

OFFICIAL PROCEEDINGS
OF THE BOARD OF EDUCATION
OF THE SPENCERPORT CENTRAL SCHOOL DISTRICT

Date: January 23, 2018
Spencerport, New York

Members Present: Mr. Bracken, Mr. Gibbardo, Ms. Gillette, Mr. Kincaid

Absent: Ms. Czarnecki, Mr. Hutton, Mr. Miceli

Others Present: Ms. Clapper, Ms. Lissow, Mr. Milgate, Mr. Wood, Mr. Zinkiewich

The Business Session of the Board of Education of the Spencerport Central School District was called to order at 7:05 p.m. E.D.S.T. by the President, Mr. Bracken, in the Board of Education Conference Room in the Administration Building.

1. PLEDGE TO THE FLAG

The Board of Education members and the audience recited the Pledge of Allegiance to the United States Flag.

2. APPROVAL OF AGENDA

A motion was made by Mr. Kincaid and seconded by Mr. Gibbardo that the Board of Education approve the Business Session Agenda.

Vote of the Board: 4

Yes: 4

No: 0

3. STUDENT REPORT

Mr. McCabe introduced Cole Viavattene, Rianna Viavattene, Olivia LoPresti and Joe Carroll, all seniors at the high school. Mr. Viavattene participates in student government and spoke about upcoming events. He's excited about having a team attend the Polar Plunge, which benefits the Special Olympics. He believes it's a good benefit for the school to participate and raise awareness. Ms. LoPresti spoke about Random Acts of Kindness at the high school. They recently held a Free Hug day where they collected canned goods for the less fortunate people here from Puerto Rico. Ms. Viavattene spoke about spirit week at the high school. They held an Elf day, where volunteers placed their photos on a table and students bid on them to follow them for a day. The money raised was donated to Homestead for Hope, which is a program for special needs students. Mr. Viavattene spoke about an upcoming assembly where teams will be playing "Family Feud". He feels that this will be good for school camaraderie. He also spoke about an upcoming speaker, Houston Kraft, who spoke at a recent leadership conference. He feels that he is a great, funny person who connected with the audience. Mr.

Kraft speaks about how to make kindness normal. Mr. Bracken asked about the student's senior excitement. They are very excited as they approach the 100 day mark. Graduation will be here before we know it. Mr. Kincaid asked about all the upcoming "lasts" in their high school career. They feel it's a stressful and emotional time of the year. They feel that their cohort group has been very "into" school and they want to be remembered. Mr. Bracken commented that it's great that they have a good class. Mr. Gibbardo spoke about the Polar Plunge and his plan to attend this year and challenged Mr. Kincaid to attend as well.

4. BOCES SUPERINTENDENT REPORT

Mr. Bracken was privileged to introduce Ms. Jo Anne Antonacci, District Superintendent. Ms. Antonacci commented on the Board approving Mr. Mike May's nomination as our candidate to the Monroe 2-Orleans BOCES Board. She extended Mr. May's regrets for not attending as he is out of the country on business. Ms. Antonacci spoke of the wonderful student presentation this evening. She presented the Board with a packet of information outlining many of the programs and services that BOCES 2 provides to its partner districts. On behalf of the students, parents, staff and their Board, Ms. Antonacci thanked the Board for our great partnership. Ms. Antonacci outlined a number of programs and highlighted several such as the regional summer school we housed and the Teacher Immersion Fellows Program, which provides substitute teachers from area colleges. This will be the first year of computer based state testing and BOCES MAARS will be helping with test ordering and options for scoring. BOCES provides several services such as printing of our calendar and Cornerstone to producing videos for the district, one which featured Spencerport graduates currently serving in the military. Ms. Antonacci shared information on their annual meeting where they hope to develop an accountability system beyond assessments to show a student's progress, feedback they can then provide to the Commissioner. She mentioned that Mr. Milgate has transitioned very nicely as Superintendent and commented on his volunteer efforts which fosters great partnerships. Ms. Antonacci reminded the Board that BOCES 2 is part of a collaboration with businesses, which the district is part of. She is always available, should anyone have any questions.

5. PRIVILEGE OF THE FLOOR

None.

6. CONSENT AGENDA

6.1 Old Business

6.11 Approval of the Board of Education meeting minutes held on January 9, 2018

6.2 New Business

6.21 Approval of Personnel Actions as Recommended by the Superintendent of Schools

A. Certificated Personnel

1. RESIGNATIONS

- a. Sara Forbes, Contract Substitute Teacher assigned to Spencerport High School and Cosgrove Middle School, resigning effective January 5, 2018. Reason: to accept a long-term substitute teacher position
- b. Lisa Cutten, Elementary Teacher assigned to Munn Elementary School, resigning effective December 19, 2017. Reason: deceased
- c. Kimberly Eppeira, Contract Substitute Teacher assigned to Munn Elementary School, resigning effective December 22, 2017. Reason: to accept a long-term substitute position

2. APPOINTMENTS

- a. Sunni Ingalls, Community Education Teacher, effective September 29, 2017 to June 30, 2018. Salary is \$50.00 per class.
- b. Cory Doty, Community Education Teacher, effective March 11, 2018 to July 31, 2018. Salary is \$35.00 per hour.

