

Mr. Wood was delegated the task of making the presentation regarding the Delaware River Solar exemption. The project has begun and the board has two options: do nothing or enter into a PILOT (payment in lieu of tax) agreement. Mr. Miceli inquired as to whether there could be an option three, to rescind the current exemption. Mr. Wood replied that we could not do that at this time because the interconnection agreement has been made. Discussion ensued about possibly opting out on future exemptions and Mr. Bracken suggested that the matter could be discussed at the next board meeting. Mr. Wood indicated that the PILOT agreement with Delaware River Solar would be a negotiation. Mr. Wood's suggestion is that we should develop a standard or uniform tax policy, which would be flexible depending on the situation. Guidelines would shorten the time that we would need to discuss and work on an issue. The board can recommend a PILOT agreement, the terms of which would be negotiable. Mr. Milgate commented that exemptions for solar farms was a new situation for the district and that we have been working through it to create a process for future requests.

A motion was made by Mr. Hutton and seconded by Mr. Miceli to approve a resolution whereby the district notifies Delaware River Solar, LLC of its intent to require them to enter into a PILOT agreement for the project.

Vote of the Board: 6

Yes: 6

No: 0

8.2 Self-Funding Initiative – RASHP II

Mr. Wood shared that we are a participant in the Rochester Area School Health Plan II and presented the following resolution.

RESOLUTION FOR APPROVAL OF THE ROCHESTER AREA SCHOOL HEALTH PLAN II MUNICIPAL COOPERATION AGREEMENT

WHEREAS, the Spencerport Central School District participates in the Rochester Area School Health Plan II (RASHP II), a municipal cooperative under Article 5G of the General Municipal Law;

WHEREAS, the RASHP II Board of Directors has applied to the Department of Financial Services, on behalf of the participating districts, for a Certificate of Authority to operate as a self-funded plan under Article 47 of the State Insurance Law;

WHEREAS, The Department of Financial Services has reviewed and approved the Municipal Cooperation Agreement for RASHP II and requires the approval of each member school district who wishes to participate in the Plan;

NOW, THEREFORE, BE IT RESOLVED that the Spencerport Central School District hereby agrees to participate in the Rochester Area School Health Plan II Municipal Cooperative Health Benefit Plan, a municipal cooperative under Article 47 of the New York State Insurance Law.

BE IT FURTHER RESOLVED that the Board has reviewed the draft Municipal Cooperation Agreement for the Rochester Area School Health Plan II Municipal Cooperative Health Benefit Plan ("the Agreement") as approved by the New York State Department of Financial Services on September 19, 2017 and hereby expressly agrees to the terms and conditions of that Agreement. The Agreement shall go into effect on the date the Department of Financial Services issues a Certificate of Authority to the Rochester Area School Health Plan II Municipal Cooperative Health Benefit Plan.

BE IT FURTHER RESOLVED that the Board hereby authorize the Superintendent of Schools or Assistant Superintendent for Business to adopt and sign the agreement on behalf of the Spencerport Central School District.

A motion was made by Mr. Miceli and seconded by Mr. Kincaid to approve the Resolution for Approval of the Rochester Area School Health Plan II Municipal Cooperation Agreement.

Vote of the Board: 6

Yes: 6

No: 0

8.3 Budget Assumptions, Calendar and Guidelines for 2018-2019

Mr. Wood presented the board members with an overview of the budget process. This is the ninth year of this process and it has been successful as there have not been many changes. The variance between the most recent rollover budget and adopted budget was a mere 1.07%. He commented on several key factors and reviewed assumptions for revenue and expenses. Mr. Wood highlighted important calendar dates: April 17 – final board approval, May 1 – budget hearing and importantly, May 15 – the budget vote. Two board member seats are expiring, Mr. Hutton and Mr. Miceli. Mr. Kincaid asked if Mr. Milgate will continue to meet with community groups. Mr. Milgate felt that it was important to continue this valuable process. The board was supportive of Mr. Wood's recommendations.

8.4 Budget Focus Group Charge

Mr. Milgate shared that the charge is similar to previous years. The group will meet six times (checkpoints) during the budget development process. The board members were supportive of the charge and we will begin with recruitment.

8.5 Financial Report

Mr. Wood presented the financial report for the end of September. He indicated that we have been receiving property taxes and state aid. We have presently received \$4.4 million in Lottery aid. On the expenditure side, there have been variances in year-to-date spending due to the 1:1 laptop conversion and an increase in health insurance premiums. Mr. Wood commented on a revised treasurer's report for August to make a correction to cash in the amount of \$351.

Revenue for school lunches has decreased \$11,000, as prepaid lunches were much lower in September. We will continue to look at that to see if it's a trend. The revenue over expenditures has increased slightly compared to last year at this time. The question was raised regarding recent changes to the NYS Lottery, if that would affect aid, but Mr. Wood has not seen anything communicated to him, as of yet.

A motion was made by Mr. Kincaid and seconded by Ms. Gillette to approve the Financial Report.

Vote of the Board: 6

Yes: 6

No: 0

9. MEETING EVALUATION

None.

9. EXECUTIVE SESSION

A motion was made by Mr. Miceli and was seconded by Mr. Hutton to move into Executive Session at 8:41 p.m. for the purpose of discussing personnel.

Vote of the Board: 6

Yes: 6

No: 0

Mr. Bracken moved the board out of Executive Session and returned to the Business Meeting at 9:05 p.m.

A motion was made by Mr. Miceli and was seconded by Mr. Kincaid to grant up to twenty (20) additional sick days to the employee discussed in the Executive Session.

Vote of the Board: 5

Yes: 5

No: 0

Abstain: Ms. Gillette

10. ADJOURN

A motion was made by Mr. Kincaid and seconded by Ms. Gillette to adjourn the meeting at 9:07 p.m.


Vote of the Board: 6

Yes: 6

No: 0

As there was no further business, Mr. Bracken declared the meeting adjourned at 9:07 p.m.


District Clerk


Board President