1. LEAVES OF ABSENCE

- a. Teresa Trujillo, Special Education Teacher assigned to Cosgrove Middle School, requesting a family and medical leave of absence from December 13, 2017 to January 12, 2018.
- b. Tina Pocock, Teaching Assistant assigned to Canal View Elementary School, requesting an unpaid leave of absence on December 13, 2017.
- c. Tamara Patt, Teaching Assistant assigned to Canal View Elementary School and Munn Elementary School, requesting an unpaid leave of absence on December 18, 2017 and January 3, 2018 (afternoon only).
- d. Sara Monnier, Elementary Teacher assigned to Taylor Elementary School, requesting a military leave of absence from January 8, 2018 to January 12, 2018.
- e. Megan Massey, Elementary Teacher assigned to Canal View Elementary School, requesting a child care leave of absence from January 29, 2018 to January 31, 2018.
- f. Caitlyn Culotta, Special Education Teacher assigned to Canal View Elementary School, requesting a family and medical leave of absence from January 11, 2018 to April 18, 2018.

4. SUBSTITUTE APPOINTMENTS

- a. Dylan Gratch, long-term per diem substitute teacher in the Physical Education tenure area assigned to Spencerport High School, effective November 13, 2017 to January 12, 2018. Salary is \$187.50 per day. Mr. Gratch is substituting for Mr. Etsler.
- b. Sara Forbes, long-term substitute teacher in the Science tenure area assigned to Cosgrove Middle School and Spencerport High School, effective January 8, 2018 to June 22, 2018. Salary is Masters, Level 5 at \$45,001 prorated to \$26,100.56. Ms. Forbes is substituting for Mr. Swain.
- c. Kimberly Eppeira, long-term per diem substitute teacher in the Elementary tenure area assigned to Munn Elementary School, effective January 2, 2018 to February 16, 2018. Salary is \$200 per day. Ms. Eppeira is substituting for an open position.
- d. Sherri Brandt, long-term substitute teacher in the Special Education tenure area assigned to Canal View Elementary School, effective January 11, 2018 to June 22, 2018. Salary is Bachelors, Level 1 at \$40,713 prorated to \$23,002.81. Ms. Brandt is substituting for Ms. Culotta.
- e. John Costello, Contract Substitute Teacher in the Social Studies tenure area assigned to Spencerport High School and Cosgrove Middle School, effective January 2, 2018 to June 8, 2018. Salary is \$120 per day.
- f. Elizabeth O'Donnell, Contract Substitute Teacher in the Elementary tenure area assigned to Canal View Elementary School, effective February 1, 2018 to June 15, 2018. Salary is \$120 per day.
- g. Maribeth Doyle, Contract Substitute Teacher in the Elementary tenure area assigned to the Spencerport Central School District, effective November 17, 2017 to November 29, 2017 and January 25, 2018 to June 15, 2018. Salary is \$120 per day.

5. SUBSTITUTE TEACHERS

<u>Last Name</u>	<u>First Name</u>	<u>Certification Area or Degree Status</u>
Brown	Kathryn	Bachelors
Coleman	John	Bachelors
DeWinde	Matthew	Bachelors
Hitzfield	Jason	Bachelors
Kelly	Katylín	Speech
Owens	Robyn	Physical Education
Pisaturo	James	Bachelors
Plucknette	Thomas	Elementary

Wells	Kristina	Bachelors
Zimbrich	Hanna	Bachelors
Zissis	Amy	Bachelors

6. SUBSTITUTE TEACHERS

Teacher Immersion Fellows Program

<u>Last Name</u>	<u>First Name</u>	<u>Certification Area or Degree Status</u>
Close	Heather	
Hutchinson	Joshua	

7. EXTRA CURRICULAR ACTIVITIES AND INTER-SCHOLASTIC ATHLETICS

a. Spring Coaching Recommendations

The following people are being recommended for coaching positions and non-coaching athletic assignments with the Spencerport Central School District for the **SPRING SEASON** of the 2017-18 school year.

	COACH	CERT	FA EXP	CPR/AED EXP	CONCUSSION^^ EXP	2017-18 LEVEL+	2017-18 SALARY	YEARS OF SERVICE
Baseball								
Varsity	Larry Frisa*	CC	1/25/19	1/25/19	9/20/18	K (OL-0)	\$4,636	7
Prog Asst	Jason Rich*^	CC	1/25/19	1/25/19	8/22/19	K (OL-0)	\$3,014	4
JV	Connor Sullivan*	TC _{exp18}	1/25/19	1/25/19	8/30/19	E	\$2,708	1
Modified A	TBD							
Modified B-1	Rob Pursel	PE	8/25/19	8/25/18	8/2/18	K	\$2,513	1
Modified B-2	Zach Osher	PE	5/30/19	5/30/19	3/22/19	I	\$2,257	1
Boys Lacrosse								
Varsity	Tim Britton*^	CC	1/25/19	1/25/19	5/12/18	I	\$4,104	7/9
Program Asst	Dan Cleveland	CC	1/25/19	1/25/19	#	K (OL-2)	\$3,288	3/7
JV	Josh Sweeney*^	TC ₀	3/16/18	3/16/18	7/18/18	G	\$2,901	1/2
JV	Tim Smith*^	TC ₃	1/25/19	1/25/19	2/11/18	E	\$2,708	2
Modified B	TBD							
Modified B	TBD							
Boys Tennis								
Varsity	Linda Vazzana	PE	1/15/18	1/15/18	6/22/18	J	\$3,001	5/10
Modified A	Mark D'Angelo*^	PCC _{exp'19}	1/25/19	1/25/19	6/14/18	K	\$2,419	10
Boys Track								
Varsity	Joe Burns*	CC	11/18/18	11/18/18	3/2/18	K (OL-5)	\$4,560	0
JV	TBD							
Modified B	TBD							
Girls Track								
Varsity	Michelle Marasco	CC	1/25/19	1/25/19	7/12/18	K (OL-2)	\$4,519	8
JV	TBD							
Modified B	TBD							
Boys/Girls Track								
JV	TBD							
Modified B	Chris Gray	PE	1/26/18	1/26/18	8/14/18	K (OL-2)	\$2,503	3/8

Girls Lacrosse								
Varsity	Patricia Condon	CC	1/25/19	1/25/19	3/21/19	I	\$4,104	4/6
Program Asst	TBD							
JV	Micah Joseph	PE	5/30/20	5/30/19	8/8/18	D	\$2,628	1
JV	Lindsey Pindroh	PE	1/25/19	1/25/19	5/2019	F	\$2,816	2/3
Modified B	Matt Marchaesi	PE	6/21/20	6/21/19	9/12/19			0
Modified B	Kim Jacobs*^	TC ₀	1/25/19	1/25/19	8/30/19	E	\$1,986	2
Boys Golf								
Varsity	Mark Moon	CC	1/25/19	1/25/19	6/2/18	K (OL-0)	\$3,273	10
Softball								
Varsity	Eric Binn*^	TC _{1,2}	1/25/19	1/25/19	2/25/18	G	\$3,868	4
Program Asst	Danielle Powers	CC	1/25/19	1/25/19	1/10/19	K (OL-0)	\$3,014	10
JV	Chelsea Maxon*	TC ₀	2/28/20	2/28/19	2/2019	D	\$2,628	0/1
Modified A	Eileen Corona*^	PCC				K (OL-12)	\$4,094	0/24
Modified B	Jamie Lynn Cerretto	TC ₀	8/8/18	8/8/18	10/19/18	C	\$1871	0
Unified Basketball								
Varsity	Mike Bray*	PE	3/1/18	3/1/18	3/9/18	H	\$1,194	2
Modified	Kelly Wilkins	CC						0

Non-Coaching Athletic Assignments								
Spring Ath Supv	Jody Wyant	CC	1/25/19	1/25/19	#	NA	\$1,018	10
Spring Equip Mgr	Jason Fokin*^	CC	1/25/19	1/25/19	5/31/18	NA	\$1,252	4
HS Fitness Ctr Supv	Jamie Schneider	PE	1/26/18	1/26/18	#	NA	\$750	13
MS Fitness Ctr Supv	Scott DeSimone	PE	1/26/18	1/26/18	#	NA	\$750	7
UBB Advisor-HS	Jeff Cappezutto	NA	NA	NA	NA	NA	\$550	2
UBB Advisor-HS	Linda Bosdyk^	NA	NA	NA	NA	NA	\$550	0
UBB Advisor-MS	TBD	NA	NA	NA	NA	NA	\$500	0
YAC Advisor	Katie Mason	NA	NA	NA	NA	NA	\$550	1

Will be obtained/renewed prior to start of season
* Out of District
^ Non-Teacher
+ Longevity

Revised 12/11/17

In-District	14
Out-of-District	14

TOTAL F,W,S	
In-District	55
Out-of-District	46

Spring Volunteer Coaching Staff

Sport/Level	Coach Name	Certification	FA Exp.	CPR/AED Exp.	Concussion Exp.	Yrs of Service
Baseball (V)	Charlie Breehl	PE	3/3/18	3/3/18	1/18/19	2
Baseball	Connor Truitt	SUNY Brkpt Practicum	NA	NA	NA	NA
Boys Lacrosse	Matt Farwell	SUNY Brkpt St. Teacher	NA	NA	NA	NA

- b. Robyn Owens, appointed JV Boys Swim Coach for the remainder of the 2017-18 season, effective January 2, 2018. Stipend is \$2,402 prorated to \$1,201.
- c. James Cook, New Hire Mentor assigned to Cosgrove Middle School, effective January 8, 2018 to June 22, 2018. Stipend is \$250 prorated to \$145.

- d. Kristin Cocchiara, appointed Math League Advisor at Spencerport High School, effective September 1, 2017 to November 17, 2017. Stipend is \$718 prorated to \$189.07.
- e. Brandon Rothdiener, New Hire Mentor assigned to Canal View Elementary School, effective January 11, 2018 to June 22, 2018. Stipend is \$500 prorated to \$282.50.

8. AMENDMENTS

- a. Thomas Etsler, Physical Education Teacher assigned to Spencerport High School, requesting an extension of his previously approved family and medical leave of absence (November 13, 2017 to December 8, 2017) to January 12, 2018.
- b. Austin Nau, JV Boys Swim Coach, with a revised end date of January 1, 2018 and a revised stipend of \$1,201. The appointment was previously approved for the 2017-18 season with a stipend of \$2,402.
- c. Sarah Colasanto, Math League Advisor at Spencerport High School, effective November 20, 2017 to June 30, 2018. Stipend is \$718 prorated to \$528.93. This appointment was previously approved for the 2017-18 school year with a stipend of \$718.
- d. Elizabeth O'Donnell, long-term per diem substitute teacher in the Elementary tenure area assigned to Canal View Elementary School, with an extension of her previously approved appointment (October 23, 2017 to January 26, 2018) to January 31, 2018. Salary is \$200 per day. Ms. O'Donnell is substituting for Ms. Massey.
- e. Wendy Juzwiak, Teaching Assistant assigned to Bernabi Elementary School, requesting an extension of her previously approved unpaid leave of absence (November 30, 2017 to January 11, 2018) to January 24, 2018.
- f. Maribeth Doyle, long-term per diem substitute teacher in the Elementary tenure area assigned to Bernabi Elementary School, with an extension of her previously approved appointment (November 30, 2017 to January 11, 2018) to January 24, 2018. Salary is \$200 per day. Ms. Doyle is substituting for Ms. Juzwiak.

B. Classified Personnel

1. RESIGNATION

- a. Lisa Troiano, Office Clerk III assigned to District Office, resigning effective December 22, 2017. Reason: other employment

2. APPOINTMENTS

- a. Jane Wright, Teacher Aide assigned to Canal View Elementary School, effective December 14, 2017. Salary is \$9.70 per hour. Ms. Wright is replacing Ms. Delibert.
- b. Erika Lenhard, Bus Driver for the Transportation Department, effective December 18, 2017. Salary is \$17.52 per hour. Ms. Lenhard is replacing Mr. DeGroat.
- c. Annette Guerra-Coe, Lunch Monitor assigned to Spencerport High School, effective December 18, 2017. Salary is \$9.70 per hour. Ms. Guerra-Coe is replacing Ms. Russell.
- d. Jacob Snider, Student Helper for Spencerport Schools, effective December 27, 2017 to June 30, 2018. Salary is \$9.70 per hour.
- e. Amber White, Lifeguard for Spencerport Schools, effective January 8, 2018 to June 30, 2018. Salary is \$10.40 per hour.
- f. Aleigha Binko, Student Helper for Spencerport Schools, effective January 11, 2018 to June 30, 2018. Salary is \$10.40 per hour.
- g. Sydney Stell, Teacher Aide assigned to Cosgrove Middle School, effective January 17, 2018. Salary is \$10.40 per hour. Ms. Stell is replacing Ms. Fabre.
- h. Emma Kane, Lifeguard for Spencerport Schools, effective January 18, 2018 to June 30, 2018. Salary is \$10.40 per hour.
- i. Vilma Forty, Bus Attendant assigned to the Transportation Department, effective January 19, 2018. Salary is \$10.56 per hour. Ms. Forty is filling a new position.
- j. Laura Toates, Lifeguard for Spencerport Schools, effective December 1, 2017 to June 30, 2018. Salary is \$9.70.

3. LEAVES OF ABSENCE

- a. Joe Ward, Cleaner assigned to the Facilities Department, requesting an unpaid leave of absence on December 1, 2017, December 5, 2017, January 12, 2018 and January 15, 2018 (afternoon only).
- b. Eileen Maier, Cleaner assigned to District Office, requesting a family and medical leave of absence from December 11, 2017 to December 19, 2017.
- c. Deborah Vane, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence on February 9, 2018 (afternoon only).

- d. Cathy Holding, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence on January 12, 2018 (afternoon only).
- e. Donna Kipferl, Teacher Aide assigned to Canal View Elementary School, requesting an unpaid leave of absence on October 17, 2017, December 5, 2017 (morning only), December 12, 2017 and December 20, 2017.
- f. Lori McSorley, Data Management Specialist assigned to Spencerport High School, requesting an intermittent family and medical leave of absence from January 4, 2018 to March 31, 2018.
- g. Janice Sidmore, Food Service Helper assigned to Bernabi Elementary School, requesting an unpaid leave of absence from December 21, 2017 to December 22, 2017.
- h. Joseph Culkin II, Bus Driver assigned to the Transportation Department, requesting an unpaid leave of absence on March 23, 2018.
- i. Annette Guerra-Coe, Lunch Monitor assigned to Spencerport High School, requesting an unpaid leave of absence on November 1, 2017.
- j. Rebecca James, Teacher Aide assigned to Spencerport High School, requesting an unpaid leave of absence from January 8, 2018 to January 9, 2018.
- k. Marlene Empey, Assistant Cook assigned to Spencerport High School, requesting an unpaid leave of absence on January 29, 2018.
- l. Barbara Pittman, Teacher Aide assigned to Bernabi Elementary School, requesting an unpaid leave of absence from January 4, 2018 to February 16, 2018.

4. SUBSTITUTE APPOINTMENTS

- a. Daniel Mellen, Bus Driver PTOC, effective December 18, 2017. Salary is \$14.68 per hour.
- b. Timothy LaDuca, Teacher Aide PTOC, effective December 19, 2017. Salary is \$9.70 per hour.
- c. Emma Jean Leccese, Bus Driver PTOC, effective January 1, 2018. Salary is \$15.28 per hour.
- d. Joyce Quirk, Bus Driver PTOC, effective January 1, 2018. Salary is \$15.28 per hour.
- e. Nichole Phelps, School Nurse PTOC, effective January 4, 2018. Salary is \$20.47 per hour.

- f. Matthew Short, Cleaner PTOC, effective January 4, 2018. Salary is \$10.40 per hour.
- g. Grace Sullivan, Teacher Aide PTOC, effective January 16, 2018. Salary is \$10.40 per hour.

5. AMENDMENTS

- a. Barbara Tipping, Bus Driver assigned to the Transportation Department, cancelling the previously approved request for an unpaid leave of absence on December 22, 2017.
- b. Suzanne Gary, Teacher Aide assigned to Bernabi Elementary School, with an amendment to her previously approved unpaid leave of absence (November 8, 2017 to December 11, 2017) to December 8, 2017.
- c. Rod Cutten, Teacher Aide assigned to Munn Elementary School, requesting an extension of his previously approved unpaid leave of absence (December 11, 2017 to December 22, 2017) to January 12, 2018.
- d. Kevin Broccuto Jr., Cleaner assigned to Cosgrove Middle School, requesting an extension of his previously approved family and medical leave of absence (December 4, 2017 to December 22, 2017) to February 20, 2018.
- e. William Schaefer, Maintenance Mechanic II assigned to the Facilities Department, requesting an extension of his unpaid leave of absence (April 27, 2017 to December 20, 2017) to January 31, 2018.

6.22 Warrants

	<u>Date</u>	<u>Amount</u>	<u>Checks</u>
General Funds	12/08/17	\$ 165,275.67	124
	12/14/17	\$ 1,103,080.73	64
	12/18/17	\$ 15.00	1
	12/28/17	\$ 152,506.47	47
	12/28/17	\$ 1,987.19	23
	12/28/17	\$ 621,456.88	29
	01/04/18	\$ 194,763.92	109
	01/12/18	\$ 255,516.23	108
Federal Funds	12/08/17	\$ 73,995.66	14
	12/14/17	\$ 278.97	1
	01/12/18	\$ 120.81	1
School Lunch	12/08/17	\$ 1,689.50	2
	12/14/17	\$ 25,321.81	3
	12/28/17	\$ 1,295.00	1

	01/04/18	\$ 16,766.63	13
Capital Fund	12/08/17	\$ 380,893.96	7
	12/14/17	\$ 2,641.20	1
	12/28/17	\$ 25,020.04	4
Trust & Agency	12/08/17	\$ 4,678.25	2
	12/15/17	\$ 594,634.95	42
	12/29/17	\$ 586,671.06	42
	01/04/18	\$ 5,659.40	3
	01/12/18	\$ 47.00	1
	01/12/18	\$ 586,998.12	43

6.23 Committee on Special Education

Recommendations of the Committee on Special Education meetings: 11/15/17, 11/27/17, 11/30/17, 12/04/17, 12/05/17, 12/06/17, 12/07/17, 12/08/18, 12/11/17, 12/12/17, 12/13/17, 12/14/17, 12/15/17, 12/18/17, 12/19/17, 12/20/17, 12/21/17, 12/22/17, 01/02/18, 01/03/18, 01/04/18, 01/05/18, 01/08/18, 01/09/18, and 01/10/18.

6.24 Amendment to the Budget Focus Group Membership

Mr. Milgate to recommend the following individuals to serve on the 2018 Budget Focus Group.

Daniel Milgate, ad hoc	Lisa McLaen, staff
Lanette Cypher, ad hoc	Patricia Vicaretti, staff
Rick Wood, ad hoc	Gay Lenhard, town official
Ty Zinkiewich, ad hoc	Chris Mears, town official
Jamie Lissow, ad hoc	Gary Penders, town official
Cory Allen, administrator	Shanita Barclay, parent
Nelson Drake, administrator	Sue Brumm, parent
Jonathan Saltzberg, administrator	Tom Cannan, parent
John Kozlowski, teacher	Scott Clyde, parent
<i>Joseph DiTucci, teacher</i>	Joseph Fagnoli, parent
<i>Stacy Lonardo, teacher</i>	Kevin Thornton, parent
Gary Bracken, Board of Education	Karen Zyra, parent
Greg Kincaid, Board of Education	Bridget Martin, community
Michael Miceli, Board of Education	William Sweeney, community
Kris Daly, staff	Joshua Rabidoux, student

- 6.25 Resolved: Mr. Michael J. May, residing at 38 Glenville Drive, Rochester, New York 14606 in the Spencerport Central School District, is hereby nominated as a candidate on the Monroe 2-Orleans BOCES Board for a three-year term of office to begin July 1, 2018 and end on June 30, 2021.

6.26a Field Trip Approval for 2018-2019

The following field trips of more than 50 miles are submitted for your approval for the 2018-2019 school year. Please be aware that there is a three-day leeway on either side of any departure dates listed for international travel.

The Spencerport Middle School requests approval for the following field trip for 2018-2019:

1. Eighth grade class will travel to Boston, MA to make connections to previously learned material through discovery and hands on approach. Students will attend cultural museums and interactive exhibits. Students will walk through historical landmarks and participate in an authentic period feast. June 2019.

The Spencerport High School requests approval for the following field trips for 2018-2019:

1. Spanish IV and V will travel to Spain (with Costa Brava extension) to experience the Spanish culture and use their knowledge of the Spanish language to communicate and gain cultural understanding. Spring Recess 2019 (Wednesday – Friday prior to Spring Recess through Friday of Spring Recess – TBD based on flight availability).
2. French IV and V will travel to London and France to experience French culture, use their knowledge of the French language to communicate and gain culture understanding and demonstrate respect for cultural differences. Spring Recess 2019 (Wednesday – Friday prior to Spring Recess through Friday of Spring Recess – TBD based on flight availability).
3. Ski Club to Sugarbush Mountain, VT to experience ski resorts and mountains outside of New York State. Students will use their knowledge and skills to maintain physical fitness, participate in physical activity & maintain personal health. March 1 – 3, 2019.
4. High School Jazz Ensemble and Vocal Jazz to Berklee College of Music in Boston, MA for a formal adjudication of their performance. Will receive constructive written comments and receive taped comments of their performance. Participate in a comprehensive clinic with professional directors. Feb/March 2019 – Exact dates TBD.
5. High School Music Department to Heritage Music Festival for a formal adjudication of their performance. Will receive constructive written comments and receive taped comments of their performance. Participate in a comprehensive clinic with professional directors. March/April 2019 – Exact dates TBD.
6. Ranger Robotics (FTC) to FIRST Tech Challenge Regional in Utica, NY. Students will identify needs and opportunities for technical solutions, demonstrate dedication to improve the community in which they live and allow students to demonstrate their love of learning through the passionate pursuit of his/her personal interest. January 2019. Exact dates TBD.

7. Ranger Robotics (FRC) to Pittsburgh, PA, Long Island, NY, or Cleveland, OH to compete in FIRST Tech Challenge Regional. Students will identify needs and opportunities for technical solutions, solve problems using the design process, manage time and resources in a technological project and learn more about event planning. March 2019 – Exact dates TBD.
8. Ranger Robotics (FRC) to FIRST World Championships in Detroit, Michigan. Students will demonstrate their love of learning through the passionate pursuit of his/her personal interests. April 25-29, 2019. Must qualify to attend.
9. Ranger Robotics (FRC) to FIRST Invitational Competition in Indianapolis, Indiana. Students will demonstrate their love of learning through the passionate pursuit of his/her personal interests. July 2019 – Exact dates TBD if we are invited to attend.
10. Service Club to Walt Disney World, Lake Buena Vista, Florida. Students will show their commitment to life-long learning by incorporating the ideas and concepts gained from this experience into the school culture and community. November 28-December 2, 2018.
11. History Club to Washington, D.C. area to incorporate ideas and concepts gained from this experience into the school culture and the community. Students will connect with nontraditional educational opportunities to develop life-long learning interests and explore post-secondary schooling and career areas of endeavor. May 1-4, 2019.
12. Environmental Club to Costa Rica to understand and apply scientific concepts, principles and theories pertaining to the physical setting and living environment. Students will recognize historical development of ideas in science. Students will acquire the knowledge necessary to create and maintain a safe and healthy environment. Late June/Early July, 2019.

The Athletic Department requests approval for the following field trips for 2018-2019:

1. Varsity Boys Lacrosse team trip to Syracuse University. Spring Break 2019.
2. Varsity Girls Lacrosse team trip to Norfolk, Virginia. Spring Break 2019.
3. Varsity Baseball team trip to spring training in Orlando, FL. or Cooperstown, NY. Spring Break 2019.
4. Boys/Girls Cross Country Teams trip to Syracuse, Lake Placid, Saratoga, NY. October 2018.
5. Outdoor Track trip to New York City, Syracuse or Elmira, NY. April/May 2019.
6. Indoor Track trip to New York City, Ohio. Dates TBD.
7. Varsity Softball team trip to Charleston, South Carolina. Spring Break 2019.

In addition to the school and department requests, the Instruction Office requests approval for field trips for academic and athletic competitions at state, regional or national levels for all academic or athletic teams who qualify (e.g., Odyssey of the Mind, DECA, Math Olympiad, etc.). The district budget for academic competitions will be applied equitably. Once the budget is expended, teams may need to augment with fund raising activities. Please note for trips that are out-of-state or international, we will be requesting

insurance policies in the event that a trip is canceled for circumstances that are out of our control.

6.26b The following field trips of more than 50 miles are submitted for your approval for the 2017-2018 school year. Please be aware that there is a three day leeway on either side of any departure dates listed for international travel.

The Spencerport High School requests approval for the following field trip for 2017-2018:

SCHOOL	GRADE LEVEL/ CLASS	DESTINATION CITY/PLACE	OBJECTIVE(S)	DATES	SCHOOL DAYS MISSED	# OF STUDENTS /ADULTS RATIO	COST (EST.)
Spencerport High School DASH2 Change	Grade 9-12	Washington, D.C.	Students will develop an appreciation for multiple perspectives regarding the history of the United States. Students will experience museums and memorials outside of NYS. Students will be provided with a social, recreational, and educational opportunity that fosters positive and friendly relationships.	April 5-7, 2018	0	40 students 3 adults 10:1	\$499.00 per student

A motion was made by Mr. Kincaid and seconded by Mr. Gibbardo to approve the Consent Agenda.

Vote of the Board: 4

Yes: 4

No: 0

7. BOARD OF EDUCATION

7.1 President's Report and Communication

Mr. Bracken attended the MCSBA meeting last week where Penfield Central did a presentation on suicide prevention. It was an interesting program to foster relationships with students that may be worth investigating. He mentioned the FoodLink food pantry at Cosgrove on January 30, where volunteers are needed. The Legislative breakfast is this Saturday that several members are attending.

7.2 Board of Education Members' Reports

Mr. Kincaid attended the safety meeting where Mr. Drake presented great updates that showcase that our systems are in place. He attended the budget focus group this evening and it was a nice

group of people. It's important to receive input from the community on this important process. Mr. Gibbardo will attend a district professional development tomorrow.

8. SUPERINTENDENT'S REPORT

8.1 ELL Program Review

Mr. Milgate indicated that over the past year, we have been looking at the growth at Canal View Elementary and that the ELL program has seen an 18% increase in enrollment. He introduced Mr. Zinkiewich, who in turn, introduced Ms. Paolini and thanked the other members of the committee that were in attendance at the Board of Education meeting. He then provided an overview of the charge they were given to deliver a high quality ELL program. The committee examined student enrollment at each school and weighed the advantages and disadvantages of program changes. Special consideration was provided to enrollment trends and state regulations, data was compiled and priorities were set with a committee comprised of faculty, staff and recent ELL students. Mr. Gibbardo inquired as to why no parents participated on the committee, and Ms. Paolini responded that time constraints and confidentiality were the main factors. Four scenarios were developed, scored and voted on. With families at the center of the conversation, the option with splitting K-5 between Canal View and Munn was chosen. For the 2018-2019 school year, Munn will serve the ELL students within the Munn boundary and Canal View will continue to teach ELL students from Bernabi, Canal View, and Taylor. This option minimized the impact on families and siblings. Families with current 4th graders would be given the option to have their student (and their siblings) remain at Canal View for the 2018-2019 school year, should families opt to keep their siblings together. Younger siblings would then have to transition to Munn the following year. There are approximately 10 families in this situation.

Mr. Zinkiewich commented that there is work to be done in approaching families with this sensitive situation. A timeline would be presented to families to make their decision so that we can prepare a plan for staffing and enrollments. Mr. Bracken thanked the committee and asked what the population of Canal View is and Mr. Zinkiewich responded if everything remained the same then their enrollment for next year will rise to 533 students. Approximately 50 students will transition to Munn based on the current plan, but there is no way to predict future enrollment trends because of the transient nature of the students that we serve. Questions were raised about staff and those numbers may increase slightly as the goal is to have teachers stay in one building. The level of service a student receives varies and is based on the New York State English as a Second Language Achievement Test (NYSESLAT) and New York State Identification Test for English Language Learners (NYSITELL) assessments. With recent changes in regulations, our K-12 staff has increased to 9 ELL staff members. Mr. Zinkiewich spoke about the incredible job Canal View has done with the ELL population. The focus in the near future will be to provide professional development to the staff at Munn. Mr. Bracken asked about the facilities and Mr. Canny responded that the footprint at Munn is adequate. Mr. Zinkiewich is confident that we will have enough space. Mr. Milgate commented that while space was important, the students were the priority. Mr. Bracken inquired about what the largest stumbling block will be in the coming weeks. Mr. Zinkiewich responded that communication with

families and professional development for staff are the two priorities with this transition. Mr. Milgate said that it is a challenge to work on a project like this, but we have a great team working on it. Ms. Robinson commented that it was very difficult to centralize the program years ago, with only a few students in every building. They created a community at Canal View, to provide a better program. The program is so large now, 9 students enrolled in one day a few weeks ago, that this will be a positive change. It will be good for students to provide a high quality program in both buildings.

A motion was made by Mr. Kincaid and seconded by Ms. Gillette to accept the ELL proposal to house the program at Canal View and Munn Elementary Schools.

Vote of the Board: 4

Yes: 4

No: 0

8.2 Acknowledge Receipt of Audits

Mr. Wood introduced the 2017-2018 risk assessment report which is required annually. Our internal auditor, Freed, Maxick & Battaglia met with the audit committee and feels that districts are over audited and will be changing the reporting next year. The good news is the findings decreased from 17 last year to 13 this year. Ten of those findings were from previous years and they are all easy to resolve. Mr. Kincaid asked what the process was to monitor the corrections of findings. Mr. Wood indicated that many of the findings involved policy and Mr. Saltzberg is already in the process of reviewing policies that need enhancing and has already identified a few items. Mr. Wood feels that establishing due dates are also important for review. Mr. Bracken feels that some processes are good business practice, and not necessarily a policy that is needed. Mr. Wood indicated that there were no surprises from the audit and there is nothing that puts us at risk. We will need to do due diligence to make our policies up-to-date. The top three risk areas are: state aid, school lunch receipts and employee benefits (paid time off). We are recommending the risk assessment audit look at community education, and not just their cash receipts. We have a shared clerical position that we can look at to see if that is a benefit. Mr. Bracken feels that is a good approach to look at community education.

There were no findings in the single audit.

The nature of the extraclassroom audit is that we always have findings. That we have six is really good and we have a good process in place to address them. Another area to look at is the Robotics club. We do not have financial oversight on that club, they work through FIRST Robotics. We may want to look more closely at their finances.

A motion was made by Mr. Kincaid and seconded by Ms. Gillette to approve the receipt of the Internal Audit, the Single Audit and the Extra Classroom Audit.

Vote of the Board: 4

Yes: 4

No: 0

8.3 Financial Report

Mr. Wood presented the financial report for the month ending December 2017. There was nothing alarming on the revenue side. We deferred current BOCES aid to the 18-19 school year due to capital project reporting by BOCES 2. The surplus will not be too much, which will help us in next year's budget. On the expenditure side, there were variances due to encumbrances and the timing of payments. There was nothing out of the ordinary, but will review health insurance more closely due to the potential changes from open enrollment that may impact future reports.

School lunch continues to show a deficit. There has not been a decrease in sales, but the variance is in large part due to the prepayment of lunches. We will look more closely at that. Contractual costs increased as there were equipment repairs that were needed. Mr. Miner had arranged a local pizzeria day that was a great success, with the sale of pizza increasing their revenues.

A motion was made by Mr. Kincaid and seconded by Ms. Gillette to accept the receipt of the Financial Report as presented.

Vote of the Board: 4

Yes: 4

No: 0

9. MEETING EVALUATION

Mr. Kincaid commented on the great subjects this evening. Mr. Bracken appreciated the high energy of the high school students and the great support in the ELL program.

10. ADJOURN

A motion was made by Mr. Gibbardo and seconded by Ms. Gillette to adjourn the meeting at 8:30 p.m.

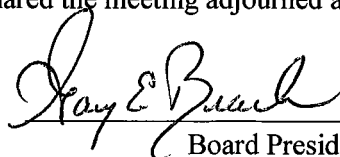
Vote of the Board: 4

Yes: 4

No: 0

As there was no further business, Mr. Bracken declared the meeting adjourned at 8:30 p.m.


District Clerk


Board President